

## **MINUTES OF THE PROCEEDINGS OF THE CITY OF COOS BAY URBAN RENEWAL AGENCY**

**May 20, 2014**

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Chair Mark Daily and Board Members Jennifer Groth, Stephanie Kramer, John Muenchrath, Crystal Shoji, and Mike Vaughan. Board Member Thomas Leahy was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Community Development Director Eric Day, Public Works Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

### **Public Comments**

No comments were given.

### **Consent Calendar**

Chair Daily reviewed the consent calendar which consisted of 2a: approval of the minutes of May 6, 2014; and 2b: acceptance of the April 2014 URA combined cash report. Board Member Groth moved to approve the consent calendar approving the minutes of May 6, 2014, and accepting the April 2014 combined cash report. Board Member Shoji seconded the motion which passed with Chair Daily and Board Members Groth, Kramer, Muenchrath, Shoji, and Vaughan voting aye. Board Member Leahy was absent.

### **Consideration of a Contract Extension for George Kramer & Company**

Public Works Director Jim stated the City obtained the services of George Kramer & Company as the historical consultant for phase 1 of the Egyptian Theatre restoration project in December 2011 for the amount of \$20,000. Phase 1 was now completed and City staff along with the Egyptian Theatre Preservation Association (ETPA) was preparing to start phase 2. Mr. Hossley requested the contract with Kramer and Company be amended to include phase 2 for an additional amount of \$15,000; combined total of \$35,000. The Agency previously awarded \$70,000 to the ETPA for phase 2 and the ETPA secured a grant in the amount of \$160,000. City Manager Rodger Craddock disclosed current services invoiced totaled just under \$25,000. Board Member Kramer moved to authorize the City Manager to amend the current contract with Kramer & Company to include phase 2, not to exceed \$35,000 for the restoration of the Egyptian Theatre façade. Board Member Muenchrath seconded the motion which passed with Chair Daily and Board Members Groth, Kramer, Muenchrath, Shoji, and Vaughan voting aye. Board Member Leahy was absent.

### **Approval of a Contract for the Egyptian Theatre Façade Improvement Project Scope "A"**

Public Works Director Jim Hossley stated the City recently advertised a request for proposal (RFP) for the Egyptian Theatre façade project and received one bid; DLB Construction Inc. in

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the amount of \$364,241. Their bid was over the estimated and available funds of \$230,000. The City negotiated with DLB Construction, Inc. and broke the scope into two, “A” and “B”. Scope “A” included the demolition of the main entrance, ticket booth, soffit, entry doors and reinstallation of new store front doors, windows, hardware, stucco exterior walls, and to fur – out 3” at bottom of wall to be consistent with the rest of the wall and tile grout line. Revised scope “A” enhancements totaled \$74,341. Scope “B” work would commence after additional funds were secured. Board Member Vaughan asked for clarification as to what work was going to be performed under the revised Scope “A”. Chair Daily stated it was his understanding that the Egyptian Theatre Preservation voted and approved the revised Scope “A”. Board Member Groth moved to authorize the City Manager to enter into a contract with DLB Construction, Inc. for the restoration of the Egyptian Theatre façade Scope “A” in the amount not to exceed \$74,341. Board Member Muenchrath suggested amending the motion to direct staff to provide the Agency with a more detailed version of Scope “A” within the next few days. Board Member Groth accepted Board Member Muenchrath’s suggested amendment. Board Member Kramer re-seconded the motion as amended which passed with Chair Daily and Board Members Groth, Kramer, Muenchrath, Shoji, and Vaughan voting aye. Board Member Leahy was absent.

### **Approval of Powder Coating Color on Highway 101 Fencing Project**

Public Works Director Jim Hossley provided the Agency with various powder coating colors to choose from for the rail that would be used to create pedestrian access along the eastside of Highway 101/Bayshore for the upcoming sidewalk project. Mr. Hossley stated the Oregon Department of Transportation (ODOT) recommended the black powder coat finish with limited use of gloss. Board Member Vaughan recommended use of Bridge or ODOT Green for the powder coat finish to provide consistency with other surrounding railings. Board Member Vaughan moved to choose [colors closest to] ODOT or Bridge Green as the powder coating color for the Highway 101 fencing project. Board Member Groth seconded the motion. Board Member Vaughan amended his motion to choose [color closest to] Bridge Green as the powder coating color for the Highway 101 fencing project. Board Member Groth re-seconded the motion as amended which passed with Chair Daily and Board Members Groth, Kramer, Muenchrath, Shoji, and Vaughan voting aye. Board Member Leahy was absent.

### **Adjourn**

There being no further business to come before the Agency, Chair Daily adjourned the meeting.

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Mark Daily, Chair

Attest: \_\_\_\_\_  
Mike Vaughan, Secretary