

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

July 9, 2019

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Stephanie Kilmer, Phil Marler, Carmen Matthews, and Rob Miles. Councilor Drew Farmer was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, City Engineer Jennifer Wirsing, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Review of the Following Council/URA Agenda for July 16, 2019

Continued Input on a Proposed Ordinance for Temporary Lodging Facilities

At the June 11, 2019 Council work session, Council requested at least two public hearings on the draft temporary lodging facility ordinance and a map identifying potential temporary lodging locations. Also requested was the feasibility of adding a penalty for violations of a temporary lodging permit and bond for permit related damages, sections 8.45.040 Bonding and 8.45.070 Penalty. City Manager Rodger Craddock asked the Council's desire on the request to have security cameras at lodging facilities be a requirement. Police Chief Gary McCullough stated it was not required anywhere else, but helps provide documented support when prosecuting for criminal activities, and did not know if it would be a deterrent. Council discussed and consensus was to not make security cameras a requirement, but give facilities an information packet when getting permit which would include recommendations speaking to security issues, and only require cameras if facilities are having issues, or the City would revoke a permit. Council requested staff to compile a list of recommendations to be provided to facilities.

Mayor Benetti opened the public hearing for public comments. Jim Behrends, Coos Bay suggested adding language to the ordinance to allow a coalition of churches and non-profits so as not limit to only stand-alone facilities. The public hearing was held open until the July 16, 2019 Council meeting.

Discussion on Award of Contract for Pre-Design Services for Wastewater Treatment Plant 1

City Engineer Jennifer Wirsing stated a request for qualifications was advertised for the design of Wastewater Treatment Plant 1 (WWTP1) upgrades. The city received one response from Jacobs, City Engineer for Wastewater Treatment Plant 2 (WWTP2). City staff negotiated a contract for pre-design services for \$769,680 and presented a comparison of WWTP1 and WWTP2 costs. Staff requested Council to award the contract to Jacobs for the pre-design services for WWTP1 for an amount not to exceed \$769,680 plus a 15% contingency.

Consideration of Approval of Amendment for Additional Engineering Services for Wastewater Treatment Plant 2 Upgrade Project

City Engineer Jennifer Wirsing stated due to delays in the startup of the new Wastewater Treatment Plant 2 (WWTP2), a significant amount of the engineer Jacobs work time was expended beyond the initial scope, and they requested reimbursement for a total of \$193,174 of which \$177,812 was additional costs due to the delays caused by Mortenson. Also included in the amendment were deductions due to line items in the original scope of work not expended for a total of \$38,112. Staff requested Council to approve amendment four to the Services During Construction (WWTP2) contract, for reimbursement to Jacobs of \$155,062, for a total contract cost of \$1,045,702. Staff will be seeking reimbursement from the treatment plant construction contractor, Mortenson, for the costs associated with delays and equipment failures.

Discussion on Award of Contract for Construction for the SW Boulevard Sewer Replacement Project

City Engineer Jennifer Wirsing stated the city was proposing to replace 500 feet of 12 inch sewer pipe in the Englewood area. The city advertised for bids and received one bid from Billeter Marine, LLC for \$560,150. Staff was recommending accepting the bid and awarding the contract to Billeter Marine for \$560,150 plus a 15% contingency for a total of \$644,173.

Discussion on Abandoned Vehicle Tow Policy

Police Chief Gary McCullough stated the Police Department staff received reports numerous times on the same abandoned vehicles located in the city limits of Coos Bay. This has become an issue as the language in the current municipal code regarding abandoned vehicle's does not specifically state the vehicles need to be removed from the city streets, right of ways, and public areas of the city or define what a vehicle is. Staff recommended changes in the current ordinance regarding the towing, with notice of abandoned vehicles and will present a draft ordinance with the recommended changes to City Attorney Nate McClintock for review. Mr. McCullough will share the ordinance with the North Bend Police Department.

Approval of IGA for Oregon State Fire Marshal Hazardous Materials Emergency Response Team

Fire Chief Mark Anderson stated the city has had an intergovernmental agreement (IGA) with the Oregon State Fire Marshal (OSFM) for the provision of a Hazardous Materials Emergency Response Team since 1993. This two year agreement requires approval by both parties each biennium. Request for Council to authorize the City Manager to sign the 2019-2021 IGA with the State of Oregon for the Region 13 Hazardous Materials Emergency Response Team.

Council Comments

City Manager Rodger Craddock stated when the Homeless Coalition was formed, a Housing Study was completed, which resulted in the formation of a Housing Action Team to focus on finding remedies to address homelessness issues. The Declaration of Cooperation was

created and Mr. Craddock requested Council consensus to approve the his signing of the Declaration. Council consensus was to approve the City Manager to sign the Declaration of Cooperation, supporting the continuance to work together on homelessness issues.

Police Chief Gary McCullough stated the city was awarded an additional \$1,300 of Distracted Driving OT grant funds from Oregon Impact and would be scheduling a traffic enforcement detail. Also stated two Police Department staff members were asked to attend a meeting on July 9, 2019, with project managers for the construction of new Coos Bay School District schools, to give recommendations for safety issues with the Marshfield Junior High construction plans.

Councilor DiNovo asked the status of the Community Resource Officer suggested by the Homeless Work Group. Police Chief Gary McCullough stated they were working on the background checks which should be completed by July 12, 2019. Ms. DiNovo commended the Fire Department for their exceptional job with the July 4th fireworks and asked the cost. Fire Chief Mark Anderson stated it cost \$12,000. Council requested staff to look into extending the fireworks another five minutes and what the additional cost would be. Ms. DiNovo commended Police Chief Gary McCullough and City Manager Rodger Craddock for taking care of the homeless issue with individuals clamming being harassed at the old Wastewater Treatment Plant 2 site over the previous weekend and asked status of the location possibly being turned into a park. Mr. Craddock stated staff would review the suggestion and forward to the Parks Commission to consider adding to the Parks Master Plan and bring a recommendation back to the the Council for review. Councilor Kilmer stated the state legislative session just ended and asked how the single family zoning regulations would affect the city. Mr. Craddock stated the city has to allow some multi-family within the single-family residency area, but the City already allowed some duplexes in single family zones, and set reasonable restrictions on Accessory Dwelling Units, but did not include requiring additional off-street parking and could not mandate one of the two units be owner occupied. Mayor Benetti asked about 911 funding. Mr. Craddock stated the funding was going through, but did not know what the division of those funds would be. Mr. Benetti stated Travel Southern Oregon Coast (TSOC) went out for a \$20,000 grant from Travel Oregon for Friends and Family project to promote tourist activities and asked Council for a letter of support for the grant. Council consensus was for the City Manager to send the letter of support. Mr. Benetti asked for an update on the Traditional Cultural Property Historic District (TCP). Mr. Craddock stated even though there was an overwhelming amount of property owners that filed against placing the TCP on the National Historic Register, the state still passed the TCP onto the National Parks. The TCP was prevented from being placed on the National Historic Register, but will be reviewed to see if it would have otherwise been eligible and if so deemed would have impacts on Federal projects in regards to consultation. The city process would fall under the current Coos Bay Estuary Management Plan for communications which required consultation.

Adjourn

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council meeting was scheduled for July 16, 2019 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder