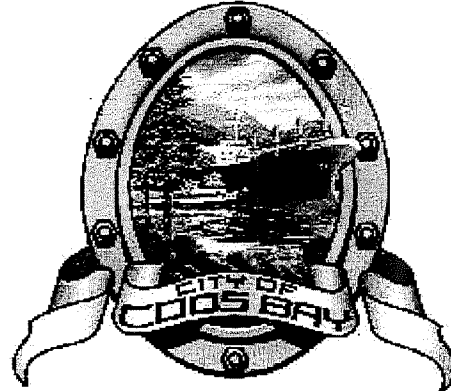
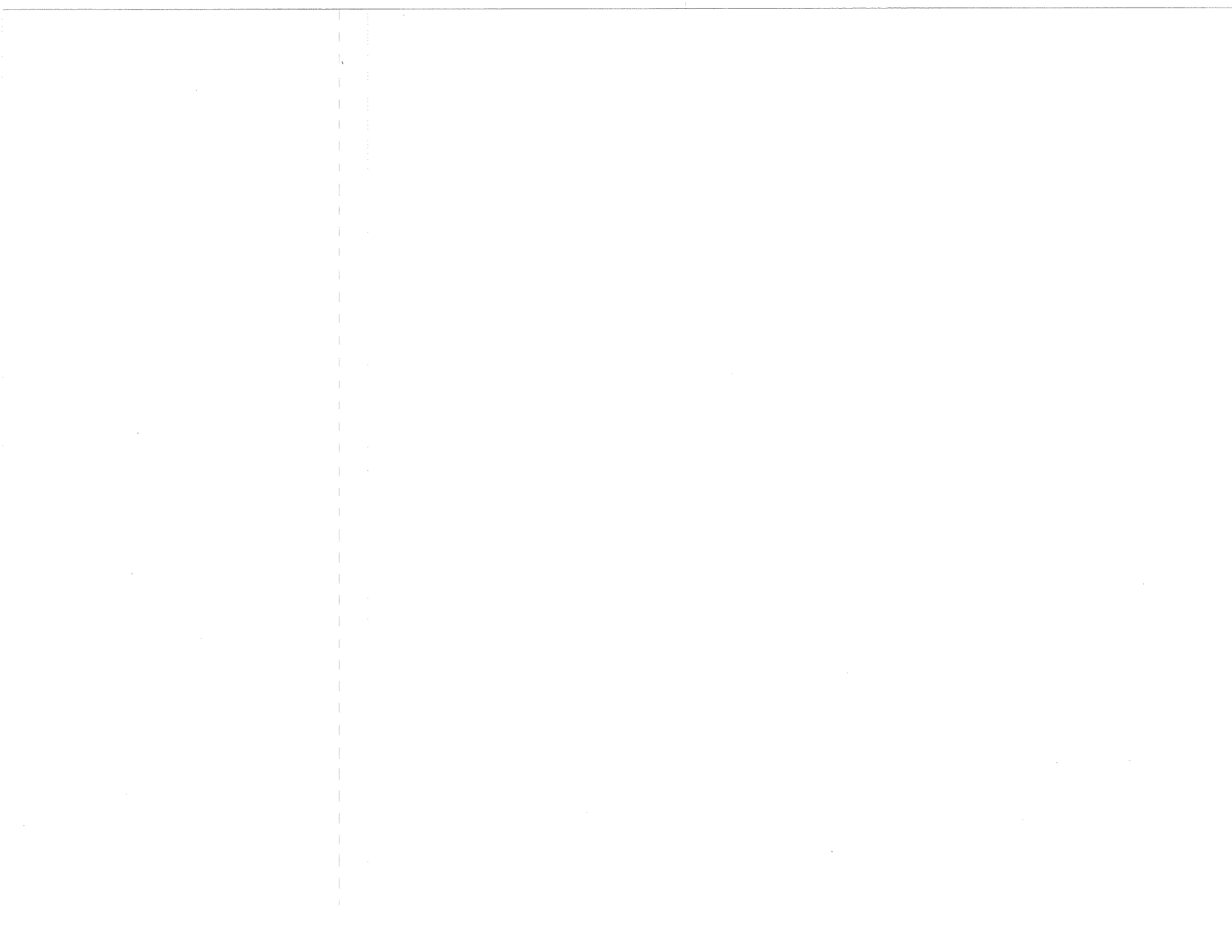


City of Coos Bay



**Adopted Budget
FY 2008/2009**



City of Coos Bay Budget Committee

Fiscal Year 2008/2009

City Council Members

Jeff McKeown, Mayor
Jon Eck, Council President
Michele Burnette
Mark Daily
Stephanie Kramer
Gene Melton
Dr. John Muenchrath

Citizen Lay Members

Sheila Banks
Steve Donovan
Howard Forte
Scott Frasier
Mike Gaudette
Gary Rifkin
Jelena "Dudi" Wittwer

Administrative Staff

City Manager
Finance Director
Fire Chief
Library Director
Police Chief
Public Works & Development Director

Chuck Freeman
Janell Howard
Stan Gibson
Carol Ventgen
Rodger Craddock
Jim Hossley

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CITY OF COOS BAY BUDGET MESSAGE FY 2008-2009

To the Honorable Mayor Jeff McKeown, members of the City Council, citizen members of the Budget Committee and the citizens of Coos Bay, Oregon it is my honor and pleasure to submit the City's FY 2008/2009 budget.

The proposed City of Coos Bay annual budget for fiscal year 2008-2009 has been prepared pursuant to Oregon Local Budget Law and presents my recommendations as budget officer, but incorporates the cooperative efforts of the City's management team.

The FY 2008-2009 City of Coos Bay budget recommendations for all funds and accounts totals \$42,171,231. The adopted budget totals \$39,168,951. The Budget document is organized into 28 funds. These funds are broadly organized into four categories: Operating Funds, Debt Service Funds, Capital Improvement Funds and Reserve Funds.

- Operating Funds provide for ongoing services such as police and fire protection, building services, street maintenance, wastewater collection and treatment, and library services.
- Debt Service Funds pay for prior debt which was incurred to complete major community capital improvements.
- Capital Improvement Funds provide funding for annual improvements such as street repairs and park enhancements.
- Reserve Funds provide for a mix of physical improvements and equipment and technology replacements.

Financial Practices and Policies. The proposed budget has been prepared based on the following City policy and practices:

- Revenues are estimated conservatively.
- Expenditures are based on actual experience plus inflation.
- Reserves should be maintained at adequate funding levels in accordance to accepted accounting practices, and to provide sufficient cash carryover to meet the City's needs until tax revenues arrive in November.
- "Live within our means" - The budget operating expenses should be balanced with current revenues.
- Funding for outside agencies and city grants. Each request should be weighed against the City Council's Mission Statement and the cost effectiveness of the proposal. Will the proposed project be an investment to aid the city in controlling operational expenses or will it add an additional financial burden should be part of the decision making process.

Personnel Costs - Salaries and Benefits. Salaries paid from more than one source are detailed in the budget document and includes contracted salary adjustments for the city's three bargaining units. In order to maintain parity, an amount has been placed in the budget for increases for non-represented staff equal to 4%. The increase for the Police Officers' Association is 4.5% on 7/1/08 and 1.0% on 1/1/09. For the Firefighter's Association, an increase of 4.6% is budgeted. However, it should be noted, that

the City and the Firefighters Association have reached an impasse on the economic factors and are headed to mediation and probably arbitration. I feel confident that 4.6% fairly represents a realistic outcome. As for AFSCME, the increase is 3%.

Health insurance costs are estimated to increase by 11% compared with 15% last year, and \$130,000 has been budgeted for this increased cost in benefits. The Public Employees Retirement System (PERS) rates will remain stable based on the last fiscal year.

Personnel expenditures comprise 57.5% of the total City operating budget, with salaries comprising 64% and benefits comprising 36% of this figure. Significant financial changes to the funds contained in this budget include cost sharing between funds shift payroll costs from the Assistant City Manager to Urban Renewal that more accurately reflects the actual role of this position and to change the title of this position to Urban Renewal/Revitalization and Economic Development Manager. Additionally, within the Building Fund, I recommend hiring an additional Building Inspector. This is explained at further detail in the Building Codes Fund.

General Fund Revenues– This fund is expected to begin the new fiscal year with a \$2,460,000.00 beginning fund balance also known as a “Carry Over”. The *Carry Over* is used to *carry* the general fund over a five month period of time where no substantial revenues are received and will be used to pay employees and pay the general fund bills from July 1st until mid November when the City expects the first property tax disbursement from Coos County. The General Fund’s revenue sources estimated to be:

- | | |
|--|--------------|
| 1. Property taxes: | \$4,769,474 |
| 2. Franchise Fees: | \$1,384,000 |
| 3. Licenses & Permits: | \$127,800 |
| 4. Fines, Grants & State Revenues | \$3,410,803* |
| 5. Use of Money & Property: | \$152,160 |
| 6. Services & Repayments | \$387,666 |
| 7. Other Revenue | \$13,500 |
| 8. Transfers In | \$52,000 |

Total: \$12,757,403

* Contains \$2,917,583 in CDBG funds) Therefore, less CDBG \$493,220.

Gas Tax Fund - Streets. Funding for the Streets Division comes from the State gas tax, jurisdictional exchange program, Oregon Department of Transportation, and from recently implemented system development charges. Interest continues to accrue on the \$4.8 million held in reserve by the City as part of the “Jurisdictional Exchange” program. Urban Renewal funding is also available for certain street projects. A system development charge was implemented a few years ago and the fund established is anticipated to reach \$156,800 by the end of this fiscal year. These funds may only be used for constructing new infrastructure and increasing capacity, not for maintenance and repairs.

Hotel/Motel Fund. These funds are used to pay for parks maintenance and tourism and cultural facilities support. The transient tax projected this fiscal year is projected to be 8% less than the previous year due to the local market conditions and economy. Collections are projected to be \$525,000 of which 2/7’s or \$150,000 of this year’s revenue funds the Coos Bay-North Bend Visitor & Convention Bureau.

Library Fund. Library operations are funded through the County Library District. Administrative costs such as accounts payable/receivable and payroll/personnel tasks associated with the operation of the library are absorbed by the City’s general fund.

Wastewater Fund. The Wastewater Fund is able to cover basic operations, however, in order to meet the demands for improvements, the proposed budget includes another 25% rate increase. The budget committee approved an increase of 5%. This percent may change based on the outcome and recommendation of the recently commissioned Sewer Rate – Cost of Service Study. The City’s facilities improvement plan estimates state mandated improvements over the next 20 years at a cost of \$41 million. Coos Bay is unique in that the system requires two treatment plants as well as 23 pump stations.

System Development Funds. The City has several funds established to receive and expend System Development Charges for wastewater, storm water and transportation systems.

Building Codes Fund. The building activity slowed some this year. By adding another full time position, the department will be able to begin offering electrical and plumbing permitting and inspection services. Additionally, the second position will allow staff to address archival backlog, evaluate and implement systemic service delivery improvements and build depth in a department that currently has one employee. Moreover, with financial challenges in the county and neighboring communities, the City may be in a position in the near future to offer a fee based permitting or building inspection service program(s).

Rainy Day Fund. I am recommending that the Budget Committee consider creation of a new fund that creates an emergency operating fund for the General Fund. I propose that these funds can be only used for economic or emergency situations facing the City and can only be utilized by Council action. I propose depositing by the close of the second quarter of each new fiscal year 5% of the General Fund's beginning balance.

Capital Improvements and Reserve Funds. The City utilizes a variety of capital funds to budget for improvements, such as street reconstructions or building renovations, or equipment purchases. This proposed budget contains \$1,449,000 for projects in the wastewater fund; \$103,000 worth of project funded by the Hotel/Motel Fund such as the dredging of upper Mingus pond, interpretive exhibits at the boardwalk; \$134,000 for street overlay projects funded by the street improvement fund; \$100,000 for new restrooms at the Empire Boat ramp funded from a combination of the parks improvement fund and the State; \$35,000 for a new building inspector vehicle funded from the Building Codes Reserve Fund; \$1,809,000 for vehicles, a pump station, and force mains funded from the Wastewater Reserve fund; \$219,000 for patrol vehicles, fire station deferred maintenance and PW shop deferred maintenance; \$600,000 in street repairs utilizing the Jurisdictional Exchange Reserve Fund; \$92,000 from the Technology Reserve Fund for Mobile Data Terminals for each police cruiser.

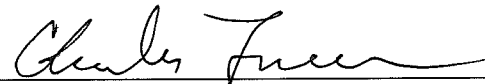
Collectively, the City proposed budget included \$4,541,000 in Capital Improvements this fiscal year. The adopted budget included a total of \$3,627,900 in Capital Improvements.

Urban Renewal. In May 1998 the City Council selected "Option 1" as the method to be used in collecting urban renewal property taxes [ORS 457.435(2)(a)]. Accordingly, each year the Budget Committee and City Council must decide during their annual budget meetings whether an "Option 1 Special Levy" should be certified for collection.

The Coos Bay Urban Renewal Agency Budget reflects the imposition of 0% of the Special Levy. If selected, this option may be used to further Urban Renewal priorities such as streets infrastructure, Downtown parking circulation, and the Hollering Place project.

Recommendation. The recommended budget as presented represents an effective use of the City's resources. Staff looks forward to working with the Budget Committee to review the plan and to discuss alternative approaches to delivering key community services while maintaining the financial stability and continue to build to a brighter future for the City of Coos Bay.

Respectfully submitted,



Charles Freeman
City Manager and Budget Officer June 3, 2008

**City of Coos Bay 2008-09 Budget
Property Tax Levy Summary**

| | Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Proposed 2008-09 | Adopted 2008-09 |
|--|-------------------|-------------------|--------------------|---------------------|--------------------|
| Assessed Value | 682,601,579 | 722,096,020 | 750,758,901 | 774,441,147 | 774,441,147 |
| General Fund Tax Imposed Within Statutory Limits | 4,343,600 | 4,595,567 | 4,778,055 | 4,928,776 | 4,928,776 |
| G.O. Bonds Tax Imposed | 455,413 | 451,151 | 0 | 572,826 | 572,826 |
| TOTAL PROPERTY TAX IMPOSED | 4,799,013 | 5,046,718 | 4,778,055 | 5,501,602 | 5,501,602 |
| | | | | | |
| Actual and Estimated Tax Rate (/1000) ** | | | | | |
| General Fund | 6.3633 | 6.3642 | 6.3643 | 6.3643 | 6.3643 |
| G.O. Bonds | 0.6672 | 0.6248 | 0.0000 | 0.7397 | 0.7397 |
| Total City Tax Rate Per Thousand (before reduction) | 7.0305 | 6.9890 | 6.3643 | 7.1040 | 7.1040 |

**City of Coos Bay 2008-09 Budget
General Fund Tax Levy Computations**

| | Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Recommended 2008-09 | Adopted 2008-09 |
|---|-------------------------|-------------------------|-------------------------|--------------------------|--------------------------|
| Beginning Fund Balance | 1,812,959 | 2,115,171 | 2,370,000 | 2,460,000 | 2,460,000 |
| Non Property Tax Revenues | 2,006,399 | 2,736,441 | 2,057,967 | 5,475,929 | 5,475,929 |
| Delinquent Taxes | 249,031 | 228,512 | 235,000 | 235,000 | 235,000 |
| Transfers | 0 | 0 | 149,565 | 52,000 | 52,000 |
| Property Tax Revenue Within Statutory Limits | | | 4,778,055 | 4,928,776 | 4,928,776 |
| Uncollectible | | | (477,806) | (394,302) | (394,302) |
| Taxes Necessary to Balance | <u>4,049,947</u> | <u>4,254,884</u> | <u>4,300,249</u> | <u>4,534,474</u> | <u>4,534,474</u> |
| Total General Fund Resources | <u>8,118,336</u> | <u>9,335,008</u> | <u>9,112,781</u> | <u>12,757,403</u> | <u>12,757,403</u> |

**City of Coos Bay 2008-09 Budget
General Obligation Bonds Tax Levy Computations**

| | Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Proposed 2008-09 | Adopted 2008-09 |
|------------------------------|-------------------------|-------------------------|-----------------------|-----------------------|-----------------------|
| Beginning Fund Balance | 602,753 | 579,267 | 501,288 | 25,000 | 25,000 |
| Non Property Tax Revenues | 17,552 | 22,638 | 0 | 0 | 0 |
| Delinquent Taxes | 33,786 | 26,395 | 0 | 0 | 0 |
| Transfers | 36,523 | 36,931 | 36,575 | 0 | 0 |
| Tax Levy | | | | | |
| Tax Levy Uncollectible | | | | 572,826 (45,826) | 572,826 (45,826) |
| Taxes Necessary to Balance | <u>425,761</u> | <u>424,994</u> | <u>0</u> | <u>527,000</u> | <u>527,000</u> |
| Total General Fund Resources | <u><u>1,116,375</u></u> | <u><u>1,090,225</u></u> | <u><u>537,863</u></u> | <u><u>552,000</u></u> | <u><u>552,000</u></u> |

**City of Coos Bay 2008-09 Budget
Transfers**

| | Transfers In | Transfers Out |
|----------------------------------|-----------------|------------------|
| | ----- | ----- |
| GENERAL FUND | | |
| from Hotel/Motel Tax Fund | 52,000 | |
| to Special Public Safety Fund | | 5,000 |
| to Technology Reserve Fund | | 33,380 |
| to Rainy Day Fund | | 27,690 |
| STATE GAS TAX FUND | | |
| to Bike/Pedestrian Path Fund | | 7,500 |
| to Technology Reserve Fund | | 1,200 |
| WASTEWATER FUND | | |
| to Wastewater Reserve Fund | | 128,000 |
| to Insurance Reserve Fund | | 20,000 |
| to Technology Reserve Fund | | 1,800 |
| SPECIAL PUBLIC SAFETY FUND | | |
| from General Fund | 5,000 | |
| HOTEL/MOTEL TAX FUND | | |
| to General Fund | | 52,000 |
| BICYCLE/PEDESTRIAN PATH FUND | | |
| from State Gas Tax Fund | 7,500 | |
| INSURANCE RESERVE FUND | | |
| from Wastewater Fund | 20,000 | |
| BUILDING CODES RESERVE FUND | | |
| to Technology Reserve Fund | | 3,000 |
| WASTEWATER RESERVE FUND | | |
| from Wastewater Fund | 128,000 | |

City of Coos Bay 2008-09 Budget (continued)
Transfers

| | Transfers In | Transfers Out |
|--|-----------------|------------------|
| | ----- | ----- |
| MAJOR CAPITAL RESERVE FUND to Technology Reserve Fund | | 147,000 |
| TECHNOLOGY RESERVE FUND | | |
| from General Fund | 33,380 | |
| from Wastewater Fund | 1,800 | |
| from Gas Tax Fund | 1,200 | |
| from Major Capital Reserve Fund | 147,000 | |
| from Building Codes Reserve Fund | 3,000 | |
| to County-wide CAD Reserve Fund | | 3,685 |
| COUNTY-WIDE CAD CORE RESERVE FUND | | |
| from Technology Reserve Fund | 3,685 | |
| RAINY DAY FUND | | |
| from General Fund | 27,690 | |
| TOTAL TRANSFERS IN & OUT | 430,255 | 430,255 |

**City of Coos Bay 2008-09 Budget
Summary of Resources**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|--------------------------------------|-------------------|--------------------|--|---------------------|----------------------------------|-------------------------------|
| OPERATING RESOURCES | | | | | | |
| 8,118,336 | 9,335,008 | 9,112,781 | General Fund | 12,757,403 | 12,757,403 | 12,757,403 |
| 1,232,216 | 1,178,678 | 1,070,000 | State Gas Tax Fund | 906,000 | 956,000 | 956,000 |
| 4,277,333 | 4,767,954 | 6,137,000 | Wastewater Fund | 5,712,000 | 4,972,000 | 5,417,000 |
| 79,096 | 70,649 | 45,100 | Special Public Safety Fund | 61,350 | 61,350 | 61,350 |
| 752,283 | 824,290 | 967,000 | Hotel/Motel Tax Fund | 846,000 | 846,000 | 846,000 |
| 1,260,888 | 1,321,687 | 1,363,057 | Library Fund | 1,429,321 | 1,429,321 | 1,429,321 |
| 719,458 | 802,231 | 771,600 | Building Codes Fund | 663,350 | 663,350 | 663,350 |
| 233,601 | 265,758 | 219,200 | 9-1-1 Tax Fund | 310,950 | 310,950 | 310,950 |
| <u>16,673,211</u> | <u>18,566,255</u> | <u>19,685,738</u> | TOTAL OPERATING RESOURCES | <u>22,686,374</u> | <u>21,996,374</u> | <u>22,441,374</u> |
| DEBT SERVICE RESOURCES | | | | | | |
| 1,116,375 | 1,090,225 | 537,863 | G.O. Bond Redemption Fund | 552,000 | 552,000 | 552,000 |
| <u>6,645,897</u> | <u>517,026</u> | <u>702,395</u> | Revenue Bond Fund | <u>579,160</u> | <u>579,160</u> | <u>579,160</u> |
| 7,762,272 | 1,607,251 | 1,240,258 | TOTAL DEBT SERVICE RESOURCES | 1,131,160 | 1,131,160 | 1,131,160 |
| CAPITAL IMPROVEMENT RESOURCES | | | | | | |
| 152,346 | 161,301 | 182,600 | Special Improvement Fund | 34,200 | 34,200 | 34,200 |
| 518,725 | 333,096 | 683,599 | Street Improvement Fund | 134,000 | 134,000 | 134,000 |
| 143,630 | 199,762 | 7,026 | Parks Improvement Fund | 104,941 | 4,941 | 4,941 |
| 75,256 | 120,432 | 8,000 | Bicycle/Pedestrian Path Fund | 22,400 | 22,400 | 22,400 |
| 0 | 57,514 | 119,200 | Transportation SDC Fund | 156,800 | 156,800 | 156,800 |
| 0 | 111,571 | 632,927 | Wastewater SDC Fund | 337,580 | 337,580 | 337,580 |
| 0 | 8,556 | 69,803 | Stormwater SDC Fund | 28,100 | 28,100 | 28,100 |
| <u>889,957</u> | <u>992,232</u> | <u>1,703,155</u> | TOTAL CAPITAL IMPROV. RESOURCES | <u>818,021</u> | <u>718,021</u> | <u>718,021</u> |

Summary of Resources (Cont.)

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|--------------------------------|-------------------|--------------------|--|---------------------|----------------------------------|-------------------------------|
| RESERVE FUNDS RESOURCES | | | | | | |
| 152,427 | 180,617 | 207,400 | Insurance Reserve Fund | 239,000 | 239,000 | 239,000 |
| 39,645 | 44,236 | 50,700 | Building Codes Reserve Fund | 46,500 | 46,500 | 46,500 |
| 746,625 | 409,514 | 1,376,500 | Wastewater Reserve Fund | 1,809,000 | 1,069,000 | 1,175,900 |
| 79,574 | 240,417 | 209,000 | Public Works Equipment Reserve Fund | 0 | 0 | 0 |
| 0 | 0 | 0 | Fire Station Reserve Fund | 7,000,000 | 7,000,000 | 7,000,000 |
| 2,061,821 | 1,598,221 | 1,095,000 | Major Capital Reserve Fund | 515,000 | 515,000 | 515,000 |
| 35,900 | 0 | 0 | Minor Capital Reserve Fund | 0 | 0 | 0 |
| 6,233,375 | 5,526,627 | 5,510,000 | Jurisd. Exchange Streets Reserve Fund | 5,620,000 | 5,620,000 | 5,620,000 |
| 115,787 | 85,891 | 116,100 | Technology Reserve Fund | 202,080 | 202,080 | 207,380 |
| 0 | 18,702 | 37,826 | County-wide CAD Core Reserve Fund | 46,926 | 46,926 | 46,926 |
| 0 | 0 | 0 | Rainy Day Fund | 2,057,170 | 27,690 | 27,690 |
| 9,465,154 | 8,104,225 | 8,602,526 | TOTAL RESERVE FUND RESOURCES | 17,535,676 | 14,766,196 | 14,878,396 |
| 34,790,594 | 29,269,963 | 31,231,677 | GRAND TOTAL ALL FUNDS RESOURCES | 42,171,231 | 38,611,751 | 39,168,951 |

**City of Coos Bay 2008-09 Budget
Summary of Expenditures**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|---|-------------------|--------------------|---|---------------------|----------------------------------|-------------------------------|
| OPERATING EXPENDITURES | | | | | | |
| 8,118,336 | 9,335,008 | 9,112,781 | General Fund | 12,757,403 | 12,757,403 | 12,757,403 |
| 1,232,216 | 1,178,678 | 1,070,000 | State Gas Tax Fund | 906,000 | 956,000 | 956,000 |
| 4,277,333 | 4,767,954 | 6,137,000 | Wastewater Fund | 5,712,000 | 4,972,000 | 5,417,000 |
| 79,096 | 70,649 | 45,100 | Special Public Safety Fund | 61,350 | 61,350 | 61,350 |
| 752,283 | 824,290 | 967,000 | Hotel/Motel Tax Fund | 846,000 | 846,000 | 846,000 |
| 1,260,888 | 1,321,687 | 1,363,057 | Library Fund | 1,429,321 | 1,429,321 | 1,429,321 |
| 719,458 | 802,231 | 771,600 | Building Codes Fund | 663,350 | 663,350 | 663,350 |
| 233,601 | 265,758 | 219,200 | 9-1-1 Tax Fund | 310,950 | 310,950 | 310,950 |
| <u>16,673,211</u> | <u>18,566,255</u> | <u>19,685,738</u> | TOTAL OPERATING EXPENDITURES | <u>22,686,374</u> | <u>21,996,374</u> | <u>22,441,374</u> |
| DEBT SERVICE EXPENDITURES | | | | | | |
| 1,116,375 | 1,090,225 | 537,863 | G.O. Bond Redemption Fund | 552,000 | 552,000 | 552,000 |
| <u>6,645,897</u> | <u>517,026</u> | <u>702,395</u> | Revenue Bond Fund | <u>579,160</u> | <u>579,160</u> | <u>579,160</u> |
| 7,762,272 | 1,607,251 | 1,240,258 | TOTAL DEBT SERVICE EXPENDITURES | 1,131,160 | 1,131,160 | 1,131,160 |
| CAPITAL IMPROVEMENT EXPENDITURES | | | | | | |
| 152,346 | 161,301 | 182,600 | Special Improvement Fund | 34,200 | 34,200 | 34,200 |
| 518,725 | 333,096 | 683,599 | Street Improvement Fund | 134,000 | 134,000 | 134,000 |
| 143,630 | 199,762 | 7,026 | Parks Improvement Fund | 104,941 | 4,941 | 4,941 |
| 75,256 | 120,432 | 8,000 | Bike/Pedestrian Path Fund | 22,400 | 22,400 | 22,400 |
| 0 | 57,514 | 119,200 | Transportation SDC Fund | 156,800 | 156,800 | 156,800 |
| 0 | 111,571 | 632,927 | Wastewater SDC Fund | 337,580 | 337,580 | 337,580 |
| 0 | 8,556 | 69,803 | Stormwater SDC Fund | 28,100 | 28,100 | 28,100 |
| <u>889,957</u> | <u>992,232</u> | <u>1,703,155</u> | TOTAL CAPITAL IMPROV. EXPENDITURES | <u>818,021</u> | <u>718,021</u> | <u>718,021</u> |

Summary of Expenditures (Cont.)

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-----------------------------------|-------------------|--------------------|---|---------------------|----------------------------------|-------------------------------|
| RESERVE FUNDS EXPENDITURES | | | | | | |
| 152,427 | 180,617 | 207,400 | Insurance Reserve Fund | 239,000 | 239,000 | 239,000 |
| 39,645 | 44,236 | 50,700 | Building Codes Reserve Fund | 46,500 | 46,500 | 46,500 |
| 746,625 | 409,514 | 1,376,500 | Wastewater Equipment Reserve Fund | 1,809,000 | 1,069,000 | 1,175,900 |
| 79,574 | 240,417 | 209,000 | Public Works Equipment Reserve Fund | 0 | 0 | 0 |
| 0 | 0 | 0 | Fire Station Reserve Fund | 7,000,000 | 7,000,000 | 7,000,000 |
| 2,061,821 | 1,598,221 | 1,095,000 | Major Capital Reserve Fund | 515,000 | 515,000 | 515,000 |
| 35,900 | 0 | 0 | Minor Capital Reserve Fund | 0 | 0 | 0 |
| 6,233,375 | 5,526,627 | 5,510,000 | Jurisd. Exchange Streets Reserve Fund | 5,620,000 | 5,620,000 | 5,620,000 |
| 115,787 | 85,891 | 116,100 | Technology Reserve Fund | 202,080 | 202,080 | 207,380 |
| 0 | 18,702 | 37,826 | County-wide CAD Core Reserve Fund | 46,926 | 46,926 | 46,926 |
| 0 | 0 | 0 | Rainy Day Fund | 2,057,170 | 27,690 | 27,690 |
| 9,465,154 | 8,104,225 | 8,602,526 | TOTAL RESERVE FUND EXPENDITURES | 17,535,676 | 14,766,196 | 14,878,396 |
| 34,790,594 | 29,269,963 | 31,231,677 | GRAND TOTAL ALL FUNDS EXPENDITURES | 42,171,231 | 38,611,751 | 39,168,951 |

**City of Coos Bay 2008-09 Budget
Summary of General Fund Resources**

| <u>Actual 2005-06</u> | <u>Actual 2006-07</u> | <u>Adopted 2007-08</u> | | <u>Proposed 2008-09</u> | <u>Committee Approved 2008-09</u> | <u>Council Adopted 2008-09</u> |
|---------------------------|---------------------------|----------------------------|-------------------------------------|-----------------------------|---|--|
| 1,812,959 | 2,115,171 | 2,370,000 | Carryover Balance | 2,460,000 | 2,460,000 | 2,460,000 |
| 4,298,978 | 4,483,396 | 4,535,250 | Property Taxes | 4,769,474 | 4,769,474 | 4,769,474 |
| 1,054,232 | 1,250,515 | 1,113,000 | Franchise Taxes | 1,384,000 | 1,384,000 | 1,384,000 |
| 95,153 | 118,055 | 106,800 | Licenses & Permits | 127,800 | 127,800 | 127,800 |
| 455,501 | 875,821 | 422,600 | Fines, Grants & State Revenues | 3,410,803 | 3,410,803 | 3,410,803 |
| 137,205 | 171,834 | 154,500 | Use of Money & Property | 152,160 | 152,160 | 152,160 |
| 247,299 | 255,085 | 246,866 | Services and Repayments | 387,666 | 387,666 | 387,666 |
| 17,009 | 65,131 | 14,200 | Other Revenue | 13,500 | 13,500 | 13,500 |
| <u>0</u> | <u>0</u> | <u>149,565</u> | Transfers In | <u>52,000</u> | <u>52,000</u> | <u>52,000</u> |
| <u>8,118,336</u> | <u>9,335,008</u> | <u>9,112,781</u> | TOTAL GENERAL FUND RESOURCES | <u>12,757,403</u> | <u>12,757,403</u> | <u>12,757,403</u> |

**City of Coos Bay 2008-09 Budget
General Fund Resources Fund 1**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 1,812,959 | 2,115,171 | 2,370,000 | | CARRYOVER BALANCE | 2,460,000 | 2,460,000 | 2,460,000 |
| | | | | PROPERTY TAXES | | | |
| 4,049,947 | 4,254,884 | 4,300,250 | 10 01 | Current Property Taxes | 4,534,474 | 4,534,474 | 4,534,474 |
| 249,031 | 228,512 | 235,000 | 10 02 | Delinquent Property Taxes | 235,000 | 235,000 | 235,000 |
| <u>4,298,978</u> | <u>4,483,396</u> | <u>4,535,250</u> | | Total Property Taxes | <u>4,769,474</u> | <u>4,769,474</u> | <u>4,769,474</u> |
| | | | | FRANCHISE TAXES | | | |
| 670,443 | 846,350 | 725,000 | 20 01 | Electricity | 965,000 | 965,000 | 965,000 |
| 119,860 | 126,622 | 120,000 | 20 02 | Cable TV | 124,000 | 124,000 | 124,000 |
| 144,530 | 149,672 | 148,000 | 20 03 | Solid Waste | 157,000 | 157,000 | 157,000 |
| 100,400 | 97,112 | 93,000 | 20 04 | Telephone | 100,000 | 100,000 | 100,000 |
| 18,999 | 30,759 | 27,000 | 20 05 | Natural Gas | 38,000 | 38,000 | 38,000 |
| <u>1,054,232</u> | <u>1,250,515</u> | <u>1,113,000</u> | | Total Franchise Taxes | <u>1,384,000</u> | <u>1,384,000</u> | <u>1,384,000</u> |
| | | | | LICENSES AND PERMITS | | | |
| 64,536 | 70,397 | 64,000 | 30 01 | Business Licenses | 70,000 | 70,000 | 70,000 |
| 1,250 | 1,400 | 1,200 | 30 02 | Liquor License Applications | 1,300 | 1,300 | 1,300 |
| 5,375 | 2,220 | 5,300 | 30 03 | Card Table Licenses, Permits & Fees | 4,000 | 4,000 | 4,000 |
| 416 | 468 | 300 | 30 04 | Parking Service Permits | 500 | 500 | 500 |
| 50 | 0 | 0 | 30 10 | Electrical Permits | 0 | 0 | 0 |
| 17,807 | 35,886 | 30,000 | 30 13 | Planning Fees | 46,000 | 46,000 | 46,000 |
| 5,719 | 7,684 | 6,000 | 30 15 | Other Permits | 6,000 | 6,000 | 6,000 |
| <u>95,153</u> | <u>118,055</u> | <u>106,800</u> | | Total Licenses and Permits | <u>127,800</u> | <u>127,800</u> | <u>127,800</u> |
| | | | | FINES, GRANTS & STATE REVENUES | | | |
| 85,772 | 82,973 | 80,000 | 40 01 | Court Fines | 85,000 | 85,000 | 85,000 |
| 6,447 | 3,345 | 7,000 | 40 02 | Parking Fines | 8,000 | 8,000 | 8,000 |
| 23,370 | 11,400 | 11,400 | 40 03 | State Marine Board Grant | 11,400 | 11,400 | 11,400 |
| 9,973 | 0 | 0 | 40 03 | Oregon Economic Development Grant | 800,000 | 800,000 | 800,000 |
| 1,500 | 449,715 | 0 | 40 03 | FEMA | 0 | 0 | 0 |
| 18,720 | 24,386 | 16,000 | 40 03 | State/County Grants | 36,000 | 36,000 | 36,000 |
| 0 | 0 | 0 | 40 03 | Grant Match - other agency | 2,117,583 | 2,117,583 | 2,117,583 |
| 29,331 | 29,017 | 29,000 | 40 04 | Cigarette Tax | 27,000 | 27,000 | 27,000 |
| 168,528 | 168,598 | 168,000 | 40 05 | Alcoholic Beverage Tax | 190,000 | 190,000 | 190,000 |
| 1,200 | 0 | 1,200 | 40 06 | 9-1-1 Intergovernmental Agency | 1,200 | 1,200 | 1,200 |
| 110,660 | 106,387 | 110,000 | 40 07 | State Revenue Sharing | 130,000 | 130,000 | 130,000 |
| 0 | 0 | 0 | 40 08 | CB NB Visitors & Conventions Bureau | 4,620 | 4,620 | 4,620 |
| <u>455,501</u> | <u>875,821</u> | <u>422,600</u> | | Total Fines, Grants & State Revenue | <u>3,410,803</u> | <u>3,410,803</u> | <u>3,410,803</u> |

