

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**June 4, 2013**

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Chair Gene Melton and Board Members Mark Daily, Jennifer Groth Stephanie Kramer, Crystal Shoji and Mike Vaughan. Board Member John Muenchrath was absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Public Works and Development Director Jim Hossley, Fire Chief Stan Gibson, and Police Chief Gary McCullough.

**Public Comments**

No comments were given.

**Consent Calendar**

Chair Melton reviewed the consent calendar which consisted of 2a: approval of the minutes of May 21, 2013; and 2b: adoption of resolution 13-04 extending workers' compensation coverage to Urban Renewal volunteers. Board Member Groth moved to approve the consent calendar approving the minutes of May 21, 2013, and adopting resolution 13-04 extending workers' compensation coverage to Urban Renewal volunteers. Board Member Shoji seconded the motion which passed with Chair Melton and Board Members Daily, Groth, Kramer, Shoji and Vaughan voting aye. Board Member Muenchrath was absent.

**Public Hearing on the Approved Budget for Fiscal Year 2013/2014 – Approval of Resolution URA 13-05 Would Adopt the Budget for Fiscal Year 2013/2014, Make Appropriations, and Levy Taxes**

Finance Director Susanne Baker stated the proposed budget for fiscal year 2013-2014 was reviewed and approved by the Budget Committee on April 19, 2013 and forwarded to the Agency for adoption. Approval of the proposed resolution would adopt the budget for fiscal year 2013-2014, make appropriations, and levy taxes. Board Member Melton opened the public hearing. No public comments were given and the hearing was closed. Board Member Shoji moved to adopt the appropriation resolution 13-05 for the Fiscal Year 2013-2014 budget and levying taxes. Board Member Kramer seconded the motion which passed with Chair Melton and Board Members Daily, Groth, Kramer, Shoji and Vaughan voting aye. Board Member Muenchrath was absent.

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**Public Hearing to Consider Approval of Transferring Appropriations for Fiscal Year Ending 2013 – Approval Would Require Adoption of Resolution 13-06 for a Supplemental Budget Transferring Appropriations in the Downtown and Empire Fund Projects and Appropriating Bond Proceeds in the Downtown Bond Fund**

Finance Director Susanne Baker stated during fiscal year 2013 the Agency approved the refinancing of the 2003 bonds which resulted in bond issuance costs that were not anticipated during the FYE 2013 budget process. In effort to remain compliant with Oregon budget law, Ms. Baker proposed a transfer from capital outlay appropriations to materials and services in the Downtown and Empire projects funds and appropriation of the transfer from the respective bond reserve funds. Board Member Melton opened the public hearing. No public comments were given and the hearing was closed. Board Member Shoji moved to adopt resolution 13-06. Board Member Kramer seconded the motion which passed with Chair Melton and Board Members Daily, Groth, Kramer, Shoji and Vaughan voting aye. Board Member Muenchrath was absent.

**Adjourn**

There being no further business to come before the Agency Chair Melton adjourned the meeting.

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Gene Melton, Chair

Attest:

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Mike Vaughan, Secretary