

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**November 20, 2012**

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Mayor Crystal Shoji and Board Members Mark Daily, Jennifer Groth, Stephanie Kramer, Gene Melton, and John Muenchrath. Board Member Elect Mike Vaughan was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Recorder Debbie Frankenberger, Economic Revitalization Administrator Joyce Jansen, Library Director Sami Pierson, Public Works and Development Director Jim Hossley, Fire Chief Stan Gibson, and Police Chief Gary McCullough.

**Public Comments**

No comments were given.

**Election of Officers**

By action of Council ballot the Agency appointed Gene Melton as Urban Renewal Agency Chair for a term ending with the next general biennium election.

By action of Council ballot the Agency appointed Mark Daily as Urban Renewal Agency Vice-Chair for a term ending with the next general biennium election.

By action of Council ballot the Agency appointed Mike Vaughan as Urban Renewal Agency Secretary for a term ending with the next general biennium election.

**Consent Calendar**

Chair Melton reviewed the consent calendar which consisted of 3a: approval of the minutes of November 6, 2012 and 3b: acceptance of the October 2012 URA combined cash report. Board Member Groth moved to accept the October 2012 URA combined cash report. Board Member Muenchrath seconded the motion which passed with Chair Melton and Board Members Daily, Groth, Kramer, Shoji, Melton, and Muenchrath voting aye. Board Member Elect Vaughan was absent.

Board Member Kramer moved to approve the minutes of November 6, 2012. Board Member Shoji seconded the motion which passed with Chair Melton and Board Members Groth, Kramer, Shoji, Melton, and Muenchrath voting aye. Board Member Daily abstained. Board Member Elect Vaughan was absent. Councilor Daily having abstained from the vote is deemed, pursuant to the provisions of 4.7.4 of the Rules of the City Council, to have voted with the majority, which approved the motion.

**Approval of an Amendment to the Egyptian Theatre Preservation Association Management Agreement**


City Manager Rodger Craddock stated a recent review of the management agreement with the Egyptian Theatre Preservation Association (ETPA) found that the language in section 3(f) stated the Agency's representatives would be members of the ETPA Board. The language could be interpreted that the representatives were full-fledged voting directors of the Board which was inconsistent with the ETPA by-laws which designated the Agency's representatives as non-voting directors of the Board. Mr. Craddock advised that staff and the ETPA Board supported adding language to clarify the status of the Agency's representatives and proposed amending section 3(f) as follows: The Agency shall have the right to designate two individuals to be members of the Association's Board of Directors. The Association shall appoint to the Association's Board of Directors those two individuals so designated by the Agency and those individuals shall serve as non-voting directors. Board Member Kramer moved to approve the proposed amendment to the management agreement, clarifying the voting status of Agency representatives on the ETPA Board. Board Member Shoji seconded the motion which passed with Chair Melton and Board Members Daily, Groth, Kramer, Shoji, Melton, and Muenchrath voting aye. Board Member Elect Vaughan was absent.

**Adjourn**

There being no further business to come before the Agency Chair Melton adjourned the meeting.

  
Gene Melton, Chair

Attest:

  
Mike Vaughan, Secretary