General Fund Resources (Continued)

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|----------------------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| USE OF MONEY AND PROPERTY | | | | | | | |
| 105,163 | 145,278 | 130,000 | 50 01 | Interest | 110,000 | 110,000 | 110,000 |
| 5,000 | 0 | 0 | 50 02 | Empire Lakes C.B. Lease | 0 | 0 | 0 |
| 22 | 0 | 0 | 50 05 | Pay Telephone Revenue | 0 | 0 | 0 |
| 450 | 150 | 600 | 50 06 | Council Chamber Rental | 0 | 0 | 0 |
| 22,521 | 22,416 | 20,000 | 50 07 | Moorage Fees | 25,000 | 25,000 | 25,000 |
| 4,049 | 3,990 | 3,900 | 50 12 | Property Rental | 17,160 | 17,160 | 17,160 |
| <u>137,205</u> | <u>171,834</u> | <u>154,500</u> | | Total Use of Money and Property | <u>152,160</u> | <u>152,160</u> | <u>152,160</u> |
| SERVICES AND REPAYMENTS | | | | | | | |
| 3,165 | 3,311 | 3,000 | 60 01 | Copies | 4,000 | 4,000 | 4,000 |
| 10,928 | 22,849 | 24,000 | 60 02 | Lien Search Fees | 22,000 | 22,000 | 22,000 |
| 8,655 | 11,000 | 9,000 | 60 03 | Police Services | 16,000 | 16,000 | 16,000 |
| 203 | 44 | 200 | 60 04 | Tennis Court Lights | 50 | 50 | 50 |
| 520 | 240 | 400 | 60 05 | Alarm Permits & Fees | 200 | 200 | 200 |
| 30,703 | 31,915 | 32,870 | 60 06 | Fire Protection Bunker Hill | 34,750 | 34,750 | 34,750 |
| 27,841 | 29,926 | 32,209 | 60 07 | Fire Protection Timber Park | 33,485 | 33,485 | 33,485 |
| 53,806 | 56,567 | 63,887 | 60 09 | Fire Protection Libby Rural | 66,081 | 66,081 | 66,081 |
| 30 | 600 | 500 | 60 10 | Fire Services - Reimbursements | 500 | 500 | 500 |
| 0 | 1,444 | 500 | 60 11 | Police Services - Reimbursements | 500 | 500 | 500 |
| 75,000 | 75,000 | 75,000 | 60 20 | Urban Renewal Agency Management | 205,000 | 205,000 | 205,000 |
| 0 | 204 | 0 | 70 01 | Bancroft Principal Payments | 0 | 0 | 0 |
| 359 | 0 | 300 | 70 02 | Bancroft Interest Payments | 100 | 100 | 100 |
| 35,972 | 21,985 | 5,000 | 70 03 | Housing Principal Payments | 5,000 | 5,000 | 5,000 |
| 117 | 0 | 0 | 70 04 | Housing Interest Payments | 0 | 0 | 0 |
| <u>247,299</u> | <u>255,085</u> | <u>246,866</u> | | Total Services and Repayments | <u>387,666</u> | <u>387,666</u> | <u>387,666</u> |
| OTHER REVENUE | | | | | | | |
| 10,777 | 40,621 | 4,000 | 80 01 | Miscellaneous Revenue | 4,000 | 4,000 | 4,000 |
| 3,090 | 16,841 | 8,000 | 80 03 | State Emergency Response | 8,000 | 8,000 | 8,000 |
| 311 | 255 | 200 | 80 04 | Witness Fees | 500 | 500 | 500 |
| 2,831 | 54 | 2,000 | 80 06 | Equipment & Scrap Sales | 1,000 | 1,000 | 1,000 |
| 0 | 7,360 | 0 | 80 09 | Special Donations | 0 | 0 | 0 |
| <u>17,009</u> | <u>65,131</u> | <u>14,200</u> | | Total Other Revenue | <u>13,500</u> | <u>13,500</u> | <u>13,500</u> |
| TRANSFERS IN | | | | | | | |
| 0 | 0 | 149,565 | 90 05 | Hotel/Motel Tax Fund | 52,000 | 52,000 | 52,000 |
| <u>0</u> | <u>0</u> | <u>149,565</u> | | Total Transfers In | <u>52,000</u> | <u>52,000</u> | <u>52,000</u> |
| <u>8,118,336</u> | <u>9,335,008</u> | <u>9,112,781</u> | | TOTAL GENERAL FUND RESOURCES | <u>12,757,403</u> | <u>12,757,403</u> | <u>12,757,403</u> |

**City of Coos Bay 2008-09 Budget
General Fund Expenditures by Department & Division**

| <u>Actual 2005-06</u> | <u>Actual 2006-07</u> | <u>Adopted 2007-08</u> | | <u>Proposed 2008-09</u> | <u>Committee Approved 2008-09</u> | <u>Council Adopted 2008-09</u> |
|---------------------------|---------------------------|----------------------------|-------------------------------------|-----------------------------|---|--|
| | | | General Government | | | |
| 50,399 | 109,608 | 75,900 | City Council | 88,000 | 88,000 | 87,550 |
| 127,033 | 179,181 | 242,172 | City Manager | 171,500 | 171,000 | 170,340 |
| 249,875 | 222,883 | 250,713 | Finance | 304,395 | 300,395 | 299,965 |
| 77,570 | 87,228 | 89,687 | City Attorney | 93,530 | 93,530 | 93,530 |
| 95,148 | 120,526 | 143,183 | City Hall | 141,360 | 131,360 | 131,360 |
| 29,415 | 34,415 | 48,353 | Community Support | 10,000 | 44,810 | 44,810 |
| 176,210 | 670,649 | 289,261 | Non-Departmental | 280,937 | 280,937 | 280,937 |
| 2,265,171 | 2,490,786 | 2,007,754 | Other Financing Uses | 2,260,250 | 2,168,502 | 2,173,802 |
| <u>3,070,821</u> | <u>3,915,276</u> | <u>3,147,023</u> | Total General Government | <u>3,349,972</u> | <u>3,278,534</u> | <u>3,282,294</u> |
| | | | Public Safety | | | |
| | | | Police Department | | | |
| 267,893 | 284,834 | 321,121 | Administration | 347,803 | 347,803 | 345,153 |
| 2,200,285 | 2,299,726 | 2,582,360 | Operations | 2,745,964 | 2,745,964 | 2,745,964 |
| 458,552 | 519,500 | 567,483 | Communication | 526,166 | 589,954 | 589,954 |
| <u>2,926,730</u> | <u>3,104,060</u> | <u>3,470,964</u> | Sub Total Police | <u>3,619,933</u> | <u>3,683,721</u> | <u>3,681,071</u> |
| 1,710,776 | 1,834,073 | 1,936,343 | Fire Department | 2,084,782 | 2,092,432 | 2,092,172 |
| <u>4,637,506</u> | <u>4,938,133</u> | <u>5,407,307</u> | Total Public Safety | <u>5,704,715</u> | <u>5,776,153</u> | <u>5,773,243</u> |
| | | | Public Works and Development | | | |
| 71,948 | 71,568 | 91,725 | Administration | 123,282 | 123,282 | 122,432 |
| 111,952 | 148,204 | 185,759 | Planning | 332,930 | 322,930 | 322,930 |
| 16,000 | 16,000 | 16,000 | Coastal Implementation Grant | 46,000 | 46,000 | 46,000 |
| 26,974 | 34,280 | 49,544 | Engineering | 63,934 | 63,934 | 63,934 |
| 183,055 | 211,510 | 214,423 | Parks | 218,487 | 228,487 | 228,487 |
| 0 | 0 | 0 | OECCD Block Grant | 2,917,583 | 2,917,583 | 2,917,583 |
| 80 | 37 | 1,000 | Oregon Dept. Fish & Wildlife | 500 | 500 | 500 |
| <u>410,009</u> | <u>481,599</u> | <u>558,451</u> | Total Public Works and Development | <u>3,702,716</u> | <u>3,702,716</u> | <u>3,701,866</u> |
| <u>8,118,336</u> | <u>9,335,008</u> | <u>9,112,781</u> | TOTAL GENERAL FUND | <u>12,757,403</u> | <u>12,757,403</u> | <u>12,757,403</u> |

City of Coos Bay 2008-09 Budget
General Fund Budgeted Revenues and Expenditures
Net Operating Cash Flow

| Adopted 2007-08 ----- | | Proposed 2008-09 ----- | Approved 2008-09 ----- |
|-----------------------------|-------------------------------|------------------------------|------------------------------|
| 9,112,781 | GENERAL FUND RESOURCES | 12,757,403 | 12,757,403 |
| 0 | Grant & Match (from ORCCA) | (2,917,583) | (2,917,583) |
| <u>(2,370,000)</u> | Carryover | <u>(2,460,000)</u> | <u>(2,460,000)</u> |
| <u>6,742,781</u> | Operating Revenues | <u>7,379,820</u> | <u>7,379,820</u> |
| 9,112,781 | GENERAL FUND EXPENDITURES | 12,757,403 | 12,757,403 |
| 0 | Grant & Match Expenditures | (2,917,583) | (2,917,583) |
| (300,000) | Contingency | (150,000) | (150,000) |
| <u>(1,693,154)</u> | Unapprop. Ending Fund Balance | <u>(1,932,170)</u> | <u>(1,907,732)</u> |
| <u>7,119,627</u> | Operating Expenditures | <u>7,757,650</u> | <u>7,782,088</u> |
| <u><u>(376,846)</u></u> | Net | <u><u>(377,830)</u></u> | <u><u>(402,268)</u></u> |

CITY COUNCIL

Program Description

The City Council is responsible for enacting city laws and formulating policy as required by the city charter. The Mayor and six-member City Council form the governing body of the city.

The Mayor presides over the City Council and is elected for a two-year term; each city councilor is elected for alternating four-year terms. The Mayor and City Councilors also serve as Council representatives on city boards and commissions as well as other organizations in the community.

2008-09 Goals

It is the goal of the City Council to provide quality services and to create an environment that will expand economic opportunity in all forms through investment in and expansion of local businesses. This will enhance the quality of life for all local citizens and the quality of the experience of all visitors who explore the cultural and scenic resources of the Bay Area.

In addition to the broad goals of providing quality services, making sound decisions and supporting economic and cultural development. The following proposed goals were briefly discussed at the April 4th City Council meeting:

1. Implement Oregon Downtown Development Association recommendations for Downtown and Empire Urban Renewal Districts.
2. Replace the Downtown Fire Station

3. Acquire property for the Construction of new Tennis Courts displaced by the Construction of Phase Two of the Skateboard Park
4. Remodel the Visitor Center that includes public restrooms
5. Select Master Plan for the Hollering Place
6. Implement Phase One of the PSAP Integration Plan; seek agreement to implement recommendations of consultant from stake holders
7. Implement recommendations of consulting engineer for the Downtown Traffic Circulation Project
8. Resolve Department of State Lands issue and prepare Central Dock property for donation to the Coos County Historical and Maritime Museum
9. Initiate Comprehensive Plan rewrite
10. Work with state legislators and League of Oregon Cities for equitable distribution of funds
11. Emphasize Economic Development Efforts and Continue Support of all economic development partners
12. Meet annually with City Manager and Department Heads in strategic planning retreat.

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
City Council Department 100**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| MATERIALS AND SERVICES | | | | | | |
| 2,088 | 725 | 5,000 | 20 01 | 7,000 | 7,000 | 7,000 |
| 10,775 | 11,227 | 11,500 | 20 02 | 13,000 | 13,000 | 13,000 |
| 0 | 0 | 100 | 21 02 | 0 | 0 | 0 |
| 3,556 | 4,305 | 4,000 | 21 05 | 4,500 | 4,500 | 4,500 |
| 0 | 37,869 | 0 | 21 06 | 0 | 0 | 0 |
| 6,562 | 4,797 | 15,000 | 21 09 | 15,000 | 15,000 | 15,000 |
| 15,166 | 36,989 | 22,000 | 21 13 | 23,500 | 23,500 | 23,500 |
| 1,110 | 2,106 | 1,300 | 21 22 | 1,500 | 1,500 | 1,050 |
| 0 | 0 | 0 | 22 05 | 1,000 | 1,000 | 1,000 |
| 180 | 472 | 500 | 22 06 | 500 | 500 | 500 |
| 962 | 1,118 | 2,000 | 22 08 | 0 | 0 | 0 |
| 0 | 0 | 4,500 | 24 21 | 7,500 | 7,500 | 7,500 |
| 10,000 | 10,000 | 10,000 | 24 22 | 10,000 | 10,000 | 10,000 |
| 0 | 0 | 0 | 24 23 | 4,500 | 4,500 | 4,500 |
| <u>50,399</u> | <u>109,608</u> | <u>75,900</u> | | <u>88,000</u> | <u>88,000</u> | <u>87,550</u> |
| <u>50,399</u> | <u>109,608</u> | <u>75,900</u> | | <u>88,000</u> | <u>88,000</u> | <u>87,550</u> |
| Total Materials and Services | | | | <u>88,000</u> | <u>88,000</u> | <u>87,550</u> |
| TOTAL CITY COUNCIL | | | | <u>88,000</u> | <u>88,000</u> | <u>87,550</u> |

CITY MANAGER'S OFFICE

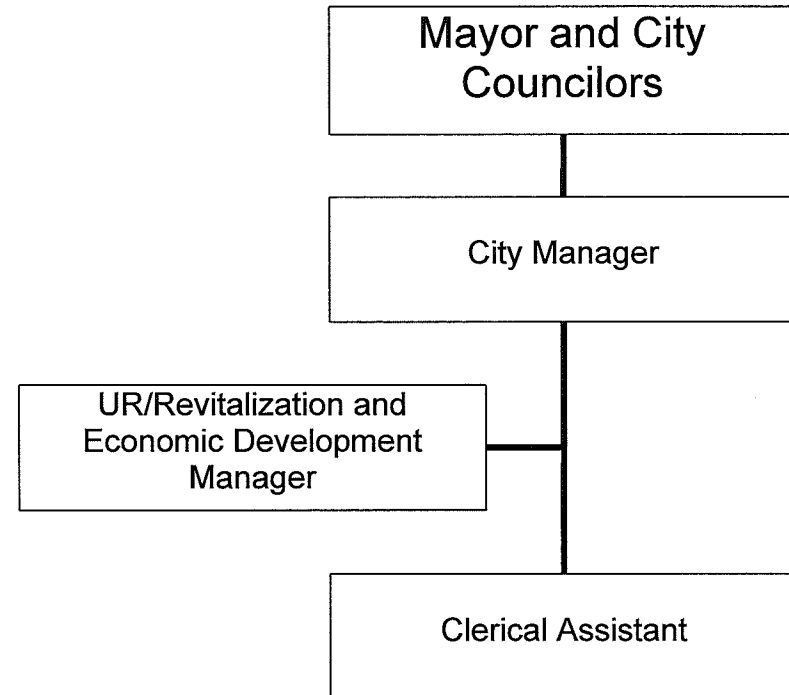
Program Description

The City Manager's Office is responsible for the coordination and operation of all the city departments, community relations, personnel administration, and administering the annual budget. The department also administers the City's collective bargaining agreements, franchises, personnel policies, and provides staff support for the City Council.

2008-09 Goals

1. Work with the City Council to implement Council goals that are set during annual council – staff retreats.
2. Continue to improve the City's relationship with Community and Business groups.
3. Continue to improve dissemination of information to staff and citizens on the City's mission and services.
4. Consolidate the City's Economic Development & Revitalization programs.
5. Ensure that the City's website is of high quality and information and services available offered by the City are on the website.
6. Continue to review each position and job function city wide and implement work place redesign strategies that will improve efficiencies, lower costs and improve service delivery in a customer service orientated environment.

Organization Chart



**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
City Manager Department 120**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 77,207 | 115,105 | 156,220 | 10 01 | 105,944 | 105,944 | 105,944 |
| 3,600 | 3,730 | 3,600 | 10 01 | 3,600 | 3,600 | 3,600 |
| 0 | 277 | 0 | 10 02 | 0 | 0 | 0 |
| 12,005 | 15,656 | 30,213 | 10 03 | 20,490 | 20,490 | 20,490 |
| 6,179 | 8,457 | 11,951 | 10 04 | 8,105 | 8,105 | 8,105 |
| 16,141 | 10,925 | 28,430 | 10 05 | 18,433 | 18,433 | 18,433 |
| 36 | 131 | 665 | 10 06 | 420 | 420 | 420 |
| 379 | 373 | 693 | 10 07 | 508 | 508 | 508 |
| 3,335 | 14,869 | 0 | 10 09 | 0 | 0 | 0 |
| <u>118,882</u> | <u>169,523</u> | <u>231,772</u> | | <u>157,500</u> | <u>157,500</u> | <u>157,500</u> |
| Total Personal Services | | | | | | |
| MATERIALS AND SERVICES | | | | | | |
| 3,293 | 2,097 | 4,800 | 20 01 | 7,500 | 7,500 | 7,500 |
| 471 | 984 | 600 | 21 02 | 1,000 | 1,000 | 1,000 |
| 1,510 | 0 | 0 | 21 08 | 0 | 0 | 0 |
| 409 | 936 | 1,000 | 21 22 | 1,500 | 1,500 | 840 |
| 88 | 239 | 500 | 21 23 | 500 | 500 | 500 |
| 424 | 3,146 | 1,500 | 22 05 | 2,500 | 2,500 | 2,500 |
| 340 | 270 | 500 | 22 06 | 500 | 500 | 500 |
| 1,616 | 237 | 1,000 | 22 08 | 0 | 0 | 0 |
| 0 | 100 | 500 | 23 03 | 500 | 0 | 0 |
| <u>8,151</u> | <u>8,009</u> | <u>10,400</u> | | <u>14,000</u> | <u>13,500</u> | <u>12,840</u> |
| Total Materials and Services | | | | | | |
| CAPITAL OUTLAY | | | | | | |
| 0 | 1,649 | 0 | 30 02 | 0 | 0 | 0 |
| <u>0</u> | <u>1,649</u> | <u>0</u> | | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>127,033</u> | <u>179,181</u> | <u>242,172</u> | | <u>171,500</u> | <u>171,000</u> | <u>170,340</u> |
| TOTAL CITY MANAGER | | | | | | |

FINANCE DEPARTMENT

Program Description

The Finance Department provides financial, recorder, risk management, and personnel support services for the entire City organization. These activities are guided by State and Federal statutes, generally accepted accounting principles, and local ordinances and policies.

The Finance Director provides financial forecasts to the City Council and City Manager in relation to upgrades to the city's wastewater collection and treatment systems, urban renewal, street department and general fund. Additionally, director will recommend financial strategies that will assist the Council in meeting their goals.

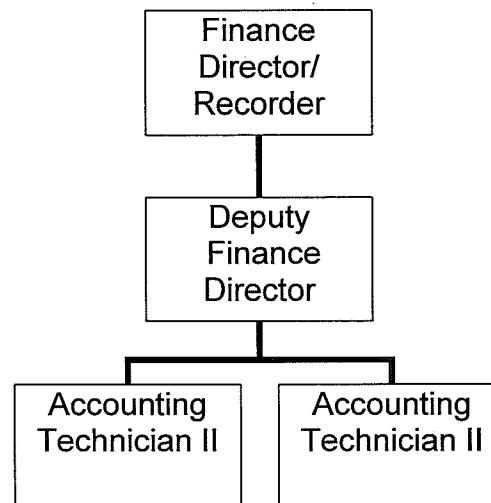
Financial services include budgeting, general ledger accounting, payroll, accounts payable, cash receipting, improvement districts, fixed asset management, and property/liability insurance. Recorder services include council and budget minutes, public hearing notices, elections, ballots, and liens. Personnel support services include payroll and leave benefits, health insurance, workers' compensation, compliance with labor contract provisions and ongoing labor relations support.

The department head also serves as the IT Coordinator for the City, updating and implementing the Technology Plan, and monitoring expenditures.

2008 – 09 Goals

1. Develop comprehensive policy and procedure manual in compliance with Statement of Accounting Standards (SAS) 112
2. Present to Council quarterly financial statement
3. Provide Finance Committee with monthly financial statement

Organization Chart



**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Finance Department 130**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|-------------------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 139,916 | 131,804 | 137,631 | 10 | 01 Salaries | 170,875 | 170,875 | 170,875 |
| 0 | 265 | 0 | 10 | 02 Overtime | 0 | 0 | 0 |
| 31,891 | 28,732 | 26,618 | 10 | 03 P.E.R.S. | 33,047 | 33,047 | 33,047 |
| 10,448 | 9,841 | 10,529 | 10 | 04 Social Security | 13,072 | 13,072 | 13,072 |
| 39,158 | 31,460 | 42,743 | 10 | 05 Employee Insurance | 40,799 | 40,799 | 40,799 |
| 70 | 251 | 738 | 10 | 06 Unemployment | 738 | 738 | 738 |
| 470 | 426 | 454 | 10 | 07 Workers' Compensation | 564 | 564 | 564 |
| 2,154 | (14,083) | 0 | 10 | 09 Accrued Vacation Liability | 0 | 0 | 0 |
| <u>224,107</u> | <u>188,696</u> | <u>218,713</u> | | Total Personal Services | <u>259,095</u> | <u>259,095</u> | <u>259,095</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 1,327 | 1,225 | 1,700 | 20 | 01 Meetings, Travel and Dues | 2,500 | 2,500 | 2,500 |
| 6,770 | 5,223 | 6,800 | 20 | 05 Training | 6,900 | 6,900 | 6,900 |
| 168 | 560 | 200 | 21 | 02 Telephone | 700 | 700 | 700 |
| 9,096 | 18,733 | 13,000 | 21 | 08 Contractual | 24,500 | 20,500 | 20,500 |
| 1,486 | 1,472 | 1,500 | 21 | 22 Duplicating | 1,500 | 1,500 | 1,070 |
| 927 | 1,803 | 2,200 | 21 | 23 Printing | 2,200 | 2,200 | 2,200 |
| 1,449 | 1,212 | 1,500 | 22 | 05 Office Supplies | 1,500 | 1,500 | 1,500 |
| 1,637 | 1,851 | 1,900 | 22 | 06 Postage | 1,900 | 1,900 | 1,900 |
| 198 | 121 | 200 | 22 | 08 Document Recording | 500 | 500 | 500 |
| 672 | 739 | 700 | 22 | 16 Small Equipment | 800 | 800 | 800 |
| 2,032 | 1,116 | 2,100 | 22 | 24 Data Processing Supplies | 2,100 | 2,100 | 2,100 |
| 6 | 132 | 200 | 23 | 03 Equipment Repairs | 200 | 200 | 200 |
| <u>25,768</u> | <u>34,187</u> | <u>32,000</u> | | Total Materials and Services | <u>45,300</u> | <u>41,300</u> | <u>40,870</u> |
| <u>249,875</u> | <u>222,883</u> | <u>250,713</u> | | TOTAL FINANCE DEPARTMENT | <u>304,395</u> | <u>300,395</u> | <u>299,965</u> |

CITY ATTORNEY

Program Description

The City Attorney is the legal advisor, attorney and counsel to the City Manager and City Council, city staff, boards and commissions in matters relating to their official duties, and represents the City in legal proceedings in which it may have an interest. The City Attorney attends the City Council meetings and as requested, attends advisory committee and commission meetings; provides specialized counsel in specific areas such as planning, zoning, and personnel; attends litigation and legal proceedings to which the city is a party; and provides legal counsel for labor negotiations with the City's three labor unions.

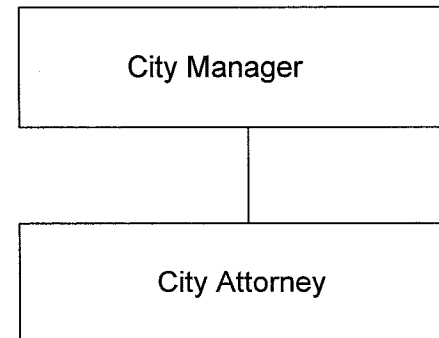
The City Attorney maintains office hours at city hall on Tuesday afternoons. The City attorney's hours are budgeted for 15 hours per week with \$15,000 budgeted in the Council/Labor Negotiations line item. The City Attorney has a key role in labor relations issues and collective bargaining. The special counsel line item remains at \$5,000 to be used if needed to pay for extra hours worked on special, unforeseen matters requiring the attorney's services that fall outside the 15 hours per week work, or special counsel such as bond counsel.

2008-2009 Goals

1. Assist staff with DEQ permitting process for wastewater treatment facilities.
2. Continue to review and revise ordinances for compliance with changes in state law, i.e. wastewater and land development ordinances.

3. Continue negotiations with the Coos Bay Firefighter's Association for a new collective bargaining agreement, and begin negotiations with the Coos Bay Police Officers Association and AFSCME.
4. Potential land use litigation concerning the placement of a gas pipeline in the bay.
5. Work with staff regarding the acquisition of property for the new fire station.
6. Provide legal analysis and opinions to staff, City Council, and the Urban Renewal Agency on an ongoing basis.
7. Work with Staff and Urban Renewal Agency regarding Department of State Lands ownership claims within the City.

Organization Chart



**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
City Attorney Department 140**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 46,877 | 53,444 | 54,575 | 10 01 | 56,406 | 56,406 | 56,406 |
| 10,633 | 12,121 | 10,554 | 10 03 | 10,909 | 10,909 | 10,909 |
| 3,492 | 3,993 | 4,175 | 10 04 | 4,315 | 4,315 | 4,315 |
| 12,026 | 12,451 | 13,490 | 10 05 | 14,901 | 14,901 | 14,901 |
| 20 | 71 | 213 | 10 06 | 213 | 213 | 213 |
| 132 | 154 | 180 | 10 07 | 186 | 186 | 186 |
| 562 | 3,383 | 0 | 10 09 | 0 | 0 | 0 |
| <u>73,742</u> | <u>85,617</u> | <u>83,187</u> | | <u>86,930</u> | <u>86,930</u> | <u>86,930</u> |
| MATERIALS AND SERVICES | | | | | | |
| 343 | 130 | 600 | 20 01 | 500 | 500 | 500 |
| 731 | 395 | 700 | 20 03 | 800 | 800 | 800 |
| 0 | 0 | 100 | 21 02 | 100 | 100 | 100 |
| 2,754 | 0 | 5,000 | 21 14 | 5,000 | 5,000 | 5,000 |
| 0 | 87 | 100 | 22 05 | 200 | 200 | 200 |
| <u>3,828</u> | <u>612</u> | <u>6,500</u> | | <u>6,600</u> | <u>6,600</u> | <u>6,600</u> |
| CAPITAL OUTLAY | | | | | | |
| 0 | 999 | 0 | 30 02 | 0 | 0 | 0 |
| <u>0</u> | <u>999</u> | <u>0</u> | | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>77,570</u> | <u>87,228</u> | <u>89,687</u> | | <u>93,530</u> | <u>93,530</u> | <u>93,530</u> |
| TOTAL CITY ATTORNEY | | | | | | |

CITY HALL

Program Description

The City Hall budget includes expenses for the operations and maintenance of the city hall building and personnel services for the part-time custodian. Materials and services cover utility costs such as electricity, water, and phone expenses.

All expenses for building maintenance and any physical modifications for better operations are included here as well as the custodial supplies and equipment. This also includes the cost of landscape maintenance; however, the expense for Parks division staff to patrol and police the grounds is within the Parks Division budget.

2008/2009 Goals

Paint the interior of the south half of City Hall facilities.

