

## **MINUTES OF THE PROCEEDINGS OF THE URBAN RENEWAL AGENCY**

**December 7, 2004**

The minutes of the proceedings of the regular meeting of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting beginning at 7:00 p.m. in the Council Chambers, 500 Central Avenue, Coos Bay, Coos County, Oregon.

### **Those Attending**

Those present were Chair Kevin Stufflebean and Board Members Jon Eck, Roger Gould, Jeff McKeown, and John Muenchrath. Board members Joe Benetti and Cindi Miller were absent. Staff present were City Manager Scott McClure, City Attorney Nathan McClintock, Deputy Recorder Joyce Jansen, Finance Director Janell Howard, Fire Chief Stan Gibson, Library Director Carol Ventgen, and Police Chief Eura Washburn.

### **Approval of the Minutes of October 5, 2004**

Board Member Eck moved to approve the minutes of October 5, 2004 as submitted. Board Member McKeown seconded the motion which passed with all board members present voting aye.

### **Election of Officers**

Board Member McKeown nominated Kevin Stufflebean for Chair. Board Member Gould seconded the motion. There were no other nominations. Board Member Stufflebean was unanimously appointed as Chair. Board Member Gould nominated Cindi Miller for Vice-Chair. Board Member Eck seconded the motion. There were no other nominations. Board Member Miller was unanimously appointed as Vice-Chair. Board Member Gould nominated John Muenchrath for Secretary. Board Member McKeown seconded the motion. There were no other nominations. Board Member Muenchrath was appointed as Secretary.

### **Authorization to Proceed with Sale of Property Located At 609-613, 675-687, and 757 Newmark**

Chair Stufflebean reported the property was purchased by the Agency three years ago and leased to South Coast Gospel Mission. The lease expired Nov. 30, 2004; however, the Mission will not be ready to move out until next July. Chair Stufflebean commented Agency needs to decide whether to include extending the lease as a condition of the sale, and he recommended continuing the lease through July 31, 2005. Board Member McKeown suggested the lease should have a period certain and not be left open ended.

City Attorney McClintock reported the current lease ended November 30<sup>th</sup> and is now on a month to month basis. There was further discussion on including the lease as part of the sale of the property, and the service the Mission provides to the community. Board Member Gould moved to put the property on the market for \$160,00 for 675-687 Newmark and 609-613 Newmark, and \$90,000 for 757 Newmark, with a lease to South Coast Gospel Mission through July 31, 2005. Board Member McKeown seconded the motion which passed with all members voting aye.

Consensus of the Agency Board was to move forward immediately with the process.

**Public Comments**

There were no public comments.

**Adjourn**

There being no further business to come before the Agency, Chair Stufflebean adjourned the meeting.

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Kevin Stufflebean, Chair

ATTEST:

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John Muenchrath, Secretary