CITY OF COOS BAY URBAN RENEWAL AGENCY Agenda Staff Report

MEETING DATE August 21, 2012	AGENDA ITEM NUMBER

TO:

Chair Gene Melton and Board Members

FROM:

Susanne Baker, Finance Director

THROUGH:

Rodger Craddock, City Manager

ISSUE:

July 2012 Urban Renewal Fund Summary, Balance Sheet, and Combined Cash

Investment Reports

BACKGROUND:

These reports are being provided to the Urban Renewal Agency and the public pursuant to a recommendation from the City's Auditor and City Manager to provide transparency and full disclosure to all interested parties. Routinely, the Urban Renewal transactions are included in three of the City's five bank statements (Accounts Payable, Local Government Investment Pool, and Umpqua Bank State Pool) and are balanced by the middle of the following month; expenditures and receipts are updated daily; deposits made daily; and the financial reports available upon request as well as uploaded monthly onto the Citywide drive.

ATTACHED REPORTS:

The **Fund Summary** shows all Urban Renewal funds are within appropriation levels for July with 8% of the fiscal year having elapsed. Urban Renewal Downtown Property Tax Collections are at 0% of budget and Urban Renewal Empire Property Tax Collections are at 0% of budget.

The **Balance Sheet** shows the unaudited <u>Beginning Balance</u> (Fund Balance 7/1/12); (<u>Used or Earned</u>) or the difference between what has been earned to what has been spent (7/1/12 through 6/30/13); and the <u>Ending Balance</u> or what amount remains as Fund Balance on 6/30/13.

Balance Sheet Fund	Beginning Fund Balance FYE13 Unaudited	(Used) Earned	Ending Fund Balance
Downtown Special Revenue	337,849.98	186.90	338,036.88
Empire Special Revenue	60,252.24	29.33	60,281.57
Empire Program	432,351.51	251.36	432,602.87
Downtown Bond	1,033.66	0.00	1,033.66
Empire Bond	.15	0.00	.15
Downtown Program	23,214.53	13.50	23,228.03
Downtown Capital Projects	1,560,311.27	(50,396.23)	1,509,915.04
Empire Capital Projects	1,111,521.29	424.20	1,111,945.49
Downtown Bond Reserve	665,719.94	0.00	665,719.94
Empire Bond Reserve	239,710.86	0.00	239,710.86

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The **Combined Cash Investment Report** shows total combined cash of \$5,114,191.86 (see table below).

Combined Cash Accounts:

Allocations to:	
Downtown Special Revenue Fund	\$ 338,036.88
Empire Special Revenue Fund	60,280.57
Empire Program Fund	432,602.87
Downtown Bond Fund	1,033.66
Empire Bond Fund	.15
Downtown Program Fund	23,228.03
Downtown Capital Projects Fund	2,241,633.41
Empire Capital Projects Fund	1,111,945.49
Downtown Bond Reserve Fund	665,719.94
Empire Bond Reserve Fund	239,710.86
TOTAL URBAN RENEWAL AGENCY	
COMBINED CASH	\$ 5,114,191.86

DISADVANTAGES:

None.

BUDGET:

The cash carryover is secure (fully collateralized or held in State's Local Government Investment Pool) and available for operations.

ACTION:

If it pleases the Urban Renewal Agency, accept the monthly Fund Summary, Balance Sheet, and Combined Cash Reports for July 31, 2012.

Attachments:

Fund Summary July 31, 2012 (10 pages)
Balance Sheet July 31, 2012 (10 pages)
Combined Cash Investment July 31, 2012 (1 page)

Downtown Special Revenue Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
Revenue					
Carryover	.00	.00	337,590.00	337,590.00	.0
Property Taxes	.00	.00	971,770.00	971,770.00	.0
Use Of Money & Property	186.90	186.90	1,000.00	813.10	18.7
Total Fund Revenue	186.90	186.90	1,310,360.00	1,310,173.10	
Expenditures					
Expenditures	.00	.00	1,310,360.00	1,310,360.00	
Total Fund Expenditures	.00	.00	1,310,360.00	1,310,360.00	
Net Revenue Over Expenditures	186.90	186.90	.00	(186.90)	.0