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
City Hall Department 170**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 20,885 | 22,261 | 27,045 | 10 01 | 27,859 | 27,859 | 27,859 |
| 4,717 | 5,011 | 5,231 | 10 03 | 5,388 | 5,388 | 5,388 |
| 1,556 | 1,663 | 2,069 | 10 04 | 2,131 | 2,131 | 2,131 |
| 5,023 | 4,861 | 5,595 | 10 05 | 6,193 | 6,193 | 6,193 |
| 14 | 51 | 193 | 10 06 | 193 | 193 | 193 |
| 947 | 916 | 1,550 | 10 07 | 1,596 | 1,596 | 1,596 |
| 228 | (460) | 0 | 10 09 | 0 | 0 | 0 |
| <u>33,370</u> | <u>34,303</u> | <u>41,683</u> | | <u>43,360</u> | <u>43,360</u> | <u>43,360</u> |
| MATERIALS AND SERVICES | | | | | | |
| 35,066 | 34,752 | 38,000 | 21 01 | 40,000 | 40,000 | 40,000 |
| 11,533 | 9,153 | 13,000 | 21 02 | 10,000 | 10,000 | 10,000 |
| 750 | 11,549 | 10,000 | 21 08 | 15,000 | 5,000 | 5,000 |
| 1,442 | 2,136 | 4,000 | 22 25 | 2,500 | 2,500 | 2,500 |
| 0 | 187 | 500 | 22 31 | 500 | 500 | 500 |
| <u>12,987</u> | <u>28,446</u> | <u>36,000</u> | 23 09 | <u>30,000</u> | <u>30,000</u> | <u>30,000</u> |
| <u>61,778</u> | <u>86,223</u> | <u>101,500</u> | | <u>98,000</u> | <u>88,000</u> | <u>88,000</u> |
| <u>95,148</u> | <u>120,526</u> | <u>143,183</u> | | <u>141,360</u> | <u>131,360</u> | <u>131,360</u> |
| TOTAL CITY HALL | | | | | | |

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Community Contributions Department 180**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| MATERIALS AND SERVICES | | | | | | | |
| 10,000 | 10,000 | 15,000 | 24 | 16 Boys and Girls Club | 10,000 | 10,000 | 10,000 |
| 3,000 | 5,000 | 8,000 | 24 | 18 T.H.E. House | 0 | 8,000 | 8,000 |
| 3,000 | 3,000 | 4,000 | 24 | 19 RSVP | 0 | 4,000 | 4,000 |
| 3,000 | 4,000 | 6,000 | 24 | 20 Coos County Area Transit | 0 | 6,000 | 6,000 |
| 2,673 | 2,673 | 3,220 | 24 | 21 Women's Safety and Resource | 0 | 3,360 | 3,360 |
| 1,750 | 1,750 | 2,000 | 24 | 22 Neighbor to Neighbor | 0 | 2,500 | 2,500 |
| 3,000 | 5,000 | 6,141 | 24 | 23 SMART | 0 | 2,000 | 2,000 |
| 2,992 | 2,992 | 2,992 | 24 | 24 Bob Belloni Ranch | 0 | 5,000 | 5,000 |
| 0 | 0 | 1,000 | 24 | 25 Mental Health Association of SW Oregon | 0 | 1,500 | 1,500 |
| 0 | 0 | 0 | 24 | 26 Pregnancy Resource Center | 0 | 2,450 | 2,450 |
| 0 | 0 | 0 | 24 | 27 Coos Art Museum | 0 | 0 | 0 |
| 0 | 0 | 0 | 24 | 28 Egyptian Theatre | 0 | 0 | 0 |
| 0 | 0 | 0 | 24 | 29 Oregon Coast Historical Railway | 0 | 0 | 0 |
| 0 | 0 | 0 | 24 | 30 PEG Broadcast Services | 0 | 0 | 0 |
| <u>29,415</u> | <u>34,415</u> | <u>48,353</u> | | Total Materials and Services | <u>10,000</u> | <u>44,810</u> | <u>44,810</u> |
| <u>29,415</u> | <u>34,415</u> | <u>48,353</u> | | TOTAL CONTRIBUTIONS | <u>10,000</u> | <u>44,810</u> | <u>44,810</u> |

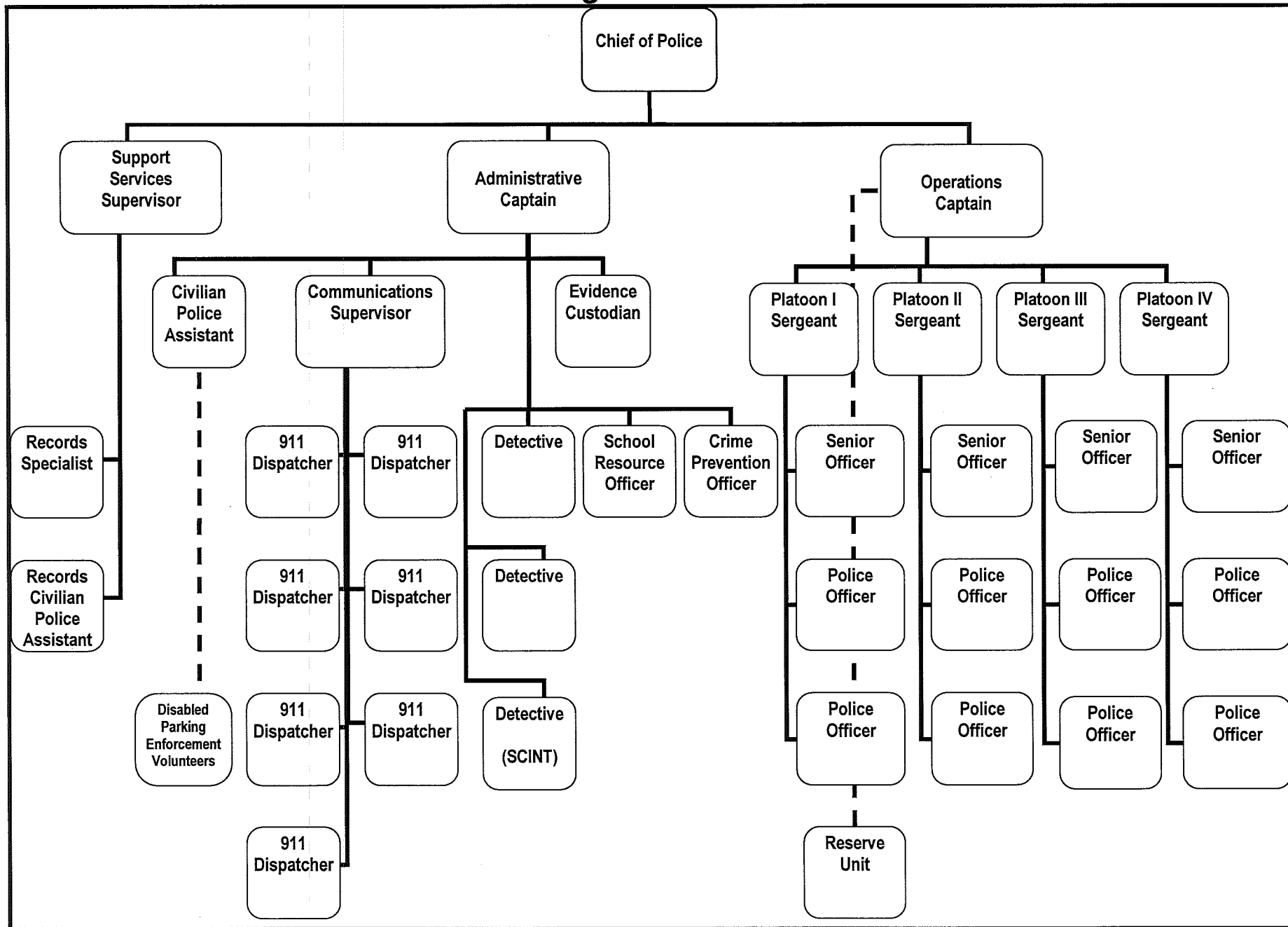
**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Non Departmental Department 190**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|-------------------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 0 | 0 | 31,433 | 10 | 01 Salaries | 33,798 | 33,798 | 33,798 |
| 0 | 0 | 5,325 | 10 | 03 P.E.R.S. | 5,703 | 5,703 | 5,703 |
| 0 | 0 | 2,405 | 10 | 04 Social Security | 2,586 | 2,586 | 2,586 |
| 0 | 0 | 9,311 | 10 | 05 Employee Insurance | 13,837 | 13,837 | 13,837 |
| 0 | 0 | 10,220 | 10 | 06 Unemployment | 10,220 | 10,220 | 10,220 |
| 0 | 0 | 1,807 | 10 | 07 Workers' Compensation | 1,943 | 1,943 | 1,943 |
| 9,493 | 19,204 | 30,000 | 10 | 09 Accrued Vacation/Sick Liability | 30,000 | 30,000 | 30,000 |
| <u>9,493</u> | <u>19,204</u> | <u>90,501</u> | | Total Personal Services | <u>98,087</u> | <u>98,087</u> | <u>98,087</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 12,495 | 21,139 | 0 | 21 | 08 Contractual | 0 | 0 | 0 |
| 0 | 19,275 | 0 | 21 | 09 Contractual - Fire Station | 0 | 0 | 0 |
| 0 | 460,970 | 0 | 21 | 12 Storm/flood Damage Repairs | 0 | 0 | 0 |
| 6,954 | 7,774 | 9,560 | 21 | 16 Internet Costs | 8,350 | 8,350 | 8,350 |
| 140,220 | 136,837 | 165,000 | 21 | 20 Insurance | 162,500 | 162,500 | 162,500 |
| 539 | 285 | 6,000 | 21 | 21 Self-Insurance | 3,000 | 3,000 | 3,000 |
| (1,027) | (1,324) | 0 | 21 | 22 Duplicating | 0 | 0 | 0 |
| (343) | 0 | 500 | 22 | 08 Miscellaneous | 0 | 0 | 0 |
| 827 | 0 | 5,000 | 23 | 01 ADA Program | 500 | 500 | 500 |
| 2,055 | 1,501 | 2,200 | 23 | 02 Postage/Machine Rental | 2,000 | 2,000 | 2,000 |
| 4,997 | 4,500 | 9,000 | 23 | 20 Library Building Maintenance | 6,000 | 6,000 | 6,000 |
| 0 | 488 | 500 | 24 | 12 Health & Safety (OSHA) | 500 | 500 | 500 |
| 0 | 0 | 1,000 | 24 | 13 Health Promotions Committee | 0 | 0 | 0 |
| <u>166,717</u> | <u>651,445</u> | <u>198,760</u> | | Total Materials and Services | <u>182,850</u> | <u>182,850</u> | <u>182,850</u> |
| <u>176,210</u> | <u>670,649</u> | <u>289,261</u> | | TOTAL NON-DEPARTMENTAL | <u>280,937</u> | <u>280,937</u> | <u>280,937</u> |

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Other Financing Uses Department 195**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|------------------------------|-------------------|--------------------|--|---------------------|----------------------------------|-------------------------------|
| TRANSFERS OUT | | | | | | |
| 0 | 0 | 0 | 50 02 | 0 | 50,000 | 50,000 |
| 0 | 12,200 | 0 | 50 02 | 20,000 | 0 | 0 |
| 10,000 | 6,788 | 0 | 50 16 | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 14,600 | 50 20 | 28,080 | 28,080 | 33,380 |
| 140,000 | 0 | 0 | 50 21 | 0 | 0 | 0 |
| 0 | 0 | 0 | 50 21 | 2,057,170 | 27,690 | 27,690 |
| <u>150,000</u> | <u>18,988</u> | <u>14,600</u> | Total Transfers Out | | <u>2,110,250</u> | <u>116,070</u> |
| OPERATING CONTINGENCY | | | | | | |
| 0 | 0 | 300,000 | 60 01 | 150,000 | 150,000 | 150,000 |
| 2,115,171 | 2,471,798 | 1,693,154 | 60 02 | 0 | 1,907,732 | 1,907,732 |
| <u>2,115,171</u> | <u>2,471,798</u> | <u>1,993,154</u> | Total Operating Contingency and Ending Fund Balance | | <u>2,057,732</u> | <u>2,057,732</u> |
| <u>2,265,171</u> | <u>2,490,786</u> | <u>2,007,754</u> | TOTAL OTHER FINANCING USES DEPT. | | <u>2,260,250</u> | <u>2,173,802</u> |
| <u>3,070,821</u> | <u>3,915,276</u> | <u>3,147,023</u> | TOTAL GENERAL GOVERNMENT | | <u>3,349,972</u> | <u>3,282,294</u> |

CBPD Organizational Chart



POLICE DEPARTMENT

Administration Division

The Police Administration Division provides leadership to Police Department personnel as it relates to the enforcement of State of Oregon laws and City ordinances. Along with a variety of duties, administrative personnel perform the following specific duties:

- Prepares the department's annual work plan and goals.
- Prepares the Department's budget and maintains standardized governmental accounting and purchasing procedures.
- Develops and implements internal policies, procedures, schedules and other operating practices including the selection, training, transfer and discipline of employees.
- Analyzes crime trends to determine appropriate allocation of resources and provides executive level briefings on department operations to the City Manager.

Administration personnel assume command of cases or situations which present new, unusual or sensitive problems. Members of the Administrative team participate in meetings of Federal, State, regional and other local governmental agencies to develop and review area-wide plans and programs relating to public safety.

Operations Division

The Police Operations Division delivers direct law enforcement, crime prevention and investigative services to the community. Police officers respond to over five thousand

cases requiring investigative and/or referral follow up action each year.

Police officers interact directly with the schools presenting safety lessons, mentoring, and providing consultation to teachers and parents. Locally, officers serve as active members on the following interagency teams:

- South Coast Interagency Narcotics Team
- Traffic Crash Investigation Team
- Major Crime and Incident Team
- Multi-disciplinary Child Abuse Investigation Team
- Domestic Violence Council
- Sexual Assault Response Task Force, (SART)
- Planning Authority for SB 111

Many officers also serve on local boards and commissions for private non-profit organizations such as A.Y.A., the Commission on Children and Families, VOCA, Salvation Army Board, T.H.E House, and Belloni Boys' Ranch.

Records Division

Records personnel provide clerical support to all divisions within the department. They are responsible for the following tasks:

- Collecting and archiving law enforcement information.
- Responding to data and statistical inquiries from the public, private, and governmental agencies.
- Providing crime reports for the district attorney.

- Coordinating court schedules.
- Answering incoming telephone calls regarding case status inquiries.
- Performing clerical matters relating to parking enforcement.
- Collecting data for crime analysis.

5. Prepare staff for increased leadership roles within the Department.
6. Consolidate PSAP and telecommunications services with Coos County under independent governance.

Telecommunications

The Department's 9-1-1 and Dispatch operators receive, dispatch and/or route all incoming calls for medical, fire and police service in the North County 9-1-1 service area. Annually, they respond to an average of 33,000 calls for various types of police department services.

This year, the two primary Public Safety Answering Points, (PSAP) Centers began the process of consolidation. One center is currently located in Coquille and is administered through the Sheriff's Office. The other Center, located in Coos Bay, is administered through the Coos Bay Police Department.

The County and the City agreed to share costs to hire a firm of contractors who will implement the consolidation for the two Centers.

2008-09 Goals

1. Restore staff as stable funding allows (a police officer, a telecommunicator, and a civilian police assistant).
2. Implement new staffing model based on call times, type and day.
3. Continue process for State Accreditation.
4. Update/upgrade the Department's Policy Manual w/ a training component built into it.

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Police Administration Division 240**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|-------------------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 159,120 | 164,627 | 172,918 | 10 01 | Salaries | 194,161 | 194,161 | 194,161 |
| 0 | 0 | 2,199 | 10 02 | Overtime | 0 | 0 | 0 |
| 34,600 | 36,204 | 32,707 | 10 03 | P.E.R.S. | 36,042 | 36,042 | 36,042 |
| 11,956 | 12,388 | 13,396 | 10 04 | Social Security | 14,854 | 14,854 | 14,854 |
| 29,867 | 28,855 | 33,246 | 10 05 | Employee Insurance | 41,451 | 41,451 | 41,451 |
| 72 | 257 | 813 | 10 06 | Unemployment | 838 | 838 | 838 |
| 3,966 | 4,483 | 6,367 | 10 07 | Worker's Compensation | 7,657 | 7,657 | 7,657 |
| 3,805 | 2,248 | 0 | 10 09 | Accrued Vacation Liability | 0 | 0 | 0 |
| <u>243,386</u> | <u>249,062</u> | <u>261,646</u> | | Total Personal Services | <u>295,003</u> | <u>295,003</u> | <u>295,003</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 829 | 732 | 2,500 | 20 01 | Meetings, Travel and Dues | 3,000 | 3,000 | 3,000 |
| 2,103 | 1,379 | 2,500 | 20 05 | Training | 5,000 | 5,000 | 5,000 |
| 1,965 | 8,820 | 14,700 | 21 02 | Telephone | 14,000 | 14,000 | 14,000 |
| 1,577 | 3,846 | 4,000 | 21 06 | Recruitment Expense | 4,500 | 4,500 | 4,500 |
| 0 | 0 | 12,000 | 21 08 | Contractual | 3,000 | 3,000 | 3,000 |
| 7,182 | 9,112 | 6,825 | 21 22 | Duplicating | 8,000 | 8,000 | 5,350 |
| 2,944 | 2,761 | 3,100 | 21 23 | Printing | 5,000 | 5,000 | 5,000 |
| 4,516 | 4,465 | 8,500 | 22 05 | Office Supplies | 4,700 | 4,700 | 4,700 |
| 2,769 | 2,867 | 3,250 | 22 06 | Postage | 3,500 | 3,500 | 3,500 |
| 130 | 0 | 0 | 22 24 | Data Processing Supplies | 0 | 0 | 0 |
| 492 | 1,790 | 2,100 | 23 03 | Equipment Repairs | 2,100 | 2,100 | 2,100 |
| <u>24,507</u> | <u>35,772</u> | <u>59,475</u> | | Total Materials and Services | <u>52,800</u> | <u>52,800</u> | <u>50,150</u> |
| <u>267,893</u> | <u>284,834</u> | <u>321,121</u> | | TOTAL POLICE ADMINISTRATION | <u>347,803</u> | <u>347,803</u> | <u>345,153</u> |

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Police Operations Division 241**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|----------------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 1,137,220 | 1,209,061 | 1,313,731 | 10 01 | Salaries | 1,415,095 | 1,415,095 | 1,415,095 |
| 153,813 | 164,042 | 181,370 | 10 02 | Overtime | 195,526 | 195,526 | 195,526 |
| 286,367 | 296,516 | 291,901 | 10 03 | P.E.R.S. | 314,853 | 314,853 | 314,853 |
| 96,054 | 103,593 | 114,375 | 10 04 | Social Security | 123,212 | 123,212 | 123,212 |
| 293,778 | 275,386 | 352,286 | 10 05 | Employee Insurance | 373,564 | 373,564 | 373,564 |
| 495 | 1,813 | 6,250 | 10 06 | Unemployment | 6,250 | 6,250 | 6,250 |
| 67,050 | 81,430 | 146,722 | 10 07 | Worker's Compensation | 127,164 | 127,164 | 127,164 |
| 21,210 | 1,552 | 0 | 10 09 | Accrued Vacation Liability | 0 | 0 | 0 |
| 2,055,987 | 2,133,393 | 2,406,635 | | Total Personal Services | 2,555,664 | 2,555,664 | 2,555,664 |
| MATERIALS AND SERVICES | | | | | | | |
| 269 | 1,610 | 2,000 | 20 01 | Meetings, Travel and Dues | 2,100 | 2,100 | 2,100 |
| 19,275 | 26,719 | 27,500 | 20 05 | Training | 30,000 | 30,000 | 30,000 |
| 10,026 | 3,164 | 0 | 21 02 | Telephone | 0 | 0 | 0 |
| 1,000 | 683 | 2,000 | 21 07 | Police Reserves | 2,000 | 2,000 | 2,000 |
| 511 | 910 | 3,125 | 21 09 | Health Screenings | 1,500 | 1,500 | 1,500 |
| 1,782 | 1,772 | 2,000 | 22 01 | Uniform Allowance | 2,100 | 2,100 | 2,100 |
| 291 | 7,641 | 10,000 | 22 02 | New Uniforms | 10,000 | 10,000 | 10,000 |
| 3,924 | 7,787 | 8,000 | 22 09 | Ammunition and Supplies | 10,000 | 10,000 | 10,000 |
| 41 | 394 | 0 | 22 10 | Photographic Supplies | 0 | 0 | 0 |
| 9 | 0 | 0 | 22 11 | Technical Supplies | 0 | 0 | 0 |
| 3,940 | 5,930 | 6,600 | 22 12 | Dog Care | 7,000 | 7,000 | 7,000 |
| 16,469 | 9,711 | 17,000 | 22 13 | Safety Supplies | 12,600 | 12,600 | 12,600 |
| 407 | 732 | 1,250 | 22 17 | Evidence Materials | 1,500 | 1,500 | 1,500 |
| 0 | 124 | 0 | 22 20 | Crime Prevention Materials | 0 | 0 | 0 |
| 49,649 | 49,177 | 50,000 | 22 29 | Gasoline, Oil and Lube | 62,000 | 62,000 | 62,000 |
| 1,119 | 12,003 | 5,000 | 23 03 | Equipment Repairs | 5,000 | 5,000 | 5,000 |
| 7,359 | 7,908 | 12,000 | 23 04 | Equipment Maintenances Contracts | 12,000 | 12,000 | 12,000 |
| 23,433 | 27,083 | 25,000 | 23 08 | Automotive Parts | 30,000 | 30,000 | 30,000 |

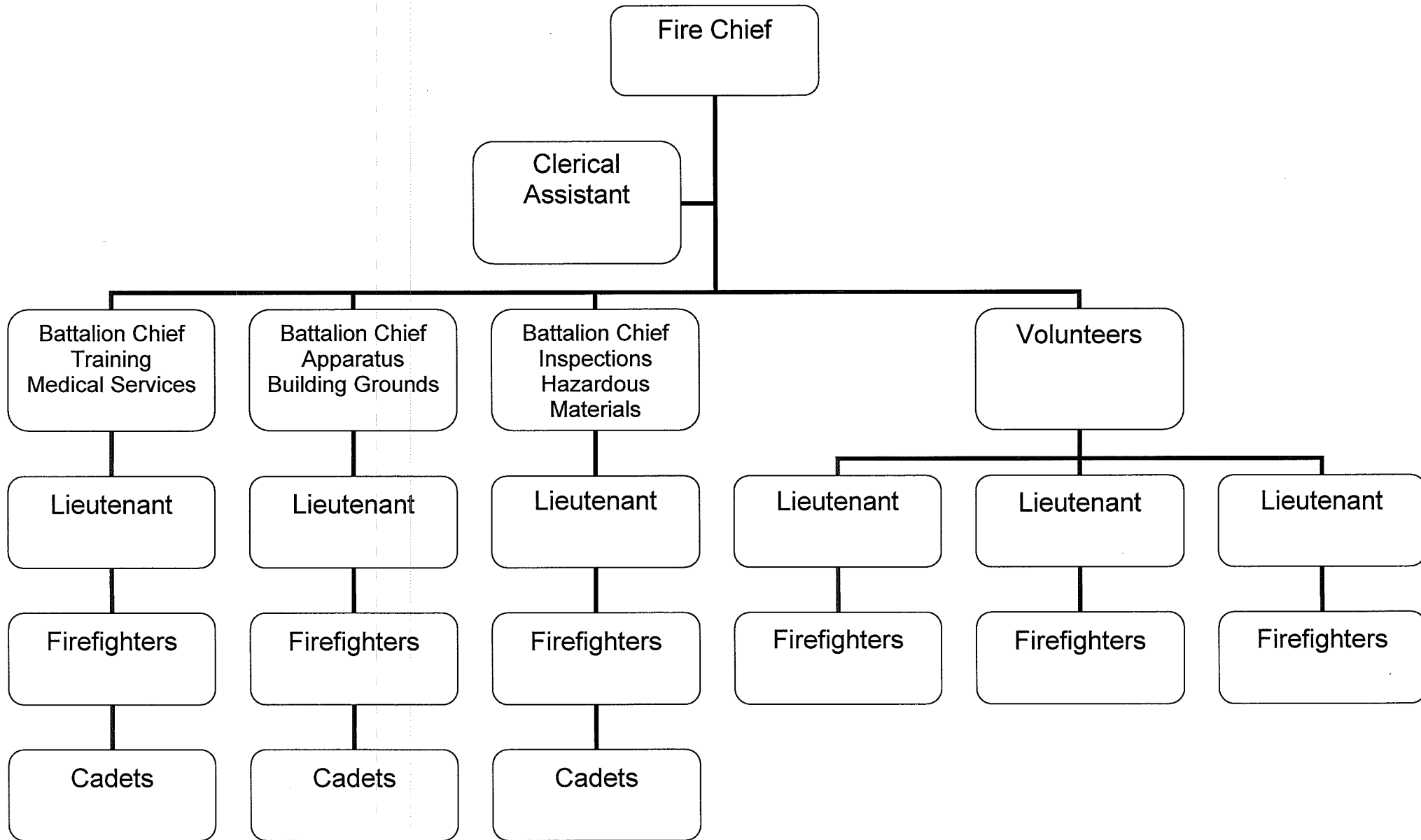
Police Operations (cont.)

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|-------------------------------------|---------------------|----------------------------------|-------------------------------|
| 2,966 | 632 | 1,500 | 24 | 06 Reimbursable | 1,500 | 1,500 | 1,500 |
| 983 | 1,850 | 2,000 | 24 | 08 Range Enhancements | 0 | 0 | 0 |
| 845 | 503 | 750 | 24 | 09 Special Investigations | 1,000 | 1,000 | 1,000 |
| <u>144,298</u> | <u>166,333</u> | <u>175,725</u> | | Total Materials and Services | <u>190,300</u> | <u>190,300</u> | <u>190,300</u> |
| <u>2,200,285</u> | <u>2,299,726</u> | <u>2,582,360</u> | | TOTAL POLICE OPERATIONS | <u>2,745,964</u> | <u>2,745,964</u> | <u>2,745,964</u> |

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Police Communications Division 242**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 259,196 | 270,891 | 315,869 | 10 01 | 301,107 | 337,707 | 337,707 |
| 27,714 | 17,187 | 37,904 | 10 02 | 36,133 | 36,133 | 36,133 |
| 65,291 | 64,970 | 68,420 | 10 03 | 65,223 | 72,301 | 72,301 |
| 21,415 | 21,517 | 27,064 | 10 04 | 25,799 | 28,599 | 28,599 |
| 63,250 | 61,844 | 86,059 | 10 05 | 78,291 | 95,230 | 95,230 |
| 132 | 474 | 1,750 | 10 06 | 1,500 | 1,750 | 1,750 |
| 909 | 879 | 1,167 | 10 07 | 1,113 | 1,234 | 1,234 |
| 1,756 | (279) | 0 | 10 09 | 0 | 0 | 0 |
| 439,663 | 437,483 | 538,233 | | 509,166 | 572,954 | 572,954 |
| Total Personal Services | | | | | | |
| MATERIALS AND SERVICES | | | | | | |
| 128 | 158 | 500 | 20 01 | 1,000 | 1,000 | 1,000 |
| 4,172 | 1,786 | 5,000 | 20 05 | 5,000 | 5,000 | 5,000 |
| 2,575 | 607 | 0 | 21 02 | 0 | 0 | 0 |
| 5,177 | 5,177 | 7,750 | 21 04 | 6,000 | 6,000 | 6,000 |
| 4,948 | 13,967 | 12,000 | 21 19 | 0 | 0 | 0 |
| 0 | 62 | 0 | 21 22 | 0 | 0 | 0 |
| 5 | 7 | 0 | 22 05 | 0 | 0 | 0 |
| 1,338 | 1,666 | 2,000 | 23 03 | 2,500 | 2,500 | 2,500 |
| 546 | 965 | 2,000 | 24 10 | 2,500 | 2,500 | 2,500 |
| 18,889 | 24,395 | 29,250 | | 17,000 | 17,000 | 17,000 |
| Total Materials and Services | | | | | | |
| CAPITAL OUTLAY | | | | | | |
| 0 | 57,622 | 0 | 30 23 | 0 | 0 | 0 |
| 0 | 57,622 | 0 | | 0 | 0 | 0 |
| Total Capital Outlay | | | | | | |
| 458,552 | 519,500 | 567,483 | | 526,166 | 589,954 | 589,954 |
| TOTAL POLICE COMMUNICATIONS | | | | | | |
| 2,926,730 | 3,104,060 | 3,470,964 | | 3,619,933 | 3,683,721 | 3,681,071 |
| TOTAL POLICE DEPARTMENT | | | | | | |

Fire Department



FIRE DEPARTMENT

Program Description

Services provided by the Fire Department include fire/rescue, emergency medical, fire/safety prevention, and public fire education, training and emergency readiness. The staffing of the department consists of the Fire Chief, three shift Battalion Chiefs, three Lieutenants and nine Firefighter/Engineers all assisted by Volunteer and Cadet Firefighters.

The Chief and Battalion Chiefs provide support, direction, control, coordination, and evaluation of the department and personnel. Lieutenants and Firefighters/Engineers provide emergency services in the areas of hazardous materials, fire, emergency medical and various rescue practices. Volunteer firefighters are trained to both Oregon OSHA and Department of Public Safety Standards & Training certification levels and provide personnel at large incidents. Cadet Firefighters are students enrolled in the fire science program at Southwestern Oregon Community College preparing for a fire service career.

The department performs a number of routine functions including testing and/or maintenance of apparatus, hydrants, fire safety inspections, buildings and equipment; training in routine and emergency operations; and provision of safety equipment and materials. A number of community based education and enhancement programs are conducted by the department including a community based fire prevention program, a juvenile fire setter program, the City fire extinguisher program, a regional chaplain program, school based fire/safety programs, and is responsible for citywide safety program administration.

2008-2009 Goals

1. Assist with the design and construction of a new fire station.
2. Pursue grant funding for equipment and training.
3. Update and train on the City's emergency response and preparedness plan and program.
4. Continue the Health & Wellness Program for all firefighters.
5. Update firefighter training with computer based programs.
6. Continued updating of the department's Standard Operating Procedures and Guidelines.
7. Expand volunteer program

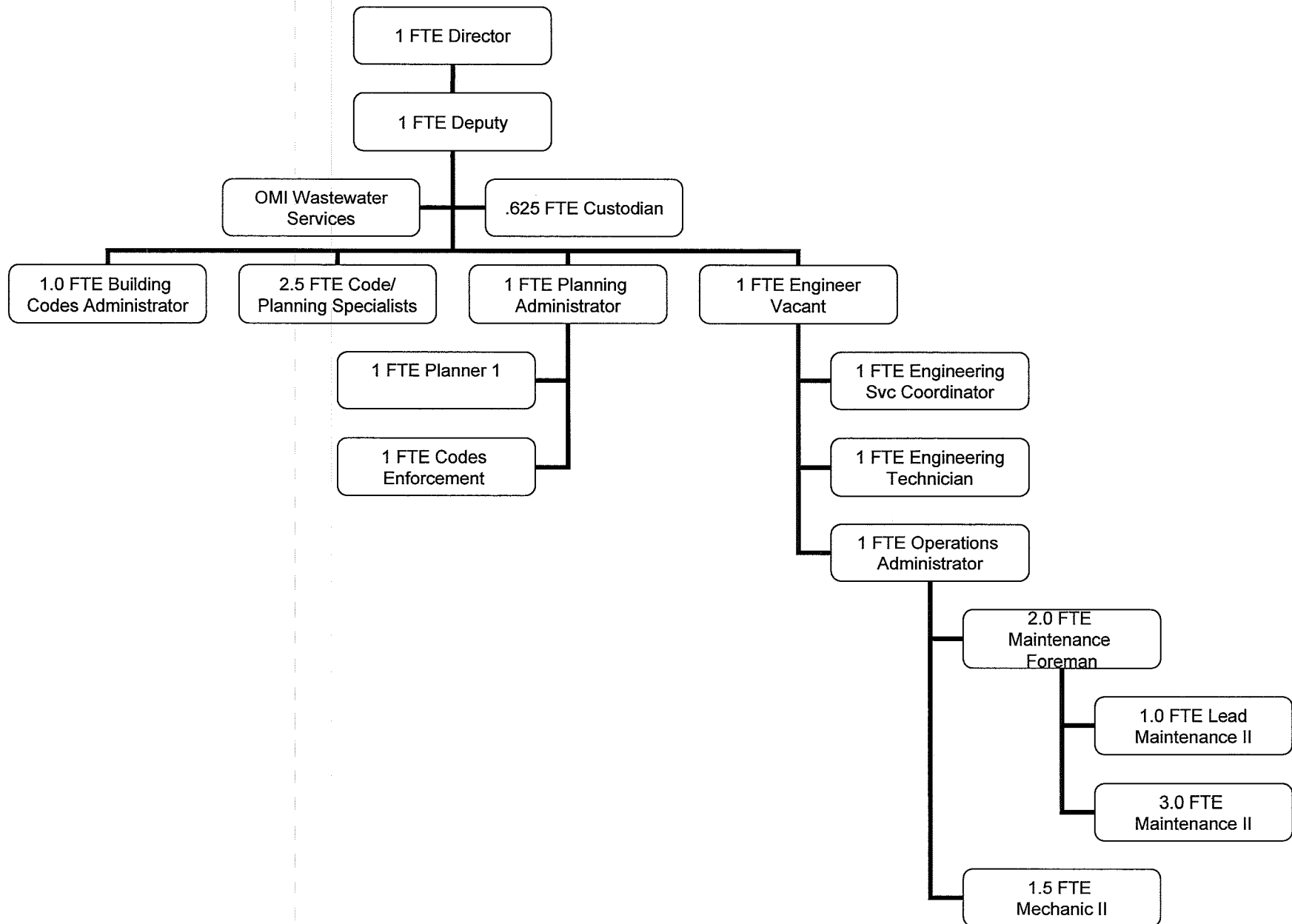
**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Fire Department 261**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|--------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 877,547 | 946,322 | 1,007,289 | 10 01 | 1,079,332 | 1,079,332 | 1,079,332 |
| 115,582 | 102,367 | 127,492 | 10 02 | 135,365 | 135,365 | 135,365 |
| 226,988 | 222,743 | 222,552 | 10 03 | 238,436 | 238,436 | 238,436 |
| 74,859 | 79,165 | 86,199 | 10 04 | 92,312 | 92,312 | 92,312 |
| 180,120 | 158,824 | 203,645 | 10 05 | 221,530 | 221,530 | 221,530 |
| 335 | 1,234 | 4,250 | 10 06 | 4,250 | 4,250 | 4,250 |
| 42,706 | 46,070 | 66,816 | 10 07 | 71,407 | 71,407 | 71,407 |
| 157 | 5,618 | 5,000 | 10 08 | 5,000 | 5,000 | 5,000 |
| 25,510 | 25,141 | 0 | 10 09 | 0 | 0 | 0 |
| <u>1,543,804</u> | <u>1,587,484</u> | <u>1,723,243</u> | | <u>1,847,632</u> | <u>1,847,632</u> | <u>1,847,632</u> |
| Total Personal Services | | | | | | |
| MATERIALS AND SERVICES | | | | | | |
| 3,070 | 2,111 | 3,000 | 20 01 | 5,400 | 5,400 | 5,400 |
| 13,040 | 9,938 | 15,000 | 20 05 | 15,000 | 15,000 | 15,000 |
| 8,203 | 9,056 | 12,500 | 21 01 | 12,500 | 12,500 | 12,500 |
| 8,374 | 10,214 | 6,500 | 21 02 | 6,500 | 6,500 | 6,500 |
| 0 | 1,586 | 1,500 | 21 06 | 1,500 | 1,500 | 1,500 |
| 99 | 14,044 | 0 | 21 08 | 1,200 | 1,200 | 1,200 |
| 37,500 | 37,500 | 37,500 | 21 09 | 41,000 | 41,000 | 41,000 |
| 1,584 | 1,808 | 1,700 | 21 22 | 2,000 | 2,000 | 1,740 |
| 1,081 | 345 | 550 | 21 23 | 1,000 | 1,000 | 1,000 |
| 1,687 | 7,297 | 7,400 | 22 02 | 8,000 | 8,000 | 8,000 |
| 19,383 | 19,173 | 15,000 | 22 03 | 15,000 | 18,000 | 18,000 |
| 2,090 | 2,717 | 2,500 | 22 05 | 3,000 | 3,000 | 3,000 |
| 767 | 565 | 700 | 22 06 | 800 | 800 | 800 |
| 2,013 | 2,232 | 3,500 | 22 07 | 4,700 | 4,700 | 4,700 |
| 685 | 1,024 | 1,250 | 22 08 | 0 | 0 | 0 |
| 696 | 822 | 900 | 22 10 | 900 | 900 | 900 |
| 3,971 | 14,535 | 20,500 | 22 13 | 22,000 | 22,000 | 22,000 |

Fire Department (Cont.)

