

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**April 7, 2009**

A regular meeting was held by the City of Coos Bay Urban Renewal Agency immediately following the City Council meeting held at 7:00 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Chair Gene Melton and Board Members Mark Daily, Jon Eck, Joanie Johnson, Stephanie Kramer, Jeff McKeown, and John Pundt. Staff present were City Manager Chuck Freeman, City Attorney Nate McClintock, Deputy Finance Director Susanne Baker, Economic and Community Development Manager Joyce Jansen, Public Works and Development Director Jim Hossley, City Engineer Carl Nolte, Finance Director Rae Lea Cousens, Police Captain Cal Mitts, Library Director Carol Ventgen, and Fire Chief Stan Gibson.

**Approval of the Minutes of March 17, 2009**

Board Member Eck moved to approve the minutes of March 17, 2009. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

**Consider Vacating Property at 777 North Bayshore Drive**

City Manager Chuck Freeman stated the City was provided notice by Bayshore Enterprises, Inc. who operated Red Neck Motors, to vacate the leased Agency owned property at 777 North Bayshore. Mr. Freeman has been approached by an interested party to lease this property as a used car sales lot. By Council consensus the City Manager was directed to explore potential leases and rates.

**Consideration of a Virtual Business Incubator Grant Application Submitted by Bay Appliance, Blue Moon Restaurant & Lounge, Dawson's Stein Room, Edward Jones Investments, and Jennie's Shoes**

Economic and Community Development Manager Joyce Jansen presented grant applications on behalf of Bay Appliance for \$7,500 for signage, customer counter replacement, and interior paint; Blue Moon Restaurant & Lounge for \$7,500 for signage and remodel of the women's restroom; Dawson's Stein Room for \$4,994 amended to \$5,734 for signage, advertising, cash register replacement, and natural gas conversion; Edward Jones Investments for \$7,495 for advertising, computer equipment, paint, and signage; Jennie's Shoes for \$3,825 for signage. Board Member Eck moved to approve the grant applications as presented. Board Member Johnson seconded the motion which passed with Chair Melton and Board Members Daily, Eck, Kramer, Johnson, McKeown and Pundt voting aye.

Ms. Jansen asked for clarification, if minor construction is included in the grant program. Mayor McKeown stated yes, if it makes the business more attractive and is consistent with the business plan. Councilor Johnson stated this should have a limit and be approved on a case by case basis.

**Urban Renewal Agency Minutes – April 7, 2009**

**Discussion on the Feasibility of the City Owning and Operating a Traditional Business Incubator**

City Manager Chuck Freeman stated the goal for this agenda item is to fill the empty storefronts downtown and in Empire. Mr. Freeman asked to bring this item back to the April 21<sup>st</sup> meeting in order to provide a report with the best approach to the address the need.

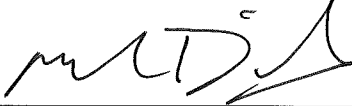
**Public Comments**

Steve Pickering, 2170 N 28<sup>th</sup> Street, Coos Bay: Stated he believes the coffee kiosk is located on the Agency owned 777 North Bayshore property; Bill Rosencrantz, Coos Bay: Asked the status of the old Kings Table construction project; Katherine Hoppe, Coos Bay: Asked if the Red Neck Motors signage can be removed.

**Adjourn**

There being no further business to come before the Agency, Chair Melton adjourned the meeting.

  
Gene Melton, Chair

Attest:   
Mark Daily, Secretary