

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

July 2, 2013

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Gene Melton and Board Members Mark Daily, Jennifer Groth Stephanie Kramer, John Muenchrath, Crystal Shoji and Mike Vaughan. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Community Development Director Eric Day, Public Works and Development Director Jim Hossley, Acting Fire Chief Mark Anderson, and Police Captain Chris Chapandar.

Public Comments

No comments were given.

Consent Calendar

Chair Melton reviewed the consent calendar which consisted of 2a: approval of the minutes of June 18, 2013. Board Member Groth moved to approve the consent calendar approving the minutes of June 18, 2013. Board Member Daily seconded the motion which passed with Chair Melton and Board Members Daily, Groth, Kramer, Muenchrath, Shoji, and Vaughan voting aye.

Consideration on Ocean Seafood's Proposal for the Hollering Place

City Manager Rodger Craddock stated Mike Babcock, founder and owner of Oregon Seafoods, LLC presented a proposal to the Agency at the June 18th meeting to construct a new facility for his business on the Hollering Place property in the Empire area of the City. Mr. Craddock advised the Hollering Place Master Plan was a community based visioning process and encouraged members of the community to provide comments on the proposed use of the Hollering Place property. Chair Melton opened the floor to take public input. Steve Skinner, Coos Bay: expressed his support of developing the Hollering Place; noted concerns included odor from processing seafood, the size and layout of the proposed site; suggested potential funding possibilities available through the USDA and Business Oregon. Chris Claflin of Oregon Business and Development stated he believed Mr. Babcock was looking to develop the space to include manufacturing, retail, and social space. No other public comments were given whereby Chair Melton closed the public comment period. Board Member Vaughan expressed concern about the required criteria for the design process; suggested the property should be developed incorporating a multiple use/purpose. Board Member Shoji suggested the proposal should include a requirement for a marketing plan to help the project to succeed. Board Member Daily requested staff look into the zoning to include opportunities for other business development in the area. It was the consensus of the Agency to direct staff to identify criteria for development and to conduct a Request for Proposal (RFP) to allow Mr. Babcock and other interested parties an opportunity to formally present their proposals for the Agency's consideration.

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Adjourn

There being no further business to come before the Agency Chair Melton adjourned the meeting.

Gene Melton, Chair

Attest:

Mike Vaughan, Secretary