

ORDINANCE NO. 56**AN ORDINANCE CONTINUING A CITY PARKS COMMISSION AND REPEALING ORDINANCE NO. 2901; AS AMENDED BY ORDINANCE NOS. 213 AND 364**

The City of Coos Bay ordains as follows:

Section 1. Continuation of Commission. The City Parks Commission, referred to as the "Commission" in this ordinance, is continued.

Section 2. Members; Terms; Composition.

- (1) The Commission shall consist of eight voting members.
- (2) The members shall be appointed by the Council to serve four year terms, except that members in office when this ordinance takes effect shall serve the terms for which they were originally appointed. Vacancies, except the regular expiration of a term, shall be filled by a temporary appointment made by the Council for the remainder of the term.
- (3) The membership shall be composed of one Councilor, one Planning Commissioner, one representative of a service club, one representative of a landscape design profession or business, and one representative of the design profession. The three remaining positions may be filled by any interested persons.
- (4) All members shall be city residents.

[Amended by Ordinance No. 213, Section 1, enacted January 3, 1995 and Ordinance No. 364, Section 1, enacted February 15, 2005]

Section 3. Resignation and Removal.

- (1) A member of the Commission may resign at any time by submitting a letter of resignation to the Council.
- (2) A member may be removed by the Council for nonperformance of duty. A member who is absent from three consecutive meetings without excuse is considered to be in non-performance of duty. The possible need for removal may be brought to the attention of the Council by the Commission.

Section 4. Officers, Meetings, Rules and Procedures.

- (1) The Commission members, by majority vote, shall elect a chairperson and vice-chairperson for a one year term at the beginning of each year, and may reelect the incumbent. The chairperson shall preside over Commission meetings and retain the right to vote. The vice-chairperson shall preside in the chairperson's absence.

- (2) Regular meetings shall be held at a frequency necessary to carry out Commission duties. Meeting shall be called at the request of the chairman, or four commissioners, or at the request of the Public Works or Community Development Departments.
- (3) Five members of the Commission shall constitute a quorum for conducting any business.
- (4) The Commission may make and alter rules and regulations for its operation consistent with the city charter, ordinances, and resolutions, subject to review and approval of the Council.
- (5) Members of the Commission shall receive no compensation, but shall be reimbursed for duly authorized expenses.

[Amended by Ordinance No. 364, Section 2, enacted February 15, 2005]

Section 5. Functions; Powers; Duties.

- (1) The Commission shall have the powers and duties which are now or may hereafter be assigned to it by the charter, ordinances, or resolutions of the city.
- (2) The Commission shall review and recommend to the Council, shall coordinate with the Planning Commission as appropriate, and shall assist staff in the preparation of parks plans, site and building designs, development standards, and recreation services. These general duties shall include, but are not limited to: the identification of potential new sites to be added to the park and recreation system; recommendations on acquisition of park and recreation property including fund raising, grant assistance, or other revenue sources; recommendations on designation of open space; and recommendations on development of pedestrian trails and bikeways for accessibility to and within the park system for recreation and for transportation within the city.

Section 6. Repeal. Ordinance No. 2901, enacted May 9, 1983, is repealed.

Passed by the Council and approved by the Mayor January 27, 1986.