

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

April 15, 1997

The minutes of the proceedings of the regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, beginning with a work session in the Council Chambers at 7:00 p.m. and proceeding to a regular session in the Council Chambers at 7:30 p.m.

Those Present

Those present were Mayor Joanne Verger, Councilors Jeff McKeown, Kevin Stufflebean, and Judy Weeks. Councilors Joe Benetti and Don Spangler were both out of town. Councilor Miller absent due to medical reasons. City staff present were City Manager Bill Grile, Deputy Recorder Joyce Jansen, City Attorney Randall Tosh, Police Sargent Jack Bushmaker, Planning Administrator Kevin Cupples, Accounting Systems Supervisor Mary Beth Holst, Community Services Director Bruce Meithof. Members of the media were also present.

WORK SESSION

Mayor Verger reviewed the items of the consent calendar, and requested a proclamation for Volunteer Recognition Week be added as item #d. Mayor Verger reported Candi Hunt, director of the local American Red Cross chapter, would be making a presentation on disaster planning. City Manager Bill Grile explained staff could not support the request from Continental Greens for a right of way use permit at 999 Front Street because it would allow truck parking over a sewer pressure line. Community Services Director Bruce Meithof reported that to allow heavy truck use, reinforcement of the line would be required. Councilor Weeks noted that trucks parking along streets causes damage to street surfaces. City Manager Grile reported the bid for repairing the roof on the Empire Lakes Community Building is from Crown Roofing for \$27,593, which is below the \$30,000 budgeted. Mr. Meithof explained bids were requested from Crown Roofing, Hammond Roofing, and Precision Roofing, and the only bid received was from Crown. He noted the repair is for the entire roof, mansards, and flashings. Mr. Grile explained Planning Administrator Kevin Cupples has been involved in obtaining a grant to prepare an economic analysis land needs to update Coos Bay's estuary plan. The study will project land needs by various types of land use and determine whether proper allocations of zoning meets the needs. Mr. Grile further explained the study is a part of the periodic review process and credited Mr. Cupples for securing the grant. The total to complete the study is \$60,000 in grant funds. Mr. Grile reported proposals had been received from three firms: 1) Hobson Johnson & Associates (principal), The Benkendorf Associates, Mark Greenfield; 2) David Evans and Associates, Inc. (principal), Shoji Planning and Development; 3) MLP Associates (principal), ECONorthwest & Winterowd Planning Service. A committee comprised of representatives from the Cities of Coos Bay and orth Bend, Coos County, the Port of Coos Bay, OEDD, and DLCD, reviewed the proposals. Mr. Grile reported having some personal knowledge with all three of the firms and supported awarding the contract to David Evans and Associates. Councilor McKeown inquired about soft money and Mr. Grile explained the soft means

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staff time used on the project. Planning Administrator Kevin Cupples explained the in-kind contributions include \$5,000 worth of staff time, and a sizable amount of time has been used to set up the grant request. The \$5,000 includes the county, port and city. Mr. Grile reviewed the creation of the land development commission and requirements for cities and counties to establish land use plans. The City had been through periodic review approximately six years ago, but had not reviewed the estuary plan at that time because they were waiting for the county. The review is coordinated with the county, port, and the city of North Bend.

Mayor Verger reported on concerns the League of Oregon Cities has about the continuation of urban renewal under Measure 47 and Measure 50. There could be a 50 to 60 percent reduction in revenue and competition from other districts for these dollars. Mayor Verger reviewed three options the LOC presented: 1) collect as much as possible, 2) use a special levy to repay all indebtedness, and 3) allow the local jurisdiction in control of the district to chose the option of their choice. Mayor Verger said she voted for option 3 because it would allow as much flexibility as possible. Mayor Verger reported she will be going to Salem for Capital Day and will report back to the Council. Mayor Verger commented on the Heritage Tree Program which the Tree Board has discussed and has now selected two trees. The plan is to select ten to 20 trees and prepare a map showing the locations and history of the trees. City Attorney Randall Tosh commented the American Chestnut tree located at 10th and Central is very rare.

COUNCIL MEETING

Flag Salute

Mayor Verger opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor Verger read the consent calendar which consisted of the following items:

- a) Approval of the minutes of the regular meeting of April 1, 1997
- b) Authorization to surplus city equipment - Coos Art Museum computers
- c) Resolution 97-12 accepting FEMA funds
- d) Volunteer Recognition Week proclamation

Councilor Weeks moved to approve the consent calendar as amended. Councilor Stufflebean seconded the motion which carried with the Mayor and all Councilors present voting aye. Mayor Verger read the proclamation to the assembly.

American Red Cross Presentation on Disaster Planning by Candi Hunt, Executive Director

Candi Hunt, executive director of the American Red Cross, reported on the functions of the Red Cross and encouraged City officials and staff to be aware of these services. Ms. Hunt

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commented the local Red Cross chapter is 80 years old. Mayor Verger inquired when Ms Hunt was retiring and she said she would be retiring as executive director but would continue teaching and volunteering.

