

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

August 20, 2013

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Gene Melton and Board Members Mark Daily, Jennifer Groth, John Muenchrath, Crystal Shoji, and Mike Vaughan. Stephanie Kramer was absent. City staff present were City Manager Rodger Craddock, City Attorney Nathan McClintock, Finance Director Susanne Baker, Library Director Sami Pierson, Community Development Director Eric Day, Public Works Director Jim Hossley, Battalion Chief Dan Crutchfield, and Police Chief Gary McCullough.

Public Comments

No comments were given.

Consent Calendar

Vice-Chair Daily reviewed the consent calendar which consisted of 2a: approval of the minutes of August 6, 2013 and 2b: acceptance of the July 2013 URA combined cash report. Board Member Groth moved to approve the consent calendar approving the minutes of August 6, 2013 and accepting the July 2013 URA combined cash report. Board Member Muenchrath seconded the motion which passed with Chair Melton and Board Members Daily, Groth, Muenchrath, Shoji, and Vaughan voting aye. Board Member Kramer was absent.

Election of Urban Renewal Agency Chair

Board Member Shoji motioned to accept the resignation of the Urban Renewal Agency Chair position by Gene Melton. Board Member Groth seconded the motion which passed with Vice-Chair Daily and Board Members Groth, Melton, Muenchrath, Shoji, and Vaughan voting aye. Board Member Kramer was absent.

Vice-Chair Daily opened nominations for the Urban Renewal Agency Chair position. Board Member Shoji nominated Vice-Chair Daily and the nominations were closed. By vote of the Urban Renewal Agency Board Member Daily was elected Urban Renewal Agency Chair.

Chair Daily opened nominations for Vice-Chair and Board Member Melton nominated Board Member Jennifer Groth and the nominations were closed. By vote of the Urban Renewal Agency Board Member Groth was elected Urban Renewal Agency Vice-Chair.

Approval of a Façade Improvement Grant for Rich Gallagher Located at 920 Newmark

Community Development Director Eric Day presented a Façade Improvement Grant Application on behalf of Rich Gallagher for his building located at 920 Newmark. Mr. Day stated the proposed work entails repair to the stucco, painting the exterior of the building, and replacement

Urban Renewal Agency Minutes – August 20, 2013

of the concrete driveway on the west side of the building. The low bid for the façade improvements was \$6,900 and \$7,000 to replace the driveway. Based on the façade programs 50/50 grant match requirement with a maximum grant of \$25,000, the total grant amount to be considered by the Agency was \$6,950. Mr. Day stated the application met all requirements of the grant application; the Design Review Committee (DRC) reviewed the project and recommended the Agency approve the request. Board Member Groth moved to approve the façade improvement grant for \$6,950 for the property located at 920 Newmark, Coos Bay. Board Member Muenchrath seconded the motion which passed with Chair Daily and Board Members Groth, Melton, Muenchrath, Shoji, and Vaughan voting aye. Board Member Kramer was absent.

Consideration of Disposal of Urban Renewal Agency Owned Property

Public Works Director Jim Hossley presented detailed information to the Agency on which city-owned properties were Agency owned. Mr. Hossley stated the majority of the properties are located in the downtown area and are currently in use with some with the potential for future development. Discussion was held by the Agency regarding the current and future use of the properties and whether the properties should be disposed of through the public surplus process.

Discussion ensued regarding the road east of The World and the Red Neck Motors property along Bayshore. Ray Penny, Coos Bay, stated the Red Neck Motors property was adjacent to his parcel to the south; and both properties along with the right-of-way in between would make a marketable parcel along Highway 101. The consensus of the Agency was to sell the Red Neck Motor property.

Adjourn

There being no further business to come before the Agency, Chair Daily adjourned the meeting.

Mark Daily, Chair

Attest:

Mike Vaughan, Secretary