Empire Special Revenue Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
Revenue					
Carryover	.00	.00.	27,727.00	27,727.00	.0
Property Taxes	.00	.00	592,059.00	592,059.00	.0
Use Of Money & Property	29.33	29.33	100.00	70.67	29.3
Total Fund Revenue	29.33	29.33	619,886.00	619,856.67	0
Expenditures					
Expenditures	.00	.00	619,886.00	619,886.00	
Total Fund Expenditures	.00	.00	619,886.00	619,886.00	0
Net Revenue Over Expenditures	29.33	29.33	.00	(29.33)	.0

Empire Program Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
Revenue					
Carryover	.00	.00	442,000.00	442,000.00	.0
Use Of Money & Property	251.36	251.36	1,326.00	1,074.64	19.0
Total Fund Revenue	251.36	251.36	443,326.00	443,074.64	1
Expenditures					
Expenditures	.00	.00	443,326.00	443,326.00	.0
Total Fund Expenditures	.00	.00	443,326.00	443,326.00	
Net Revenue Over Expenditures	251.36	251.36	.00	(251.36)	0

Downtown Bond Fund

	Period Actual	YTD Actual	Budget	Variance	Pont
Revenue					
Use Of Money & Property	.00	.00	1,034.00	1,034.00	.0
Other Financing Sources	.00	.00	1,054,940.00	1,054,940.00	.0
Total Fund Revenue	.00	.00	1,055,974.00	1,055,974.00	
Expenditures					
Expenditures	.00	.00	1,055,974.00	1,055,974.00	.0
Total Fund Expenditures	.00	.00	1,055,974.00	1,055,974.00	0
Net Revenue Over Expenditures	.00	.00	.00	.00	.0

Empire Bond Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
Revenue					
Other Financing Sources	.00	.00	619,883.00	619,883.00	
Total Fund Revenue	.00	.00	619,883.00	619,883.00	0
Expenditures					
Expenditures	.00	.00	619,883.00	619,883.00	0
Total Fund Expenditures	.00	.00	619,883.00	619,883.00	0
Net Revenue Over Expenditures	.00	.00	.00	.00	

Downtown Program Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
Revenue					
Carryover	.00	.00	23,750.00	23,750.00	.0
Use Of Money & Property	13.50	13.50	75.00	61.50	18.0
Total Fund Revenue	13.50	13.50	23,825.00	23,811.50	1
Expenditures					
Expenditures	.00	.00	23,825.00	23,825.00	
Total Fund Expenditures	.00	.00	23,825.00	23,825.00	
Net Revenue Over Expenditures	13.50	13.50	.00	(13.50)	.0

Downtown Capital Projects Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
Revenue					
Carryover	.00	.00	1,200,378.00	1,200,378.00	.0
Revenue From Other Agencies	.00	.00	20,000.00	20,000.00	.0
Use Of Money & Property	1,439.54	1,439.54	2,300.00	860.46	62.6
Repayments	.00	.00	66,000.00	66,000.00	.0
Other Revenue	2,756.26	2,756.26	644,000.00	641,243.74	.4
Transfers In			355,834.00	355,834.00	
Total Fund Revenue	4,195.80	4,195.80	2,288,512.00	2,284,316.20	
Expenditures					
Expenditures	54,592.03	54,592.03	2,288,512.00	2,233,919.97	2.4
Total Fund Expenditures	54,592.03	54,592.03	2,288,512.00	2,233,919.97	2.4
Net Revenue Over Expenditures	(50,396.23)(50,396.23)	.00	50,396.23	.0

Empire Capital Projects Fund

	Period Actual	YTD Actual	Budget	Variance	Pont
Revenue					
Carryover	.00	.00	784,132.00	784,132.00	.0
Revenue From Other Agencies	.00	.00	3,394,687.00	3,394,687.00	.0
Use Of Money & Property	650.37	650.37	400.00	(250.37)	162.6
Transfers In	.00	.00	380,137.00	380,137.00	
Total Fund Revenue	650.37	650.37	4,559,356.00	4,558,705.63	
Expenditures					
Expenditures	226.17	226.17	4,559,356.00	4,559,129.83	0
Total Fund Expenditures	226.17	226.17	4,559,356.00	4,559,129.83	.0
Net Revenue Over Expenditures	424.20	424.20	.00	(424.20)	.0