Tree City USA Presentation by Rick Rogers, Oregon State Forestry Department

Rick Rogers congratulated the City on another year designated as Tree City USA. He explained the program is sponsored by the National Arbor Day Foundation and to qualify a city must adopt a tree care ordinance, establish a tree program, spend \$2 per capita on the program, and have a ceremony. Mr. Rogers further explained the importance of trees for a community and the residents. He then presented Mayor Verger with the Tree City flag.

Right of Way Use Permit for 999 Front Street Extending the Loading Dock - Continental Greens

City Manager Bill Grile reviewed the request from Continental Greens for a right of way use permit to allow for an extension to their loading dock. Mr. Grile recommended not approving the permit due to a 14" pressure sewer line located under the street. He further explained the impact of parking trucks in this area and the possible development of Front Street. Councilor Weeks moved to deny the right of way use permit. The motion was seconded by Councilor Stufflebean and carried with the Mayor and all Councilors present voting aye.

Mayor Verger commented the Council likes to support business and encourage growth, and unfortunately in this situation, the timing is not good. Councilor McKeown also expressed concern for protecting the sewer line. Councilor Weeks suggested that once the plans for redevelopment of Front Street have been prepared, Continental Greens may find a way to have a loading dock.

Award of Bid - Empire Lakes Community Building Roof

City Manager Bill Grile reported \$30,000 had been budgeted to replace the roof on the Empire Lakes Community Building, and the City received one response when bids were requested. Councilor Stufflebean moved to award the bid to Crown Roofing for \$27,593. Councilor McKeown seconded the motion which passed with the Mayor and all Councilors present voting aye.

Contract Award for Regional Economic Analysis of the Coos Bay Area

City Manager Bill Grile commended Planning Administrator Kevin Cupples on an outstanding job of securing a grant to perform the economic analysis of the Bay Area. He explained the analysis is part of the periodic review process for the cities of Coos Bay and North Bend, and Coos County. Mr. Grile recommended awarding the contract to David Evans and Associates due to their knowledge about the Coos Bay estuary plan. Mayor Verger moved to affirm the tentative selection of David Evans and Associates and Shoji Planning and Development to conduct the Regional Economic Analysis of the Coos Bay Area and authorize the City Manager to negotiate a final contract. Councilor Weeks seconded the motion which carried with the Mayor and all

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Councilors present voting aye.

Public Comments

Rondi Potter, president of the Coos Bay Downtown Association, reported there are several small items to be completed on the Central Avenue project. She noted the City has many demands on the Urban Renewal monies and requested the Council keep in mind the completion of the project. Ms. Potter reported the project has greatly improved the area and has stimulated further development of the downtown area. Councilor Weeks inquired about the broken recessed light fixtures on the list. Community Services Director Bruce Meithof responded the lights are the City's responsibility unless they are in a building, and then it's the building owner's responsibility. Mayor Verger commented signage would be addressed in the downtown parking and traffic study being performed by Kiddleson and Associates. Mayor Verger also noted there is a possibility the City could lose up to 60 percent of their urban renewal funds.

John Rowley, Coos Bay, expressed concern about the difficulty of pedestrians crossing the street at Central and Commercial. He suggested signs be installed to alert drivers of the crosswalk.

City Manager's Report

City Manager Bill Grile reported the assessment center for fire chief candidates was very successful, and thanked Councilor McKeown and members of the assessment team for their participation. Mr. Grile noted there were four candidates competing for the position, and Councilor McKeown interviewed the candidates with the city manager on Sunday. Mr. Grile said background checks will be performed and he expects to make a decision by the next Council meeting. Mr. Grile reported the Tourism and Promotion Committee will be moving their office to city hall which will save money and provide more funds for advertising.

Mayor and Council Comments

Councilor Stufflebean reported attending a neighborhood watch meeting for Crocker Street residents concerned about drug houses in their neighborhood. He commented the turnout was very good and law enforcement agencies did a good job presenting the program.

Councilor Weeks reported on the Parks Commission meeting and noted the 10th Street Park improvements would be completed soon. She invited everyone to stop by the Coos-Curry-Douglas Business Development new offices in North Bend.

Councilor McKeown commented Emergency Services Consulting Group did a very professional job of selecting candidates for the fire chief position and setting up the assessment center. He noted that all the candidates had commented on the downtown improvements and the positive attitude of the community.

Mayor Verger reported visiting with the finance director and she is looking much better. Mayor Verger wished Councilor Miller well and said she is missed at Council meetings.

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Executive Session

On motion by Mayor Verger and seconded by Councilor Weeks, the Council met in executive session pursuant to ORS 192.660 (1) (d) for the purpose of consulting with legal counsel regarding labor negotiations.

Adjournment

There being no further business to come before the Council, Mayor Verger adjourned the meeting to May 6, 1997 at 7:00 p.m. in the Council Chambers of City Hall.

Joanne Verger
Mayor of the City of Coos Bay
Coos County, Oregon

ATTEST:

Joyce Jansen
Deputy Recorder of the City of Coos Bay
Coos County, Oregon