



CITY OF COOS BAY URBAN RENEWAL AGENCY MEETING NOTICE

May 15, 2012

The meeting will be held immediately following the City Council Meeting
Which begins at 7 p.m. in the Meeting Room at the Public Library
525 Anderson Avenue – Coos Bay, Oregon

1. Public Comments
2. Consent Calendar
 - a. Approval of the Minutes of April 17, 2012
 - b. Acceptance of April Combined Cash Report
3. Public Hearing to Consider Accepting a \$2.1 Million Dollar Transportation Commission Flexible Fund Program Grant for the Empire Boulevard Multi-Modal Project – Approval will Require Adoption of Resolution 12-04
4. Public Hearing to Consider Accepting a \$225 Thousand Dollar Oregon State Marine Board and Oregon Department of Fish & Wildlife (ODF&W) Grant for the Eastside Boat Ramp – Approval will Require Adoption of Resolution 12-05
5. Adjourn

All citizens addressing the Urban Renewal Agency under regular agenda items or public comments are required by URA Rule 4.8.4 to sign-in on the forms provided on the agenda table and podium.

If you require a listening enhancement device please contact the City Recorder.
Please silence electronic devices – Thank you.

MINUTES OF THE PROCEEDINGS OF THE CITY OF COOS BAY URBAN RENEWAL AGENCY

April 17, 2012

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Library Meeting Room, 525 Anderson Avenue, Coos Bay, Coos County, Oregon.

Those Attending

Those present were Chair Gene Melton and Board Members Jennifer Groth, Jon Hanson, Stephanie Kramer, Crystal Shoji, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Library Director Samantha Pierson, Fire Chief Stan Gibson, and Police Chief Gary McCullough.

Public Comments

No comments were given.

Consent Calendar

Chair Melton reviewed the consent calendar which consisted of 2a: approval of the minutes of March 6 and 20, and April 9, 2012; and 2b: acceptance of the March 2012 URA combined cash report. Board Member Shoji moved to approve the consent calendar approving the minutes of March 6 and 20, and April 9, 2012, and accepting the March 2012 URA combined cash report. Board Member Muenchrath seconded the motion which passed with Chair Melton and Board Members Groth, Hanson, Kramer, Shoji, Muenchrath, and Vaughan voting aye.

Review of the Façade Improvement Program

Economic Revitalization Administrator Joyce Jansen stated the Agency implemented the current façade improvement program in November 2006. Funding for the grant program was approved with \$100,000 for the Downtown district and \$50,000 for the Empire district. The purpose of the Façade Improvement Program was to provide financial assistance to property owners and tenants of commercial properties to promote the revitalization of Coos Bay's Urban Renewal Districts. Ms. Jansen provided a brief overview of the Façade Improvement Program requirements which included the application process, a 50/50 grant match, eligibility, architectural guidelines, and the approval process. Ms. Jansen advised over the past several months a number of changes to the program were suggested which included: changing the projects eligible for funding, a rating or point system to determine funding levels, setting a level at which an architect for the project would be required, and changing or increasing the grant amount for business owners not owning the building their business was located. The estimated value of façade project's for the Downtown district was \$828,971 with total awarded grants at \$363,786; and Empire district estimated value of façade projects at \$282,283 with total awarded grants at \$130,081. Ms. Jansen provided a summary of other cities façade grant program and suggested coordinating a work session for further consideration of program changes.

Board Member Groth inquired what the program challenges were whereby Ms. Jansen

Urban Renewal Agency Minutes – April 17, 2012

recommended businesses making substantial changes to their façade should be required to hire an architect. Chair Melton inquired about the Dolphin Theatre project. Ms. Jansen advised the Dolphin Theatre was not a façade grant but noted the Agency was assisting to fund the construction of an ADA bathroom. Board Member Shoji was in favor of a work session. Board Member Muenchrath expressed his support for the current façade program but was in favor of a work session to review. Board Member Vaughan suggested including representatives from the Main Street Program in the work session. Board Member Groth suggested future consideration should be given to providing assistance with elevator grants and shoring up/stabilizing buildings. Board Member Hanson suggested Ms. Jansen provide a list of pros and cons of past projects. It was the consensus of the Agency to schedule a work session for review and discussion of possible changes.