Downtown Bond Reserve Fund

	Period Actual	YTD Actual	Budget	Variance	Pont
Revenue					
Use Of Money & Property	.00	.00	665,720.00	665,720.00	.0
Other Financing Sources	.00	.00	33,356.00	33,356.00	.0
Total Fund Revenue	.00	.00	699,076.00	699,076.00	.0
					
Expenditures					
Expenditures	.00	.00	699,076.00	699,076.00	.0
Total Fund Expenditures	.00	.00	699,076.00	699,076.00	.0
·					
Net Revenue Over Expenditures	.00	.00	.00	.00	.0

Empire Bond Reserve Fund

	Period Actual	YTD Actual Budget		Variance	Pcnt
Revenue					
Use Of Money & Property	.00	.00	239,711.00	239,711.00	.0
Other Financing Sources	.00	.00	3.00	3.00	.0
Total Fund Revenue	.00	.00	239,714.00	239,714.00	.0
Expenditures					
Expenditures	.00	.00	239,714.00	239,714.00	.0
Total Fund Expenditures	.00	.00	239,714.00	239,714.00	.0
Net Revenue Over Expenditures	.00	.00	.00	.00	.0

Downtown Special Revenue Fund

	ASSETS			
51-000-100-1001	Cash - Combined Fund		338,036.88	
51-000-100-1204	Taxes Receivable	_	107,070.00	
	Total Assets		=	445,106.88
	LIABILITIES AND EQUITY			
	LIABILITIES			
51-000-200-2040	Deferred Revenue	_	107,070.00	
	Total Liabilities			107,070.00
	FUND EQUITY			
	Unappropriated Fund Balance:			
51-000-200-2500	Fund Balance Revenue over Expenditures - YTD	337,849.98 186.90		
	Neverlad over Experiqueles - 115			
	Balance - Current Date	_	338,036.88	
	Total Fund Equity		-	338,036.88
	Total Liabilities and Equity		_	445,106.88

Empire Special Revenue Fund

52-000-100-1001 52-000-100-1204	ASSETS Cash - Combined Fund Taxes Receivable		60,280.57 60,282.00	
	Total Assets			120,562.57
	LIABILITIES AND EQUITY			
	LIABILITIES			
52-000-200-2040	Deferred Revenue		60,281.00	
	Total Liabilities			60,281.00
	FUND EQUITY			
52-000-200-2500	Unappropriated Fund Balance: Fund Balance Revenue over Expenditures - YTD	60,252.24		
	Balance - Current Date		60,281.57	
	Total Fund Equity		-	60,281.57
	Total Liabilities and Equity			120,562.57

Empire Program Fund

ASSETS

53-000-100-1001 Cash - Combined Fund 432,602.87

Total Assets 432,602.87

LIABILITIES AND EQUITY

FUND EQUITY

Unappropriated Fund Balance:

53-000-200-2500 Fund Balance 432,351.51

Revenue over Expenditures - YTD 251.36

Balance - Current Date 432,602.87

Total Fund Equity 432,602.87

Total Liabilities and Equity 432,602.87

Downtown Bond Fund

ASSETS	Α	SS	E.	TS
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 54-000-100-1001
 Cash - Combined Fund

 54-000-100-1490
 Future Bond Requirement Dtn 03

 54-000-100-1494
 Future Require - URA Bond 2009

1,033.66 2,530,741.20 1,046,000.00

Total Assets

3,577,774.86

LIABILITIES AND EQUITY

FUND EQUITY

54-000-200-2406 Reserve For Future Debt Dtn 03 54-000-200-2410 Reserve Future Debt Dtn VI 09 2,530,741.20

1,046,000.00

Unappropriated Fund Balance:

54-000-200-2500 Fund Balance

1,033.66

Balance - Current Date

1,033.66

Total Fund Equity

3,577,774.86

Total Liabilities and Equity

3,577,774.86

City of Coos Bay **Balance Sheet** July 31, 2012 Empire Bond Fund **ASSETS** 55-000-100-1001 Cash - Combined Fund .15 55-000-100-1490 Future Bond Requirement Emp 03 1,154,373.16 1,154,373.31 **Total Assets** LIABILITIES AND EQUITY FUND EQUITY 55-000-200-2406 Reserve For Future Debt Emp 03 1,154,373.16 Unappropriated Fund Balance: 55-000-200-2500 Fund Balance .15 Balance - Current Date .15 Total Fund Equity 1,154,373.31

