

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

September 1, 2009

A regular meeting was held by the City of Coos Bay Urban Renewal Agency immediately following the City Council meeting held at 7:00 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Gene Melton and Board Members Mark Daily, Jon Eck, Joanie Johnson, Stephanie Kramer, Jeff McKeown, and John Pundt. City staff present were City Manager Chuck Freeman, City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Public Works and Development Director Jim Hossley, City Engineer Carl Nolte, Fire Chief Stan Gibson, Economic and Community Development Manager Joyce Jansen, Library Director Carol Ventgen, and Police Chief Rodger Craddock.

Approval of the Minutes of August 18, 2009

Board Member Eck moved to approve the minutes of August 18, 2009 as amended by Board Member Johnson correcting the spelling of Mr. Bower's name. Board Member Kramer seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

Award of Pedway Request for Proposal Bid

City Manager Chuck Freeman stated four Pedway proposals were received for development of a design to create a community gathering place. Proposals were reviewed by a team consisting of Agency Chair Melton, Member McKeown, Public Works and Development Director Jim Hossley, Planning Administrator Laura Barron, and the City Manager. Based upon the cumulative ratings after independent review, the team recommends the firm of Cameron McCarthy for award. Board Member McKeown moved to award the professional services contract for the Pedway design to Cameron McCarthy for a not-to-exceed \$20,605, including expenses. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

**Request to Issue Work Order for Downtown
Corridor Traffic Study to Engineer of Record**

Public Works and Development Director Jim Hossley stated pursuant to direction from the Agency at the August 18th meeting, staff obtained clarification of the tasks from the consultant. Project results include updated traffic data showing current traffic patterns; creation of a computer model for evaluating traffic patterns and addressing ODOT requirements; and specific recommendations for each option benefiting the economic vitality of the downtown corridor with improved traffic flow. The recommendations will include a solution, impacts of the changes, a means and method for implementation, and cost to implement. Chair Melton asked when the study would start and how long it will be relevant. Mr. Hossley stated the traffic study needs to start immediately and the computer model to be provided will allow staff to manipulate the data to keep the information current. Board Member Pundt expressed concern that public safety be paramount. Board Member McKeown moved to approve issuance of a work order with Civil

Urban Renewal Agency Minutes – September 1, 2009

West Engineering on a time and materials basis, not-to-exceed \$62,500 with a contingency of \$2,500, for the downtown corridor traffic study. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

Public Comments

Steve Pickering, 2170 N 28th: Stated the downtown façade improvements are a great addition and he is concerned with the empty storefronts. Mike Vaughn 598 N 4th Ct: Stated the waterfront mural at Broadway and Anderson needs renovation and asked the Agency to share in the cost, expressed confidence in the firm hired for the Pedway, recommended irrigation system conduit be included in the Visitor Information Center project, and suggested a crosswalk from the Visitor Information Center to the boardwalk.

Board Member Pundt asked the status of the Hollering Place wayside wherein City Manager Chuck Freeman stated it will be on the next agenda. Board Member McKeown suggested reviewing the senior center as it is vital to our community and suggested a business incubator type program to fill the downtown storefronts. Board Member Daily suggested a convention center in the downtown area. Board Member Johnson stated it is important to keep retail downtown and requested the no parking area in the parking lot next to the ship mural be repainted. Chair Melton requested revisiting the no parking rules along Broadway to allow large vehicles to stop for short periods of time.

Adjourn

There being no further business to come before the Agency, Chair Melton adjourned the meeting.


Gene Melton, Chair

Attest: 
Mark Daily, Secretary