



City of Coos Bay

Public Works and Development Dept.

500 Central Ave., Coos Bay, Oregon 97420 • Phone (541) 269-8918

Fax (541) 269-8916

PARKING LOT APPLICATION

Date: _____ Permit # _____

Job Address: _____

Legal Description: Township _____ Range _____ Section _____ Tax Lot _____

Owner: _____ Address: _____ Phone _____

Contractor: _____ Address: _____ Phone _____

Attach a description of the work to be completed. This information should include, but not be limited to, the project limits, impacts to adjoining properties, etc. A plot plan must include dimensions, lighting, landscaping (including plant list), etc.

A full set of plans are required for new parking lots and may be required for existing parking lots exhibiting drainage or public safety issues.

Documents referenced below are available on the City's website: <http://www.coosbay.org/index.htm>

- A. Resurfacing/Restriping ("back to black") existing paved parking lot, items B. 1, 2, and 3 below must be addressed; and,
- B. New parking lot, or a parking lot that is only partially paved, items 2, 3 and 4 below must be addressed;
1. If the parking lot exhibits drainage or public safety issues, item 4 must be addressed;
 2. Refer to *Coos Bay Municipal Code Chapter 17.200, Off-street Parking*, for the minimum requirements. Compliance with State Building Codes regarding ADA standards is also required;
 3. Refer to the most current version of the City of Coos Bay's *Engineering Design & Construction Standards* for the minimum design requirements;
 4. Part 1, Section 6.0 within the *Engineering Design & Construction Standards* provides the minimum information required for plans;

Upon review of the above referenced documents and preparation of the plans (if required), please provide two (2) sets of the submittal package and one (1) electronic copy of the submittal package.

This permit will become null and void if work or construction authorized is not commenced within **180** days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction

Signature of Owner or Authorized Agent

Date

Parking Lot Permit Fee	\$ 190.00
Parking Lot Plan Check	\$ 123.50
TOTAL	<u>\$ 313.50</u>

STAFF REVIEW

Planning: _____ approved / denied – Comments: _____

Engineering: _____ approved / denied – Service Driveway Access Permit needed yes / no

Comments: _____

Building: _____ approved / denied – Comments: _____