Adjourn

There being no further business to come before the Agency, Chair Melton adjourned the meeting.

Gene Melton, Chair

Attest:

Jennifer Groth, Secretary

CITY OF COOS BAY URBAN RENEWAL AGENCY
Agenda Staff Report

MEETING DATE May 15, 2012	AGENDA ITEM NUMBER
------------------------------	--------------------

TO: Chair Gene Melton and Board Members

FROM: Susanne Baker, Finance Director
Through: Rodger Craddock, City Manager *RC*

ISSUE: April 2012 Urban Renewal Fund Summary, Balance Sheet, Combined Cash Investment Reports

BACKGROUND:

These reports are being provided to the Urban Renewal Agency and the public pursuant to a recommendation from the City's Auditor and City Manager to provide transparency and full disclosure to all interested parties. Routinely, the Urban Renewal transactions are included in three of the City's five bank statements (Accounts Payable, Local Government Investment Pool, and Umpqua Bank State Pool) and are balanced by the middle of the following month; expenditures and receipts are updated daily; deposits made daily; and the financial reports available upon request as well as uploaded monthly onto the Citywide drive.

ATTACHED REPORTS:

The **Fund Summary** shows all Urban Renewal funds are within appropriation levels for April with 83% of the fiscal year having elapsed. Urban Renewal Downtown Property Tax Collections are at 94.6% of budget and Urban Renewal Empire Property Tax Collections are at 99.3% of budget.

The **Balance Sheet** shows the Beginning Balance (Fund Balance 7/1/11); (Used or Earned) or the difference between what has been earned to what has been spent (7/1/2011 through 04/30/2012); and the Ending Balance or what amount remains as Fund Balance on 04/30/2012.

Balance Sheet Fund	Beginning Fund Balance FYE11 Audited	(Used) Earned	Ending Fund Balance
Downtown Special Revenue	903,221.85	(272,236.73)	630,985.12
Empire Special Revenue	441,103.58	(294,879.83)	146,223.75
Empire Program	429,550.35	2,329.43	431,879.78
Downtown Bond	1,033.66	0.00	1,033.66
Empire Bond	.15	0.00	.15
Downtown Program	23,064.12	125.09	23,189.21
Downtown Capital Projects	2,055,395.65	508,699.13	2,564,094.78
Empire Capital Projects	735,690.92	463,867.61	1,199,558.53
Downtown Bond Reserve	665,719.94	0.00	665,719.94
Empire Bond	239,710.86	0.00	239,710.86

C:\Users\jmickelson\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\XV7P7V20\5 15 12 URA Board Agenda Report Fund Bal Bal Sheet Combined Cash.docx

Reserve			
---------	--	--	--

The **Combined Cash Investment Report** shows total combined cash of \$5,902,394.78 (see table below).

Combined Cash Accounts:

Allocations to:	
Downtown Special Revenue Fund	\$ 630,985.12
Empire Special Revenue Fund	146,222.75
Empire Program Fund	431,879.78
Downtown Bond Fund	1,033.66
Empire Bond Fund	.15
Downtown Program Fund	23,189.21
Downtown Capital Projects Fund	2,564,094.78
Empire Capital Projects Fund	1,199,558.53
Downtown Bond Reserve Fund	665,719.94
Empire Bond Reserve Fund	239,710.86
TOTAL URBAN RENEWAL AGENCY COMBINED CASH	\$ 5,902,394.78

DISADVANTAGES:

None.

BUDGET:

The cash carryover is secure (fully collateralized or held in State's Local Government Investment Pool) and available for operations.

ACTION:

If it pleases the Urban Renewal Agency, accept this monthly Fund Summary/Balance Sheet/Combined Cash Reports for April 30, 2012.

