

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**May 2, 2017**

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Chair Stephanie Kramer and Board Members Drew Farmer, Jennifer Groth, Stephanie Kilmer, and Phil Marler. Board Members Joe Benetti and Lucinda DiNovo were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Deputy Finance Director Amy Kinnaman, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

**Public Comments**

No public comments were given.

**Consent Calendar**

Chair Kramer reviewed the consent calendar which consisted of 2a: approval of the minutes of April 18, 2017. Board Member Groth moved to approve the consent calendar as presented. Board Member Marler seconded the motion which passed with Chair Kramer and Board Members Farmer, Groth, Kilmer and Marler voting aye. Board Members Benetti and DiNovo were absent.

**Presentation of Revised Renderings for the North Entry Street Scape Project**

Public Works and Community Development Director Jim Hossley stated the Agency requested Wes Shoger from Green Works, Inc. to revise the current north entry rendering to reflect Agency member ideas from the March 28, 2017 work session. The revisions were presented to the Council at the April 25, 2017 work session. Chair Kramer inquired if the changes discussed at the April 25, 2017 work session would be incorporated into the final plan. Mr. Hossley stated staff would make the changes based on Agency direction. Chair Kramer clarified the hard angle design for the fence would be smoothed out, the boulder backdrop would be incorporated, and stamped rock would be used in lieu of stamped board; requested rendering of final design with changes before Agency signed off on project. Board Member Marler questioned if the spacing behind the fence as depicted in the rendering was to scale.

Mr. Hossley estimated if approved, construction could start in June, 2017. City Manager Craddock stated the next step would be the planning then design phase; recommended the Agency consider increasing the Green Works, Inc. contract for an amount not to exceed \$10,000 to ensure final renderings could be completed. Board Member Groth recommended the Design Assistance Team (DAT) weigh in on the design concept. Consensus of the Agency was to direct staff to forward the final renderings to DAT for their review; any suggested DAT changes would be communicated to the Agency and would be brought back for consideration at the request of any Board Member(s).

**Urban Renewal Agency Minutes – May 2, 2017**

Board Member Groth moved to bring the preliminary design to 100% with the assistance of the DAT and to increase Green Works, Inc. contract for an amount not to exceed \$10,000 and to prepare the design to submit to the Oregon Department of Transportation (ODOT) for review and approval. Board Member Kilmer seconded the motion. City Manager Craddock clarified the increase to the Green Works, Inc. contract was for an “additional” amount not to exceed \$10,000. Board Member Groth amended the motion to include Green Works contract increase for an additional amount not to exceed \$10,000. Board Member Kilmer re-seconded the motion as amended which passed with Chair Kramer and Board Members Farmer, Groth, Kilmer and Marler voting aye. Board Members Benetti and DiNovo were absent.

**Executive Session**

An executive session was held pursuant to ORS 192.660 (2) (e) for the purpose of discussing real property transactions. No decisions were made.

**Adjourn**

There being no further business to come before the Agency, Chair Kramer adjourned the meeting.

\_\_\_\_\_  
Stephanie Kramer, Chair

Attest: \_\_\_\_\_  
Drew Farmer, Secretary