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---------------------------------|---------------------|----------------------------------|-------------------------------|
| 1,342 | 3,588 | 3,500 | 22 | 18 Emergency Medical Supplies | 4,050 | 4,050 | 4,050 |
| 2,451 | 3,246 | 4,000 | 22 | 21 Fire Prevention Materials | 4,500 | 4,500 | 4,500 |
| 32 | 7,247 | 5,500 | 22 | 23 Health Screenings | 12,100 | 12,100 | 12,100 |
| 2,738 | 2,659 | 3,500 | 22 | 25 Janitorial Supplies | 3,000 | 3,000 | 3,000 |
| 4,228 | 5,802 | 5,500 | 22 | 29 Gasoline, Oil and Lube | 6,000 | 7,200 | 7,200 |
| 10,146 | 13,234 | 15,000 | 22 | 30 Diesel Motor Fuel | 17,500 | 20,950 | 20,950 |
| 6,500 | 15,732 | 16,500 | 23 | 03 Equipment Repairs | 18,000 | 18,000 | 18,000 |
| 1,543 | 1,758 | 1,600 | 23 | 06 Ladder Testing | 2,000 | 2,000 | 2,000 |
| 18,768 | 16,162 | 13,500 | 23 | 08 Automotive Parts | 14,000 | 14,000 | 14,000 |
| 6,303 | 10,942 | 10,000 | 23 | 09 Building & Plant Maintenance | 11,500 | 11,500 | 11,500 |
| 8,678 | 31,252 | 4,500 | 23 | 15 Fire Hydrant Maintenance | 4,000 | 4,000 | 4,000 |
| <u>166,972</u> | <u>246,589</u> | <u>213,100</u> | | Total Materials and Services | <u>237,150</u> | <u>244,800</u> | <u>244,540</u> |
| <u>1,710,776</u> | <u>1,834,073</u> | <u>1,936,343</u> | | TOTAL FIRE DEPARTMENT | <u>2,084,782</u> | <u>2,092,432</u> | <u>2,092,172</u> |
| <u>4,637,506</u> | <u>4,938,133</u> | <u>5,407,307</u> | | TOTAL PUBLIC SAFETY | <u>5,704,715</u> | <u>5,776,153</u> | <u>5,773,243</u> |

Public Works & Development Department



PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – ADMINISTRATION

Program Description

The Administration Division budget includes the support expenses for all divisions of the Public Works and Development Department. A portion of the personnel costs for the Public Works and Development Director, Deputy Director, and two Code/Planning Specialists are included here, with the remainder of their costs distributed among the Building Code, Wastewater, Hotel/Motel Tax and Gas Tax funds.

Staff provides leadership, direction, performs complex clerical, customer service, computer, and administrative support for the entire department (Planning, Engineering, Streets, Parks, Wastewater, and Building Codes). Division staff also provides coordination and backup for all divisions to meet Department goals.

Materials and services included in this budget cover expenses for Planning, Engineering and Administration Divisions such as copying, office supplies, computer and data processing supplies, telephone charges, and postage. The cost of providing citywide mailings and legal ads for special projects and mandated land use actions are also covered in this budget. Contractual expenses cover the cost of the maintenance agreement for Permit Plan (the database system used to track all department permits), business licenses, planning and code enforcement activities.

2008/2009 Goals

1. Continue to refine delivery of accurate, timely information and education on Departmental permitting processes.
2. Focus training on customer service skills.
3. Continue to cross-train employees to provide better customer service and opportunity for advancement.
4. Initiate update of the City's Comprehensive Plan.
5. Complete comprehensive update of the city's buildable lands inventory.
6. Enhance public education on the departments mission and develop a How To brochures on services offered and requirements to build within our community.

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Public Works and Development Administration Division 300**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 28,827 | 33,446 | 42,572 | 10 01 | 58,989 | 58,989 | 58,989 |
| 3,624 | 5,685 | 8,198 | 10 03 | 11,371 | 11,371 | 11,371 |
| 2,299 | 2,499 | 3,257 | 10 04 | 4,513 | 4,513 | 4,513 |
| 8,435 | 7,589 | 9,776 | 10 05 | 18,460 | 18,460 | 18,460 |
| 14 | 49 | 168 | 10 06 | 280 | 280 | 280 |
| 196 | 217 | 314 | 10 07 | 579 | 579 | 579 |
| 1,462 | 3,136 | 0 | 10 09 | 0 | 0 | 0 |
| <u>44,857</u> | <u>52,621</u> | <u>64,285</u> | | <u>94,192</u> | <u>94,192</u> | <u>94,192</u> |
| TOTAL Personal Services | | | | | | |
| MATERIALS AND SERVICES | | | | | | |
| 2,044 | 1,057 | 2,500 | 20 01 | 2,500 | 2,500 | 2,500 |
| 175 | 158 | 590 | 20 03 | 590 | 590 | 590 |
| 1,219 | 432 | 4,000 | 20 05 | 4,000 | 4,000 | 4,000 |
| 2,740 | 3,468 | 2,000 | 21 02 | 2,900 | 2,900 | 2,900 |
| 2,432 | 1,683 | 1,500 | 21 05 | 1,500 | 1,500 | 1,500 |
| 5,760 | 2,223 | 3,000 | 21 08 | 3,000 | 3,000 | 3,000 |
| 4,468 | 2,758 | 4,500 | 21 22 | 4,500 | 4,500 | 3,650 |
| 1,038 | 1,213 | 1,200 | 21 23 | 1,200 | 1,200 | 1,200 |
| 874 | 860 | 1,500 | 22 05 | 1,500 | 1,500 | 1,500 |
| 3,215 | 3,821 | 3,500 | 22 06 | 3,700 | 3,700 | 3,700 |
| 114 | 100 | 150 | 22 08 | 150 | 150 | 150 |
| 1,303 | 458 | 850 | 22 16 | 950 | 950 | 950 |
| 1,208 | 487 | 1,700 | 22 24 | 1,700 | 1,700 | 1,700 |
| 110 | 52 | 150 | 22 28 | 300 | 300 | 300 |
| 234 | 118 | 300 | 23 03 | 300 | 300 | 300 |
| 157 | 59 | 0 | 23 08 | 300 | 300 | 300 |
| <u>27,091</u> | <u>18,947</u> | <u>27,440</u> | | <u>29,090</u> | <u>29,090</u> | <u>28,240</u> |
| <u>71,948</u> | <u>71,568</u> | <u>91,725</u> | | <u>123,282</u> | <u>123,282</u> | <u>122,432</u> |
| TOTAL Materials and Services | | | | | | |
| TOTAL C.S. ADMINISTRATION | | | | | | |

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – PLANNING

Program Description

The Planning Division budget includes funding for planning and zoning related activities provided by the Public Works and Development Department, including personnel costs. The Planning Division provides professional planning assistance to the public, City Council, the Historic Design Review Committee, the Planning Commission and staff. The Division staff provides prompt and consistent responses to inquiries from citizens, elected officials, commission members and developers.

Division staff reviews submitted plans and applications for compliance with the requirements of the Land Development Ordinance and state law. Staff reviews the Comprehensive Plan and implementing ordinances to insure they are prepared to meet growth management issues and reflect the City Council's policy direction. Division staff also recommends changes to streamline and simplify Department review processes and provide services that are increasingly responsive to citizens. Another major duty for Division staff includes codes enforcement. Division staff is also preparing and providing data for the U.S. Census Bureau in advance of the 2010 census.

This year's budget includes a request for a consultant to successfully complete the multi-year task of updating the City's Comprehensive plan which dates back to the late 1970's and early 1980's, and also to assist with revisions and updates to the City's Land Development Ordinance.

This year's budget also includes a new line item for a Hearings Officer. This contract position will decide cases involving

violations of the nuisance ordinance and the substandard/dangerous building portions of the building code. Cost for the Hearing Officer's time is expected to be collected from persons appealing staff decisions and/or penalties accessed by the Hearings Officer.

2008/2009 Goals

1. Commence revisions to the Economic Development element of the Comprehensive Plan including the buildable lands inventory.
2. Start and complete an overview of the revisions to the entire Comprehensive Plan and the Land Development Ordinance
3. Commence making the necessary revisions to the Comprehensive Plan and the Land Development Ordinance.
4. Continue to enforce the Land Development Ordinance.

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Public Works and Development Planning Division 301**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 63,416 | 84,084 | 96,066 | 10 01 | 158,943 | 158,943 | 158,943 |
| 9 | 5 | 0 | 10 02 | 0 | 0 | 0 |
| 18,166 | 22,243 | 21,589 | 10 03 | 33,744 | 33,744 | 33,744 |
| 5,977 | 7,460 | 8,573 | 10 04 | 13,383 | 13,383 | 13,383 |
| 20,445 | 25,277 | 31,009 | 10 05 | 46,948 | 46,948 | 46,948 |
| 44 | 275 | 595 | 10 06 | 835 | 835 | 835 |
| 275 | 336 | 727 | 10 07 | 577 | 577 | 577 |
| 759 | 2,338 | 0 | 10 09 | 0 | 0 | 0 |
| <u>109,091</u> | <u>142,018</u> | <u>158,559</u> | | <u>254,430</u> | <u>254,430</u> | <u>254,430</u> |
| MATERIALS AND SERVICES | | | | | | |
| 452 | 821 | 550 | 20 01 | 550 | 550 | 550 |
| 444 | 78 | 750 | 20 05 | 750 | 750 | 750 |
| 1,535 | 5,215 | 5,000 | 21 08 | 40,000 | 40,000 | 40,000 |
| 0 | 0 | 20,000 | 21 09 | 20,000 | 10,000 | 10,000 |
| 0 | 0 | 0 | 21 10 | 15,000 | 15,000 | 15,000 |
| 0 | 0 | 0 | 22 16 | 200 | 200 | 200 |
| 0 | 0 | 200 | 22 28 | 1,000 | 1,000 | 1,000 |
| 0 | 0 | 250 | 23 03 | 250 | 250 | 250 |
| 25 | 0 | 200 | 23 08 | 500 | 500 | 500 |
| 405 | 72 | 150 | 24 17 | 150 | 150 | 150 |
| 0 | 0 | 100 | 24 19 | 100 | 100 | 100 |
| <u>2,861</u> | <u>6,186</u> | <u>27,200</u> | | <u>78,500</u> | <u>68,500</u> | <u>68,500</u> |
| <u>111,952</u> | <u>148,204</u> | <u>185,759</u> | | <u>332,930</u> | <u>322,930</u> | <u>322,930</u> |
| TOTAL C.S. PLANNING | | | | | | |

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
DCLD/Coastal Implementation Grant Division 302**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|---------------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 16,000 | 16,000 | 16,000 | 10 11 | 16,000 | 16,000 | 16,000 |
| 16,000 | 16,000 | 16,000 | | 16,000 | 16,000 | 16,000 |
| MATERIALS AND SERVICES | | | | | | |
| 0 | 0 | 0 | 21 08 | 30,000 | 30,000 | 30,000 |
| 0 | 0 | 0 | | 30,000 | 30,000 | 30,000 |
| 16,000 | 16,000 | 16,000 | | 46,000 | 46,000 | 46,000 |
| TOTAL DCLD/COASTAL IMPL. GRANT | | | | 46,000 | 46,000 | 46,000 |

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – ENGINEERING

Program Description

The Engineering Division budget includes personnel expenses for a portion of the Engineering staff. Contractual expenses are incurred for procurement of specialized engineering services. As the City was unsuccessful in attempts to fill the Civil Engineer position, this year's budget continues to include funding for the Civil Engineer position.

Engineering services provided include surveying and limited engineering design of city-owned infrastructure improvement projects; estimating project improvement costs; infrastructure improvement project contract administration; maintaining records concerning improvement projects, underground utilities, right of way use, survey information, city statistics, all city maps, etc.; performing sewer lateral locations for city projects or to respond to the locate system prior to construction projects; research and write legal descriptions for city easements and property actions; and review building plans for drainage, access, availability of utilities, assessments and easements; inspection of construction on public right-of-way.

This division assists all city departments in the areas of engineering, surveying, drafting and map creation. Significant assistance is given to the general public in understanding the relationship between city services, right of way and private property interactions.

This division also fields citizen concerns regarding right-of-way. These issues are prioritized with high priority placed on fire, life and safety issues. Response times for other concerns are processed as time is available. In an effort to streamline

this process as much as possible, the Administration staff performs the intake of the concerns that can be resolved by the city and matches the person calling with the correct agency to address their concern. Engineering addresses the concern in the field and follows up as necessary.

2008/2009 Goals

1. Oversee design and construction of planned sanitary and storm water improvements.
2. Address emergency sanitary sewer and storm water infrastructure repairs as they occur.
3. Update the geographic information system.
4. Provide assistance to citizens for problem resolution.

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Public Works and Development Engineering Division 305**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 15,391 | 16,176 | 28,444 | 10 01 | 30,544 | 30,544 | 30,544 |
| 34 | 11 | 0 | 10 02 | 0 | 0 | 0 |
| 3,500 | 3,642 | 5,501 | 10 03 | 5,907 | 5,907 | 5,907 |
| 1,149 | 1,209 | 2,176 | 10 04 | 2,337 | 2,337 | 2,337 |
| 3,987 | 3,791 | 7,444 | 10 05 | 8,237 | 8,237 | 8,237 |
| 7 | 25 | 125 | 10 06 | 125 | 125 | 125 |
| 191 | 191 | 404 | 10 07 | 434 | 434 | 434 |
| 2,060 | 6,111 | 0 | 10 09 | 0 | 0 | 0 |
| <u>26,319</u> | <u>31,156</u> | <u>44,094</u> | | <u>47,584</u> | <u>47,584</u> | <u>47,584</u> |
| Total Personal Services | | | | | | |
| MATERIALS AND SERVICES | | | | | | |
| 77 | 153 | 400 | 20 01 | 600 | 600 | 600 |
| 65 | 0 | 850 | 20 04 | 850 | 850 | 850 |
| 101 | 89 | 100 | 20 05 | 400 | 400 | 400 |
| 0 | 1,042 | 2,300 | 21 08 | 12,500 | 12,500 | 12,500 |
| 0 | 0 | 200 | 22 01 | 200 | 200 | 200 |
| 276 | 315 | 300 | 22 28 | 500 | 500 | 500 |
| 0 | 562 | 500 | 22 31 | 500 | 500 | 500 |
| 0 | 963 | 400 | 23 03 | 400 | 400 | 400 |
| 136 | 0 | 400 | 23 08 | 400 | 400 | 400 |
| <u>655</u> | <u>3,124</u> | <u>5,450</u> | | <u>16,350</u> | <u>16,350</u> | <u>16,350</u> |
| <u>26,974</u> | <u>34,280</u> | <u>49,544</u> | | <u>63,934</u> | <u>63,934</u> | <u>63,934</u> |
| Total Materials and Services | | | | | | |
| TOTAL C.S. ENGINEERING | | | | | | |

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – PARKS

Program Description

The budget for the Parks Division includes funding for division personnel, park operations, park maintenance and utilities for operations of the Mingus Pool. Division personnel maintain the park system, including all park grounds, buildings, structures, equipment, adjacent parking areas, pedestrian and bicycle walks/paths, landscaped and native areas. Staff coordinates with the park hosts to ensure that the park restrooms are clean when a host is not available. Staff paint and stain structures, street furniture, planters, and appurtenances, and maintain lighting, electrical and irrigation systems in the parks.

City parks include Mingus Park, John Topits Park, Ed Lund Park, Eastside Park, Windy Hill Park, Taylor & Wasson Street Park, Bay Area Optimists 10th Street Park, Empire and Eastside Boat Ramps, Coos Bay Boardwalk, Timber Inn Island, and Newmark, Broadway and Bayshore Streetscapes. The Parks Division also responds to maintenance and landscaping needs at City Hall, Ed Lund Building, Scout Cabin, Mingus Park Pool and Pool house, Tennis Courts, and Mingus Park Ball field.

The Parks Division also maintains the mechanical systems of the Mingus Park pool including daily maintenance on the boiler and filtration system and chemical disbursement for maintaining safe swimming levels. Staff supervises inmate work crews that are utilized to perform labor-intensive tasks in the park system.

The Parks Division also provides support to various festival activities including the Memorial Day parade, 4th of July celebration, Blackberry Arts Festival, and Bay Area Fun Festival including litter patrol, setting up and taking down barricades, and responding to any other special requests.

The Litter Patrol and Beautification line item is funded from Hotel/Motel funds to provide for inmate labor and Star of Hope used to perform the heavy maintenance and special projects; fund the hanging baskets along Bayshore; and yearly replacement of the banners and flags used on the Boardwalk and along Bayshore, Broadway, and in Empire.

2008/2009 Goals

1. Continue implementation of elements of the Park Development Plan.
2. Implement formalized park inspection and safety evaluation program.
3. Continue to upgrade playground equipment at all parks.
4. Train additional personnel in pool maintenance duties.

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
Public Works and Development Parks Division 306**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|----------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 15,486 | 15,144 | 17,320 | 10 01 | 18,067 | 18,067 | 18,067 |
| 466 | 238 | 0 | 10 02 | 0 | 0 | 0 |
| 3,609 | 3,481 | 3,350 | 10 03 | 3,494 | 3,494 | 3,494 |
| 1,235 | 1,154 | 1,325 | 10 04 | 1,382 | 1,382 | 1,382 |
| 5,194 | 4,214 | 5,105 | 10 05 | 5,654 | 5,654 | 5,654 |
| 9 | 29 | 95 | 10 06 | 95 | 95 | 95 |
| 1,954 | 2,279 | 1,878 | 10 07 | 1,945 | 1,945 | 1,945 |
| (1,512) | 11,953 | 0 | 10 09 | 0 | 0 | 0 |
| 26,441 | 38,492 | 29,073 | | 30,637 | 30,637 | 30,637 |
| Total Personal Services | | | | | | |
| MATERIALS AND SERVICES | | | | | | |
| 35 | 138 | 400 | 20 01 | 400 | 400 | 400 |
| 944 | 871 | 1,650 | 20 04 | 1,650 | 1,650 | 1,650 |
| 0 | 0 | 1,000 | 20 05 | 2,000 | 2,000 | 2,000 |
| 14,556 | 13,821 | 21,000 | 21 01 | 21,000 | 21,000 | 21,000 |
| 0 | 279 | 0 | 21 02 | 0 | 0 | 0 |
| 26,873 | 8,686 | 12,500 | 21 08 | 12,500 | 12,500 | 12,500 |
| 10,052 | 41,874 | 40,000 | 21 12 | 40,000 | 50,000 | 50,000 |
| 9 | 0 | 250 | 22 01 | 250 | 250 | 250 |
| 518 | 892 | 700 | 22 13 | 1,000 | 1,000 | 1,000 |
| 1,478 | 886 | 2,200 | 22 25 | 2,500 | 2,500 | 2,500 |
| 3,086 | 4,233 | 3,000 | 22 28 | 3,500 | 3,500 | 3,500 |
| 400 | 826 | 800 | 22 31 | 1,200 | 1,200 | 1,200 |
| 52 | 289 | 2,000 | 23 03 | 2,000 | 2,000 | 2,000 |
| 779 | 197 | 1,200 | 23 07 | 1,200 | 1,200 | 1,200 |
| 3,078 | 1,884 | 1,500 | 23 08 | 1,500 | 1,500 | 1,500 |
| 20,229 | 39,280 | 25,000 | 23 09 | 25,000 | 25,000 | 25,000 |
| 0 | 0 | 900 | 23 11 | 900 | 900 | 900 |
| 5,709 | 3,959 | 11,250 | 23 13 | 11,250 | 11,250 | 11,250 |
| 68,816 | 54,903 | 60,000 | 24 14 | 60,000 | 60,000 | 60,000 |
| 156,614 | 173,018 | 185,350 | | 187,850 | 197,850 | 197,850 |
| 183,055 | 211,510 | 214,423 | | 218,487 | 228,487 | 228,487 |
| TOTAL C.S. PARKS DIVISION | | | | | | |

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
OECCD Block Grant Division 307**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-----------------------|-------------------|--------------------|--------------|--------------------------|----------------------------------|-------------------------------|
| CAPITAL OUTLAY | | | | | | |
| 0 | 0 | 0 | 31 02 | 800,000 | 800,000 | 800,000 |
| 0 | 0 | 0 | 31 03 | 2,117,583 | 2,117,583 | 2,117,583 |
| 0 | 0 | 0 | | Total Capital Outlay | 2,917,583 | 2,917,583 |
| 0 | 0 | 0 | | TOTAL OECCD Grant | 2,917,583 | 2,917,583 |

**City of Coos Bay 2008-09 Budget
Expenditures General Fund 01
ODF&W Division 312**

| <u>Actual 2005-06</u> | <u>Actual 2006-07</u> | <u>Adopted 2007-08</u> | <u>Acct. No.</u> | | <u>Proposed 2008-09</u> | <u>Committee Approved 2008-09</u> | <u>Council Adopted 2008-09</u> |
|---------------------------|---------------------------|----------------------------|----------------------|--|-----------------------------|---|--|
| | | | | MATERIALS AND SERVICES | | | |
| 0 | 0 | 250 | 21 02 | Telephone | 100 | 100 | 100 |
| 80 | 37 | 500 | 21 22 | Duplicating | 300 | 300 | 300 |
| 0 | 0 | 250 | 22 06 | Postage | 100 | 100 | 100 |
| <u>80</u> | <u>37</u> | <u>1,000</u> | | Total Materials and Services | <u>500</u> | <u>500</u> | <u>500</u> |
| <u>80</u> | <u>37</u> | <u>1,000</u> | | TOTAL ODF&W | <u>500</u> | <u>500</u> | <u>500</u> |
| <u>410,009</u> | <u>481,599</u> | <u>558,451</u> | | TOTAL PUBLIC WORKS & DEVELOP. | <u>3,702,716</u> | <u>3,702,716</u> | <u>3,701,866</u> |
| <u>8,118,336</u> | <u>9,335,008</u> | <u>9,112,781</u> | | TOTAL GENERAL FUND EXPENDITURES | <u>12,757,403</u> | <u>12,757,403</u> | <u>12,757,403</u> |

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – STREETS & MAINTENANCE

Program Description

The Streets Division primarily maintains the street and right of way system. Asphalt street surfaces are patched and gravel streets are graded with additional gravel spread as funding allows. Drainage ditches are maintained through a combination of dig outs, brush cutting and weed killing. Street sweeping is done on asphalt streets and public parking lots.

Staff supervises inmate work crews involved in brush clearing or garbage pick-up along city streets. Staff maintains the street signs, working with engineering staff to insure city maps reflect current signage. Staff also lay all thermoplastic crosswalks and parking lines, paint some street legends and coordinate services for major street painting. Brush cutting along City streets to maintain visibility is a major task in the spring growing season, and a lesser task during the summer and fall months.

Staff has participated in construction projects in other departments including assisting OMI by blocking streets for sewer repairs. As a public service and as staffing has allowed, staff has used city equipment to dig out sidewalks prior to replacement work paid for by adjacent property owners.

The Division maintains 130 lane miles of asphalt road, 15 lane miles of gravel road (including alleys), and 11 public parking lots. The Division is also responsible for maintaining vehicles and heavy equipment for all departments of the City. There are approximately 80 vehicles and pieces of heavy equipment.

Staff also assists by maintaining and repairing tools for all departments and fabricating needed fixtures as time and skills allow.

Streets and vehicle maintenance personnel provide support for several special events in the City such as the Memorial Day parade, Blackberry Arts Festival, and Bay Area Fun Festival. Funds for the overtime for these events are reflected in the Hotel/Motel Fund.

2008/2009 Goals

1. Maintain the street infrastructure as funding allows.
2. Overlay 10th Street, Central to 8th Terrace and Hemlock to Greenwood
3. Overlay Newmark, Schoneman to Cammann

**City of Coos Bay 2008-09 Budget
State Gas Tax Resources Fund 2**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|------------------------------------|---------------------|----------------------------------|-------------------------------|
| 414,247 | 403,840 | 320,000 | | CARRYOVER BALANCE | 165,000 | 165,000 | 165,000 |
| | | | | REVENUE FROM OTHER AGENCIES | | | |
| 11,615 | 8,778 | 0 | 40 03 | Grants | 0 | 0 | 0 |
| 763,973 | 740,299 | 740,000 | 40 08 | State Gas Tax | 730,000 | 730,000 | 730,000 |
| <u>775,588</u> | <u>749,077</u> | <u>740,000</u> | | Total Revenue from Other Agencies | 730,000 | 730,000 | 730,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 18,235 | 18,779 | 10,000 | 50 01 | Interest | 10,000 | 10,000 | 10,000 |
| <u>18,235</u> | <u>18,779</u> | <u>10,000</u> | | Total Use of Money & Property | 10,000 | 10,000 | 10,000 |
| | | | | OTHER INCOME | | | |
| 17,879 | 6,856 | 250 | 80 01 | Miscellaneous Revenue | 900 | 900 | 900 |
| 6,267 | 126 | 50 | 80 06 | Equipment & Scrap Sales | 100 | 100 | 100 |
| <u>24,146</u> | <u>6,982</u> | <u>0</u> | | Total Other Income | 1,000 | 1,000 | 1,000 |
| | | | | TRANSFERS IN | | | |
| 0 | 0 | 0 | 90 08 | Transfer in from General Fund | 0 | 50,000 | 50,000 |
| <u>0</u> | <u>0</u> | <u>0</u> | | Total Transfers in | 0 | 50,000 | 50,000 |
| <u>1,232,216</u> | <u>1,178,678</u> | <u>1,070,000</u> | | TOTAL GAS TAX FUND REVENUE | <u>906,000</u> | <u>956,000</u> | <u>956,000</u> |

**City of Coos Bay 2008-09 Budget
State Gas Tax Fund 2 Expenditures
Maintenance Division 320**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 181,845 | 217,016 | 274,785 | 10 01 | 281,833 | 281,833 | 281,833 |
| 1,984 | 1,942 | 7,783 | 10 02 | 8,134 | 8,134 | 8,134 |
| 33,352 | 43,989 | 50,997 | 10 03 | 54,281 | 54,281 | 54,281 |
| 13,537 | 15,726 | 21,616 | 10 04 | 22,182 | 22,182 | 22,182 |
| 51,064 | 53,973 | 79,393 | 10 05 | 87,883 | 87,883 | 87,883 |
| 126 | 382 | 1,573 | 10 06 | 1,499 | 1,499 | 1,499 |
| 9,466 | 11,807 | 22,977 | 10 07 | 22,694 | 22,694 | 22,694 |
| 4,633 | 744 | 0 | 10 09 | 0 | 0 | 0 |
| <u>296,007</u> | <u>345,579</u> | <u>459,124</u> | | <u>478,506</u> | <u>478,506</u> | <u>478,506</u> |
| MATERIALS AND SERVICES | | | | | | |
| 1,330 | 914 | 870 | 20 01 | 700 | 700 | 700 |
| 820 | 894 | 670 | 20 04 | 670 | 670 | 670 |
| 160 | 90 | 1,150 | 20 05 | 1,000 | 1,000 | 1,000 |
| 8,484 | 7,848 | 9,000 | 21 01 | 11,000 | 11,000 | 11,000 |
| 567 | 841 | 1,200 | 21 02 | 1,000 | 1,000 | 1,000 |
| 20,568 | 13,172 | 10,000 | 21 08 | 10,000 | 10,000 | 10,000 |
| 19,965 | 0 | 0 | 21 09 | 0 | 0 | 0 |
| 6,470 | 6,119 | 10,500 | 21 20 | 10,500 | 10,500 | 10,500 |
| 27,217 | 26,596 | 30,000 | 21 24 | 30,000 | 30,000 | 30,000 |
| 142,858 | 150,048 | 175,000 | 21 25 | 200,000 | 200,000 | 200,000 |
| 10,031 | 10,829 | 12,000 | 21 26 | 12,000 | 12,000 | 12,000 |
| 625 | 586 | 1,000 | 22 01 | 1,000 | 1,000 | 1,000 |
| 164 | 431 | 300 | 22 05 | 300 | 300 | 300 |
| 1,671 | 1,126 | 800 | 22 13 | 2,000 | 2,000 | 2,000 |
| 9,302 | 20,344 | 15,540 | 22 22 | 15,000 | 15,000 | 15,000 |
| 220 | 383 | 300 | 22 25 | 300 | 300 | 300 |
| 17,534 | 17,195 | 12,500 | 22 28 | 15,000 | 15,000 | 15,000 |
| 795 | 1,471 | 1,000 | 22 31 | 1,000 | 1,000 | 1,000 |
| 360 | 122 | 1,000 | 23 03 | 1,000 | 1,000 | 1,000 |
| 14,103 | 12,299 | 20,000 | 23 07 | 20,000 | 70,000 | 70,000 |
| 6,089 | 3,339 | 5,000 | 23 08 | 2,000 | 2,000 | 2,000 |
| 5,632 | 3,946 | 4,000 | 23 09 | 2,000 | 2,000 | 2,000 |
| 18,570 | 18,075 | 10,000 | 23 16 | 7,000 | 7,000 | 7,000 |
| <u>313,535</u> | <u>296,668</u> | <u>321,830</u> | | <u>343,470</u> | <u>393,470</u> | <u>393,470</u> |

State Gas Tax Fund (Cont.)

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-----------------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| CAPITAL OUTLAY | | | | | | | |
| 1,200 | 1,200 | 1,200 | 30 01 | Computer Hardware & Software | 0 | 0 | 0 |
| 1,200 | 1,200 | 1,200 | | Total Capital Outlay | 0 | 0 | 0 |
| OTHER FINANCING USES | | | | | | | |
| 160,000 | 80,000 | 80,000 | 50 05 | Transfer to Street Improvement Fund | 0 | 0 | 0 |
| 7,634 | 7,409 | 8,000 | 50 06 | Transfer to Bike/Pedestrian Path Fund | 7,500 | 7,500 | 7,500 |
| 50,000 | 100,000 | 117,000 | 50 11 | Transfer to Public Works Reserve Fund | 0 | 0 | 0 |
| 0 | 0 | 0 | 50 20 | Transfers to Technology Reserve Fund | 1,200 | 1,200 | 1,200 |
| 0 | 0 | 17,846 | 60 01 | Contingency | 10,324 | 10,324 | 10,324 |
| 217,634 | 187,409 | 222,846 | | Total Other Financing Uses | 19,024 | 19,024 | 19,024 |
| 403,840 | 347,822 | 65,000 | | Total Unappropriated Ending Fund Balance | 65,000 | 65,000 | 65,000 |
| | | 65,000 | | | 65,000 | 65,000 | 65,000 |
| 1,232,216 | 1,178,678 | 1,070,000 | | TOTAL GAS TAX EXPENDITURES | 906,000 | 956,000 | 956,000 |

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – WASTEWATER

Program Description

Wastewater funds are used for the operation and maintenance of the City's sewer and storm water system. Operation of the City's sewer and storm water system is a public-private partnership between the City of Coos Bay and Operations Management, Inc. (OMI). OMI provides services to collect, treat, and discharge the City's wastewater as permitted through DEQ and EPA. OMI also cleans and repairs lines and catch basins (minor repairs within their contractual limit), inspects lines manually and using video equipment, performs dike maintenance and flood control emergency work.

The City continues to have responsibility for major repairs and replacement of the system due to age, condition, changing technology, DEQ mandates and EPA mandates. Infrastructure includes 22 pump stations, 74.3 miles of pipe, two wastewater treatment plants and sludge disposal system. City staff maintains the Capital Improvements Plan that includes maintenance and rehabilitation projects. Each year city staff considers funding when determining priorities in the plan.

No full time City employees are included in this budget, but portions of the personnel expenses for staff involved to administer the systems are funded with Wastewater revenues. Revenue projections in this budget include a rate increase to provide for the design and construction of the DEQ mandated Plant #1 effluent outfall repair, the construction of Pump Station No. 10, and the Isthmus Slough Crossing.

This budget includes an Unappropriated Ending Fund Balance to serve as a working capital account. Industry standards, and good fiscal management, recommend two months of O&M expenses be held in unappropriated funds.

This budget continues to transfer funds to the Wastewater Reserve account. Industry practice, and good fiscal management, would dictate an emergency reserve of 1% – 3% of the replacement cost of our wastewater system, or \$410,000 to \$1,230,000. (A preliminary estimate of the replacement value is to double the acquisition cost, or a total of \$41 million.)

This budget includes the transfer to Insurance Reserve Fund. The City does not carry environmental insurance, but funds this reserve account.

This budget also includes a 25% rate increase to raise revenue for DEQ mandated wastewater treatment and collections upgrades.

2008/2009 Goals

1. Implement DEQ requirements to the wastewater treatment plants and collections system per the facilities plans.
2. Adopt recommendations from the Cost of Service/ Sewer utility rate study.

**City of Coos Bay 2008-09 Budget
Wastewater Resources Fund 3**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|-------------------------------------|---------------------|----------------------------------|-------------------------------|
| 1,271,946 | 1,097,717 | 1,742,000 | | CARRYOVER BALANCE | 480,000 | 480,000 | 925,000 |
| | | | | REVENUE FROM OTHER AGENCIES | | | |
| 13,073 | 201,579 | 0 | 40 03 | Grants | 0 | 0 | 0 |
| 180,000 | 116,700 | 180,000 | 40 20 | Charleston Sanitary District | 187,000 | 187,000 | 187,000 |
| 95,923 | 74,948 | 90,000 | 40 21 | Bunker Hill Sanitary District | 107,000 | 107,000 | 107,000 |
| <u>288,996</u> | <u>393,227</u> | <u>270,000</u> | | Total Revenue from other Agencies | <u>294,000</u> | <u>294,000</u> | <u>294,000</u> |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 55,501 | 81,407 | 50,000 | 50 01 | Interest | 40,000 | 40,000 | 40,000 |
| <u>55,501</u> | <u>81,407</u> | <u>50,000</u> | | Total Use of Money & Property | <u>40,000</u> | <u>40,000</u> | <u>40,000</u> |
| | | | | CHARGES FOR CURRENT SERVICES | | | |
| 11,653 | 22,260 | 20,000 | 60 12 | Sewer Permits/Connection Fees | 15,000 | 15,000 | 15,000 |
| 2,560,585 | 3,001,297 | 3,820,000 | 60 14 | Sewer Use Fees | 4,625,000 | 3,885,000 | 3,885,000 |
| 318 | 364 | 500 | 60 15 | Sewer Principal Payments | 500 | 500 | 500 |
| 2,485 | 2,517 | 2,500 | 60 16 | R.V. Dump Fees | 2,500 | 2,500 | 2,500 |
| 67,350 | 108,276 | 79,000 | 60 17 | Alum Sludge Disposal Payments | 120,000 | 120,000 | 120,000 |
| <u>2,642,391</u> | <u>3,134,714</u> | <u>3,922,000</u> | | Total Charges for Current Services | <u>4,763,000</u> | <u>4,023,000</u> | <u>4,023,000</u> |
| | | | | OTHER INCOME | | | |
| 17,862 | 60,130 | 5,000 | 80 01 | Miscellaneous Revenue | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 148,000 | 80 04 | Reimbursements | 130,000 | 130,000 | 130,000 |
| 637 | 759 | 0 | 80 06 | Equipment & Scrap Sales | 0 | 0 | 0 |
| <u>18,499</u> | <u>60,889</u> | <u>153,000</u> | | Total Other Income | <u>135,000</u> | <u>135,000</u> | <u>135,000</u> |
| <u>4,277,333</u> | <u>4,767,954</u> | <u>6,137,000</u> | | TOTAL WASTEWATER REVENUE | <u>5,712,000</u> | <u>4,972,000</u> | <u>5,417,000</u> |

**City of Coos Bay 2008-09 Budget
Wastewater Expenditures Fund 3
Administration Division 350**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|-------------------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 29,919 | 29,433 | 30,496 | 10 01 | Salaries | 34,618 | 34,618 | 34,618 |
| 6,317 | 5,664 | 5,898 | 10 03 | P.E.R.S. | 6,695 | 6,695 | 6,695 |
| 2,236 | 2,121 | 2,333 | 10 04 | Social Security | 2,648 | 2,648 | 2,648 |
| 6,678 | 4,953 | 7,159 | 10 05 | Employee Insurance | 7,303 | 7,303 | 7,303 |
| 10 | 36 | 113 | 10 06 | Unemployment | 113 | 113 | 113 |
| 99 | 87 | 118 | 10 07 | Workers' Compensation | 131 | 131 | 131 |
| <u>45,259</u> | <u>42,294</u> | <u>46,117</u> | | Total Personal Services | <u>51,508</u> | <u>51,508</u> | <u>51,508</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 0 | 0 | 500 | 21 05 | Advertising | 500 | 500 | 500 |
| 350 | 350 | 750 | 21 08 | Contractual | 750 | 750 | 750 |
| 0 | 0 | 100 | 21 22 | Duplicating | 100 | 100 | 100 |
| 47,031 | 47,031 | 51,744 | 21 27 | Collection Expense | 54,322 | 54,322 | 54,322 |
| <u>47,381</u> | <u>47,381</u> | <u>53,094</u> | | Total Materials and Services | <u>55,672</u> | <u>55,672</u> | <u>55,672</u> |
| OTHER FINANCING USES | | | | | | | |
| 36,523 | 36,931 | 36,575 | 50 07 | Transfer to G.O. Bond Fund | 0 | 0 | 0 |
| 350,000 | 400,000 | 967,000 | 50 08 | Transfer to WW Reserve Fund | 868,000 | 128,000 | 128,000 |
| 20,000 | 20,000 | 20,000 | 50 10 | Transfer to Insurance Reserve Fund | 20,000 | 20,000 | 20,000 |
| 0 | 0 | 0 | 50 20 | Transfer to Technology Reserve Fund | 1,800 | 1,800 | 1,800 |
| 0 | 0 | 50,210 | 60 01 | Contingency | 88,299 | 88,299 | 88,299 |
| <u>406,523</u> | <u>456,931</u> | <u>1,073,785</u> | | Total Other Financing Uses | <u>978,099</u> | <u>238,099</u> | <u>238,099</u> |
| <u>499,163</u> | <u>546,606</u> | <u>1,172,996</u> | | TOTAL WW ADMINISTRATION | <u>1,085,279</u> | <u>345,279</u> | <u>345,279</u> |

**City of Coos Bay 2008-09 Budget
Wastewater Expenditures Fund 3
Plant 1 Division 351**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|-----------------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 29,674 | 34,355 | 51,877 | 10 01 | Salaries | 56,519 | 56,519 | 56,519 |
| 47 | 23 | 0 | 10 02 | Overtime | 0 | 0 | 0 |
| 4,857 | 6,331 | 9,851 | 10 03 | P.E.R.S. | 10,730 | 10,730 | 10,730 |
| 2,095 | 2,510 | 3,969 | 10 04 | Social Security | 4,324 | 4,324 | 4,324 |
| 6,575 | 6,604 | 12,402 | 10 05 | Employee Insurance | 13,992 | 13,992 | 13,992 |
| 13 | 44 | 214 | 10 06 | Unemployment | 216 | 216 | 216 |
| 231 | 240 | 565 | 10 07 | Workers' Compensation | 610 | 610 | 610 |
| <u>43,492</u> | <u>50,107</u> | <u>78,878</u> | | Total Personal Services | <u>86,391</u> | <u>86,391</u> | <u>86,391</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 0 | 0 | 1,000 | 20 01 | Meetings, Travel & Dues | 800 | 800 | 800 |
| 7,023 | 21,157 | 51,000 | 20 04 | Permits, Licenses & Fees | 45,000 | 45,000 | 45,000 |
| 28,720 | 81,812 | 266,000 | 21 08 | Contractual | 305,000 | 305,000 | 305,000 |
| 25,039 | 25,465 | 26,000 | 21 20 | Insurance | 26,000 | 26,000 | 26,000 |
| 629,328 | 651,355 | 674,152 | 21 31 | OMI Contract | 776,118 | 776,118 | 776,118 |
| 1,184 | 2,905 | 2,000 | 23 08 | Automotive Parts | 2,000 | 2,000 | 2,000 |
| 6,196 | 10,857 | 5,000 | 23 17 | Equipment Parts & Maintenance | 10,000 | 10,000 | 10,000 |
| <u>697,490</u> | <u>793,551</u> | <u>1,024,152</u> | | Total Materials and Services | <u>1,164,918</u> | <u>1,164,918</u> | <u>1,164,918</u> |
| CAPITAL OUTLAY | | | | | | | |
| 620 | 600 | 600 | 30 01 | Computer Hardware & Software | 0 | 0 | 0 |
| 10,600 | 950 | 707,000 | 30 04 | Construction-DEQ Compliance | 70,000 | 70,000 | 70,000 |
| 16,144 | 23,444 | 7,252 | 30 23 | Equipment & Tools | 26,800 | 26,800 | 26,800 |
| <u>27,364</u> | <u>24,994</u> | <u>714,852</u> | | Total Capital Outlay | <u>96,800</u> | <u>96,800</u> | <u>96,800</u> |
| <u>768,346</u> | <u>868,652</u> | <u>1,817,882</u> | | TOTAL PLANT 1 EXPENDITURES | <u>1,348,109</u> | <u>1,348,109</u> | <u>1,348,109</u> |

**City of Coos Bay 2008-09 Budget
Wastewater Expenditures Fund 3
Plant 2 Division 352**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-----------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 39,736 | 44,642 | 63,304 | 10 01 | 68,835 | 68,835 | 68,835 |
| 47 | 23 | 0 | 10 02 | 0 | 0 | 0 |
| 6,374 | 8,388 | 12,057 | 10 03 | 13,108 | 13,108 | 13,108 |
| 2,737 | 3,278 | 4,843 | 10 04 | 5,266 | 5,266 | 5,266 |
| 8,962 | 9,090 | 15,280 | 10 05 | 17,179 | 17,179 | 17,179 |
| 17 | 60 | 261 | 10 06 | 264 | 264 | 264 |
| 284 | 304 | 650 | 10 07 | 701 | 701 | 701 |
| <u>58,157</u> | <u>65,785</u> | <u>96,395</u> | | <u>105,353</u> | <u>105,353</u> | <u>105,353</u> |
| MATERIALS AND SERVICES | | | | | | |
| 0 | 0 | 1,000 | 20 01 | 300 | 300 | 300 |
| 6,839 | 14,759 | 7,000 | 20 04 | 9,000 | 9,000 | 9,000 |
| 6,310 | 5,195 | 30,000 | 21 08 | 55,000 | 55,000 | 55,000 |
| 23,228 | 23,714 | 24,000 | 21 20 | 24,000 | 24,000 | 24,000 |
| 452,659 | 468,502 | 484,899 | 21 31 | 454,295 | 454,295 | 454,295 |
| 12 | 749 | 1,000 | 23 08 | 0 | 0 | 0 |
| 16,031 | 25,396 | 12,000 | 23 17 | 10,000 | 10,000 | 10,000 |
| <u>505,079</u> | <u>538,315</u> | <u>558,899</u> | | <u>552,595</u> | <u>552,595</u> | <u>552,595</u> |
| CAPITAL OUTLAY | | | | | | |
| 600 | 600 | 600 | 30 01 | 0 | 0 | 0 |
| 12,648 | 949 | 20,000 | 30 04 | 134,000 | 134,000 | 134,000 |
| 181 | 2,197 | 10,252 | 30 23 | 2,800 | 2,800 | 2,800 |
| <u>13,429</u> | <u>3,746</u> | <u>30,852</u> | | <u>136,800</u> | <u>136,800</u> | <u>136,800</u> |
| <u>576,665</u> | <u>607,846</u> | <u>686,146</u> | | <u>794,748</u> | <u>794,748</u> | <u>794,748</u> |
| TOTAL PLANT 2 EXPENDITURES | | | | | | |

**City of Coos Bay 2008-09 Budget
Wastewater Expenditures Fund 3
Collection Systems/Sanitary Division 353**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|---------------------------------------|-------------------|--------------------|--------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 33,198 | 37,208 | 79,950 | 10 01 | 89,529 | 89,529 | 89,529 |
| 126 | 57 | 0 | 10 02 | 0 | 0 | 0 |
| 5,935 | 7,423 | 15,006 | 10 03 | 16,811 | 16,811 | 16,811 |
| 2,485 | 2,782 | 6,116 | 10 04 | 6,849 | 6,849 | 6,849 |
| 7,941 | 7,984 | 20,081 | 10 05 | 23,165 | 23,165 | 23,165 |
| 18 | 59 | 359 | 10 06 | 369 | 369 | 369 |
| 446 | 442 | 1,168 | 10 07 | 1,274 | 1,274 | 1,274 |
| <u>50,149</u> | <u>55,955</u> | <u>122,680</u> | | <u>137,997</u> | <u>137,997</u> | <u>137,997</u> |
| Total Personal Services | | | | | | |
| MATERIALS AND SERVICES | | | | | | |
| 0 | 0 | 525 | 20 01 | 525 | 525 | 525 |
| 731 | 1,136 | 5,000 | 20 04 | 5,000 | 5,000 | 5,000 |
| 797 | 24,500 | 270,000 | 21 08 | 190,000 | 190,000 | 190,000 |
| 73,359 | (3,469) | 0 | 21 09 | 0 | 0 | 0 |
| 85,761 | 82,842 | 100,000 | 21 10 | 100,000 | 100,000 | 100,000 |
| 10,313 | 10,402 | 11,000 | 21 20 | 11,000 | 11,000 | 11,000 |
| 368,844 | 381,753 | 395,114 | 21 31 | 392,169 | 392,169 | 392,169 |
| 263 | 268 | 200 | 22 28 | 500 | 500 | 500 |
| 8,099 | 5,084 | 10,000 | 23 08 | 10,000 | 10,000 | 10,000 |
| 19,281 | 20,746 | 11,000 | 23 16 | 12,000 | 12,000 | 12,000 |
| 20,075 | 2,253 | 20,000 | 23 17 | 10,000 | 10,000 | 10,000 |
| <u>587,523</u> | <u>525,515</u> | <u>822,839</u> | | <u>731,194</u> | <u>731,194</u> | <u>731,194</u> |
| Total Materials and Services | | | | | | |
| CAPITAL OUTLAY | | | | | | |
| 450 | 450 | 450 | 30 01 | 0 | 0 | 0 |
| 79,512 | 0 | 0 | 30 04 | 0 | 0 | 0 |
| 27,790 | 34,347 | 35,423 | 30 23 | 51,150 | 51,150 | 51,150 |
| 94,882 | 140,761 | 511,000 | 31 02 | 730,000 | 730,000 | 1,062,000 |
| <u>202,634</u> | <u>175,558</u> | <u>546,873</u> | | <u>781,150</u> | <u>781,150</u> | <u>1,113,150</u> |
| Total Capital Outlay | | | | | | |
| <u>840,306</u> | <u>757,028</u> | <u>1,492,392</u> | | <u>1,650,341</u> | <u>1,650,341</u> | <u>1,982,341</u> |
| TOTAL COLLECTIONS EXPENDITURES | | | | | | |

**City of Coos Bay 2008-09 Budget
Wastewater Expenditures Fund 3
Collection/Stormwater Division 355**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|---|--------------------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 33,008 | 36,131 | 48,375 | 10 01 | Salaries | 57,500 | 57,500 | 57,500 |
| 148 | 136 | 0 | 10 02 | Overtime | 0 | 0 | 0 |
| 4,744 | 6,943 | 8,507 | 10 03 | P.E.R.S. | 10,927 | 10,927 | 10,927 |
| 2,357 | 2,548 | 3,701 | 10 04 | Social Security | 4,399 | 4,399 | 4,399 |
| 8,292 | 8,243 | 11,740 | 10 05 | Employee Insurance | 15,784 | 15,784 | 15,784 |
| 24 | 63 | 245 | 10 06 | Unemployment | 259 | 259 | 259 |
| 1,938 | 2,248 | 2,338 | 10 07 | Workers' Compensation | 2,010 | 2,010 | 2,010 |
| <u>50,511</u> | <u>56,312</u> | <u>74,906</u> | Total Personal Services | | <u>90,879</u> | <u>90,879</u> | <u>90,879</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 429 | 434 | 7,500 | 20 04 | Permits, Licenses & Fees | 7,500 | 7,500 | 7,500 |
| 250 | 15,433 | 50,000 | 21 08 | Contractual | 30,000 | 30,000 | 30,000 |
| 52,956 | 0 | 0 | 21 09 | Collection Systems Master Plan & SDC | 0 | 0 | 0 |
| 248,482 | 57,641 | 100,000 | 21 10 | Emergency Repairs | 100,000 | 100,000 | 100,000 |
| 1,090 | 990 | 2,500 | 21 20 | Insurance | 2,500 | 2,500 | 2,500 |
| 122,948 | 127,251 | 131,705 | 21 31 | OMI Contract | 122,294 | 122,294 | 122,294 |
| 89 | 90 | 100 | 22 28 | Petroleum Products | 200 | 200 | 200 |
| 0 | 0 | 3,750 | 23 08 | Automotive Parts | 3,750 | 3,750 | 3,750 |
| 0 | 7 | 2,750 | 23 16 | Heavy Equipment parts | 2,750 | 2,750 | 2,750 |
| 6,718 | 1,679 | 5,000 | 23 17 | Equipment Parts & Maintenance | 5,000 | 5,000 | 5,000 |
| <u>432,962</u> | <u>203,525</u> | <u>303,305</u> | Total Materials & Services | | <u>273,994</u> | <u>273,994</u> | <u>273,994</u> |
| CAPITAL OUTLAY | | | | | | | |
| 150 | 150 | 150 | 30 01 | Computer Hardware & Software | 0 | 0 | 0 |
| 8,359 | 2,394 | 4,223 | 30 23 | Equipment & Tools | 3,650 | 3,650 | 3,650 |
| 3,154 | 32,500 | 285,000 | 31 02 | Construction | 45,000 | 45,000 | 158,000 |
| <u>11,663</u> | <u>35,044</u> | <u>289,373</u> | Total Capital Outlay | | <u>48,650</u> | <u>48,650</u> | <u>161,650</u> |
| <u>495,136</u> | <u>294,881</u> | <u>667,584</u> | TOTAL COLL./STORMWATER EXPEND. | | <u>413,523</u> | <u>413,523</u> | <u>526,523</u> |
| <u>1,097,717</u> | <u>1,692,941</u> | <u>300,000</u> | Total Unappropriated Ending Fund Balance | | <u>420,000</u> | <u>420,000</u> | <u>420,000</u> |
| <u>4,277,333</u> | <u>4,767,954</u> | <u>6,137,000</u> | TOTAL WASTEWATER EXPENSE | | <u>5,712,000</u> | <u>4,972,000</u> | <u>5,417,000</u> |

**City of Coos Bay 2008-09 Budget
Special Public Safety Fund 4
Seat Belt/DUII Enforcement Program 402**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|-------------------------------------|---------------------|----------------------------------|-------------------------------|
| 12,556 | 13,502 | 9,600 | | CARRYOVER BALANCE | 11,000 | 11,000 | 11,000 |
| | | | | REVENUE FROM OTHER AGENCIES | | | |
| 0 | 1,580 | 0 | 40 03 | Seat Belt Enforcement Grant | 0 | 0 | 0 |
| 0 | 1,580 | 0 | | Total Revenue from other Agencies | 0 | 0 | 0 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 641 | 784 | 100 | 52 01 | Interest | 0 | 0 | 0 |
| 641 | 784 | 100 | | Total Use of Money and Property | 0 | 0 | 0 |
| | | | | CURRENT SERVICES | | | |
| 6,530 | 7,690 | 7,000 | 60 19 | DUII Impact Panel Class Fees | 7,000 | 7,000 | 7,000 |
| 0 | 0 | 0 | 60 25 | DRE Reimbursement | 0 | 0 | 0 |
| 6,530 | 7,690 | 7,000 | | Total Current Services | 7,000 | 7,000 | 7,000 |
| 19,727 | 23,556 | 16,700 | | TOTAL SEAT BELT/DUII REVENUE | 18,000 | 18,000 | 18,000 |
| | | | | EXPENDITURES | | | |
| | | | | PERSONAL SERVICES | | | |
| 1,724 | 0 | 8,000 | 10 01 | Salaries | 8,000 | 8,000 | 8,000 |
| 0 | 1,727 | 0 | 10 02 | Overtime | 0 | 0 | 0 |
| 391 | 358 | 1,717 | 10 03 | P.E.R.S. | 1,717 | 1,717 | 1,717 |
| 129 | 119 | 612 | 10 04 | Social Security | 612 | 612 | 612 |
| 377 | 268 | 450 | 10 05 | Employee Insurance | 450 | 450 | 450 |
| 64 | 67 | 221 | 10 07 | Workers' Compensation | 221 | 221 | 221 |
| 2,685 | 2,539 | 11,000 | | Total Personal Services | 11,000 | 11,000 | 11,000 |
| | | | | MATERIALS AND SERVICES | | | |
| 3,540 | 1,260 | 5,700 | 24 28 | Traffic Enforcement Program | 7,000 | 7,000 | 7,000 |
| 3,540 | 1,260 | 5,700 | | Total Materials and Services | 7,000 | 7,000 | 7,000 |
| 6,225 | 3,799 | 16,700 | | TOTAL SEAT BELT/DUII EXP. | 18,000 | 18,000 | 18,000 |

**City of Coos Bay 2008-09 Budget
Special Public Safety Fund 4
Crime Prevention Program 403**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---------------------------------------|---------------------|----------------------------------|-------------------------------|
| 8,695 | 13,291 | 4,800 | | CARRYOVER BALANCE | 8,300 | 8,300 | 8,300 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 406 | 0 | 200 | 53 01 | Interest | 200 | 200 | 200 |
| 406 | 0 | 200 | | Total Use of Money and Property | 200 | 200 | 200 |
| | | | | MISCELLANEOUS | | | |
| 6,020 | 680 | 0 | 80 12 | Gifts and Donations-Safety Town | 0 | 0 | 0 |
| 8,614 | 10 | 0 | 80 15 | Gifts and Donations-Bicycle Education | 0 | 0 | 0 |
| 14,634 | 690 | 0 | | Total Miscellaneous | 0 | 0 | 0 |
| <u>23,735</u> | <u>13,981</u> | <u>5,000</u> | | TOTAL CRIME PREVENTION REV. | <u>8,500</u> | <u>8,500</u> | <u>8,500</u> |
| | | | | EXPENDITURES | | | |
| | | | | MATERIALS AND SERVICES | | | |
| 2,354 | 0 | 0 | 24 28 | Safety Town Program | 0 | 0 | 0 |
| 8,090 | 859 | 5,000 | 24 30 | Crime Prevention | 8,500 | 8,500 | 8,500 |
| 10,444 | 859 | 5,000 | | Total Materials and Services | 8,500 | 8,500 | 8,500 |
| <u>10,444</u> | <u>859</u> | <u>5,000</u> | | TOTAL CRIME PREVENTION EXP. | <u>8,500</u> | <u>8,500</u> | <u>8,500</u> |

**City of Coos Bay 2008-09 Budget
Special Public Safety Fund 4
Police Equipment Program 404**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|------------------------------------|---------------------|----------------------------------|-------------------------------|
| 1,525 | 456 | 0 | | CARRYOVER BALANCE | 1,300 | 1,300 | 1,300 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 86 | 44 | 0 | 54 01 | Interest | 0 | 0 | 0 |
| 86 | 44 | 0 | | Total Use of Money and Property | 0 | 0 | 0 |
| | | | | REVENUE FROM OTHER AGENCIES | | | |
| 2,559 | 0 | 0 | 40 03 | Law Enforcement Block Grant | 0 | 0 | 0 |
| 1,560 | 3,490 | 3,000 | 40 03 | Bulletproof Vest Grant | 0 | 0 | 0 |
| 4,119 | 3,490 | 3,000 | | Total Revenue from other Agencies | 0 | 0 | 0 |
| | | | | CURRENT SERVICES | | | |
| 0 | 0 | 0 | 60 26 | Range User Fee | 750 | 750 | 750 |
| 0 | 0 | 0 | | Total Current Services | 750 | 750 | 750 |
| | | | | MISCELLANEOUS | | | |
| 48 | 0 | 100 | 80 21 | Product Sales | 100 | 100 | 100 |
| 0 | 0 | 100 | 80 13 | Gifts and Donations | 100 | 100 | 100 |
| 48 | 0 | 200 | | Total Miscellaneous | 200 | 200 | 200 |
| | | | | TRANSFERS IN | | | |
| 0 | 0 | 0 | 90 08 | Transfer in from General Fund | 5,000 | 5,000 | 5,000 |
| 0 | 0 | 0 | | Total Transfers in | 5,000 | 5,000 | 5,000 |
| 5,778 | 3,990 | 3,200 | | TOTAL POLICE EQUIPMENT REV. | 7,250 | 7,250 | 7,250 |
| | | | | EXPENDITURES | | | |
| | | | | MATERIALS AND SERVICES | | | |
| 0 | 0 | 200 | 22 40 | Police Equipment | 6,500 | 6,500 | 6,500 |
| 2,557 | 0 | 0 | 22 41 | Law Enforcement /Block Grant | 0 | 0 | 0 |
| 2,765 | 2,598 | 3,000 | 22 43 | Bulletproof Vest Grant | 0 | 0 | 0 |
| 0 | 0 | 0 | 24 08 | Range Enhancements | 750 | 750 | 750 |
| 5,322 | 2,598 | 3,200 | | Total Materials and Services | 7,250 | 7,250 | 7,250 |
| 5,322 | 2,598 | 3,200 | | TOTAL POLICE EQUIPMENT EXP. | 7,250 | 7,250 | 7,250 |

**City of Coos Bay 2008-09 Budget
Special Public Safety Fund 4
Canine Program Department 405**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|-------------------------------------|---------------------|----------------------------------|-------------------------------|
| 0 | 11,499 | 9,000 | | CARRYOVER BALANCE | 11,000 | 11,000 | 11,000 |
| | | | | REVENUE FROM OTHER AGENCIES | | | |
| 18,334 | 0 | | 40 03 | Grant | 0 | 0 | 0 |
| 18,334 | 0 | 0 | | Total Revenue from other Agencies | 0 | 0 | 0 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 185 | 590 | 400 | | Interest | 400 | 400 | 400 |
| 185 | 590 | 400 | 55 01 | Total Use of Money and Property | 400 | 400 | 400 |
| | | | | MISCELLANEOUS | | | |
| 422 | 445 | 1,000 | 80 14 | Gifts and Donations | 0 | 0 | 0 |
| 422 | 445 | 1,000 | | Total Miscellaneous | 0 | 0 | 0 |
| | | | | TRANSFERS IN | | | |
| 10,000 | 0 | 0 | 90 08 | Transfer in from General Fund | 0 | 0 | 0 |
| 10,000 | 0 | 0 | | Total Transfers in | 0 | 0 | 0 |
| 28,941 | 12,534 | 10,400 | | TOTAL CANINE PROGRAM REVENUE | 11,400 | 11,400 | 11,400 |
| | | | | EXPENDITURES | | | |
| | | | | MATERIALS AND SERVICES | | | |
| 17,442 | 1,670 | 10,400 | 24 25 | Canine Program | 11,400 | 11,400 | 11,400 |
| 17,442 | 1,670 | 10,400 | | Total Materials and Services | 11,400 | 11,400 | 11,400 |
| 17,442 | 1,670 | 10,400 | | TOTAL CANINE EXPENDITURES | 11,400 | 11,400 | 11,400 |

**City of Coos Bay 2008-09 Budget
Special Public Safety Fund 4
Fire Education Program 411**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 0 | 915 | 7,800 | | CARRYOVER BALANCE | 11,500 | 11,500 | 11,500 |
| | | | | REVENUE FROM OTHER AGENCIES | | | |
| 0 | 500 | 0 | 40 03 | Grant | 0 | 0 | 0 |
| 0 | 500 | 0 | | Total Revenue from other Agencies | 0 | 0 | 0 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 3 | 448 | 200 | 56 01 | Interest | 400 | 400 | 400 |
| 3 | 448 | 200 | | Total Use of Money and Property | 400 | 400 | 400 |
| | | | | CURRENT SERVICES | | | |
| 280 | 100 | 2,000 | 60 21 | Fire Education Class Fees | 2,000 | 2,000 | 2,000 |
| 400 | 400 | 800 | 60 22 | Burn to Learn Fees | 800 | 800 | 800 |
| 680 | 500 | 2,800 | | Total Current Services | 2,800 | 2,800 | 2,800 |
| | | | | MISCELLANEOUS | | | |
| 0 | 5,244 | 500 | 80 09 | Gifts and Donations | 1,000 | 1,000 | 1,000 |
| 232 | 2,192 | 500 | 80 22 | Product Sales | 500 | 500 | 500 |
| 232 | 7,436 | 1,000 | | Total Miscellaneous | 1,500 | 1,500 | 1,500 |
| | | | | TRANSFERS IN | | | |
| 0 | 6,788 | 0 | 90 08 | Transfer in from General Fund | 0 | 0 | 0 |
| 0 | 6,788 | 0 | | Total Transfers in | 0 | 0 | 0 |
| 915 | 16,587 | 9,800 | | TOTAL FIRE EDUCATION REVENUE | 16,200 | 16,200 | 16,200 |
| | | | | EXPENDITURES | | | |
| | | | | MATERIALS AND SERVICES | | | |
| 0 | 0 | 2,112 | 21 08 | Contractual | 2,000 | 2,000 | 2,000 |
| 0 | 0 | 900 | 22 40 | Fire Equipment | 7,200 | 7,200 | 7,200 |
| 0 | 0 | 3,012 | | Total Materials and Services | 9,200 | 9,200 | 9,200 |
| | | | | CAPITAL OUTLAY | | | |
| 0 | 0 | 6,788 | 30 27 | Thermal Imaging Camera | 7,000 | 7,000 | 7,000 |
| 0 | 0 | 6,788 | | Total Capital Outlay | 7,000 | 7,000 | 7,000 |
| 0 | 0 | 9,800 | | TOTAL FIRE EDUCATION EXPENSE | 16,200 | 16,200 | 16,200 |
| 39,663 | 61,723 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 79,096 | 70,649 | 45,100 | | TOTAL SPECIAL PUBLIC SAFETY EXP | 61,350 | 61,350 | 61,350 |

**City of Coos Bay 2008-09 Budget
Hotel/Motel Tax Fund 5**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 244,156 | 256,370 | 203,000 | | CARRYOVER BALANCE | 310,000 | 310,000 | 310,000 |
| | | | | TAXES | | | |
| 354,967 | 396,470 | 595,000 | 11 01 | Hotel/Motel Tax - General | 375,000 | 375,000 | 375,000 |
| 141,775 | 158,194 | 158,000 | 11 02 | Hotel/Motel Tax - Promotions Committee | 150,000 | 150,000 | 150,000 |
| 496,742 | 554,664 | 753,000 | | Total Taxes | 525,000 | 525,000 | 525,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 10,665 | 12,536 | 10,000 | 50 01 | Interest | 10,000 | 10,000 | 10,000 |
| 720 | 720 | 1,000 | 50 09 | Coos Art Museum Rents | 1,000 | 1,000 | 1,000 |
| 11,385 | 13,256 | 11,000 | | Total Use of Money and Property | 11,000 | 11,000 | 11,000 |
| 752,283 | 824,290 | 967,000 | | TOTAL HOTEL/MOTEL TAX REV. | 846,000 | 846,000 | 846,000 |

**City of Coos Bay 2008-09 Budget
Hotel/Motel Tax Fund 5
Department 410**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>EXPENDITURES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 99,903 | 89,054 | 149,490 | 10 01 | Salaries | 126,263 | 126,263 | 126,263 |
| 1,801 | 1,778 | 9,565 | 10 02 | Overtime | 8,245 | 8,245 | 8,245 |
| 20,515 | 20,556 | 30,658 | 10 03 | P.E.R.S. | 25,901 | 25,901 | 25,901 |
| 7,173 | 6,715 | 12,168 | 10 04 | Social Security | 10,290 | 10,290 | 10,290 |
| 30,851 | 25,709 | 54,188 | 10 05 | Employee Insurance | 42,919 | 42,919 | 42,919 |
| 52 | 177 | 974 | 10 06 | Unemployment | 729 | 729 | 729 |
| 5,725 | 5,953 | 18,699 | 10 07 | Workers' Compensation | 14,978 | 14,978 | 14,978 |
| <u>166,020</u> | <u>149,942</u> | <u>275,742</u> | | Total Personal Services | <u>229,325</u> | <u>229,325</u> | <u>229,325</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 14,682 | 14,728 | 20,000 | 21 01 | Tourism-related Utilities | 20,000 | 20,000 | 20,000 |
| 2,993 | 3,128 | 3,200 | 21 08 | Contractual | 3,350 | 3,350 | 3,350 |
| 315 | 0 | 600 | 21 10 | Festival Support | 600 | 600 | 600 |
| 0 | 0 | 4,000 | 21 13 | Audit | 4,000 | 4,000 | 4,000 |
| 13,599 | 13,477 | 15,000 | 22 04 | Community Events & Promotion | 16,000 | 16,000 | 16,000 |
| 3,915 | 11,811 | 10,000 | 23 09 | Museum & Sun Building Maintenance | 10,000 | 10,000 | 10,000 |
| 231 | 193 | 5,000 | 23 10 | Tourist Center Building Maintenance | 5,000 | 5,000 | 5,000 |
| 2,561 | 1,383 | 5,000 | 23 11 | Egyptian Theater Maintenance | 5,000 | 5,000 | 5,000 |
| 6,972 | 8,619 | 10,000 | 24 01 | Egyptian Theater Insurance | 10,000 | 10,000 | 10,000 |
| 15,943 | 14,713 | 12,000 | 24 02 | Art Museum Utilities | 12,000 | 12,000 | 12,000 |
| 720 | 720 | 1,000 | 24 03 | Art Museum Rents | 1,000 | 1,000 | 1,000 |
| 1,149 | 1,149 | 1,500 | 24 04 | Art Museum Insurance | 1,500 | 1,500 | 1,500 |
| 141,774 | 158,194 | 158,000 | 24 29 | Promotions Committee | 150,000 | 150,000 | 150,000 |
| 1,847 | 4,367 | 5,000 | 24 30 | Christmas Lights | 5,000 | 5,000 | 5,000 |
| 58,200 | 22,119 | 117,000 | 24 33 | Special Projects | 118,000 | 118,000 | 118,000 |
| 52,992 | 53,071 | 53,000 | 24 34 | Tourist Information Center | 53,000 | 53,000 | 53,000 |
| 12,000 | 12,000 | 12,000 | 24 35 | Art Museum Management | 12,000 | 12,000 | 12,000 |
| <u>329,893</u> | <u>319,672</u> | <u>432,300</u> | | Total Materials and Services | <u>426,450</u> | <u>426,450</u> | <u>426,450</u> |
| OTHER FINANCING USES | | | | | | | |
| 0 | 0 | 149,565 | 50 10 | Transfer to General Fund | 52,000 | 52,000 | 52,000 |
| 0 | 60,000 | 0 | 50 11 | Transfer to Public Works Reserve | 0 | 0 | 0 |
| 0 | 0 | 9,393 | 60 01 | Contingency | 8,225 | 8,225 | 8,225 |
| <u>0</u> | <u>60,000</u> | <u>158,958</u> | | Total Other Financing Uses | <u>60,225</u> | <u>60,225</u> | <u>60,225</u> |
| 256,370 | 294,676 | 100,000 | | Total Unappropriated Ending Fund Balance | 130,000 | 130,000 | 130,000 |
| <u>752,283</u> | <u>824,290</u> | <u>967,000</u> | | TOTAL HOTEL/MOTEL TAX EXP. | <u>846,000</u> | <u>846,000</u> | <u>846,000</u> |

LIBRARY

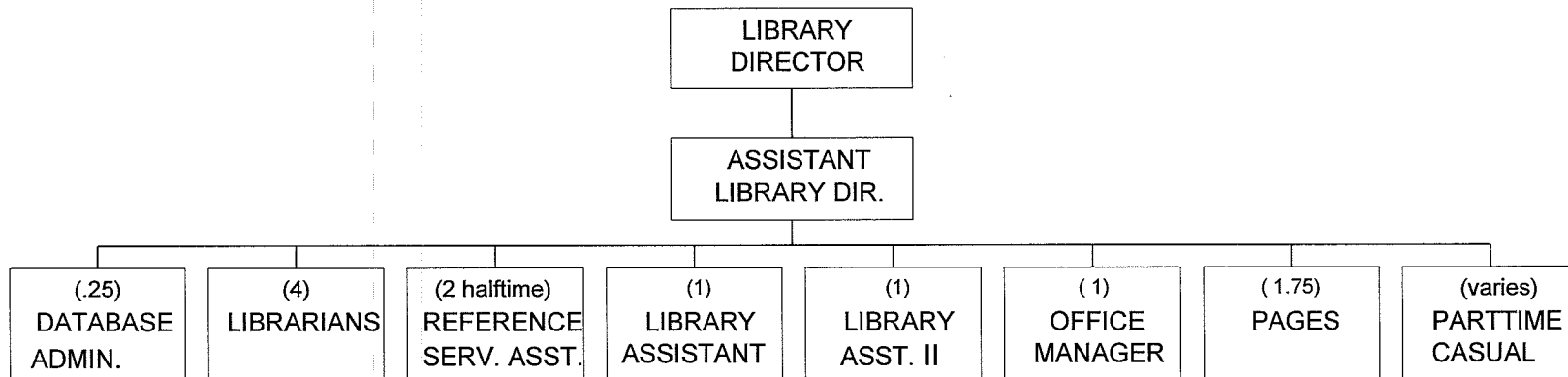
Program Description

As a member of the Coos County Library Service District, the Coos Bay Public Library provides many services for the citizens of Coos Bay and the surrounding area with a state-designated service area of approximately 26,000 people. It serves as a popular materials library, a research and information service, an educational center and provides a community forum.

2008/09 Goals

1. Begin organizing the library's 100th anniversary celebration for 2010.
2. Strengthen partnerships with library support groups.
3. Complete library long-range planning process.
4. Promote awareness of library services to the community.

Organization Chart



**City of Coos Bay 2008-09 Budget
Library Fund Resources Fund 7**

| <u>Actual</u> 2005-06 | <u>Actual</u> 2006-07 | <u>Adopted</u> 2007-08 | <u>Acct.</u> <u>No.</u> | <u>RESOURCES</u> | <u>Proposed</u> 2008-09 | <u>Committee</u> <u>Approved</u> 2008-09 | <u>Council</u> <u>Adopted</u> 2008-09 |
|-------------------------------------|--------------------------|---------------------------|----------------------------|------------------------------------|----------------------------|--|---|
| CARRYOVER BALANCE | | | | | | | |
| 284,821 | 306,726 | 324,000 | | Carryover Balance - Regular | 375,000 | 375,000 | 375,000 |
| 53,016 | 50,441 | 55,000 | | Carryover Balance - Memorial/Board | 41,000 | 41,000 | 41,000 |
| <u>337,837</u> | <u>357,167</u> | <u>379,000</u> | | Total Carryover Balance | <u>416,000</u> | <u>416,000</u> | <u>416,000</u> |
| REVENUE FROM OTHER AGENCIES | | | | | | | |
| 3,872 | 3,748 | 3,800 | 40 03 | State Library Grant | 3,800 | 3,800 | 3,800 |
| 7,650 | 0 | 29,350 | 40 03 | Memorial Grants | 0 | 0 | 0 |
| <u>787,550</u> | <u>831,985</u> | <u>824,000</u> | 40 09 | Library Tax Base | <u>882,700</u> | <u>882,700</u> | <u>882,700</u> |
| <u>799,072</u> | <u>835,733</u> | <u>857,150</u> | | Total Revenue from other Agencies | <u>886,500</u> | <u>886,500</u> | <u>886,500</u> |
| USE OF MONEY AND PROPERTY | | | | | | | |
| 14,404 | 20,636 | 15,000 | 50 01 | Interest | 15,000 | 15,000 | 15,000 |
| 996 | 1,247 | 1,500 | 50 02 | Interest-Memorial | 1,200 | 1,200 | 1,200 |
| 2,837 | 1,399 | 1,500 | 50 03 | Interest-Library Board | 1,200 | 1,200 | 1,200 |
| <u>2,800</u> | <u>3,380</u> | <u>2,800</u> | 50 11 | Auditorium Rental | <u>3,400</u> | <u>3,400</u> | <u>3,400</u> |
| <u>21,037</u> | <u>26,662</u> | <u>20,800</u> | | Total Use of Money & Property | <u>20,800</u> | <u>20,800</u> | <u>20,800</u> |
| CHARGES FOR CURRENT SERVICES | | | | | | | |
| 3,376 | 2,842 | 5,000 | 60 01 | Copies | 3,000 | 3,000 | 3,000 |
| 48,980 | 51,939 | 54,107 | 60 17 | Data Base Specialist Fees | 57,021 | 57,021 | 57,021 |
| <u>26,000</u> | <u>27,028</u> | <u>27,000</u> | 60 18 | Library Fees | <u>26,000</u> | <u>26,000</u> | <u>26,000</u> |
| <u>78,356</u> | <u>81,809</u> | <u>86,107</u> | | Total Charges for Current Services | <u>86,021</u> | <u>86,021</u> | <u>86,021</u> |
| OTHER INCOME | | | | | | | |
| 1,033 | 468 | 0 | 80 01 | Miscellaneous | 0 | 0 | 0 |
| 0 | 99 | 0 | 80 04 | Reimbursements | 0 | 0 | 0 |
| <u>23,553</u> | <u>19,749</u> | <u>20,000</u> | 80 09 | Gifts & Donations | <u>20,000</u> | <u>20,000</u> | <u>20,000</u> |
| <u>24,586</u> | <u>20,316</u> | <u>20,000</u> | | Total Other Income | <u>20,000</u> | <u>20,000</u> | <u>20,000</u> |
| <u>1,260,888</u> | <u>1,321,687</u> | <u>1,363,057</u> | | TOTAL LIBRARY REVENUE | <u>1,429,321</u> | <u>1,429,321</u> | <u>1,429,321</u> |

**City of Coos Bay 2008-09 Budget
Library Fund Expenditures Fund 7
Department 510**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>EXPENDITURES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|-------------------------------------|--------------------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 442,980 | 469,666 | 501,459 | 10 01 | Salaries | 508,223 | 508,223 | 508,223 |
| 89,412 | 94,373 | 87,501 | 10 03 | P.E.R.S. | 89,618 | 89,618 | 89,618 |
| 33,095 | 35,151 | 38,362 | 10 04 | Social Security | 38,879 | 38,879 | 38,879 |
| 95,800 | 93,160 | 106,442 | 10 05 | Employee Insurance | 118,329 | 118,329 | 118,329 |
| 242 | 868 | 2,750 | 10 06 | Unemployment | 2,750 | 2,750 | 2,750 |
| 1,780 | 1,765 | 1,711 | 10 07 | Workers' Compensation | 1,733 | 1,733 | 1,733 |
| 4,614 | 8,886 | 0 | 10 09 | Accrued Vacation Liability | 0 | 0 | 0 |
| <u>667,923</u> | <u>703,869</u> | <u>738,225</u> | Total Personal Services | | <u>759,532</u> | <u>759,532</u> | <u>759,532</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 1,662 | 1,648 | 0 | 20 01 | Meetings, Travel and Dues | 0 | 0 | 0 |
| 1,787 | 1,491 | 4,600 | 20 05 | Training, Meetings, Travel, and Dues | 4,600 | 4,600 | 4,600 |
| 29,141 | 27,632 | 30,000 | 21 01 | Utilities | 30,000 | 30,000 | 30,000 |
| 1,627 | 2,719 | 3,400 | 21 02 | Telephone | 5,500 | 5,500 | 5,500 |
| 590 | 558 | 600 | 21 05 | Advertising | 600 | 600 | 600 |
| 1,270 | 290 | 1,000 | 21 08 | Contractual | 1,000 | 1,000 | 1,000 |
| 0 | 0 | 3,000 | 21 14 | Special Counsel | 3,000 | 3,000 | 3,000 |
| 2,127 | 2,189 | 2,200 | 21 22 | Duplicating | 2,200 | 2,200 | 2,200 |
| 767 | 754 | 1,000 | 21 23 | Printing | 1,000 | 1,000 | 1,000 |
| 0 | 80 | 500 | 21 28 | Program & Display | 500 | 500 | 500 |
| 1,301 | 1,370 | 1,400 | 22 05 | Office Supplies | 1,400 | 1,400 | 1,400 |
| 9,065 | 6,852 | 7,000 | 22 06 | Postage | 7,000 | 7,000 | 7,000 |
| 75 | 381 | 400 | 22 08 | Miscellaneous | 400 | 400 | 400 |
| 1,151 | 1,403 | 1,400 | 22 24 | Data Processing supplies | 1,400 | 1,400 | 1,400 |
| 2,430 | 2,673 | 2,400 | 22 25 | Janitorial Supplies | 2,900 | 2,900 | 2,900 |
| 7,471 | 295 | 0 | 22 34 | Library Grant Materials | 0 | 0 | 0 |
| 12,718 | 11,822 | 10,000 | 22 35 | Library Supplies | 12,000 | 12,000 | 12,000 |
| 64,888 | 74,446 | 80,000 | 22 36 | Library Books and Records | 80,000 | 80,000 | 80,000 |
| 11,568 | 13,432 | 14,000 | 22 37 | Periodicals | 14,000 | 14,000 | 14,000 |
| 285 | 331 | 400 | 22 38 | Microfilm | 400 | 400 | 400 |
| 2,397 | 3,951 | 3,800 | 22 39 | State Aid to Children | 3,800 | 3,800 | 3,800 |
| 4,545 | 12,746 | 16,600 | 23 02 | Office Equipment Rental | 25,000 | 25,000 | 25,000 |
| 705 | 0 | 700 | 23 03 | Equipment Repairs | 700 | 700 | 700 |
| 13,365 | 9,773 | 9,900 | 23 04 | Equipment Maintenance Contracts | 10,300 | 10,300 | 10,300 |
| 25,164 | 27,229 | 26,000 | 23 09 | Building & Grounds Maintenance | 26,000 | 26,000 | 26,000 |
| 225 | 141 | 400 | 24 24 | Library Board | 400 | 400 | 400 |
| <u>196,324</u> | <u>204,206</u> | <u>220,700</u> | Total Materials and Services | | <u>234,100</u> | <u>234,100</u> | <u>234,100</u> |

Library Expenditures (Cont.)

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|------------------------------|-------------------------|-------------------------|--------------|--|-------------------------|----------------------------------|-------------------------------|
| CAPITAL OUTLAY | | | | | | | |
| 3,246 | 6,608 | 7,000 | 30 | 01 Computer Hardware and Software | 10,000 | 10,000 | 10,000 |
| 6,267 | 0 | 0 | 30 | 23 Library Equipment | 2,650 | 2,650 | 2,650 |
| 0 | 0 | 26,350 | 31 | 18 Building Project | 0 | 0 | 0 |
| <u>9,513</u> | <u>6,608</u> | <u>33,350</u> | | Total Capital Outlay | <u>12,650</u> | <u>12,650</u> | <u>12,650</u> |
| OPERATING CONTINGENCY | | | | | | | |
| 0 | 0 | 289,782 | 60 | 01 Contingency | 359,639 | 359,639 | 359,639 |
| 29,961 | 24,816 | 81,000 | 60 | 03 Library Board | 63,400 | 63,400 | 63,400 |
| <u>29,961</u> | <u>24,816</u> | <u>370,782</u> | | Total Operating Contingency | <u>423,039</u> | <u>423,039</u> | <u>423,039</u> |
| <u>357,167</u> | <u>382,188</u> | <u>0</u> | | Total Unappropriated Ending Fund Balance | <u>0</u> | <u>0</u> | <u>0</u> |
| <u><u>1,260,888</u></u> | <u><u>1,321,687</u></u> | <u><u>1,363,057</u></u> | | TOTAL LIBRARY EXPENDITURES | <u><u>1,429,321</u></u> | <u><u>1,429,321</u></u> | <u><u>1,429,321</u></u> |

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – BUILDING CODES

Program Description

The Building Codes Division budget includes expenses for the administration of the building and mechanical inspection and plan review programs within the City of Coos Bay. By vote of the taxpayers this budget is mandated to operate as an enterprise fund with the revenue from the permits fully supporting the related expenses.

Portions of the personnel costs for the Code/Planning Specialists, code specialist, the Administrative Assistant, Public Works and Development Director, Finance staff and a portion of the Mechanic II are paid for by this program for complete cost accounting.

The Public Works & Community Development Director serves as the City's Building Official and delegates inspection programs to the City's Building Inspector who conducts plan reviews and evaluates built-on-site and manufactured residential and commercial structures while they are being constructed, remodeled or repaired in areas of structural, mechanical and fire and life safety, thereby insuring compliance with the city's building codes. Fill/Excavation and construction plans are reviewed for code compliance, and permits are issued.

The Division is responsible for implementing the City's dangerous and substandard building codes. Implementing the dangerous and substandard building code can cover issues such as tenants who wish to complain about their water heaters and gutters, significant analysis involved in dilapidated buildings or buildings that have suffered significant damage due to fire or earthquake.

Staff evaluates the current valuation tables used to base permit fees. This review is part of an ongoing monitoring process to ensure that Building Codes program operates as an enterprise fund and keeps pace with the changing economy of the construction trade. Recommendations will be forwarded to Council for any adjustments.

This year's budget includes the addition of a building inspector. To provide better customer service, the proposed budget also includes the addition of plumbing and electrical permitting and inspections. Presently, plumbing and electrical permitting and inspections are done by the State with personnel in their Coquille office.

2008/2009 Goals

1. Implement the updated city building code.
2. Implement new plumbing and electrical permitting and inspection services and work to offer these services to surrounding communities under contract.
3. Continue customer service training for building codes personnel.
4. Initiate departmental redesign that includes a second Building Inspector.
5. Work with the City Manager and City Council to achieve structural integrity of the multi storied buildings downtown that includes strategies that include revitalization of the upper floors with expanded retail and residential uses.

**City of Coos Bay 2008-09 Budget
Building Codes Fund
Fund 8 Department 304**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | RESOURCES | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 385,525 | 472,820 | 510,000 | | CARRYOVER BALANCE | 435,000 | 435,000 | 435,000 |
| | | | | LICENSES AND PERMITS | | | |
| 111,375 | 84,988 | 80,000 | 30 06 | Plan Check Fees | 68,000 | 68,000 | 68,000 |
| 125,391 | 139,323 | 100,000 | 30 07 | Building Permits | 86,000 | 86,000 | 86,000 |
| 2,337 | 1,006 | 1,000 | 30 08 | Plumbing Permits | 1,000 | 1,000 | 1,000 |
| 33,215 | 41,442 | 30,000 | 30 09 | Mechanical Permits | 22,000 | 22,000 | 22,000 |
| 982 | 423 | 750 | 30 10 | Electrical Permits | 500 | 500 | 500 |
| 862 | 666 | 750 | 30 11 | Sign Permits | 750 | 750 | 750 |
| 6,336 | 2,728 | 4,000 | 30 14 | Mobile Home Permits | 3,000 | 3,000 | 3,000 |
| 36,321 | 30,146 | 30,000 | 30 15 | Other Permits | 30,000 | 30,000 | 30,000 |
| <u>316,819</u> | <u>300,722</u> | <u>246,500</u> | | Total Licenses and Permits | <u>211,250</u> | <u>211,250</u> | <u>211,250</u> |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 16,451 | 28,262 | 15,000 | 50 01 | Interest | 17,000 | 17,000 | 17,000 |
| <u>16,451</u> | <u>28,262</u> | <u>15,000</u> | | Total Use of Money & Property | <u>17,000</u> | <u>17,000</u> | <u>17,000</u> |
| | | | | OTHER INCOME | | | |
| 186 | 427 | 100 | 80 01 | Miscellaneous | 100 | 100 | 100 |
| 477 | 0 | 0 | 80 06 | Equipment and Scrap Sales | 0 | 0 | 0 |
| <u>663</u> | <u>427</u> | <u>100</u> | | Total Other Income | <u>100</u> | <u>100</u> | <u>100</u> |
| <u>719,458</u> | <u>802,231</u> | <u>771,600</u> | | TOTAL BUILDING CODE REVENUE | <u>663,350</u> | <u>663,350</u> | <u>663,350</u> |

**City of Coos Bay 2008-09 Budget
Building Codes Fund
Fund 8 Department 304**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>EXPENDITURES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|-------------------------------------|---------------------------|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | | |
| 121,581 | 133,524 | 166,462 | 10 01 | Salaries | 229,107 | 229,107 | 229,107 |
| 9 | 6 | 0 | 10 02 | Overtime | 0 | 0 | 0 |
| 19,292 | 22,575 | 31,682 | 10 03 | P.E.R.S. | 43,946 | 43,946 | 43,946 |
| 8,992 | 9,927 | 12,734 | 10 04 | Social Security | 17,527 | 17,527 | 17,527 |
| 37,723 | 36,420 | 54,608 | 10 05 | Employee Insurance | 64,210 | 64,210 | 64,210 |
| 69 | 325 | 945 | 10 06 | Unemployment | 1,120 | 1,120 | 1,120 |
| 1,086 | 1,191 | 1,700 | 10 07 | Workers' Compensation | 3,127 | 3,127 | 3,127 |
| 1,732 | (460) | 0 | 10 09 | Comp/Vacation Accruals | 0 | 0 | 0 |
| <u>190,484</u> | <u>203,508</u> | <u>268,131</u> | Total Personal Services | | <u>359,037</u> | <u>359,037</u> | <u>359,037</u> |
| MATERIALS AND SERVICES | | | | | | | |
| 502 | 2,183 | 1,400 | 20 01 | Meetings, Travel and Dues | 3,000 | 3,000 | 3,000 |
| 146 | 936 | 1,100 | 20 03 | Publications | 1,100 | 1,100 | 1,100 |
| 2,561 | 1,924 | 6,000 | 20 05 | Training | 10,000 | 10,000 | 10,000 |
| 591 | 595 | 800 | 21 02 | Telephone | 1,200 | 1,200 | 1,200 |
| 0 | 0 | 0 | 21 04 | Property/office lease | 11,760 | 11,760 | 11,760 |
| 63 | 466 | 1,000 | 21 05 | Advertising | 2,000 | 2,000 | 2,000 |
| 39,541 | 3,141 | 20,000 | 21 08 | Contractual | 20,000 | 20,000 | 20,000 |
| 0 | 5,240 | 1,200 | 21 20 | Insurance | 5,000 | 5,000 | 5,000 |
| (32) | 104 | 500 | 21 22 | Duplicating | 500 | 500 | 500 |
| 422 | 561 | 600 | 21 23 | Printing | 1,000 | 1,000 | 1,000 |
| 486 | 1,257 | 900 | 22 05 | Office Supplies | 1,300 | 1,300 | 1,300 |
| 232 | 0 | 800 | 22 06 | Postage | 800 | 800 | 800 |
| 163 | 22 | 100 | 22 08 | Miscellaneous | 200 | 200 | 200 |
| 0 | 244 | 500 | 22 16 | Small Equipment | 1,000 | 1,000 | 1,000 |
| 462 | 806 | 500 | 22 24 | Data Processing Supplies | 750 | 750 | 750 |
| 1,017 | 792 | 800 | 22 28 | Petroleum Products | 1,200 | 1,200 | 1,200 |
| 0 | 0 | 700 | 23 03 | Equipment Repairs | 700 | 700 | 700 |
| 0 | 0 | 500 | 23 08 | Automotive Parts | 500 | 500 | 500 |
| <u>46,154</u> | <u>18,271</u> | <u>37,400</u> | Total Materials and Services | | <u>62,010</u> | <u>62,010</u> | <u>62,010</u> |

C.S. Building Codes (Cont.)

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| | | | | OTHER FINANCING USES | | | |
| 10,000 | 35,000 | 35,000 | 50 12 | Transfer to Building Code Res. Fund | 0 | 0 | 0 |
| 0 | 0 | 31,069 | 60 01 | Operating Contingency | 22,303 | 22,303 | 22,303 |
| 10,000 | 35,000 | 66,069 | | Total Other Financing Uses | 22,303 | 22,303 | 22,303 |
| 472,820 | 545,452 | 400,000 | | Total Unappropriated Ending Fund Balance | 220,000 | 220,000 | 220,000 |
| 719,458 | 802,231 | 771,600 | | TOTAL C.S. BUILDING CODES | 663,350 | 663,350 | 663,350 |

**City of Coos Bay 2008-09 Budget
9-1-1 Tax Fund
Fund 10 Department 380**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|------------------------------------|---------------------|----------------------------------|-------------------------------|
| 84,449 | 108,258 | 61,000 | CARRYOVER BALANCE | 143,950 | 143,950 | 143,950 |
| | | | REVENUE FROM OTHER AGENCIES | | | |
| 82,792 | 86,229 | 83,000 | 40 16 City of Coos Bay | 89,000 | 89,000 | 89,000 |
| 20,257 | 22,728 | 66,000 | 40 20 City of Coquille | 69,300 | 69,300 | 69,300 |
| 43,700 | 44,764 | 6,200 | 40 23 911 Contracts | 6,200 | 6,200 | 6,200 |
| 146,749 | 153,721 | 155,200 | Total Revenue from Other Agencies | 164,500 | 164,500 | 164,500 |
| | | | USE OF MONEY AND PROPERTY | | | |
| 2,403 | 3,779 | 3,000 | 50 01 Interest | 2,500 | 2,500 | 2,500 |
| 2,403 | 3,779 | 3,000 | Total Use of Money and Property | 2,500 | 2,500 | 2,500 |
| 233,601 | 265,758 | 219,200 | TOTAL 911 TAX REVENUE | 310,950 | 310,950 | 310,950 |

**City of Coos Bay 2008-09 Budget
9-1-1 Tax Fund
Fund 10 Department 380**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | <u>EXPENDITURES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|---|---------------------|----------------------------------|-------------------------------|
| PERSONAL SERVICES | | | | | | |
| 73,738 | 75,653 | 80,406 | 10 01 Salaries | 89,040 | 89,040 | 89,040 |
| 6,430 | 3,354 | 9,649 | 10 02 Overtime | 10,685 | 10,685 | 10,685 |
| 13,370 | 15,419 | 16,996 | 10 03 P.E.R.S. | 18,820 | 18,820 | 18,820 |
| 6,042 | 5,928 | 6,889 | 10 04 Social Security | 7,629 | 7,629 | 7,629 |
| 10,985 | 13,973 | 16,962 | 10 05 Employee Insurance | 18,825 | 18,825 | 18,825 |
| 44 | 0 | 500 | 10 06 Unemployment | 500 | 500 | 500 |
| 273 | 255 | 297 | 10 07 Worker's Compensation | 329 | 329 | 329 |
| 591 | 561 | 0 | 10 09 Accrued Vacation Liability | 0 | 0 | 0 |
| <u>111,473</u> | <u>115,143</u> | <u>131,699</u> | Total Personal Services | <u>145,828</u> | <u>145,828</u> | <u>145,828</u> |
| MATERIALS AND SERVICES | | | | | | |
| 6,436 | 6,448 | 7,000 | 21 02 Telephone | 7,500 | 7,500 | 7,500 |
| 2,219 | 2,219 | 2,500 | 21 04 CAD/RMS Lease | 2,500 | 2,500 | 2,500 |
| 2,875 | 0 | 2,400 | 21 08 Contractual | 77,350 | 77,350 | 77,350 |
| 2,340 | 1,755 | 2,500 | 23 04 Equipment Maintenance Contracts | 2,500 | 2,500 | 2,500 |
| <u>13,870</u> | <u>10,422</u> | <u>14,400</u> | Total Materials and Services | <u>89,850</u> | <u>89,850</u> | <u>89,850</u> |
| CAPITAL OUTLAY | | | | | | |
| 0 | 8,057 | 0 | 30 23 Equipment | 0 | 0 | 0 |
| <u>0</u> | <u>8,057</u> | <u>0</u> | Total Capital Outlay | <u>0</u> | <u>0</u> | <u>0</u> |
| DEBT SERVICE | | | | | | |
| 0 | 0 | 7,430 | 40 01 Principal | 0 | 0 | 0 |
| 0 | 0 | 2,173 | 40 02 Interest | 0 | 0 | 0 |
| <u>0</u> | <u>0</u> | <u>9,603</u> | Total Debt Service | <u>0</u> | <u>0</u> | <u>0</u> |
| OTHER FINANCING USES | | | | | | |
| 0 | 0 | 2,498 | 60 01 Operating Contingency | 5,272 | 5,272 | 5,272 |
| <u>0</u> | <u>0</u> | <u>2,498</u> | Total Other Financing Uses | <u>5,272</u> | <u>5,272</u> | <u>5,272</u> |
| <u>108,258</u> | <u>132,136</u> | <u>61,000</u> | Unappropriated Ending Fund Balance | <u>70,000</u> | <u>70,000</u> | <u>70,000</u> |
| <u>233,601</u> | <u>265,758</u> | <u>219,200</u> | TOTAL 9 1 1 TAX EXPENDITURES | <u>310,950</u> | <u>310,950</u> | <u>310,950</u> |

**City of Coos Bay 2008-09 Budget
Bond and Coupon Redemption**

| Month | Due Dates | | Series | Principal | Interest | Total |
|-------------------------------------|-----------|--|------------------------------|-------------------|-------------------|---------------------|
| | Day | | | | | |
| <u>2008</u> | | | | | | |
| August | 15 | | Jurisdictional Exchange Loan | 47,389.70 | 11,657.38 | 59,047.08 |
| September | 1 | | Refunding Water 2003 | 116,815.27 | 2,388.22 | 119,203.49 |
| December | 1 | | Water 2005-OECDD | 2,966.04 | 5,653.96 | 8,620.00 |
| | 1 | | Refunding Water 2006 | 215,000.00 | 120,452.50 | 335,452.50 |
| | 1 | | Fire Station (estimate) | 100,000.00 | 176,000.00 | 276,000.00 |
| <u>2009</u> | | | | | | |
| February | 15 | | Jurisdictional Exchange Loan | 48,230.46 | 10,816.62 | 59,047.08 |
| June | 1 | | Refunding Water 2006 | 0.00 | 115,883.75 | 115,883.75 |
| | | | Fire Station (estimate) | <u>125,000.00</u> | <u>151,000.00</u> | <u>276,000.00</u> |
| Total | | | | <u>655,401.47</u> | <u>593,852.43</u> | <u>1,249,253.90</u> |
| G.O. Bond Total | | | | <u>225,000.00</u> | <u>327,000.00</u> | <u>552,000.00</u> |
| Revenue Bond Total | | | | <u>334,781.31</u> | <u>244,378.43</u> | <u>579,159.74</u> |
| Jurisdictional Exchange Fund | | | | <u>95,620.16</u> | <u>22,474.00</u> | <u>118,094.16</u> |

**City of Coos Bay 2008-09 Budget
General Obligation Bond Redemption Fund
Fund 11 Department 600**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| 602,753 | 579,267 | 501,288 | | CARRYOVER BALANCE | 25,000 | 25,000 | 25,000 |
| | | | | PROPERTY TAXES | | | |
| 425,761 | 424,994 | 0 | 10 01 | Current Property Taxes | 527,000 | 527,000 | 527,000 |
| 33,786 | 26,395 | 0 | 10 02 | Delinquent Property Taxes | 0 | 0 | 0 |
| 459,547 | 451,389 | 0 | | Total Property Taxes | 527,000 | 527,000 | 527,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 17,552 | 22,638 | 0 | 50 01 | Interest | 0 | 0 | 0 |
| 17,552 | 22,638 | 0 | | Total Use of Money and Property | 0 | 0 | 0 |
| | | | | TRANSFERS IN | | | |
| 36,523 | 36,931 | 36,575 | 90 09 | Wastewater Fund | 0 | 0 | 0 |
| 36,523 | 36,931 | 36,575 | | Total Transfers In | 0 | 0 | 0 |
| 1,116,375 | 1,090,225 | 537,863 | | TOTAL G.O. BOND FUND REVENUE | 552,000 | 552,000 | 552,000 |
| | | | | EXPENDITURES | | | |
| | | | | DEBT SERVICE | | | |
| 475,000 | 505,000 | 525,000 | 40 01 | Principal | 225,000 | 225,000 | 225,000 |
| 62,108 | 38,098 | 12,863 | 40 02 | Interest | 327,000 | 327,000 | 327,000 |
| 537,108 | 543,098 | 537,863 | | Total Debt Service | 552,000 | 552,000 | 552,000 |
| 579,267 | 547,127 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 1,116,375 | 1,090,225 | 537,863 | | TOTAL G.O. BOND EXPENDITURES | 552,000 | 552,000 | 552,000 |

**City of Coos Bay 2008-09 Budget
Revenue Bond Fund
Fund 12 Department 610**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|------------------------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 136,863 | 0 | 0 | | CARRYOVER BALANCE | 0 | 0 | 0 |
| REVENUE FROM OTHER AGENCIES | | | | | | | |
| 714,705 | 517,026 | 702,395 | 40 11 | Water Board Bond Payments | 579,160 | 579,160 | 579,160 |
| 714,705 | 517,026 | 702,395 | | Total Revenue from Other Agencies | 579,160 | 579,160 | 579,160 |
| USE OF MONEY AND PROPERTY | | | | | | | |
| 0 | 0 | 0 | 50 01 | Interest | 0 | 0 | 0 |
| 0 | 0 | 0 | | Total Use of Money and Property | 0 | 0 | 0 |
| OTHER FINANCING SOURCES | | | | | | | |
| 5,794,329 | 0 | 0 | 90 40 | Bond Proceeds | 0 | 0 | 0 |
| 5,794,329 | 0 | 0 | | Total Other Financing Sources | 0 | 0 | 0 |
| <u>6,645,897</u> | <u>517,026</u> | <u>702,395</u> | | TOTAL REVENUE BOND REVENUE | <u>579,160</u> | <u>579,160</u> | <u>579,160</u> |
| EXPENDITURES | | | | | | | |
| DEBT SERVICE | | | | | | | |
| 513,759 | 220,501 | 439,532 | 40 01 | Principal | 334,781 | 334,781 | 334,781 |
| 337,809 | 296,525 | 262,863 | 40 02 | Interest | 244,379 | 244,379 | 244,379 |
| 851,568 | 517,026 | 702,395 | | Total Debt Service | 579,160 | 579,160 | 579,160 |
| OTHER FINANCING USES | | | | | | | |
| 5,716,730 | 0 | 0 | 50 50 | Payment to Refunded Bond Escrow | 0 | 0 | 0 |
| 77,599 | 0 | 0 | 25 01 | Bond Issuance Costs | 0 | 0 | 0 |
| 5,794,329 | 0 | 0 | | Total Other Financing Uses | 0 | 0 | 0 |
| 0 | 0 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| <u>6,645,897</u> | <u>517,026</u> | <u>702,395</u> | | TOTAL REVENUE BOND EXPENSE | <u>579,160</u> | <u>579,160</u> | <u>579,160</u> |

CAPITAL IMPROVEMENT FUNDS

STREET IMPROVEMENT FUND

This budget provides for improvements to the street infrastructure of the City. Historically funds are carried over from year to year to accumulate enough funding to complete asphalt overlay projects over several areas as economically as possible. This fund has typically served to receive Fund Exchange dollars. These are Oregon Department of Transportation pass-through dollars from the Federal Government and are used for overlay projects in the City.

2008/2009 Goals

Fund the resurfacing a portion of 10th Street and portions of Newmark Avenue.

PARKS IMPROVEMENT FUND

This budget provides for major upgrades and a venue for expenditure of donations specifically for the park system. The funds for park improvements come from a variety of sources; donations, grants, general fund, and bonds. This fund includes funding toward an expanded/new skateboard park and also the ongoing improvements and management of Choshi Gardens.

2008/2009 Goals

1. Design and construct the pedestrian bridge in Topits Park.
2. Replace the restrooms at the Empire Boat ramp.

BIKE/PEDESTRIAN PATH FUND

This budget provides for improvements to the bike and pedestrian areas of the City. As required by law, one percent of the funds received from the State gas tax revenue are set-aside in this fund each year specifically for bike and pedestrian improvements in a designated right of way. The fund money was used in the past to partially fund replacement of Choshi Bridge. The money in the fund need not be used in a specific year and can be carried over from year to year to build enough money to do a project. The money can also be used as a match to grants from the Oregon Department of Transportation to construct a large-scale project.

2008/2009 Goals

Funds this year will be allowed to accumulate for projects in future years.

SPECIAL IMPROVEMENT FUND

The budget provides for improvements to the sewer, storm water or street infrastructure of the City through development of Local Improvement Districts. This fund has most recently been utilized for street asphalt overlays. These funds are used as loan funds to allow citizens to complete infrastructure projects that may not ever be prioritized by the City. The loans are made using City funds with reasonable terms.

2008/2009 Goals

No projects are expected for this coming fiscal year.

**City of Coos Bay 2008-09 Budget
Special Improvement (LID) Fund
Fund 15 Department 760**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| 144,723 | 152,346 | 36,600 | | CARRYOVER BALANCE | 29,000 | 29,000 | 29,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 6,109 | 8,026 | 1,800 | 50 01 | Interest | 1,200 | 1,200 | 1,200 |
| 6,109 | 8,026 | 1,800 | | Total Use of Money and Property | 1,200 | 1,200 | 1,200 |
| | | | | LIENS & LOANS REPAYMENT | | | |
| 490 | 761 | 10,800 | 70 01 | Principal Payments | 2,000 | 2,000 | 2,000 |
| 24 | 168 | 8,400 | 70 02 | Interest Payments | 2,000 | 2,000 | 2,000 |
| 514 | 929 | 19,200 | | Total Liens & Loans Repayments | 4,000 | 4,000 | 4,000 |
| | | | | OTHER REVENUE | | | |
| 1,000 | 0 | 0 | 80 03 | LID Deposit | 0 | 0 | 0 |
| 1,000 | 0 | 0 | | Other Revenue | 0 | 0 | 0 |
| | | | | OTHER FINANCING SOURCES | | | |
| 0 | 0 | 125,000 | 90 40 | Loan Proceeds | 0 | 0 | 0 |
| 0 | 0 | 125,000 | | Total Other Financing Sources | 0 | 0 | 0 |
| 152,346 | 161,301 | 182,600 | | TOTAL SPECIAL IMPROV. REVENUE | 34,200 | 34,200 | 34,200 |
| | | | | EXPENDITURES | | | |
| | | | | MATERIALS AND SERVICES | | | |
| 0 | 1,327 | 15,000 | 21 08 | Contractual | 15,000 | 15,000 | 15,000 |
| 0 | 1,327 | 15,000 | | Total Use of Money and Property | 15,000 | 15,000 | 15,000 |
| | | | | CAPITAL OUTLAY | | | |
| 0 | 0 | 150,000 | 31 02 | Construction | 19,200 | 19,200 | 19,200 |
| 0 | 14,791 | 0 | 31 13 | Minnesota LID | 0 | 0 | 0 |
| 0 | 14,791 | 150,000 | | Total Capital Outlay | 19,200 | 19,200 | 19,200 |
| | | | | DEBT SERVICE | | | |
| 0 | 0 | 9,300 | 40 01 | Principal | 0 | 0 | 0 |
| 0 | 0 | 8,300 | 40 02 | Interest | 0 | 0 | 0 |
| 0 | 0 | 17,600 | | Total Debt Service | 0 | 0 | 0 |
| 152,346 | 145,183 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 152,346 | 161,301 | 182,600 | | TOTAL SPECIAL IMPROV. EXPENSE | 34,200 | 34,200 | 34,200 |

**City of Coos Bay 2008-09 Budget
Street Improvement Fund
Fund 16 Department 710**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| 81,410 | 201,434 | 330,000 | | CARRYOVER BALANCE | 0 | 0 | 0 |
| | | | | REVENUE FROM OTHER AGENCIES | | | |
| 267,246 | 0 | 271,599 | 40 12 | STP Funds | 134,000 | 134,000 | 134,000 |
| 267,246 | 0 | 271,599 | | Total Revenue From Other Agencies | 134,000 | 134,000 | 134,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 10,069 | 11,661 | 2,000 | 50 01 | Interest | 0 | 0 | 0 |
| 10,069 | 11,661 | 2,000 | | Total Use of Money and Property | 0 | 0 | 0 |
| | | | | OTHER REVENUE | | | |
| 0 | 40,000 | 0 | 80 01 | Miscellaneous Revenue | 0 | 0 | 0 |
| 0 | 40,000 | 0 | | Other Revenue | 0 | 0 | 0 |
| | | | | TRANSFERS IN | | | |
| 160,000 | 80,000 | 80,000 | 90 10 | Gas Tax | 0 | 0 | 0 |
| 160,000 | 80,000 | 80,000 | | Total Transfers In | 0 | 0 | 0 |
| 518,725 | 333,095 | 683,599 | | TOTAL ST. IMPROVEMENT REVENUE | 134,000 | 134,000 | 134,000 |
| | | | | EXPENDITURES | | | |
| | | | | CAPITAL OUTLAY | | | |
| 50,045 | 0 | 0 | 31 01 | Construction - Minor | 0 | 0 | 0 |
| 267,246 | 0 | 271,599 | 31 02 | Construction (STP) | 134,000 | 134,000 | 134,000 |
| 0 | 13,490 | 412,000 | 31 08 | Street Overlay | 0 | 0 | 0 |
| 317,291 | 13,490 | 683,599 | | Total Capital Outlay | 134,000 | 134,000 | 134,000 |
| 201,434 | 319,606 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 518,725 | 333,096 | 683,599 | | TOTAL ST. IMPROVEMENT EXP. | 134,000 | 134,000 | 134,000 |

**City of Coos Bay 2008-09 Budget
Parks Improvement Fund
Fund 17 Department 720**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | RESOURCES | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|----------------------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| CARRYOVER BALANCE | | | | | | | |
| 8,774 | 2,656 | 2,195 | | Carryover Balance - Regular | 0 | 0 | 0 |
| 1,233 | 750 | 1,000 | | Carryover Balance - Choshi Gardens | 900 | 900 | 900 |
| 32,280 | 0 | 0 | | Carryover Balance - Firefighter Memorial | 0 | 0 | 0 |
| 0 | 0 | 1,131 | | Carryover Balance - Skateboard Park | 1,241 | 1,241 | 1,241 |
| <u>42,287</u> | <u>3,406</u> | <u>4,326</u> | | Total Carryover Balance | <u>2,141</u> | <u>2,141</u> | <u>2,141</u> |
| REVENUE - OTHER AGENCIES | | | | | | | |
| 85,226 | 141,550 | 0 | 40 03 | Grants | 80,000 | 0 | 0 |
| <u>85,226</u> | <u>141,550</u> | <u>0</u> | | Total Revenue - Other Agencies | <u>80,000</u> | <u>0</u> | <u>0</u> |
| USE OF MONEY AND PROPERTY | | | | | | | |
| 207 | 373 | 0 | 50 01 | Interest | 0 | 0 | 0 |
| 96 | 107 | 100 | 50 03 | Interest-Choshi Gardens | 100 | 100 | 100 |
| 673 | 34 | 0 | 50 04 | Interest - Firefighter Memorial | 0 | 0 | 0 |
| <u>976</u> | <u>514</u> | <u>100</u> | | Total Use of Money and Property | <u>100</u> | <u>100</u> | <u>100</u> |
| OTHER REVENUE | | | | | | | |
| 2,073 | 2,117 | 2,100 | 80 09 | Donations-Choshi Gardens | 2,200 | 2,200 | 2,200 |
| 0 | 1,241 | 500 | 80 11 | Donations-Skateboard Park | 500 | 500 | 500 |
| 13,068 | 38,734 | 0 | 80 12 | Donations-Firefighter Memorial | 0 | 0 | 0 |
| <u>15,141</u> | <u>42,092</u> | <u>2,600</u> | | Total Other Revenue | <u>2,700</u> | <u>2,700</u> | <u>2,700</u> |
| TRANSFERS IN | | | | | | | |
| 0 | 12,200 | 0 | 90 08 | General Fund | 20,000 | 0 | 0 |
| <u>0</u> | <u>12,200</u> | <u>0</u> | | Total Transfers In | <u>20,000</u> | <u>0</u> | <u>0</u> |
| <u>143,630</u> | <u>199,762</u> | <u>7,026</u> | | TOTAL PARKS IMPROV. REVENUE | <u>104,941</u> | <u>4,941</u> | <u>4,941</u> |

**City of Coos Bay 2008-09 Budget
Parks Improvement Fund
Fund 17 Department 720**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>EXPENDITURES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| MATERIALS AND SERVICES | | | | | | | |
| 2,652 | 2,526 | 2,700 | 21 08 | Contractual | 2,700 | 2,700 | 2,700 |
| 2,652 | 2,526 | 2,700 | | Total Materials and Services | 2,700 | 2,700 | 2,700 |
| CAPITAL OUTLAY | | | | | | | |
| 91,556 | 146,564 | 0 | 31 02 | Construction | 100,000 | 0 | 0 |
| 0 | 0 | 0 | 31 03 | Mingus Park Pool | 0 | 0 | 0 |
| 0 | 6,000 | 1,631 | 31 16 | Skateboard Park | 1,741 | 1,741 | 1,741 |
| 0 | 0 | 0 | 31 18 | Scout Cabin | 0 | 0 | 0 |
| 0 | 0 | 2,195 | 31 19 | Memorial Benches | 0 | 0 | 0 |
| 46,016 | 38,768 | 0 | 31 20 | Firefighter Memorial | 0 | 0 | 0 |
| 137,572 | 191,332 | 3,826 | | Total Capital Outlay | 101,741 | 1,741 | 1,741 |
| 3,406 | 5,904 | 500 | | Total Unappropriated Ending Fund Balance | 500 | 500 | 500 |
| 143,630 | 199,762 | 7,026 | | TOTAL PARKS IMPROV EXP. | 104,941 | 4,941 | 4,941 |

**City of Coos Bay 2008-09 Budget
Bike/Pedestrian Path Fund
Fund 18 Department 730**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| | | | | CARRYOVER BALANCE | | | |
| 38,628 | 61,954 | 0 | | Carryover Balance - General | 14,300 | 14,300 | 14,300 |
| | | 0 | | Carryover Balance - Choshi Bridge | 0 | 0 | 0 |
| <u>38,628</u> | <u>61,954</u> | <u>0</u> | | Total Carryover Balance | <u>14,300</u> | <u>14,300</u> | <u>14,300</u> |
| | | | | REVENUE - OTHER AGENCIES | | | |
| 25,000 | 50,000 | 0 | 40 03 | Grants | 0 | 0 | 0 |
| <u>25,000</u> | <u>50,000</u> | <u>0</u> | | Total Revenue - Other Agencies | <u>0</u> | <u>0</u> | <u>0</u> |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 1,888 | 1,069 | 0 | 50 01 | Interest | 600 | 600 | 600 |
| 11 | 0 | 0 | 50 02 | Interest-Choshi Bridge | 0 | 0 | 0 |
| <u>1,899</u> | <u>1,069</u> | <u>0</u> | | Total Use of Money and Property | <u>600</u> | <u>600</u> | <u>600</u> |
| | | | | MISCELLANEOUS REVENUE | | | |
| 2,095 | 0 | 0 | 80 09 | Donations-Choshi Bridge | | | |
| <u>2,095</u> | <u>0</u> | <u>0</u> | | Total Miscellaneous Revenue | <u>0</u> | <u>0</u> | <u>0</u> |
| | | | | TRANSFERS IN | | | |
| 7,634 | 7,409 | 8,000 | 90 10 | State Gas Tax Fund | 7,500 | 7,500 | 7,500 |
| <u>7,634</u> | <u>7,409</u> | <u>8,000</u> | | Total Transfers In | <u>7,500</u> | <u>7,500</u> | <u>7,500</u> |
| <u>75,256</u> | <u>120,432</u> | <u>8,000</u> | | TOTAL BIKE/PED REVENUE | <u>22,400</u> | <u>22,400</u> | <u>22,400</u> |
| | | | | <u>EXPENDITURES</u> | | | |
| | | | | CAPITAL OUTLAY | | | |
| 0 | 0 | 8,000 | 31 02 | Construction | 22,400 | 22,400 | 22,400 |
| 13,302 | 113,023 | 0 | 31 03 | Construction-Choshi Bridge | 0 | 0 | 0 |
| <u>13,302</u> | <u>113,023</u> | <u>8,000</u> | | Total Capital Outlay | <u>22,400</u> | <u>22,400</u> | <u>22,400</u> |
| <u>61,954</u> | <u>7,409</u> | <u>0</u> | | Total Unappropriated Ending Fund Balance | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>75,256</u> | <u>120,432</u> | <u>8,000</u> | | TOTAL BIKE/PED EXPENDITURES | <u>22,400</u> | <u>22,400</u> | <u>22,400</u> |

**City of Coos Bay 2008-09 Budget
Transportation SDC Fund
Fund 19 Department 760**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| CARRYOVER BALANCE | | | | | | | |
| 0 | 0 | 42,000 | | Carryover-Improvement Fee | 80,000 | 80,000 | 80,000 |
| 0 | 0 | 6,200 | | Carryover-Reimbursement Fee | 11,500 | 11,500 | 11,500 |
| 0 | 0 | 2,500 | | Carryover-Compliance Fee | 4,500 | 4,500 | 4,500 |
| <u>0</u> | <u>0</u> | <u>50,700</u> | | Total Carryover Balance | <u>96,000</u> | <u>96,000</u> | <u>96,000</u> |
| USE OF MONEY AND PROPERTY | | | | | | | |
| 0 | 1,612 | 2,100 | 50 01 | Interest-Improvement Fee | 3,200 | 3,200 | 3,200 |
| 0 | 235 | 300 | 50 01 | Interest-Reimbursement Fee | 450 | 450 | 450 |
| 0 | 92 | 100 | 50 01 | Interest-Compliance Fee | 150 | 150 | 150 |
| <u>0</u> | <u>1,939</u> | <u>2,500</u> | | Total Use of Money and Property | <u>3,800</u> | <u>3,800</u> | <u>3,800</u> |
| CHARGES FOR CURRENT SERVICES | | | | | | | |
| 0 | 46,204 | 52,000 | 60 01 | SDC Improvement Fees | 47,000 | 47,000 | 47,000 |
| 0 | 6,725 | 9,000 | 60 02 | SDC Reimbursement Fees | 7,000 | 7,000 | 7,000 |
| 0 | 2,646 | 5,000 | 60 03 | SDC Compliance Fees | 3,000 | 3,000 | 3,000 |
| <u>0</u> | <u>55,575</u> | <u>66,000</u> | | Total Charges for Current Services | <u>57,000</u> | <u>57,000</u> | <u>57,000</u> |
| <u>0</u> | <u>57,514</u> | <u>119,200</u> | | TOTAL TRANSPORTATION SDC REVENUE | <u>156,800</u> | <u>156,800</u> | <u>156,800</u> |
| EXPENDITURES | | | | | | | |
| CAPITAL OUTLAY | | | | | | | |
| 0 | 0 | 96,100 | 31 02 | Construction-Improvement Fee | 130,200 | 130,200 | 130,200 |
| 0 | 0 | 15,500 | 31 03 | Construction-Reimbursement Fee | 18,950 | 18,950 | 18,950 |
| 0 | 0 | 7,600 | 31 04 | Construction-Compliance Fee | 7,650 | 7,650 | 7,650 |
| <u>0</u> | <u>0</u> | <u>119,200</u> | | Total Capital Outlay | <u>156,800</u> | <u>156,800</u> | <u>156,800</u> |
| <u>0</u> | <u>57,514</u> | <u>0</u> | | Total Unappropriated Ending Fund Balance | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>0</u> | <u>57,514</u> | <u>119,200</u> | | TOTAL TRANSPORTATION SDC EXPENSE | <u>156,800</u> | <u>156,800</u> | <u>156,800</u> |

**City of Coos Bay 2008-09 Budget
Wastewater SDC Fund
Fund 20 Department 770**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | RESOURCES | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| CARRYOVER BALANCE | | | | | | | |
| 0 | 0 | 8,700 | | Carryover-Treatment Improvement Fee | 13,000 | 13,000 | 13,000 |
| 0 | 0 | 8,400 | | Carryover-Treatment Reimbursement Fee | 13,000 | 13,000 | 13,000 |
| 0 | 0 | 900 | | Carryover-Treatment Compliance Fee | 1,300 | 1,300 | 1,300 |
| 0 | 0 | 69,000 | | Carryover-Collections Improvement Fee | 152,000 | 152,000 | 152,000 |
| 0 | 0 | 2,300 | | Carryover-Collections Reimbursement Fee | 3,500 | 3,500 | 3,500 |
| 0 | 0 | 2,100 | | Carryover-Collections Compliance Fee | 3,500 | 3,500 | 3,500 |
| 0 | 0 | 0 | | Carryover-CSD Treatment Improvement Fee | 2,000 | 2,000 | 2,000 |
| 0 | 0 | 0 | | Carryover-CSD Treatment Reimb. Fee | 500 | 500 | 500 |
| 0 | 0 | 0 | | Carryover-CSD Treatment Compliance Fee | 300 | 300 | 300 |
| 0 | 0 | 91,400 | | Total Carryover Balance | 189,100 | 189,100 | 189,100 |
| USE OF MONEY AND PROPERTY | | | | | | | |
| 0 | 151 | 400 | 50 01 | Interest-Treatment Improvement Fee | 520 | 520 | 520 |
| 0 | 146 | 400 | 50 01 | Interest-Treatment Reimbursement Fee | 520 | 520 | 520 |
| 0 | 15 | 50 | 50 01 | Interest-Treatment Compliance Fee | 50 | 50 | 50 |
| 0 | 1,211 | 3,400 | 50 02 | Interest-Collections Improvement Fee | 6,000 | 6,000 | 6,000 |
| 0 | 39 | 100 | 50 02 | Interest-Collections Reimbursement Fee | 140 | 140 | 140 |
| 0 | 37 | 100 | 50 02 | Interest-Collections Compliance Fee | 140 | 140 | 140 |
| 0 | 0 | 0 | 50 03 | Interest-CSD Treatment Improvement Fee | 80 | 80 | 80 |
| 0 | 0 | 0 | 50 03 | Interest-CSD Treatment Reimb. Fee | 20 | 20 | 20 |
| 0 | 0 | 0 | 50 03 | Interest-CSD Treatment Compliance Fee | 10 | 10 | 10 |
| 0 | 1,599 | 4,450 | | Total Use of Money and Property | 7,480 | 7,480 | 7,480 |
| CHARGES FOR CURRENT SERVICES | | | | | | | |
| 0 | 6,867 | 48,332 | 60 01 | SDC Treatment Improvement Fees | 10,000 | 10,000 | 10,000 |
| 0 | 6,634 | 46,698 | 60 02 | SDC Treatment Reimbursement Fees | 10,000 | 10,000 | 10,000 |
| 0 | 675 | 4,752 | 60 03 | SDC Treatment Compliance Fees | 1,000 | 1,000 | 1,000 |
| 0 | 92,149 | 387,178 | 60 11 | SDC Collections Improvement Fees | 100,000 | 100,000 | 100,000 |
| 0 | 1,764 | 12,416 | 60 12 | SDC Collections Reimbursement Fees | 2,700 | 2,700 | 2,700 |
| 0 | 1,883 | 11,236 | 60 13 | SDC Collections Compliance Fees | 2,700 | 2,700 | 2,700 |
| 0 | 0 | 12,780 | 60 21 | CSD Treatment Improvement Fees | 2,400 | 2,400 | 2,400 |
| 0 | 0 | 1,860 | 60 22 | CSD Treatment Reimbursement Fees | 650 | 650 | 650 |
| 0 | 0 | 732 | 60 23 | CSD Treatment Compliance Fees | 350 | 350 | 350 |

**City of Coos Bay 2008-09 Budget
Wastewater SDC Fund
Fund 20 Department 770**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|----------------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 0 | 0 | 1,278 | 60 31 | BHSD Treatment Improvement Fees | 1,300 | 1,300 | 1,300 |
| 0 | 0 | 186 | 60 32 | BHSD Treatment Reimbursement Fees | 200 | 200 | 200 |
| 0 | 0 | 74 | 60 33 | BHSD Treatment Compliance Fees | 100 | 100 | 100 |
| 0 | 0 | 9,004 | 60 41 | BHSD Collections Improvement Fees | 9,000 | 9,000 | 9,000 |
| 0 | 0 | 289 | 60 42 | BHSD Collections Reimbursement Fees | 300 | 300 | 300 |
| 0 | 0 | 262 | 60 43 | BHSD Collections Compliance Fees | 300 | 300 | 300 |
| <u>0</u> | <u>109,972</u> | <u>537,077</u> | | Total Charges for Current Services | <u>141,000</u> | <u>141,000</u> | <u>141,000</u> |
| <u>0</u> | <u>111,571</u> | <u>632,927</u> | | TOTAL WASTEWATER SDC REVENUE | <u>337,580</u> | <u>337,580</u> | <u>337,580</u> |
| <u>EXPENDITURES</u> | | | | | | | |
| CAPITAL OUTLAY | | | | | | | |
| 0 | 0 | 57,432 | 31 02 | Construction-Treatment Improvement | 23,520 | 23,520 | 23,520 |
| 0 | 0 | 55,498 | 31 03 | Construction-Treatment Reimbursement | 23,520 | 23,520 | 23,520 |
| 0 | 0 | 5,702 | 31 04 | Construction-Treatment Compliance | 2,350 | 2,350 | 2,350 |
| 0 | 0 | 459,578 | 31 05 | Construction-Collections Improvement | 258,000 | 258,000 | 258,000 |
| 0 | 0 | 14,816 | 31 06 | Construction-Collections Reimbursement | 6,340 | 6,340 | 6,340 |
| 0 | 0 | 13,436 | 31 07 | Construction-Collections Compliance | 6,340 | 6,340 | 6,340 |
| 0 | 0 | 12,780 | 31 08 | CSD Const.-Treatment Improvement | 4,480 | 4,480 | 4,480 |
| 0 | 0 | 1,860 | 31 09 | CSD Const.-Treatment Reimbursement | 1,170 | 1,170 | 1,170 |
| 0 | 0 | 732 | 31 10 | CSD Const.-Treatment Compliance | 660 | 660 | 660 |
| 0 | 0 | 1,278 | 31 11 | BHSD Const.-Treatment Improvement | 1,300 | 1,300 | 1,300 |
| 0 | 0 | 186 | 31 12 | BHSD Const.-Treatment Reimbursement | 200 | 200 | 200 |
| 0 | 0 | 74 | 31 13 | BHSD Const.-Treatment Compliance | 100 | 100 | 100 |
| 0 | 0 | 9,004 | 31 14 | BHSD Const.-Collections Improvement | 9,000 | 9,000 | 9,000 |
| 0 | 0 | 289 | 31 15 | BHSD Const.-Collections Reimbursement | 300 | 300 | 300 |
| 0 | 0 | 262 | 31 16 | BHSD Const.-Collections Compliance | 300 | 300 | 300 |
| <u>0</u> | <u>0</u> | <u>632,927</u> | | Total Capital Outlay | <u>337,580</u> | <u>337,580</u> | <u>337,580</u> |
| <u>0</u> | <u>111,571</u> | <u>0</u> | | Total Unappropriated Ending Fund Balance | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>0</u> | <u>111,571</u> | <u>632,927</u> | | TOTAL WASTEWATER SDC EXPENSE | <u>337,580</u> | <u>337,580</u> | <u>337,580</u> |

**City of Coos Bay 2008-09 Budget
Stormwater SDC Fund
Fund 21 Department 780**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | RESOURCES | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| | | | | CARRYOVER BALANCE | | | |
| 0 | 0 | 6,500 | | Carryover-Improvement Fee | 13,000 | 13,000 | 13,000 |
| 0 | 0 | 1,800 | | Carryover-Compliance Fee | 3,000 | 3,000 | 3,000 |
| 0 | 0 | 8,300 | | Total Carryover Balance | 16,000 | 16,000 | 16,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 0 | 112 | 300 | 50 01 | Interest-Improvement Fee | 500 | 500 | 500 |
| 0 | 31 | 100 | 50 01 | Interest-Compliance Fee | 100 | 100 | 100 |
| 0 | 143 | 400 | | Total Use of Money and Property | 600 | 600 | 600 |
| | | | | CHARGES FOR CURRENT SERVICES | | | |
| 0 | 6,997 | 49,867 | 60 01 | SDC Improvement Fees | 9,500 | 9,500 | 9,500 |
| 0 | 1,416 | 11,236 | 60 03 | SDC Compliance Fees | 2,000 | 2,000 | 2,000 |
| 0 | 8,413 | 61,103 | | Total Charges for Current Services | 11,500 | 11,500 | 11,500 |
| 0 | 8,556 | 69,803 | | TOTAL STORMWATER SDC REVENUE | 28,100 | 28,100 | 28,100 |
| | | | | EXPENDITURES | | | |
| | | | | CAPITAL OUTLAY | | | |
| 0 | 0 | 56,667 | 31 02 | Construction-Improvement Fee | 23,000 | 23,000 | 23,000 |
| 0 | 0 | 13,136 | 31 04 | Construction-Compliance Fee | 5,100 | 5,100 | 5,100 |
| 0 | 0 | 69,803 | | Total Capital Outlay | 28,100 | 28,100 | 28,100 |
| 0 | 8,556 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 0 | 8,556 | 69,803 | | TOTAL STORMWATER SDC EXPENSE | 28,100 | 28,100 | 28,100 |

**City of Coos Bay 2008-09 Budget
Insurance Reserve Fund
Fund 23 Department 860**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 127,083 | 152,427 | 178,500 | | CARRYOVER BALANCE | 210,000 | 210,000 | 210,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 5,344 | 8,190 | 8,900 | 50 01 | Interest | 9,000 | 9,000 | 9,000 |
| 5,344 | 8,190 | 8,900 | | Total Use of Money and Property | 9,000 | 9,000 | 9,000 |
| | | | | TRANSFERS IN | | | |
| 20,000 | 20,000 | 20,000 | 90 09 | Transfer from Wastewater | 20,000 | 20,000 | 20,000 |
| 20,000 | 20,000 | 20,000 | | Total Transfers In | 20,000 | 20,000 | 20,000 |
| 152,427 | 180,617 | 207,400 | | TOTAL INSURANCE RESERVE REV. | 239,000 | 239,000 | 239,000 |
| | | | | EXPENDITURES | | | |
| | | | | OPERATING CONTINGENCY | | | |
| 0 | 0 | 207,400 | 60 05 | Reserve for Future Expenditures | 239,000 | 239,000 | 239,000 |
| 0 | 0 | 207,400 | | Total Operating Contingency | 239,000 | 239,000 | 239,000 |
| 152,427 | 180,617 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 152,427 | 180,617 | 207,400 | | TOTAL INSURANCE RESERVE EXP. | 239,000 | 239,000 | 239,000 |

**City of Coos Bay 2008-09 Budget
Building Codes Reserve Fund
Fund 24 Department 850**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 28,679 | 7,574 | 14,800 | | CARRYOVER BALANCE | 45,000 | 45,000 | 45,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 966 | 1,662 | 900 | 50 01 | Interest | 1,500 | 1,500 | 1,500 |
| 966 | 1,662 | 900 | | Total Use of Money and Property | 1,500 | 1,500 | 1,500 |
| | | | | TRANSFERS IN | | | |
| 10,000 | 35,000 | 35,000 | 90 01 | Transfer from Building Codes Fund | 0 | 0 | 0 |
| 10,000 | 35,000 | 35,000 | | Total Transfers In | 0 | 0 | 0 |
| 39,645 | 44,236 | 50,700 | | TOTAL BUILDING CODE RES. REV. | 46,500 | 46,500 | 46,500 |
| | | | | EXPENDITURES | | | |
| | | | | CAPITAL OUTLAY | | | |
| 3,000 | 3,000 | 3,000 | 30 01 | Computer Hardware & Software | 0 | 0 | 0 |
| 29,071 | 0 | 30,000 | 30 08 | Vehicles | 35,000 | 35,000 | 35,000 |
| 32,071 | 3,000 | 33,000 | | Total Capital Outlay | 35,000 | 35,000 | 35,000 |
| | | | | TRANSFERS | | | |
| 0 | 0 | 0 | 50 20 | Transfer to Technology Reserve Fund | 3,000 | 3,000 | 3,000 |
| 0 | 0 | 0 | | Total Transfers | 3,000 | 3,000 | 3,000 |
| | | | | OPERATING CONTINGENCY | | | |
| 0 | 0 | 17,700 | 60 05 | Reserve for Future Expenditures | 8,500 | 8,500 | 8,500 |
| 0 | 0 | 17,700 | | Total Operating contingency | 8,500 | 8,500 | 8,500 |
| 7,574 | 41,236 | 0 | | Total Unappropriated Ending fund Balance | 0 | 0 | 0 |
| 39,645 | 44,236 | 50,700 | | TOTAL BLDG CODES RESERVE EXP. | 46,500 | 46,500 | 46,500 |

**City of Coos Bay 2008-09 Budget
Wastewater Reserve Fund
Fund 25 Department 810**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| 388,817 | 7,871 | 409,500 | | CARRYOVER BALANCE | 905,000 | 905,000 | 1,011,900 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 7,808 | 1,643 | 0 | 50 01 | Interest | 36,000 | 36,000 | 36,000 |
| 7,808 | 1,643 | 0 | | Total Use of Money and Property | 36,000 | 36,000 | 36,000 |
| | | | | TRANSFERS IN | | | |
| 350,000 | 400,000 | 967,000 | 90 09 | Wastewater Fund | 868,000 | 128,000 | 128,000 |
| 350,000 | 400,000 | 967,000 | | Total Transfers In | 868,000 | 128,000 | 128,000 |
| 746,625 | 409,514 | 1,376,500 | | TOTAL WW RESERVE REVENUE | 1,809,000 | 1,069,000 | 1,175,900 |
| | | | | EXPENDITURES | | | |
| | | | | MATERIALS AND SERVICES | | | |
| 0 | 0 | 50,000 | 21 08 | Contractual | 55,000 | 55,000 | 55,000 |
| 0 | 0 | 50,000 | | Total Materials and Services | 55,000 | 55,000 | 55,000 |
| | | | | CAPITAL OUTLAY | | | |
| 738,754 | 0 | 855,000 | 30 01 | Construction | 1,673,000 | 933,000 | 933,000 |
| 0 | 0 | 471,500 | 30 08 | Vehicles | 81,000 | 81,000 | 187,900 |
| 738,754 | 0 | 1,326,500 | | Total Capital Outlay | 1,754,000 | 1,014,000 | 1,120,900 |
| | | | | OTHER FINANCING USES | | | |
| 0 | 0 | 0 | 60 05 | Reserve for Future Expenditures | 0 | 0 | 0 |
| 0 | 0 | 0 | | Total Operating Contingency | 0 | 0 | 0 |
| 7,871 | 409,514 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 746,625 | 409,514 | 1,376,500 | | TOTAL WW RESERVE EXP. | 1,809,000 | 1,069,000 | 1,175,900 |

**City of Coos Bay 2008-09 Budget
Public Works Equipment Reserve Fund
Fund 26 Department 820**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 28,437 | 32,074 | 0 | | CARRYOVER BALANCE | 0 | 0 | 0 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 1,137 | 2,643 | 0 | 50 01 | Interest | 0 | 0 | 0 |
| 1,137 | 2,643 | 0 | | Total Use of Money and Property | 0 | 0 | 0 |
| | | | | TRANSFERS IN | | | |
| 0 | 60,000 | 0 | 90 05 | Hotel/Motel Fund | 0 | 0 | 0 |
| 50,000 | 100,000 | 117,000 | 90 10 | State Gas Tax Fund | 0 | 0 | 0 |
| 0 | 45,700 | 92,000 | 90 14 | Major Capital Reserve Fund | 0 | 0 | 0 |
| 50,000 | 205,700 | 209,000 | | Total Transfers In | 0 | 0 | 0 |
| 79,574 | 240,417 | 209,000 | | TOTAL P.W. RESERVE REVENUE | 0 | 0 | 0 |
| | | | | EXPENDITURES | | | |
| | | | | CAPITAL OUTLAY | | | |
| 47,500 | 192,378 | 61,000 | 30 08 | Vehicles | 0 | 0 | 0 |
| 0 | 42,849 | 148,000 | 30 23 | Equipment | 0 | 0 | 0 |
| 47,500 | 235,227 | 209,000 | | Total Capital Outlay | 0 | 0 | 0 |
| | | | | OTHER FINANCING USES | | | |
| 0 | 0 | 0 | 60 05 | Reserve for Future Expenditures | 0 | 0 | 0 |
| 0 | 0 | 0 | | Total Reserve for Future Expenditures | 0 | 0 | 0 |
| 32,074 | 5,190 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 79,574 | 240,417 | 209,000 | | TOTAL P.W. RESERVE EXP. | 0 | 0 | 0 |