Attachments:

Fund Summary April 30, 2012 (10 pages)
 Balance Sheet April 30, 2012 (10 pages)
 Combined Cash Investment April 30, 2012 (1 page)

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Downtown Special Revenue Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
<u>Revenue</u>					
Carryover	.00	.00	870,000.00	870,000.00	.0
Property Taxes	9,276.32	901,830.23	953,342.00	51,511.77	94.6
Use Of Money & Property	350.89	5,306.13	10,000.00	4,693.87	53.1
Total Fund Revenue	9,627.21	907,136.36	1,833,342.00	926,205.64	49.5
<u>Expenditures</u>					
Expenditures	.00	1,179,373.09	1,833,342.00	653,968.91	64.3
Total Fund Expenditures	.00	1,179,373.09	1,833,342.00	653,968.91	64.3
Net Revenue Over Expenditures	9,627.21	(272,236.73)	.00	272,236.73	.0

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Empire Special Revenue Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
<u>Revenue</u>					
Carryover	.00	.00	430,000.00	430,000.00	.0
Property Taxes	5,615.92	550,469.15	554,481.00	4,011.85	99.3
Use Of Money & Property	79.36	2,650.45	.00	(2,650.45)	.0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Fund Revenue	5,695.28	553,119.60	984,481.00	431,361.40	56.2
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Expenditures</u>					
Expenditures	.00	847,999.43	984,481.00	136,481.57	86.1
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Fund Expenditures	.00	847,999.43	984,481.00	136,481.57	86.1
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Revenue Over Expenditures	5,695.28	(294,879.83)	.00	294,879.83	.0
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Empire Program Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
<u>Revenue</u>					
Carryover	.00	.00	429,550.00	429,550.00	.0
Use Of Money & Property	243.75	2,329.43	.00	(2,329.43)	.0
Total Fund Revenue	243.75	2,329.43	429,550.00	427,220.57	.5
<u>Expenditures</u>					
Expenditures	.00	.00	429,550.00	429,550.00	.0
Total Fund Expenditures	.00	.00	429,550.00	429,550.00	.0
Net Revenue Over Expenditures	243.75	2,329.43	.00	(2,329.43)	.0

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Downtown Bond Fund

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Pcnt</u>
<u>Revenue</u>					
Other Financing Sources	<u>.00</u>	<u>1,179,373.09</u>	<u>1,528,974.00</u>	<u>349,600.91</u>	<u>77.1</u>
Total Fund Revenue	<u>.00</u>	<u>1,179,373.09</u>	<u>1,528,974.00</u>	<u>349,600.91</u>	<u>77.1</u>
<u>Expenditures</u>					
Expenditures	<u>.00</u>	<u>1,179,373.09</u>	<u>1,528,974.00</u>	<u>349,600.91</u>	<u>77.1</u>
Total Fund Expenditures	<u>.00</u>	<u>1,179,373.09</u>	<u>1,528,974.00</u>	<u>349,600.91</u>	<u>77.1</u>
Net Revenue Over Expenditures	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Empire Bond Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
<u>Revenue</u>					
Other Financing Sources	.00	847,999.43	967,858.00	119,858.57	87.6
Total Fund Revenue	.00	847,999.43	967,858.00	119,858.57	87.6
<u>Expenditures</u>					
Expenditures	.00	847,999.43	967,858.00	119,858.57	87.6
Total Fund Expenditures	.00	847,999.43	967,858.00	119,858.57	87.6
Net Revenue Over Expenditures	.00	.00	.00	.00	.0

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Downtown Program Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
<u>Revenue</u>					
Carryover	.00	.00	23,000.00	23,000.00	.0
Use Of Money & Property	13.09	125.09	.00	(125.09)	.0
Total Fund Revenue	13.09	125.09	23,000.00	22,874.91	.5
<u>Expenditures</u>					
Expenditures	.00	.00	23,000.00	23,000.00	.0
Total Fund Expenditures	.00	.00	23,000.00	23,000.00	.0
Net Revenue Over Expenditures	13.09	125.09	.00	(125.09)	.0

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Downtown Capital Projects Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
<u>Revenue</u>					
Carryover	.00	.00	1,280,000.00	1,280,000.00	.0
Use Of Money & Property	1,470.88	11,373.39	.00	(11,373.39)	.0
Other Revenue	.00	1,259.25	18,000.00	16,740.75	7.0
Transfers In	.00	829,581.00	829,581.00	.00	100.0
	<u>1,470.88</u>	<u>842,213.64</u>	<u>2,127,581.00</u>	<u>1,285,367.36</u>	<u>39.6</u>
 <u>Expenditures</u>					
Expenditures	<u>41,989.69</u>	<u>333,514.51</u>	<u>2,127,581.00</u>	<u>1,794,066.49</u>	<u>15.7</u>
Total Fund Expenditures	<u>41,989.69</u>	<u>333,514.51</u>	<u>2,127,581.00</u>	<u>1,794,066.49</u>	<u>15.7</u>
Net Revenue Over Expenditures	<u>(40,518.81)</u>	<u>508,699.13</u>	<u>.00</u>	<u>(508,699.13)</u>	<u>.0</u>

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Empire Capital Projects Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
<u>Revenue</u>					
Carryover	.00	.00	600,000.00	600,000.00	.0
Revenue From Other Agencies	.00	.00	2,000.00	2,000.00	.0
Use Of Money & Property	698.29	4,005.30	3,000.00 (1,005.30)	133.5
Other Revenue	.00	2,427.00	.00 (2,427.00)	.0
Transfers In	.00	728,083.00	728,083.00	.00	100.0
Total Fund Revenue	698.29	734,515.30	1,333,083.00	598,567.70	55.1
<u>Expenditures</u>					
Expenditures	37,672.54	270,647.69	1,333,083.00	1,062,435.31	20.3
Total Fund Expenditures	37,672.54	270,647.69	1,333,083.00	1,062,435.31	20.3
Net Revenue Over Expenditures	(36,974.25)	463,867.61	.00 (463,867.61)	.0

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Downtown Bond Reserve Fund

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Pcnt</u>
<u>Revenue</u>					
Use Of Money & Property	.00	.00	665,720.00	665,720.00	.0
Use Of Money & Property	.00	.00	2.00	2.00	.0
Total Fund Revenue	.00	.00	665,722.00	665,722.00	.0
<u>Expenditures</u>					
Expenditures	.00	.00	665,722.00	665,722.00	.0
Total Fund Expenditures	.00	.00	665,722.00	665,722.00	.0
Net Revenue Over Expenditures	.00	.00	.00	.00	.0

City of Coos Bay
Fund Summary
For the 10 Months Ending April 30, 2012

Empire Bond Reserve Fund

	Period Actual	YTD Actual	Budget	Variance	Pcnt
<u>Revenue</u>					
Use Of Money & Property	.00	.00	239,711.00	239,711.00	.0
Use Of Money & Property	.00	.00	3.00	3.00	.0
Total Fund Revenue	.00	.00	239,714.00	239,714.00	.0
<u>Expenditures</u>					
Expenditures	.00	.00	239,714.00	239,714.00	.0
Total Fund Expenditures	.00	.00	239,714.00	239,714.00	.0
Net Revenue Over Expenditures	.00	.00	.00	.00	.0

City of Coos Bay
Balance Sheet
April 30, 2012

Downtown Special Revenue Fund

ASSETS

51-000-100-1001	Cash - Combined Fund	630,985.12	
51-000-100-1204	Taxes Receivable	<u>107,070.00</u>	
	Total Assets		<u><u>738,055.12</u></u>

LIABILITIES AND EQUITY

LIABILITIES

51-000-200-2040	Deferred Revenue	<u>107,070.00</u>	
	Total Liabilities		107,070.00

FUND EQUITY

	Unappropriated Fund Balance:		
51-000-200-2500	Fund Balance	903,221.85	
	Revenue over Expenditures - YTD	<u>(272,236.73)</u>	
	Balance - Current Date	<u>630,985.12</u>	
	Total Fund Equity		<u><u>630,985.12</u></u>
	Total Liabilities and Equity		<u><u>738,055.12</u></u>

City of Coos Bay
Balance Sheet
April 30, 2012

Empire Special Revenue Fund

ASSETS

52-000-100-1001	Cash - Combined Fund	146,222.75	
52-000-100-1204	Taxes Receivable	<u>60,282.00</u>	
	Total Assets		<u><u>206,504.75</u></u>

LIABILITIES AND EQUITY

LIABILITIES

52-000-200-2040	Deferred Revenue	<u>60,281.00</u>	
	Total Liabilities		60,281.00

FUND EQUITY

	Unappropriated Fund Balance:		
52-000-200-2500	Fund Balance	441,103.58	
	Revenue over Expenditures - YTD	<u>(294,879.83)</u>	
	Balance - Current Date	<u>146,223.75</u>	
	Total Fund Equity		<u><u>146,223.75</u></u>
	Total Liabilities and Equity		<u><u>206,504.75</u></u>

City of Coos Bay
Balance Sheet
April 30, 2012

Empire Program Fund

ASSETS

53-000-100-1001	Cash - Combined Fund	431,879.78	
	Total Assets		431,879.78

LIABILITIES AND EQUITY

FUND EQUITY

	Unappropriated Fund Balance:		
53-000-200-2500	Fund Balance	429,550.35	
	Revenue over Expenditures - YTD	2,329.43	
	Balance - Current Date	431,879.78	
	Total Fund Equity		431,879.78
	Total Liabilities and Equity		431,879.78

City of Coos Bay
Balance Sheet
April 30, 2012

Downtown Bond Fund

ASSETS

54-000-100-1001	Cash - Combined Fund	1,033.66	
54-000-100-1490	Future Bond Requirements	2,926,837.46	
54-000-100-1494	Future Require - URA Bond 2009	1,173,000.00	
		<hr/>	
	Total Assets		4,100,871.12
			<hr/>

LIABILITIES AND EQUITY

FUND EQUITY

54-000-200-2406	Reserve For Future Debt	2,926,837.46	
54-000-200-2410	Reserve Future Debt-URA Bond	1,173,000.00	
	Unappropriated Fund Balance:		
54-000-200-2500	Fund Balance	1,033.66	
		<hr/>	
	Balance - Current Date	1,033.66	
		<hr/>	
	Total Fund Equity		4,100,871.12
			<hr/>
	Total Liabilities and Equity		4,100,871.12
			<hr/>

City of Coos Bay
Balance Sheet
April 30, 2012

Empire Bond Fund

ASSETS

55-000-100-1001	Cash - Combined Fund		.15	
55-000-100-1490	Future Bond Requirements		1,335,048.67	
			<u>1,335,048.67</u>	
	Total Assets			<u>1,335,048.82</u>

LIABILITIES AND EQUITY

FUND EQUITY

55-000-200-2406	Reserve For Future Debt		1,335,048.67	
	Unappropriated Fund Balance:			
55-000-200-2500	Fund Balance		.15	
			<u>.15</u>	
	Balance - Current Date		.15	
			<u>.15</u>	
	Total Fund Equity			<u>1,335,048.82</u>
	Total Liabilities and Equity			<u>1,335,048.82</u>

City of Coos Bay
Balance Sheet
April 30, 2012

Downtown Program Fund

ASSETS

56-000-100-1001	Cash - Combined Fund	23,189.21	
	Total Assets		23,189.21

LIABILITIES AND EQUITY

FUND EQUITY

	Unappropriated Fund Balance:		
56-000-200-2500	Fund Balance	23,064.12	
	Revenue over Expenditures - YTD	125.09	
	Balance - Current Date	23,189.21	
	Total Fund Equity		23,189.21
	Total Liabilities and Equity		23,189.21

City of Coos Bay
Balance Sheet
April 30, 2012

Downtown Capital Projects Fund

ASSETS

57-000-100-1001	Cash - Combined Fund	2,564,094.78	
	Total Assets		2,564,094.78

LIABILITIES AND EQUITY

FUND EQUITY

	Unappropriated Fund Balance:		
57-000-200-2500	Fund Balance	2,055,395.65	
	Revenue over Expenditures - YTD	508,699.13	
	Balance - Current Date	2,564,094.78	
	Total Fund Equity		2,564,094.78
	Total Liabilities and Equity		2,564,094.78

City of Coos Bay
Balance Sheet
April 30, 2012

Empire Capital Projects Fund

ASSETS

58-000-100-1001	Cash - Combined Fund	1,199,558.53	
	Total Assets		1,199,558.53

LIABILITIES AND EQUITY

FUND EQUITY

	Unappropriated Fund Balance:		
58-000-200-2500	Fund Balance	735,690.92	
	Revenue over Expenditures - YTD	463,867.61	
	Balance - Current Date	1,199,558.53	
	Total Fund Equity		1,199,558.53
	Total Liabilities and Equity		1,199,558.53

