

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY  
WORK SESSION MEETING**

**May 5, 2012**

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency Work Session held immediately following the City Council meeting held at 9:00 a.m. at the Coos Bay Fire Station, 450 Elrod Avenue, Coos Bay, Coos County, Oregon.

**Those Attending**

Those present were Chair Gene Melton and Board Members Jennifer Groth, Jon Hanson, Stephanie Kramer, Crystal Shoji, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, Economic Revitalization Administrator Joyce Jansen, and City Attorney Nathan McClintock.

**Review of the Façade Improvement Grant Program**

A work session was held for the purpose of reviewing who and what was eligible, amount of funding available, and the evaluation process for the Façade Improvement Grant Program. No decisions were made.

**Discussion on the 7<sup>th</sup> and Central Avenue Traffic Island**

The Agency had a discussion on the consideration of the 7<sup>th</sup> Street and Central Avenue traffic island. It was the consensus of the Agency the 7<sup>th</sup> Street and Central Avenue traffic island was a valid project to be considered at a future date. No decisions were made.

**Adjourn**

There being no further business to come before the Agency, Chair Melton adjourned the meeting.

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Gene Melton, Chair

Attest:

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Jennifer Groth, Secretary

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**May 15, 2012**

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Library Meeting Room, 525 Anderson Avenue, Coos Bay, Coos County, Oregon.

**Those Attending**

Those present were Chair Gene Melton and Board Members Jennifer Groth, Jon Hanson, Stephanie Kramer, Crystal Shoji, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Library Director Samantha Pierson, Fire Chief Stan Gibson, and Police Chief Gary McCullough.

**Public Comments**

No comments were given.

**Consent Calendar**

Chair Melton reviewed the consent calendar which consisted of 2a: approval of the minutes of April 17, 2012; and 2b: acceptance of the April 2012 URA combined cash report. Board Member Muenchrath moved to approve the consent calendar approving the minutes of April 17, 2012, and accepting the April 2012 URA combined cash report. Board Member Shoji seconded the motion which passed with Chair Melton and Board Members Groth, Hanson, Kramer, Shoji, Muenchrath, and Vaughan voting aye.

**Public Hearing to Consider Accepting a \$2.1 Million Dollar Transportation Commission Flexible Fund Program Grant for the Empire Boulevard Multi-Modal Project – Approval Would Require Adoption of Resolution 12-04**

Public Works and Development Director Jim Hossley stated the Urban Renewal Agency applied for and was awarded an Oregon Transportation Commission Flexible Funds Program grant in the amount of \$2.1 million for Phase 1 of the Empire Pedestrian and Bicycle Project which required a \$600,000 grant match from the Agency for a total project cost of \$2.7 million. The proposed project would increase pedestrian and bicyclist safety through the widening and overlay of South Empire Boulevard from Newmark to Fulton Avenue. Chair Melton opened the public hearing. No comments were given and the hearing was closed. Board Member Shoji moved to authorize the City Manager to enter into an Intergovernmental Agreement with Oregon Department of Transportation in order to administer the improvements to Empire Boulevard and adopt Resolution 12-04. Board Member Muenchrath seconded the motion which passed with Chair Melton and Board Members Groth, Hanson, Kramer, Shoji, Muenchrath, and Vaughan voting aye.

## Urban Renewal Agency Minutes – May 15, 2012

### **Public Hearing to Consider Accepting a \$225,000 Oregon State Marine Board and Oregon Department of Fish and Wildlife Grant for the Eastside Boat Ramp – Approval Would Require Adoption of Resolution 12-05**

Public Works and Development Director Jim Hossley stated The Urban Renewal Agency applied for and was awarded a \$20,000 grant from the Oregon State Marine Board and a \$145,000 grant from the Oregon Department of Fish and Wildlife (ODF&W) for capital improvements to the Eastside Boat Ramp. The City's match was in-kind services along with the Agency's match for rental equipment and other project costs totaling \$60,000; for a total project cost of \$225,000 commencing in the FYE 11-12 budget. Improvements to the facility included: an addition of 23 parking spaces for vehicle/boat trailers, 22 vehicle parking spaces, and a fish cleaning station. In addition to the expansion, the City planned to crack seal, seal coat, stripe, and sign the existing parking lot. Chair Melton opened the public hearing. No comments were given and the hearing was closed. Board Member Muenchrath moved to authorize the City Manager to enter into an agreement with the Oregon State Marine Board to administer the improvements to the Eastside Boat Ramp Facility and adopt Resolution 12-05. Board Member Vaughan seconded the motion which passed with Chair Melton and Board Members Groth, Hanson, Kramer, Shoji, Muenchrath, and Vaughan voting aye.

### **Adjourn**

There being no further business to come before the Agency, Chair Melton adjourned the meeting.

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Gene Melton, Chair

Attest:

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Jennifer Groth, Secretary