Total Liabilities and Equity

1,154,373.31

Downtown Program Fund

	ASSETS			
56-000-100-1001	Cash - Combined Fund	_	23,228.03	
	Total Assets			23,228.03
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	Unappropriated Fund Balance:			
56-000-200-2500	Fund Balance	23,214.53		
	Revenue over Expenditures - YTD	13.50		
	Balance - Current Date	-	23,228.03	
	Total Fund Equity			23,228.03
	Total Liabilities and Equity			23,228.03

Downtown Capital Projects Fund

	ASSETS Cash - Combined Fund Long Term A/R CH Seismic Loan			2,241,633.41 600,000.00	
	Total Assets		_	=	2,841,633.41
	LIABILITIES AND EQUITY				
	LIABILITIES				
57-000-200-2001	Accounts Payable			600,400.00	
57-000-200-2042	-			600,000.00	
57-000-200-2099	AP/FS			54,071.98	
57-000-200-2105	Retainage Payable		_	77,246.39	
	Total Liabilities				1,331,718.37
	FUND EQUITY				
	Unappropriated Fund Balance:				
57-000-200-2500	Fund Balance		1,560,311.27		
	Revenue over Expenditures - YTD	(50,396.23)		
	Balance - Current Date		_	1,509,915.04	
	Total Fund Equity				1,509,915.04

Total Liabilities and Equity

2,841,633.41

Empire Capital Projects Fund

	ASSETS			
58-000-100-1001	Cash - Combined Fund		1,111,945.49	
	Total Assets		=	1,111,945.49
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	Unappropriated Fund Balance:			
58-000-200-2500	Fund Balance	1,111,521.29		
	Revenue over Expenditures - YTD	424.20		
	Balance - Current Date		1,111,945.49	
	Total Fund Equity		_	1,111,945.49
	Total Liabilities and Equity		_	1,111,945.49

	1	Downtown Bond Reserve F	und	
	ASSETS			
60-000-100-1001	Cash - Combined Fund		665,719.94	
	Total Assets		:	665,719.94
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	Unappropriated Fund Balance:			
60-000-200-2500	Fund Balance	665,719.94		
	Balance - Current Date		665,719.94	
	Total Fund Equity			665,719.94
	Total Liabilities and Equity		:	665,719.94

Empire Bond Reserve Fund

		Empire Bond Reserve Fund	u	
	ASSETS			
61-000-100-1001	Cash - Combined Fund	-	239,710.86	
	Total Assets		=	239,710.86
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	Unappropriated Fund Balance:			
61-000-200-2500	• • •	239,710.86		
	Balance - Current Date	_	239,710.86	
	Total Fund Equity		_	239,710.86
	Total Liabilities and Equity		_	239,710.86

City of Coos Bay Combined Cash Investment July 31, 2012

Combined Cash Accounts

	Cash Allocation Reconciliation	
51	Allocation to Downtown Special Revenue Fund	338,036.88
52	Allocation to Empire Special Revenue Fund	60,280.57
53	Allocation to Empire Program Fund	432,602.87
54	Allocation to Downtown Bond Fund	1,033.66
55	Allocation to Empire Bond Fund	.15
56	Allocation to Downtown Program Fund	23,228.03
57	Allocation to Downtown Capital Projects Fund	2,241,633.41
58	Allocation to Empire Capital Projects Fund	1,111,945.49
60	Allocation to Downtown Bond Reserve Fund	665,719.94
61	Allocation to Empire Bond Reserve Fund	239,710.86
	Total Allocations to Other Funds	
	Total Allocations to Other Funds	5,114,191.86
	Zero Proof if Allocations Balance	5,114,191.86

City of Coos Bay

		Accounts Payable Allocation Fund July 31, 2012		
	Payables			
	Accounts Payable Allocation Reconciliation			
57	Allocation to Downtown Capital Projects Fund		(600,400.00
	Total Allocations to Other Funds		(600,400.00
	Zero Proof if Allocations Balance		(600,400.00