

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

June 11, 2019

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, OR.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Phil Marler, and Carmen Matthews. Councilor Rob Miles was absent. City staff present were City Attorney Nate McClintock, Finance Director Nichole Rutherford, Public Works & Community Development Director Jim Hossley, Community Development Administrator Carolyn Johnson, Operations Administrator Randy Dixon, Library Director Sami Pierson, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Review of the Following Council/URA Agenda for June 18, 2019

Public Hearing on a Proposed Ordinance for Temporary Lodging Facilities – Approval Would Require Enactment of the Ordinance

Community Development Administrator Carolyn Johnson provided a background on the Homeless Workgroup Taskforce progress since inception culminating in several recent recommendations made to the Council, including the currently proposed Temporary Lodging Facilities ordinance. Councilor Kilmer noted the Homeless Workgroup Taskforce (Taskforce) was comprised of individuals from the community, including two members from the City of Coos Bay's Council and two from the City's staff. Councilor Farmer shared the depth of discussions the Taskforce had in order to comprise a recommendation to the Council. Jim Behrends, citizen of Coos Bay, addressed the Council regarding the lack of Taskforce information that has been made available for the general public, including meeting dates and minutes, lacking transparency. Discussion continued among Council, staff and Mr. Behrends regarding the process of overcoming the community's homeless challenges. The City recognized the value and benefit of temporary housing and services, until permanent housing could be realized. It was the intent of Chapter 8.45 to create a process and standards for the establishment of Temporary Lodging Facilities to address individual and family temporary shelter needs. Council members suggested the public hearing continue beyond the upcoming June 18, 2019 meeting to allow for adequate time for public input, considered implementation of a bond requirement, requested staff compile a map of potential facilities/locations, and devised a plan for assessing penalty for non-compliance.

Public Hearing to Consider a Proposed Vacation of a Portion of Bay Street – Approval Would Require Enactment of the Ordinance

Public Works & Community Development Director Jim Hossley noted, as a part of negotiations for purchase of city property located near the Coalbank Slough Bridge, a vacation of "Bay Street" was proposed. This section of the street was platted one-block in length, and located east of South Front Street and the Coalbank Slough.

Acceptance of Bay Area Hospital Community Foundation Grant

Library Director Sami Pierson noted the Coos Bay Public Library was awarded a \$1,000 grant from Bay Area Hospital Community Foundation. The grant was for promoting exercise and healthy living to children through programs and library materials.

Acceptance of a Jordan Cove-Pacific Connector Grant

Fire Chief Mark Anderson noted the City of Coos Bay was awarded a \$2,500 grant from the Jordan Cove-Pacific Connector Grant program for the purchase of first aid supplies. These items would be stored at the identified emergency shelters.

Approval of the City Fee Adjustments - Approval Would Require Adoption of Resolution 19-13

Finance Director Nichole Rutherford noted each year, the city's fee schedule is reviewed for potential increases based upon cost analysis completed by staff to determine the necessity of an increase to ensure services are fully covered by the individual requesting the service.

Consider Approval of a Supplemental Budget to Appropriate Funds in the Gas Tax Fund and Hotel/Motel Tax Fund - Approval Would Require Adoption of Resolution 19-14

Finance Director Nichole Rutherford noted it was anticipated during the fiscal year that several supplemental budgets would be brought forward to the Council and the Agency for consideration to adjust the budget based upon operational needs. Reasons for a supplemental budget include appropriating grant funding not included in the budget, appropriating additional carryover balance from the prior fiscal year that was more than budgeted and were needed to meet operational needs, reallocating funds within categories, and appropriating new funds.

Approval of the 2019 URA Empire District Request for Financing - Approval Would Require Adoption of Resolution 19-05

Finance Director Nichole Rutherford stated the Urban Renewal Agency desires to undertake several street improvement projects within the Empire District. Funding for these street improvement projects require soliciting a request for financing (RFF) to secure the best terms. Resolution 19-05 authorized staff to complete the RFF process, negotiate the terms, and secure funding to complete the projects.

Continuation of Discussion on Upcoming Street Maintenance Projects

Public Works & Community Development Director Jim Hossley stated at the May 14th Council work session, Councilors expressed concerns regarding the blade patching versus other methods of pothole/street repair for this summer's street maintenance projects. Staff has explored alternatives, along with the input of a two industry experienced community members, and determined staff had the abilities to do the grinding work with the proper equipment. Operations Administrator Randy Dixon shared the cost savings associated having city staff doing the prep and grinding work, versus having those services contracted.

Staff recommended purchase of equipment to aid in the prep and grinding work.

Consideration of Approval of Additional Costs Associated with the City's Wastewater Operation and Maintenance Contract

Public Works & Community Development Director Jim Hossley noted Jacobs was the city's operations and maintenance (O&M) contractor for the wastewater collection system and treatment plants. Annually, an O&M fee was negotiated along with a scope of work. This fiscal year there were two items that fell outside of Jacobs' scope of work that Jacobs was seeking compensation for: 1) Setup and chemicals for Plant 1 chemically enhanced primary treatment and 2) Plant 2 startup and decommissioning of old plant. The total out of scope compensation that Jacobs was requesting is approximately \$51,600.

Approval of DEQ State Revolving Fund for Pump Station 17/Force Main Project – Approval Would Require Adoption of Resolution 19-12

Public Works & Community Director Jim Hossley stated the city's pump station 17 and force main project State Revolving Fund Loan Agreement section titled "Article 4: Conditions to Loan" state that the city had a resolution of the governing body of the borrower authorizing the execution and delivery of the agreement. Council approved the Loan at the June 4, 2019 meeting; however, no resolution was previously included.

Consideration of Approval on Alternate Construction Delivery Method for Plant 1 Upgrade Project

Public Works & Community Development Director Jim Hossley stated Wastewater Treatment Plant No. 1 upgrade would be a complex project; and therefore, city staff was recommending that Council consider the CM/GC process for this project.

Adjourn

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council Meeting was scheduled for June 18, 2019 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder