



Permit No. ZON20 \_\_\_-00 \_\_\_\_\_

## **City of Coos Bay**

### **Public Works and Development**

500 Central Avenue, Coos Bay, Oregon 97420  
Phone 541-269-8918 Fax 541-269-8916

## **CULTURAL RESOURCES**

In accordance with Coos Bay Municipal Code, Chapter 17.365 the cultural resources permit is required in order that resources important in Coos Bay's historical heritage can be protected, recognized and adapted when feasible dependent upon specific site conditions. This procedure has been established to identify and resolve conflicts between the preservation of cultural resources and alternative land uses.

### **SUBJECT PROPERTY**

Street Address: \_\_\_\_\_

Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax lot # \_\_\_\_\_

Lot(s) \_\_\_\_\_ Block: \_\_\_\_\_ Addition: \_\_\_\_\_

### **APPLICANT / OWNER**

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Please answer the following questions as completely as possible; use additional paper if necessary. The approval of this permit must be based on specific facts; therefore, yes/no answers are not sufficient. City personnel will assist you in answering any question.

### **CULTURAL/HISTORICAL VALUE:**

1. Is the property described above a certified cultural resource (*any structure, natural feature, site or area or archaeological site listed on the National Register of Historic Places, or which receives federal matching grants in aid for restoration or receives*

*special assessment status for an historic property under Oregon law)?*

2. Submit the following information which is applicable to the request:
  - A. Property legal description.
  - B. Attach plans or drawings showing the property lines, location of existing buildings (including dimensions), location of archaeological resource (if archaeological site), and the character or details of exterior and interior of structures including any proposed alterations/additions, and, if a demolition is planned, the proposed use of the site. List as much information as possible about the historical significance of the site and/or building, including any of the following which are applicable: architect, builder, past residents, architectural style, method of construction, how the site relates to persons or events significant in local, state or national history.
  - C. Statement explaining why the resource should or should not be preserved or protected. Supporting evidence from a qualified resource specialist is encouraged.
  - D. If a demolition is proposed, attach a statement from the State Historic Preservation Office about the resource's value, and a structural survey by the City Building Official.
  - E. If an archaeological site will be disturbed, attach proof that the Coos, Siuslaw, and Lower Umpqua Tribal Council and the State Historic Preservation Office have been notified and given the opportunity to respond.
  - F. If an alteration to the property is proposed, attach proof that the proposed activity complies with state and federal requirements.
3. Address at least one of the following questions:
  - A. Does the cultural resource exemplify or reflect special elements of the City's cultural, social, economic, political, aesthetic, engineering, or architectural history;
  - B. It is identified with persons or events significant in local, state, or national history;
  - C. Is the resource representative of the notable work of a builder, designer, or architect;



- D. Does the resource embody distinctive characteristics of a style, type, period, or method of construction or is it valuable as an example of the use of indigenous materials or craftsmanship?
- 
- 4. Explain how the proposed is compatible with the character and value of the resource. Include the following information as applicable:
    - A. Building coverage and height.
    - B. Yards.
    - C. Predominant architectural features and fixtures, appurtenances, or detailing.
    - D. Building materials.
    - E. Visual characteristics, such as paint color and surface texture, grading, surface paving, and landscaping.
- 
- 5. If you are proposing to demolish a structure or disturb an archaeological site, address the following information as applicable:
    - A. Is it not feasible to maintain or preserve the resource?
    - B. Have feasible alternatives to the proposed activity been explored?
    - C. Is the proposed use of the site or resource compatible with the zoning and current use of the land and its immediate surrounding?

6. Describe your proposal in detail. If your proposal includes a change in use, explain how the proposed use is compatible with existing land use patterns. Attach any drawings or written or pictorial material which would be helpful in understanding your proposal.
  
7. Explain why the resource should or should not be preserved or protected. Supporting evidence from a qualified resource specialist would be helpful.

**ADDITIONAL REQUIREMENTS:**

- A. Attach (a) a certified list of names and addresses of all owners of property within 250 feet of the exterior boundaries of the subject property according to the latest adopted County tax roles and (b) an assessor's map showing all lots and parcels of land within that area.
  
- B. Provide evidence that you are the owner or purchaser of the property or have the written permission of such owner to make application for a cultural resources permit.

The above statements are true to the best of my belief and knowledge. As applicant, I understand that the Planning Commission requests the attendance of myself, or my representative at the meeting(s) where this request is scheduled for consideration.

\_\_\_\_\_  
Signature of Applicant or Authorized Agent

\_\_\_\_\_  
Date

Filing Fee: <b>\$375.00</b>	Date paid:
	Date of Planning Commission Hearing:

Updated 2/09 DE

G:\DCS\Administration\FORMS\PLANNING\applications\Cultres.doc