

MINUTES OF THE PROCEEDINGS OF THE
URBAN RENEWAL AGENCY

February 4, 2003

The minutes of the proceedings of the regular meeting of the City of Coos Bay Urban Renewal Agency, held at 7:00 p.m. in the Council Chambers, 500 Central Avenue, Coos Bay, Coos County, Oregon.

Those Attending

Those present were Vice-Chair Cindi Miller and Board Members Joe Benetti, Jon Eck, Roger Gould, and Anna Marie Larson. Board Members Kevin Stufflebean and Jeff McKeown were absent. Staff present were City Manager Bill Grile, City Attorney Nathan McClintock, Deputy Recorder Joyce Jansen, Community Services Director Shanda Shribbs, Police Chief Chuck Knight, Battalion Chief Mark Anderson, Finance Director Janell Howard, and Library Director Carol Ventgen.

Flag Salute

A moment of silence was held for the Space Shuttle Columbia crew who perished Saturday, February 1, 2003.

Consent Calendar

Vice-Chair Miller noted corrections to the January 21, 2003 minutes. Board Member Eck moved to approve the minutes of the December 3, 2002 and January 21, 2003 minutes as corrected. Board Member Benetti seconded the motion which passed with all members present voting aye.

**Consideration of Approval of a Minor Plan Amendment
To the Empire Urban Renewal District Plan by Adoption
of Resolution 03-01**

Community Services Director Shanda Shribbs reviewed the progress to date on the Newmark Widening Project and explained the need for a minor plan amendment to include all of the Newmark project. Ms. Shribbs explained available jurisdictional exchange funds would not be sufficient to cover the project and reviewed the funding options prepared by staff. The bid process would go through mid-March, award of bid anticipated April 1st, construction scheduled to begin in May, and completion of the project in December. Board Member Gould disclosed he represents the college and some of the property owners and would not be participating in the decision. Board Member Benetti moved to adopt Resolution 03-01 making a minor plan amendment to the Empire Urban Renewal District Plan. Board Member Eck seconded the motion which passed with Board Members Benetti, Eck, Larson and Miller voting aye and Board Member Gould abstaining. Board Members Stufflebean and McKeown were absent.

**Consideration of Authorization for Staff to
Proceed with the Bid Process for Construction
of the Newmark Widening Project**

Urban Renewal Agency Minutes – February 4, 2003

Community Services Director Shanda Shribbs reviewed positions for the crosswalks, adding the sidewalk to the base bid, and traffic safety issues. Consensus of the Agency Board to add the sidewalk to the base bid, support staff's recommendation for crosswalk locations, and traffic control issues to be dealt with on a case by case basis by the Agency. Board Member Benetti moved to approve the Newmark Widening Project plan and specifications contingent upon the city attorney's review and approval. Board Member Eck seconded the motion which passed with Board Members Benetti, Eck, Larson and Miller voting aye and Board Member Gould abstaining. Board Members Stufflebean and McKeown were absent.

Consideration of Authorization for Expenditure of Funds for Newmark Widening Project Easements

Board Member Benetti moved to authorize transfer of funds to the City of Coos Bay for purchase of easements necessary for the Newmark Widening Project. Board Member Eck seconded the motion which passed with Board Members Benetti, Eck, Larson, and Miller voting aye and Board Member Gould abstaining. Board Members Stufflebean and McKeown were absent.

Award of Contract for Engineering Consultant of Record

Community Services Director Shribbs explained the advantages of hiring an engineering consultant of record and the selection process used. Six proposals were received and Board Members Stufflebean and Eck participated in the review and selection process. Board Member Larson moved to award the contract to HBH and Board Member Eck seconded the motion. The motion passed with Board Members Benetti, Eck, Larson, and Miller voting aye and Board Member Gould voting no. Board Members Stufflebean and McKeown were absent.

Public Comments

Sargent Webster, North Bend, inquired if urban renewal funds would be used on the Newmark Project and Vice-Chair Miller responded yes. Board Member Benetti explained the minor plan amendment was to include the Newmark Project in the Empire Urban Renewal Plan.

Judy Tidwell, Coos Bay, expressed concern regarding laying off police and fire officers, and related an incident in her home when Fire Department personnel came to her aid. She stated Chief Gibson did not treat her with dignity and was not a very nice person.

Adjourn

There being no further business to come before the Agency, Chair Stufflebean adjourned the meeting.

Kevin Stufflebean, Chair

ATTEST:

Anna Marie Larson, Secretary