

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

June 15, 2010

A regular meeting was held by the City of Coos Bay Urban Renewal Agency immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Gene Melton and Board Members Mark Daily, Jon Eck, Joanie Johnson, and Jeff McKeown. Board Members Stephanie Kramer and John Pundt were absent. City staff present were City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Library Director Carol Ventgen, Public Works and Development Director Jim Hossley, Battalion Chief Mark Anderson, City Engineer Carl Nolte, Economic Revitalization Administrator Joyce Jansen, and Acting Police Chief Gary McCullough. City Manager Rodger Craddock was absent.

Consent Calendar

Chair Melton reviewed the consent calendar which consisted of 1a: approval of the minutes of June 1, 2010 Urban Renewal meeting; and 1b: award of bid for display furniture for the Visitor Information Center to Newood for \$32,900. Board Member Eck moved to approve the consent calendar approving the minutes of June 1, 2010 Urban Renewal meeting and awarding the display furniture contract for the Visitor Information Center to Newood for \$32,900. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Johnson, and McKeown voting aye. Board Members Kramer and Pundt were absent.

Boat Building Center Update by Board President Jim Berg

Jim Berg, Boat Building Center President, updated the Agency on the progress of the Board of Director's to renovate their facility. Projects included equipment purchases, construction of workbenches, and general maintenance. Pending projects included new dock railing, new roof, façade repairs, water and wastewater lines, and a restroom facility. The grand opening was scheduled for June 26th and included tours of the shop, information on upcoming workshops, and membership.

**Consideration of a Management Agreement With
The Oregon Coast Historical Railway Museum**

Economic Revitalization Administrator Joyce Jansen stated the Agency amended the Downtown Urban Renewal Plan December 19, 2000 to include the railway historical museum as a project and to acquire property for the museum. A Memorandum of Understanding was signed in May of 2001 assigning payment of the museum electrical bill to the City. The Oregon Coast Historical Railway Society approached the City recently to revise the agreement to provide additional assistance. A proposed management agreement outlined the responsibilities of the City and the Society: management fee of \$600 per quarter paid by the City for payment of electricity, water/sewer, and local phone service funded from the Hotel/Motel fund; an effective date of July 1, 2010; and renewal on a year-to-year basis if neither party provided a notice of

non-renewal. Ms. Jansen suggested changing the name to the Oregon Coast Historical Railway and Logging Museum due to the area's history of rail being synonymous with logging. The name change would require a plan amendment through a resolution at a future Agency meeting. Board Member Johnson moved to approve the Management Agreement with the Oregon Coast Historical Railway Society for a management fee of \$600 per quarter paid by the City for payment of electricity, water/sewer, and local phone service funded from the Hotel/Motel fund; an effective date of July 1, 2010; and renewal on a year-to-year basis if neither party provided a notice of non-renewal and name change to the Oregon Coast Historical Railway and Logging Museum. Board Member McKeown seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Johnson, and McKeown voting aye. Board Members Kramer and Pundt were absent.

Sustainable Design Assessment Team Report by South Coast Development Council Executive Director Sandy Messerle

Sandra Messerle, Director of the South Coast Development Council (SCDC) stated the American Institute of Architects selected Coos County to be reviewed by its Sustainable Design Assessment Team (SDAT) through its Communities by Design program. A preliminary SDAT visit was held March 5th and 6th to gather information for the full SDAT team visit on June 21-23, 2010. The key points of the review and final report would focus on "Main Street", historic preservation, planning, water, environment, regional transportation, and regional economic development. SDAT planned to involve various civic organizations and groups in discussion sessions with a release to the media. The report would highlight strengths and weaknesses of the community with regard to sustainability, along with opportunities and obstacles to change. A breakout session was planned for citizens as well as general community meetings at Southwestern Oregon Community College.

Public Comments

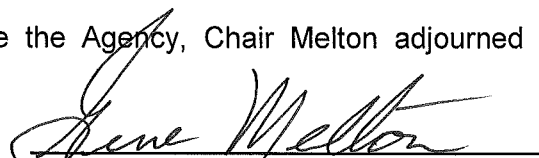
No comments were made.

Executive Session

An executive session was held pursuant to ORS 192.660 (2) (e) for the Purpose of Discussing Real Property Transactions. The Agency reconvened into regular session.

Adjourn

There being no further business to come before the Agency, Chair Melton adjourned the meeting.


Gene Melton, Chair

Attest:


Mark Daily, Secretary