

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

December 17, 2013

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Mark Daily and Board Members Jennifer Groth, Stephanie Kramer, Gene Melton, and Crystal Shoji. Board Members John Muenchrath and Mike Vaughan were absent. City staff present were City Manager Rodger Craddock, City Attorney Nathan McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Public Works Director Jim Hossley, Fire Battalion Chief Dan Crutchfield, and Police Chief Gary McCullough.

Public Comments

No comments were given.

Consent Calendar

Chair Daily reviewed the consent calendar which consisted of 2a: approval of the minutes of December 3, 2013; and 2b: acceptance of the November 2013 URA combined cash report. Board Member Shoji moved to approve the consent calendar approving the minutes of December 3, 2013 and accepting the November 2013 URA combined cash report. Board Member Groth seconded the motion which passed with Chair Daily and Board Members Groth, Kramer, Melton, and Shoji voting aye. Board Members Muenchrath and Vaughan were absent.

Coos Bay Downtown Association's Semi-Annual Report by Main Street Manager Katherine Hayes

Coos Bay Downtown Association (CBDA) Main Street Manager Katherine Hayes stated she appreciated the opportunity to provide the Council with a report on the CBDA's activities for 2013. Ms. Hayes summarized the various events coordinated by the CBDA during 2013 noting the events brought over 20,000 people to downtown Coos Bay. Projects included community outreach and partnerships, banners and wayfinding signs, business recruitment and resources, retail incubator, and the Coos Bay Downtown Foundation which resulted in over 4,700 volunteer hours to Coos Bay. Ms. Hayes noted in September, the CBDA embarked on a strategic planning process to help guide the organization and their mission over the next three years; with implementation set for January 2014.

Adjourn

There being no further business to come before the Agency, Chair Daily adjourned the meeting.

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Mark Daily, Chair

Attest:

Mike Vaughan, Secretary