**City of Coos Bay 2008-09 Budget
Fire Station Reserve Fund
Fund 27 Department 835**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| 0 | 0 | 0 | | CARRYOVER BALANCE | 0 | 0 | 0 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 0 | 0 | 0 | 50 01 | Interest | 100,000 | 100,000 | 100,000 |
| 0 | 0 | 0 | | Total Use of Money and Property | 100,000 | 100,000 | 100,000 |
| | | | | OTHER FINANCING SOURCES | | | |
| 0 | 0 | 0 | 90 40 | Bond Proceeds | 6,900,000 | 6,900,000 | 6,900,000 |
| 0 | 0 | 0 | | Total Other Financing Sources | 6,900,000 | 6,900,000 | 6,900,000 |
| 0 | 0 | 0 | | TOTAL FIRE STATION RESERVE REV. | 7,000,000 | 7,000,000 | 7,000,000 |
| | | | | EXPENDITURES | | | |
| | | | | CAPITAL OUTLAY | | | |
| 0 | 0 | 0 | 30 23 | Fire Station | 7,000,000 | 7,000,000 | 7,000,000 |
| 0 | 0 | 0 | | Total Capital Outlay | 7,000,000 | 7,000,000 | 7,000,000 |
| 0 | 0 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 0 # | 0 | 0 | | TOTAL FIRE STATION RESERVE EXP. | 7,000,000 | 7,000,000 | 7,000,000 |

**City of Coos Bay 2008-09 Budget
Major Capital Reserve Fund
Fund 34 Department 870**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | RESOURCES | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| 809,136 | 1,407,758 | 1,055,000 | | CARRYOVER BALANCE | 500,000 | 500,000 | 500,000 |
| | | | | REVENUE - OTHER AGENCIES | | | |
| 141,274 | 125,736 | 0 | 40 03 | Grants | 0 | 0 | 0 |
| 141,274 | 125,736 | 0 | | Total Revenue - Other Agencies | 0 | 0 | 0 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 37,589 | 64,066 | 40,000 | 50 01 | Interest | 15,000 | 15,000 | 15,000 |
| 37,589 | 64,066 | 40,000 | | Total Use of Money and Property | 15,000 | 15,000 | 15,000 |
| | | | | OTHER REVENUE | | | |
| 338,011 | 0 | 0 | 80 05 | Property Sales | 0 | 0 | 0 |
| 595,811 | 661 | 0 | 80 07 | Timber Sales | 0 | 0 | 0 |
| 933,822 | 661 | 0 | | Total Other Revenue | 0 | 0 | 0 |
| | | | | TRANSFERS IN | | | |
| 140,000 | 0 | 0 | 90 08 | General Fund | 0 | 0 | |
| 140,000 | 0 | 0 | | Total Transfers In | 0 | 0 | 0 |
| 2,061,821 | 1,598,221 | 1,095,000 | | TOTAL MAJOR CAP. RESERVE REVENUE | 515,000 | 515,000 | 515,000 |

**City of Coos Bay 2008-09 Budget
Major Capital Reserve Fund
Fund 34 Department 870**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>EXPENDITURES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| MATERIALS AND SERVICES | | | | | | | |
| 18,815 | 57,364 | 25,000 | 23 01 | Timber Costs | 20,000 | 20,000 | 20,000 |
| 18,815 | 57,364 | 25,000 | | Total Materials and Services | 20,000 | 20,000 | 20,000 |
| CAPITAL OUTLAY | | | | | | | |
| 14,338 | 0 | 5,000 | 30 06 | City Hall Improvements | 0 | 0 | 0 |
| 388,529 | 87,961 | 170,600 | 30 08 | Vehicles | 87,000 | 87,000 | 87,000 |
| 0 | 157,037 | 82,500 | 30 12 | Police Equipment | 0 | 0 | 0 |
| 10,455 | 0 | 50,000 | 30 23 | Equipment | 25,000 | 25,000 | 25,000 |
| 149,875 | 52,044 | 38,300 | 30 26 | Fire Safety Equipment | 62,000 | 62,000 | 62,000 |
| 22,051 | 0 | 15,000 | 30 43 | Mingus Pool Equipment | 0 | 0 | 0 |
| 0 | 36,225 | 38,000 | 30 44 | Public Works Projects | 70,000 | 70,000 | 70,000 |
| 0 | 17,515 | 0 | 30 46 | Library Improvements | 0 | 0 | 0 |
| 0 | 0 | 10,000 | 30 50 | C-BAY-Skateboard Park | 0 | 0 | 0 |
| 0 | 0 | 50,000 | 30 51 | Tennis Courts | 0 | 0 | 0 |
| 585,248 | 350,782 | 459,400 | | Total Capital Outlay | 244,000 | 244,000 | 244,000 |
| TRANSFERS | | | | | | | |
| 0 | 45,700 | 92,000 | 50 11 | Transfer to Public Works Reserve Fund | 0 | 0 | 0 |
| 50,000 | 47,000 | 95,000 | 50 20 | Transfer to Technology Fund | 147,000 | 147,000 | 147,000 |
| 50,000 | 92,700 | 187,000 | | Total Transfers | 147,000 | 147,000 | 147,000 |
| OTHER FINANCING USES | | | | | | | |
| 0 | 0 | 423,600 | 60 05 | Reserve for Future Expenditures | 104,000 | 104,000 | 104,000 |
| 0 | 0 | 423,600 | | Total Reserve for Future Expenditures | 104,000 | 104,000 | 104,000 |
| 1,407,758 | 1,097,375 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 2,061,821 | 1,598,221 | 1,095,000 | | TOTAL MAJOR CAPITAL RESERVE EXP. | 515,000 | 515,000 | 515,000 |

**City of Coos Bay 2008-09 Budget
Minor Capital Reserve Fund
Fund 35 Department 875**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|---|---------------------|----------------------------------|-------------------------------|
| 35,900 | 0 | 0 | | CARRYOVER BALANCE | 0 | 0 | 0 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 0 | 0 | 0 | 50 01 | Interest | 0 | 0 | 0 |
| 0 | 0 | 0 | | Total Use of Money and Property | 0 | 0 | 0 |
| 35,900 | 0 | 0 | | TOTAL MINOR CAP. RESERVE REVENUE | 0 | 0 | 0 |
| | | | | EXPENDITURES | | | |
| | | | | CAPITAL OUTLAY | | | |
| 0 | 0 | 0 | 30 10 | City Hall-Small Tools | 0 | 0 | 0 |
| 0 | 0 | 0 | 30 11 | Non-dept.-ADA | 0 | 0 | 0 |
| 8,238 | 0 | 0 | 30 20 | Police-Uniforms | 0 | 0 | 0 |
| 0 | 0 | 0 | 30 21 | Police-Auto Parts | 0 | 0 | 0 |
| 662 | 0 | 0 | 30 22 | Police-Equipment | 0 | 0 | 0 |
| 5,000 | 0 | 0 | 30 30 | Fire-Uniforms | 0 | 0 | 0 |
| 8,272 | 0 | 0 | 30 31 | Fire-Personal Safety Equipment | 0 | 0 | 0 |
| 4,505 | 0 | 0 | 30 32 | Fire-Auto Parts | 0 | 0 | 0 |
| 9,223 | 0 | 0 | 30 33 | Fire-Building & Plant Maintenance | 0 | 0 | 0 |
| 0 | 0 | 0 | 30 40 | Engineering-Small Equipment | 0 | 0 | 0 |
| 0 | 0 | 0 | 30 41 | Parks-Building & Grounds Maintenance | 0 | 0 | 0 |
| 35,900 | 0 | 0 | | Total Capital Outlay | 0 | 0 | 0 |
| 0 | 0 | 0 | | Total Unappropriated Ending Fund Balance | 0 | 0 | 0 |
| 35,900 | 0 | 0 | | TOTAL MINOR CAPITAL RESERVE EXP. | 0 | 0 | 0 |

**City of Coos Bay 2008-09 Budget
Jurisdictional Exchange Streets Reserve Fund
Fund 39 Department 880**

| Actual 2005-06 ----- 5,213,604 | Actual 2006-07 ----- 5,248,492 | Adopted 2007-08 ----- 5,250,000 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 ----- 5,400,000 | Committee Approved 2008-09 ----- 5,400,000 | Council Adopted 2008-09 ----- 5,400,000 |
|---|---|--|--------------|---|---|--|---|
| | | | | CARRYOVER BALANCE | | | |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 219,771 | 278,135 | 260,000 | 50 01 | Interest | 220,000 | 220,000 | 220,000 |
| 219,771 | 278,135 | 260,000 | | Total Use of Money and Property | 220,000 | 220,000 | 220,000 |
| | | | | OTHER FINANCING SOURCES | | | |
| 800,000 | 0 | 0 | 90 40 | Bond Proceeds | 0 | 0 | 0 |
| 800,000 | 0 | 0 | | Total Other Financing Sources | 0 | 0 | 0 |
| <u>6,233,375</u> | <u>5,526,627</u> | <u>5,510,000</u> | | TOTAL STREETS RESERVE FUND | <u>5,620,000</u> | <u>5,620,000</u> | <u>5,620,000</u> |
| | | | | EXPENDITURES | | | |
| | | | | MATERIALS AND SERVICES | | | |
| 1,550 | 9,140 | 50,000 | 21 08 | Contractual | 50,000 | 50,000 | 50,000 |
| 1,550 | 9,140 | 50,000 | | Total Materials and Services | 50,000 | 50,000 | 50,000 |
| | | | | CAPITAL OUTLAY | | | |
| 131,000 | 17,575 | 301,905 | 31 02 | Construction | 231,905 | 231,905 | 231,905 |
| 0 | 0 | 240,000 | 31 03 | Newmark Project | 420,000 | 420,000 | 420,000 |
| 793,286 | 0 | 0 | 31 03 | Ocean Blvd. | 0 | 0 | 0 |
| 924,286 | 17,575 | 541,905 | | Total Capital Outlay | 651,905 | 651,905 | 651,905 |
| | | | | DEBT SERVICE | | | |
| 43,314 | 88,302 | 91,920 | 40 01 | Principal | 95,621 | 95,621 | 95,621 |
| 15,733 | 29,792 | 26,175 | 40 02 | Interest | 22,474 | 22,474 | 22,474 |
| 59,047 | 118,094 | 118,095 | | Total Debt Service | 118,095 | 118,095 | 118,095 |
| | | | | OTHER FINANCING USES | | | |
| 0 | 0 | 0 | 60 05 | Reserve for Future Expenditures | 0 | 0 | 0 |
| 0 | 0 | 0 | | Total Other Financing Uses | 0 | 0 | 0 |
| 5,248,492 | 5,381,818 | 4,800,000 | | Total Unappropriated Ending Fund Balance | 4,800,000 | 4,800,000 | 4,800,000 |
| <u>6,233,375</u> | <u>5,526,627</u> | <u>5,510,000</u> | | TOTAL STREET RESERVE EXPENSE | <u>5,620,000</u> | <u>5,620,000</u> | <u>5,620,000</u> |

**City of Coos Bay 2008-09 Budget
Technology Reserve Fund
Fund 40 Department 830**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 63,862 | 37,714 | 5,000 | | CARRYOVER BALANCE | 20,000 | 20,000 | 20,000 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 1,925 | 1,177 | 1,500 | 50 01 | Interest | 1,000 | 1,000 | 1,000 |
| 1,925 | 1,177 | 1,500 | | Total Use of Money and Property | 1,000 | 1,000 | 1,000 |
| | | | | TRANSFERS IN | | | |
| 0 | 0 | 14,600 | 90 08 | Transfer from General Fund | 28,080 | 28,080 | 33,380 |
| 0 | 0 | 0 | 90 09 | Transfer from Wastewater Fund | 1,800 | 1,800 | 1,800 |
| 0 | 0 | 0 | 90 10 | Transfer from Gas Tax Fund | 1,200 | 1,200 | 1,200 |
| 50,000 | 47,000 | 95,000 | 90 14 | Transfer from Major Capital Reserve | 147,000 | 147,000 | 147,000 |
| 0 | 0 | 0 | 90 16 | Transfer from Building Codes Reserve | 3,000 | 3,000 | 3,000 |
| 50,000 | 47,000 | 109,600 | | Total Transfers In | 181,080 | 181,080 | 186,380 |
| 115,787 | 85,891 | 116,100 | | TOTAL TECH. RESERVE REVENUE | 202,080 | 202,080 | 207,380 |
| | | | | EXPENDITURES | | | |
| | | | | MATERIALS AND SERVICES | | | |
| 3,659 | 2,717 | 24,000 | 21 08 | Contractual | 35,000 | 35,000 | 35,000 |
| 3,659 | 2,717 | 24,000 | | Total Materials and Services | 35,000 | 35,000 | 35,000 |
| | | | | CAPITAL OUTLAY | | | |
| 74,414 | 70,384 | 88,415 | 30 01 | Computer Hardware & Software | 71,395 | 71,395 | 71,395 |
| 0 | 0 | 0 | 30 23 | Equipment | 92,000 | 92,000 | 92,000 |
| 74,414 | 70,384 | 88,415 | | Total Capital Outlay | 163,395 | 163,395 | 163,395 |
| | | | | TRANSFERS | | | |
| 0 | 3,685 | 3,685 | 50 20 | Transfer to County-wide CAD Reserve Fund | 3,685 | 3,685 | 3,685 |
| 0 | 3,685 | 3,685 | | Total Transfers | 3,685 | 3,685 | 3,685 |
| 37,714 | 9,105 | 0 | | Total Unappropriated Ending fund Balance | 0 | 0 | 5,300 |
| 115,787 | 85,891 | 116,100 | | TOTAL TECH. RESERVE EXPENSE | 202,080 | 202,080 | 207,380 |

**City of Coos Bay 2008-09 Budget
County-wide CAD Core Reserve Fund
Fund 41 Department 890**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|---|---------------------|----------------------------------|-------------------------------|
| 0 | 0 | 18,600 | CARRYOVER BALANCE | 27,700 | 27,700 | 27,700 |
| | | | REVENUE FROM OTHER AGENCIES | | | |
| 0 | 553 | 553 | 40 11 City of Bandon | 553 | 553 | 553 |
| 0 | 7,554 | 7,555 | 40 12 Coos County Sheriffs Office | 7,555 | 7,555 | 7,555 |
| 0 | 1,474 | 1,474 | 40 13 Coos County District Attorneys Office | 1,474 | 1,474 | 1,474 |
| 0 | 737 | 737 | 40 14 SCINT | 737 | 737 | 737 |
| 0 | 737 | 737 | 40 15 City of Coquille | 737 | 737 | 737 |
| 0 | 737 | 737 | 40 16 City of Myrtle Point | 737 | 737 | 737 |
| 0 | 2,948 | 2,948 | 40 17 City of North Bend | 2,948 | 2,948 | 2,948 |
| 0 | 14,740 | 14,741 | Total Revenue from Other Agencies | 14,741 | 14,741 | 14,741 |
| | | | USE OF MONEY AND PROPERTY | | | |
| 0 | 277 | 800 | 50 01 Interest | 800 | 800 | 800 |
| 0 | 277 | 800 | Total Use of Money and Property | 800 | 800 | 800 |
| | | | TRANSFERS IN | | | |
| 0 | 3,685 | 3,685 | 90 15 Transfer from Technology Fund | 3,685 | 3,685 | 3,685 |
| 0 | 3,685 | 3,685 | Total Transfers In | 3,685 | 3,685 | 3,685 |
| 0 | 18,702 | 37,826 | TOTAL COUNTY-WIDE CAD RESERVE REV. | 46,926 | 46,926 | 46,926 |
| | | | EXPENDITURES | | | |
| | | | MATERIALS AND SERVICES | | | |
| 0 | 4,565 | 5,500 | 21 08 Contractual | 5,500 | 5,500 | 5,500 |
| 0 | 4,565 | 5,500 | Total Materials and Services | 5,500 | 5,500 | 5,500 |
| | | | CAPITAL OUTLAY | | | |
| 0 | 90 | 32,326 | 30 01 Computer Hardware & Software | 41,426 | 41,426 | 41,426 |
| 0 | 90 | 32,326 | Total Capital Outlay | 41,426 | 41,426 | 41,426 |
| 0 | 14,047 | 0 | Total Unappropriated Ending fund Balance | 0 | 0 | 0 |
| 0 | 18,702 | 37,826 | TOTAL COUNTY-WIDE CAD RESERVE EXP. | 46,926 | 46,926 | 46,926 |

**City of Coos Bay 2008-09 Budget
Rainy Day Reserve Fund
Fund 42 Department 890**

| Actual 2005-06 | Actual 2006-07 | Adopted 2007-08 | Acct. No. | <u>RESOURCES</u> | Proposed 2008-09 | Committee Approved 2008-09 | Council Adopted 2008-09 |
|-------------------|-------------------|--------------------|--------------|--|---------------------|----------------------------------|-------------------------------|
| 0 | 0 | 0 | | CARRYOVER BALANCE | 0 | 0 | 0 |
| | | | | USE OF MONEY AND PROPERTY | | | |
| 0 | 0 | 0 | 50 01 | Interest | 0 | 0 | 0 |
| 0 | 0 | 0 | | Total Use of Money and Property | 0 | 0 | 0 |
| | | | | TRANSFERS IN | | | |
| 0 | 0 | 0 | 90 08 | Transfer from General Fund | 2,057,170 | 27,690 | 27,690 |
| 0 | 0 | 0 | | Total Transfers In | 2,057,170 | 27,690 | 27,690 |
| 0 | 0 | 0 | | TOTAL RAINY DAY RESERVE REVENUE | 2,057,170 | 27,690 | 27,690 |
| | | | | EXPENDITURES | | | |
| | | | | OPERATING CONTINGENCY | | | |
| 0 | 0 | 0 | 60 05 | Reserve for Future Expenditures | 2,057,170 | 27,690 | 27,690 |
| 0 | 0 | 0 | | Total Operating Contingency | 2,057,170 | 27,690 | 27,690 |
| 0 | 0 | 0 | | Total Unappropriated Ending fund Balance | 0 | 0 | 0 |
| 0 | 0 | 0 | | TOTAL RAINY DAY RESERVE EXP. | 2,057,170 | 27,690 | 27,690 |
| 34,790,594 | 29,269,963 | 31,231,677 | | TOTAL OF ALL CITY FUNDS | 42,171,231 | 38,611,751 | 39,168,951 |

City of Coos Bay 2008-09 Budget
Salaries Charged to more than one department - By Percentage

| Fund Department | General Manager | General Finance | General Attorney | General Non-dept. | General CS Admin | General Planning | General Eng. | General Parks | Gas Tax Maint | WW Admin. | WW Plant 1 | WW Plant 2 | WW Coll/Sanitary | WW Coll./Storm | Hotel/ Motel | Library | Codes |
|--|--------------------|--------------------|---------------------|----------------------|---------------------|---------------------|-----------------|------------------|------------------|--------------|---------------|---------------|---------------------|-------------------|-----------------|---------|-------|
| Position | | | | | | | | | | | | | | | | | |
| City Manager | 65% | | | | | | | | 7% | 7% | 5% | 5% | 3% | 3% | 2% | | 3% |
| UR Revitalization and Development Manager | 3% | | | | | 91% | | | 3% | | | | | | | | 3% |
| Finance Director | | 61% | | | | | | | 7% | 14% | 5% | 5% | | | 5% | | 3% |
| Deputy Finance Director | | 78% | | | | | | | 7% | 7% | | | | | 5% | | 3% |
| Accounting Tech II | | 85% | | | | | | | 7% | | | | | | 5% | | 3% |
| Accounting Tech II | | 71% | | | | | | | 7% | 7% | | | | | 5% | | 10% |
| City Attorney | | | 85% | | | | | | | 10% | | | | | | | 5% |
| Public Works Director | | | | | 30% | | | | 18% | | 10% | 15% | 12% | 5% | | | 10% |
| Deputy PW Director | | | | | 7% | 10% | | | 13% | | 10% | 16% | 6% | 3% | | | 35% |
| Planner I | | | | | | 85% | | | | 15% | | | | | | | |
| Codes Enforcement | | | | | | 50% | | | 15% | | | | | | | | 35% |
| Planning/Codes Spec. | | | | | 10% | 24% | | | 5% | | 3% | 4% | 3% | 1% | | | 50% |
| Planning/Codes Spec. | | | | | 10% | 24% | | | 5% | | 3% | 4% | 3% | 1% | | | 50% |
| Codes Administrator | | | | | 10% | | | | | | | | | | | | 90% |
| Eng. Services Coord. | | | | | | | 10% | | 20% | | 12% | 13% | 32% | 13% | | | |
| Engineer | | | | | | | 10% | | 10% | | 15% | 15% | 35% | 15% | | | |
| Engineer Technician | | | | | | | 10% | | 10% | | 15% | 15% | 35% | 15% | | | |
| Operations Administrator | | | | | | | 20% | 5% | 50% | | 3% | 8% | 6% | 3% | 5% | | |
| PW Foreman | | | | | | | | 5% | 60% | | | | | 5% | 30% | | |
| PW Foreman | | | | | | | | 10% | 20% | | | | | | 70% | | |
| Lead Maintenance II | | | | | | | | 2% | 70% | | | | | 20% | 8% | | |
| Maintenance II | | | | | | | | 10% | 20% | | | | | | 70% | | |
| Maintenance II | | | | | | | | 2% | 70% | | | | | | 28% | | |
| Maintenance II | | | | | | | | 2% | 70% | | | | | | 28% | | |
| Maintenance II | | | | | | | | 2% | 70% | | | | | | 28% | | |
| Mechanic II | | | | 22% | | | | | 47% | | 5% | 5% | 13% | 5% | 3% | | |
| Mechanic II | | | | 77% | | | | | 10% | | 2% | 2% | 5% | 2% | 1% | | 1% |

City of Coos Bay Salary Schedule - Effective July 1, 2008 (Estimated)

AFSCME

| Effective 7/1/08, 3% COLA | I | II | III | IV | V | VI | VII |
|--|------|------|------|------|------|------|------|
| Codes Inspector II, Engineering Svc Coord. | 3577 | 3720 | 3869 | 4024 | 4185 | 4352 | 4461 |
| Codes Inspector I | 3271 | 3402 | 3538 | 3680 | 3827 | 3980 | 4079 |
| Foreman (Maintenance) | 3035 | 3156 | 3282 | 3413 | 3549 | 3691 | 3783 |
| Planner I | 3035 | 3156 | 3282 | 3413 | 3549 | 3691 | 3783 |
| Engineering Tech, Codes/Planning Tech | 2856 | 2970 | 3089 | 3213 | 3341 | 3475 | 3562 |
| Mechanic II, Master Mechanic | 2856 | 2970 | 3089 | 3213 | 3341 | 3475 | 3562 |
| Lead Maintenance Worker II | 2847 | 2961 | 3079 | 3202 | 3330 | 3463 | 3550 |
| Engineering Aide II/Draftsman | 2729 | 2838 | 2952 | 3070 | 3193 | 3321 | 3404 |
| Office Mgr., Data Base Specialist | 2729 | 2838 | 2952 | 3070 | 3193 | 3321 | 3404 |
| Maintenance Worker II | 2722 | 2831 | 2944 | 3062 | 3184 | 3311 | 3394 |
| Planning Technician, Codes Enforcement | 2650 | 2756 | 2866 | 2981 | 3100 | 3224 | 3305 |
| Codes/Planning Specialist | 2512 | 2612 | 2716 | 2825 | 2938 | 3056 | 3132 |
| Librarian | 2512 | 2612 | 2716 | 2825 | 2938 | 3056 | 3132 |
| Maintenance Worker I | 2497 | 2597 | 2701 | 2809 | 2921 | 3038 | 3114 |
| Engineering Aide I | 2494 | 2594 | 2698 | 2806 | 2918 | 3035 | 3111 |
| Codes Specialist, Secretary | 2416 | 2513 | 2614 | 2719 | 2828 | 2941 | 3015 |
| Custodian | 2416 | 2513 | 2614 | 2719 | 2828 | 2941 | 3015 |
| Library Assistant II | 2304 | 2396 | 2492 | 2592 | 2696 | 2804 | 2874 |
| Library Assistant, Reference Service Asst. | 2155 | 2241 | 2331 | 2424 | 2521 | 2622 | 2688 |
| Clerk Typist | 2105 | 2189 | 2277 | 2368 | 2463 | 2561 | 2625 |
| Parks Utility Worker | 1774 | | | | | | |

CBPOA

| Effective 7/1/08, 4.5% COLA, (1/1/09, 1%) | I | II | III | IV | V | VI |
|--|------|------|------|------|------|------|
| Sergeant | 4315 | 4531 | 4758 | 4996 | 5246 | 5508 |
| Corporal | 3732 | 3919 | 4115 | 4321 | 4537 | 4764 |
| Police Officer | 3553 | 3731 | 3918 | 4114 | 4320 | 4536 |
| Communication Supv. | 3338 | 3505 | 3680 | 3864 | 4057 | 4260 |
| Dispatcher | 2905 | 3050 | 3202 | 3362 | 3530 | 3706 |
| Clerical Specialist | 2512 | 2638 | 2770 | 2909 | 3054 | 3207 |
| Evidence/Prop. Clerk/Civilian Police Asst. | 2512 | 2638 | 2770 | 2909 | 3054 | 3207 |
| Parking Control Officer | 2494 | 2619 | 2750 | 2888 | 3032 | 3184 |

| | | |
|---------------------------------|-------------------|----------------|
| CBPOA Certification Pay: | Dispatcher | Officer |
| Intermediate BPST Cert. | 129.71 | 158.76 |
| Advanced BPST Cert. | 222.36 | 272.16 |

| | | | |
|-----------------------------|---|---|-------------|
| CBPOA Longevity Pay: | Clerical & Non-Cert. Dispatchers | Officers & Cert. Dispatchers | |
| 10 years | 2.0% | 0.0% | of base pay |
| 15 years | 4.5% | 2.5% | of base pay |
| 20 years | 7.0% | 5.0% | of base pay |
| 25 Years | 9.0% | 7.0% | of base pay |

Master PO, Bilingual, and Canine Pay: 5% of base pay for each category

Motorcycle Pay: 5% of base pay during time on motorcycle (May-Oct.)

NON-REPRESENTED EMPLOYEES

| Effective 7/1/08, 4% COLA | I | II | III | IV | V | VI |
|--|------|------|------|------|-------|-------|
| City Manager | 8392 | 8812 | 9253 | 9716 | 10202 | 10712 |
| UR/Revitalization & Development Manager | 4468 | 4691 | 4926 | 5172 | 5431 | 5703 |
| City Attorney | 4333 | 4550 | 4777 | 5016 | 5267 | 5530 |
| Finance Director, Fire Chief, Police Chief Public Works & Development Director | 6165 | 6473 | 6797 | 7137 | 7494 | 7869 |
| Library Director | 5065 | 5318 | 5584 | 5863 | 6156 | 6464 |
| Police Captain | 5333 | 5600 | 5880 | 6174 | 6483 | 6807 |
| Fire Battalion Chief | 5179 | 5438 | 5710 | 5995 | 6295 | 6610 |
| Building Codes Admin., Planning Director | 5020 | 5271 | 5535 | 5812 | 6103 | 6408 |
| PW Engineering Admin., PW Operations Admin., PW Planning Admin., Deputy Finance Director, Deputy PW Director | 4468 | 4691 | 4926 | 5172 | 5431 | 5703 |
| Asst. Library Director | 3667 | 3850 | 4042 | 4244 | 4456 | 4679 |
| PW Administrative Asst., Police Support Services Supervisor, Library Data Base Administrator | 3250 | 3412 | 3583 | 3762 | 3950 | 4148 |
| Accounting Technician II, Library Staff Services Supervisor | 2928 | 3074 | 3228 | 3389 | 3558 | 3736 |
| Accounting Technician I, Clerical Asst. II | 2605 | 2735 | 2872 | 3016 | 3167 | 3325 |
| Clerical Assistant I | 2275 | 2389 | 2508 | 2633 | 2765 | 2903 |

NON-REPRESENTED EMPLOYEES, PART-TIME (NO PERS)

| | I | II | III | IV | V | |
|--------------------|-------|-------|-------|------|---|---------|
| PD Clerical Aide | 9.25 | | | | | per hr. |
| Library Substitute | 12.07 | 12.90 | 14.07 | | | per hr. |
| Library Page | 7.95 | 8.00 | 8.12 | 8.51 | | per hr. |

IAFF

| Effective 7/1/08, Est. 4.6% COLA | I | II | III | IV | V | VI |
|----------------------------------|------|------|------|------|------|------|
| Lieutenant | 3889 | 4083 | 4287 | 4501 | 4726 | 4962 |
| Firefighter/Engineer | 3704 | 3889 | 4083 | 4287 | 4501 | 4726 |

| | | |
|---------------------------------|------|-------------|
| IAFF Certification Pay: | | |
| NFPA FF II | 3.0% | of base pay |
| EMT Intermediate | 4.0% | of base pay |
| Fire Officer I | 1.0% | of base pay |
| Hazardous Materials Team Member | 1.5% | of base pay |

CAPITAL EXPENDITURE SUMMARY

Wastewater Fund (pg. 44-47)

| | |
|------------------------------------|---------------------|
| Effluent Design | \$ 270,000 |
| Coalbank Slough | \$ 70,000 |
| Design and Construct Influent Line | \$ 149,000 |
| Pump Station #5 Design | \$ 60,000 |
| Pump Station #4 Design | \$ 120,000 |
| Isthmus Slough Crossing | \$ 550,000 |
| Alley - Wall/Wasson | \$ 50,000 |
| Alley - Salmon/Michigan | \$ 50,000 |
| Pump Station #19 Grade Remediation | \$ 130,000 |
| | \$ 1,449,000 |

Hotel/Motel Tax Fund (pg. 54)

| | |
|--------------------------|-------------------|
| Dredging of Upper Mingus | \$ 78,000 |
| Interpretive Exhibits | \$ 15,000 |
| Olympic Trials | \$ 10,000 |
| | \$ 103,000 |

Street Improvement Fund (pg. 67)

| | |
|---|------------|
| Street Overlays - 10th | \$ 134,000 |
| Central to 8 th , Hemlock to Greenwood | |

Building Codes Reserve Fund (pg. 76)

| | |
|----------------------------|-----------|
| Building Inspector Vehicle | \$ 35,000 |
|----------------------------|-----------|

Wastewater Reserve Fund (pg. 77)

| | |
|--------------------------------|---------------------|
| Sludge Truck | \$ 106,900 |
| ½ Ton Pickup | \$ 24,000 |
| F350 Pickup | \$ 35,000 |
| Compact Pickup | \$ 22,000 |
| 40' x 40' Pole Building | \$ 48,000 |
| Pump Station #10/Thompson main | \$ 940,000 |
| | \$ 1,175,900 |

Major Capital Reserve Fund (pg. 81)

| | |
|-----------------------------------|-------------------|
| Police Patrol Vehicles (2) | \$ 87,000 |
| Fire Stations - roofs/natural gas | \$ 47,000 |
| Rescue Tool | \$ 15,000 |
| Shops roof replacement | \$ 60,000 |
| Upgrade interior shops | \$ 10,000 |
| | \$ 219,000 |

Jurisdictional Exchange Reserve Fund (pg. 83)

| | |
|---------------------------|------------|
| Street Overlays - Newmark | \$ 420,000 |
|---------------------------|------------|

Technology Reserve Fund (pg. 84)

| | |
|-----------------------|-----------|
| Mobile Data Terminals | \$ 92,000 |
|-----------------------|-----------|

| | |
|--------------|---------------------|
| TOTAL | \$ 3,627,900 |
|--------------|---------------------|

City of Coos Bay Budget Acronyms

| | | | |
|------------|--|-----------|--|
| ADA | Americans with Disabilities Act | NEPA | Nat'l Environmental Policy Act |
| AFSCME | American Federal State County Municipal Employees | NPDES | Nat'l Pollution Discharge Elimination System |
| AIRS | Area Information Regional System | OCDBG | Oregon Community Development Block Grant |
| BM | Ballot Measure | OCMA | Oregon Coast Music Association |
| CAM | Coos Art Museum | OCZMA | Oregon Coastal Zone Management Assn. |
| CCAT | Coos County Area Transit | ODDA | Oregon Downtown Development Assn. |
| CMI | Custom Micro Inc. | ODOT | Oregon Department of Transportation |
| COLA | Cost of Living Adjustment | OEDD | Oregon Economic Development Dept. |
| CPI | Consumer Price Index | OMI | Operations Management International |
| DARE | Drug and Alcohol Resistance Education | ORS | Oregon Revised Statutes |
| DEQ | Department of Environmental Quality | OSP | Oregon State Preservation grant |
| DSL | Division of State Lands | PERS | Public Employees Retirement System |
| DUII | Driving Under the Influence of Intoxicants | RSVP | Retired Senior Volunteer Program |
| ELCB | Empire Lakes Community Building | SCBEC | South Coast Business Employment Corp. |
| FEMA | Federal Emergency Management Agency | SCDC | South Coast Development Council |
| FTE | Full Time Employee | SCINT | South Coast Interagency Narcotics Team |
| FY | Fiscal Year – July 1 st through June 30 th | SDC | System Development Charge |
| G.O. Bonds | General Obligation Bonds | SMART | Start Making a Reader Today |
| LCDC | Land Conservation and Development Commission | SWOYA | Southwestern Oregon Youth Activities (Boys and Girls Club) |
| LDO | Land Development Ordinance | SARA | Survey Analyze Review Assess (Community Policing term) |
| LEDS | Law Enforcement Data System | SRO | School Resource Officer |
| LGPI | Local Government Personnel Institute | STIP | State Transportation Improvement Program |
| LID | Local Improvement District | THE House | Temporary Help in Emergency House |
| LOC | League of Oregon Cities | UGB | Urban Growth Boundary |
| LUBA | Land Use Board of Appeals | URA | Urban Renewal Agency |
| MOA | Mutual Order Agreement | WW | Wastewater |
| MOU | Memorandum of Understanding | | |