

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**June 2, 2015**

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Chair Jennifer Groth and Board Members Fred Brick, Mark Daily, Stephanie Kramer, Thomas Leahy, Crystal Shoji, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Operations Administrator Randy Dixon, Community Development Director Eric Day, Planning Administrator Tom Dixon, Fire Chief Mark Anderson, and Police Captain Chris Chapanar.

**Public Comments**

No comments were given.

**Consent Calendar**

Chair Groth reviewed the consent calendar which consisted of 2a: approval of the minutes of April 7 and May 19, 2015; 2b: acceptance of the March 2015 combined cash report; 2c: acceptance of the April 2015 combined cash report, and; 2d: adoption of resolution 15-02 extending workers' compensation coverage to urban renewal volunteers. Board Member Shoji moved to approve the consent calendar approving the minutes of April 7 and May 19, 2015, accepting the March and April 2015 combined cash reports, and adopting Resolution 15-02 extending workers' compensation coverage to urban renewal volunteers. Board Member Kramer seconded the motion which passed with Chair Groth and Board Members Brick, Daily, Kramer, Leahy, Shoji, and Vaughan voting aye.

**New Urban Renewal Business**

No new business was presented.

**Public Hearing on the Approved Budget for Fiscal Year 2015-2016 – Approval of Resolution URA 15-03 Would Adopt the Budget for Fiscal Year 2015-2016, Make Appropriations, and Levy Taxes**

City Manager Rodger Craddock stated approval of the proposed resolution would adopt the budget for fiscal year 2015-2016, make appropriations, and levy taxes. Chair Groth opened the public hearing. No public comments were given and the hearing was closed. Board Member Kramer moved to adopt the Resolution 15-03 for the fiscal year 2015-2016 adopting the budget, making appropriations, and levying taxes. Board Member Brick seconded the motion which passed with Chair Groth and Board Members Brick, Kramer, Leahy, Shoji, and Vaughan voting aye and Board Member Daily voting nay.

## Urban Renewal Agency Minutes – June 2, 2015

### Consideration of Approval of a Change Order to Coast Metal Works

Operations Administrator Randy Dixon stated on March 19, 2013 the Urban Renewal Agency (URA) authorized an intergovernmental agreement between the City of Coos Bay, Oregon Department of Transportation (ODOT), and International Port of Coos Bay to create a pedestrian sidewalk and construct a fence along the eastside of Highway 101/Bayshore. On April 15, 2014, the Agency awarded a contract to Coast Metal Works, Inc. in the amount of \$68,354.50; total project expenditures not to exceed \$153,854.50. The original scope of work included re-welding metal fence panels, cutting 2-inch holes on each end of the fence panels in order to anchor the metal fence rails to the concrete posts. It was later discovered the project required metal shims for alignment. Coast Metal Works was approved for Change Order #1 in the amount of \$1,523.60 to manufacture the shim plates. As Coast Metal Works prepped the rails for reinstallation they discovered the rails were bent and/or too long; requiring additional work to straighten and shorten. Mr. Dixon advised the additional work was not included in the vendor's initial scope of work. In order to stay on schedule, the additional work on the rails was completed. Staff requested approval of an after-the-fact Change Order #2 to Coast Metal Works in the amount of \$24,111.18. City Manager noted the railings were over 60 years old. Board Member Daily moved to approve Coast Metal Works Change Order #2 in the amount of \$24,111.18 for the unforeseen fabrication to existing metal fence rails. Board Member Kramer seconded the motion. Board Member Leahy inquired if there was warranty on the railings wherein Mr. Dixon advised standard warranty was one year. A call for the question was made which passed with Chair Groth and Board Members Brick, Daily, Kramer, Leahy, Shoji, and Vaughan voting aye.

### Adjourn

There being no further business to come before the Agency, Chair Groth adjourned the meeting.

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Jennifer Groth, Chair

Attest: \_\_\_\_\_  
Mike Vaughan, Secretary