City of Coos Bay
Balance Sheet
April 30, 2012

Downtown Bond Reserve Fund

ASSETS

60-000-100-1001	Cash - Combined Fund	665,719.94	
	Total Assets		665,719.94

LIABILITIES AND EQUITY

FUND EQUITY

60-000-200-2500	Unappropriated Fund Balance:		
	Fund Balance	665,719.94	
	Balance - Current Date	665,719.94	
	Total Fund Equity		665,719.94
	Total Liabilities and Equity		665,719.94

City of Coos Bay
Balance Sheet
April 30, 2012

Empire Bond Reserve Fund

ASSETS

61-000-100-1001	Cash - Combined Fund	239,710.86	
	Total Assets		239,710.86

LIABILITIES AND EQUITY

FUND EQUITY

	Unappropriated Fund Balance:		
61-000-200-2500	Fund Balance	239,710.86	
	Balance - Current Date	239,710.86	
	Total Fund Equity		239,710.86
	Total Liabilities and Equity		239,710.86

City of Coos Bay
Combined Cash Investment
April 30, 2012

Combined Cash Accounts

Cash Allocation Reconciliation

51	Allocation to Downtown Special Revenue Fund	630,985.12
52	Allocation to Empire Special Revenue Fund	146,222.75
53	Allocation to Empire Program Fund	431,879.78
54	Allocation to Downtown Bond Fund	1,033.66
55	Allocation to Empire Bond Fund	.15
56	Allocation to Downtown Program Fund	23,189.21
57	Allocation to Downtown Capital Projects Fund	2,564,094.78
58	Allocation to Empire Capital Projects Fund	1,199,558.53
60	Allocation to Downtown Bond Reserve Fund	665,719.94
61	Allocation to Empire Bond Reserve Fund	239,710.86

	Total Allocations to Other Funds	5,902,394.78

	Zero Proof if Allocations Balance	5,902,394.78

CITY OF COOS BAY URBAN RENEWAL AGENCY
Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
May 15, 2012	

TO: Chair Gene Milton and Board Members

FROM: Jim Hossley, Public Works and Development Director
Through: Rodger Craddock, City Manager



ISSUE:

The purpose of the project is to increase pedestrian and bicyclist safety through the widening and overlay of South Empire Blvd from Newmark Avenue to Fulton Avenue; the installation of bicycle lanes, sidewalks, and lighting on both sides of the street; the installation of some view points; the construction of a covered shelter/CCAT bus stop; and the creation of some on-street parking along Empire Boulevard.

BACKGROUND:

The Urban Renewal Agency of the City of Coos Bay applied for and was awarded an Oregon Transportation Commission Flexible Funds Program grant in the amount of \$2.1 million for Phase 1 of the Empire Pedestrian and Bicycle Access Project with the Agency's grant match of \$600,000 for a total project of \$2.7 million commencing in the FYE 11-12 budget.

ADVANTAGES:

This project provides for public safety improvements along with upgrade to the City's transportation infrastructure.

DISADVANTAGES:

None

BUDGET IMPLICATIONS:

The project match grant of \$600,000 will come from the Empire Urban Renewal District Fund.

ACTION REQUESTED:

Staff recommends that council authorize the City Manager to enter into an Intergovernmental Agreement with Oregon Department of Transportation in order to administer the above improvements to Empire Boulevard.

ATTACHMENTS: Resolution 12-04

Urban Renewal Agency of the City of Coos Bay

Resolution 12-04

A RESOLUTION OF THE URBAN RENEWAL AGENCY OF CITY OF COOS BAY, COOS COUNTY, OREGON, ADOPTING A SUPPLEMENTAL BUDGET, MAKING APPROPRIATIONS IN THE EMPIRE CAPITAL IMPROVEMENTS FUND.

