

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**June 20, 2017**

The minutes of the proceedings of a regular meeting of the City of Coos Bay Urban Renewal Agency, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Board Members Joe Benetti, Lucinda DiNovo, Drew Farmer, Jennifer Groth, Stephanie Kilmer, and Phil Marler. Chair Stephanie Kramer was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, and Police Chief Gary McCullough.

**Public Comments**

No public comments were given.

**Consent Calendar**

Vice Chair Marler reviewed the consent calendar which consisted of 2a: approval of the minutes of June 6, 2017. Board Member DiNovo moved to approve the consent calendar as presented. Board Member Kilmer seconded the motion which passed with Vice Chair Marler and Board Members Benetti, DiNovo, Farmer, Groth, and Kilmer Marler voting aye. Chair Kramer was absent.

**Approval of Payment to Oregon Department of Transportation for the Empire Boulevard Sidewalk Project**

Public Works and Community Development Director Jim Hossley stated the contract and construction period for the Empire Boulevard road construction project were extended by the delays to the wastewater treatment plant #2 (WWTP#2) project. The extended period resulted in additional engineering and construction/contractor costs for the project. Mr. Hossley stated the Empire Boulevard project was awarded two Oregon Department of Transportation (ODOT) grants totaling \$4,719,103.02 for the construction phase. Per the grant agreement with ODOT, the City would be responsible for any additional costs beyond the grant amount.

To date, the City paid ODOT \$1,215,504.83 for the Empire Boulevard project; \$90,009.94 for design and \$1,125,494.89 for construction costs. The project was originally scheduled for completion in October 2016. However, due to delays in getting started on WWTP#2, particularly the installation of piping in the Empire Boulevard right-of-way, the project would not be completed until the end of July 2017. The piping project pushed the Empire Blvd project into winter season, which was too wet for construction. This forced the contractor to demobilize for the winter weather season and restart again in May 2017. Thus resulting in increased costs for demobilization and remobilization for the contractor, the contractor's work zone up keep during the winter, consulting engineering cost associated with the delay, plus work performed by the Empire project contractor and consultant for the work related to WWTP#2. Staff advised the City Council in the spring of 2016 when Council halted progress on the WWTP#2 project that halting would likely result in a delay of the Empire project and increased costs. Total estimated

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additional payment required to ODOT was \$298,416.09 or \$313,340 which included a 5% contingency; staff recommended paying \$156,670 from the Empire Capital Projects Fund and paying the remaining \$156,670 from the Wastewater Improvement Fund (of which \$83,805 was previously approved by the Council). City Manager Rodger Craddock noted there would be an additional cost to replace signage but suggest the cost would be covered by the 5% contingency.

Board Member Groth moved to approve an additional payment to ODOT for amount of \$156,670 to be paid from the Empire Capital Projects Fund. Board Member DiNovo seconded the motion which passed with Vice Chair Marler and Board Members Benetti, DiNovo, Farmer, Groth, and Kilmer Marler voting aye. Chair Kramer was absent.

**Adjourn**

There being no further business to come before the Agency, Vice Chair Marler adjourned the meeting.

\_\_\_\_\_  
Phil Marler, Vice Chair

Attest: \_\_\_\_\_  
Drew Farmer, Secretary