WHEREAS, the Urban Renewal Agency of the City of Coos Bay has complied with the provisions of ORS 294.473 where the new appropriation differs by more than ten percent of the individual fund by providing notice that the governing body shall hold a public hearing on the supplemental budget; the notice was published not less than five days before the meeting and included a summary of the proposed changes in the fund; and the resolution states the need for, the purpose, and amount of the appropriation; and

WHEREAS, the Urban Renewal Agency of the City of Coos Bay applied for and was awarded an Oregon Transportation Commission Flexible Funds Program grant in the amount of \$2.1 million for Phase 1 the Empire Pedestrian and Bicycle Access Project with the Agency's grant match of \$600,000 for a total project of \$2.7 million commencing in the FYE 11-12 budget; and

WHEREAS, the purpose of the project is to increase pedestrian and bicyclist safety through the widening and overlay of South Empire Blvd from Newmark Avenue to Fulton Avenue; the installation of bicycle lanes, sidewalks, and lighting on both sides of the street; the installation of some view points; the construction of a covered shelter/CCAT bus stop; and the creation of some onstreet parking along Empire Boulevard, new appropriations are made as set forth:

Empire Capital Improvements Fund

Resources	Grants	\$2,100,000
Requirements	Capital	\$2,100,000
	New Total Capital	\$3,324,892
	New Total Empire Capital Improvements Fund	\$3,433,083

The foregoing resolution was duly adopted by the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon this 15th day of May, 2012.

Gene Melton, Chair

ATTEST:

Susanne Baker, City Recorder

CITY OF COOS BAY URBAN RENEWAL AGENCY
Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
May 15, 2012	

TO: Chair Gene Melton and Board Members

FROM: Jim Hossley, Public Works and Development Director
Through: Rodger Craddock, City Manager



ISSUE:

The Urban Renewal Agency of the City of Coos Bay applied for and was awarded a \$20,000 grant from the Oregon State Marine Board and \$145,000 grant from the Oregon Department of Fish and Wildlife together totaling \$165,000 for capital improvements to the Eastside Boat Ramp. The City's match is in-kind services along with Urban Renewal Agency's grant match for rental equipment and cash totaling \$60,000 for a total project cost of \$225,000 commencing in the FYE 11-12 budget.

BACKGROUND:

Improvements to the facility include: an additional 23 parking spaces for vehicle / boat trailers and an additional 22 vehicle parking spaces, a fish cleaning station. In addition to the expansion, the City intends to crack seal, seal coat, stripe, and sign the existing parking lot accordingly.

ADVANTAGES:

Address public safety issues, and improve facility value.

DISADVANTAGES:

None

BUDGET IMPLICATIONS:

The total project match is \$60,000. The City's total commitment will include in-kind match from City labor and equipment with the remainder of the match coming from the Downtown Urban Renewal fund for rental equipment and other project costs.

ACTION REQUESTED:

Staff recommends that council authorize City Manager to enter into an agreement with Oregon State Marine Board to administer the above improvements to the Eastside Boat Ramp Facility.

ATTACHMENTS: Resolution 12-05

Urban Renewal Agency of the City of Coos Bay

Resolution 12-05

A RESOLUTION OF THE URBAN RENEWAL AGENCY OF CITY OF COOS BAY, COOS COUNTY, OREGON, ADOPTING A SUPPLEMENTAL BUDGET, MAKING APPROPRIATIONS IN THE DOWNTOWN CAPITAL IMPROVEMENTS FUND.

WHEREAS, the Urban Renewal Agency of the City of Coos Bay has complied with the provisions of ORS 294.473 where the new appropriation differs by more than ten percent of the individual fund by providing notice that the governing body shall hold a public hearing on the supplemental budget; the notice was published not less than five days before the meeting and included a summary of the proposed changes in the fund; and the resolution states the need for, the purpose, and amount of the appropriation; and

WHEREAS, the Urban Renewal Agency of the City of Coos Bay applied for and was awarded Oregon State Marine Board, \$20,000, and Oregon Department of Fish and Wildlife, \$145,000, grants totaling \$165,000 for capital improvements to the Eastside Boat Ramp with the Agency's grant match of \$60,000 for a total project of \$225,000 commencing in the FYE 11-12 budget; and

WHEREAS, the purpose of the project is to increase car and boat trailer parking spaces; and provide a fish cleaning station to address the increased use of the Eastside Boat Ramp by providing improved and additional facilities, new appropriations are made as set forth:

Downtown Capital Improvements Fund

Resources	Grants	\$225,000
Requirements	Capital	\$225,000
New Total Capital		\$1,549,112
New Total Downtown Capital Improvements Fund		\$2,352,581

The foregoing resolution was duly adopted by the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon this 15th day of May, 2012.

Gene Melton, Chair

ATTEST:

Susanne Baker, City Recorder