

MINUTES OF THE PROCEEDINGS OF A WORK SESSION OF THE CITY COUNCIL

April 7, 2015

The minutes of the proceedings of a work session meeting of the City Council of the City of Coos Bay, held at 5:00 p.m. in the City Hall Conference Room, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Fred Brick, Mark Daily, Jennifer Groth, Stephanie Kramer, Thomas Leahy, and Mike Vaughan. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Police Chief Gary McCullough, Police Captain Chris Chapandar, Fire Chief Mark Anderson, and Battalion Chief Dan Crutchfield.

Discussion of Public Safety Service Levels

A work session was held for the purpose of discussing the public safety service levels. City Manager Rodger Craddock presented information regarding the history of General Fund total revenue, property taxes, and public safety expenses. The service contracts with other districts and entities provided revenue to offset some of the expense of public safety personnel. Public safety personnel were at minimum levels as compared to the League of Oregon Cities report on statewide per capita basis. The City of Coos Bay had a lower per capita of public safety personnel compared to the City of North Bend. Reductions in public safety staff would lead to a revenue loss in service contracts to other districts and entities due to the inability to then provide the services requested. Fire Chief Anderson provided a detailed review of the staffing per shift, equipment and buildings, contract districts, history on the impacts of past budget measures and tax assessment, and certifications. Councilor Vaughan requested a copy of a report regarding the condition of the Empire fire station. Fire Chief Anderson reported there were approximately seven calls per day with the majority being medical. Councilor Leahy asked the cost of following up on business inspections wherein Fire Chief Anderson stated the enforcement of deficiencies were the responsibility of the State Fire Marshall and he was unaware of directly related fires. Councilor Groth asked if fire regionalization had been considered and City Manager Craddock stated it would create a fire district with its own tax base and possible compression issues. Mr. Craddock stated the Eugene and Springfield intergovernmental agreement resulted in combined services with a reduction of one staff member and the quality of services was unknown.

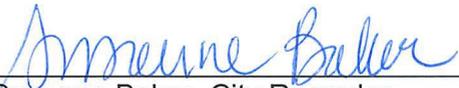
Councilor Daily stated the public safety budget had outgrown the City's ability to fund it and other needs go without and questioned where savings could be achieved. Mr. Craddock stated this was a universal question throughout the state and were based on policies and priorities. Councilor Daily stated if the public did not support bond measures and limits the revenue, it limits the ability of the City to respond. Mayor Shoji reflected state mandates, unions, and arbitration demand more from the budget. Councilor Leahy stated to reduce the costs all of the variables must be considered, prioritized, and the citizens educated. Mr. Craddock provided a report on the results of reducing staff financially, service deliverables, and requirements of remaining staff (cost of unemployment and loss of service contracts). Councilor Daily asked the number of fire volunteers that respond to a fire call wherein Fire Chief Anderson stated between three and ten. Fire Chief Anderson clarified the gap time between when the fire volunteers arrive on the scene added an additional ten minutes. Councilor Groth suggested more communication directly with our legislative representatives and the impacts Measure 5 and 50 had on our community. Councilor Daily suggested meeting several times throughout the year to

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have a work session regarding budget options. Councilor Kramer suggested Police Chief McCullough complete his presentation in another meeting. No decisions were made.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned to conduct interviews for open positions on the Library Board and then onto the regular Council meeting.

Attest: 
Susanne Baker, City Recorder


Crystal Shoji, Mayor

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

April 7, 2015

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Fred Brick, Mark Daily, Jennifer Groth, Stephanie Kramer, Thomas Leahy, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Community Development Director Eric Day, Library Director Sami Pierson, Public Works Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

City Council Interviews

At 6:30 p.m. prior to the start of the regularly scheduled Council meeting, interviews for open positions on the Library Board were conducted in the City Hall conference room. No decisions were made.

Flag Salute

Mayor Shoji opened the meeting and asked Angie Rieber to lead the Council and assembly in the salute to the flag.

Public Comments

Alice Exton/Oskie Yasama, Coos Bay: requested removal of gate from N. 8th Street; citing public safety response time concerns; provided the Council with a petition with approximately 50 signatures to remove the gate.

City Attorney Nate McClintock entered the meeting at 7:04 p.m.

Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of March 17, 2015; and 3b: approval for a request to waive insurance requirements for the Memorial Day Parade. Councilor Groth moved to approve the consent calendar approving the minutes of March 17, 2015 and waiving the insurance requirements for the Memorial Day Parade. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

New Council Business

Councilor Kramer requested status of the Visitor Convention Bureau Agreement. City Manager Rodger Craddock advised the current VCB agreement was still in force; noted the County was considering implementing a transient occupancy tax. Mayor Shoji noted the recent visit from the Consular-General of Japan; the Consular-General encouraged the City to embark on an

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invitation to Sister City Choshi and to participate in State of Oregon's Trade Mission for economic development and business trade; noted Councilor Groth was working to coordinate a student exchange from Choshi; recognized Councilor Vaughan and City staff for their efforts and assistance updating the City Hall Choshi display. Councilor Leahy provided the Council with a copy of letter sent by the Mayor of City of Tacoma (Washington) which extended an invitation to the Yokohama Japan National Institute for Sea Training to invite ships Kaiwo Maru or the Nippon Maru to their port; requested the Council consider submitting a similar letter of support wherein the Council provided consensus.

Presentation of Appreciation of Service Plaque to George Ruggles

Library Director Sami Pierson thanked George Ruggles for his service to the community and Library Board. Mayor Shoji presented George Ruggles with an appreciation of service plaque. Mayor Shoji stated Mr. Ruggles served from July 2012 to January 2015 on the Library Board.

Presentation on the Child Abuse Prevention and Awareness Month Proclamation

Police Chief Gary McCullough introduced JoAnn Shorb and Julie Marshall from the Kids Hope Center. JoAnn Shorb read the proclamation aloud, declaring April 2015 as Child Abuse Prevention and Awareness Month. Ms. Shorb shared information about the operations and services provided by the Kids Hope Center formally known as the Child Abuse Intervention Center; noted various services provided to each child at the Center. Councilor Groth moved to approve the Child Abuse Prevention and Awareness Month proclamation. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye. Chief McCullough advised the Kids Hope Center would be hosting a family fun day on April 18th at John Toppits Park.

Presentation on the National Telecommunicator's Week Proclamation

Police Chief Gary McCullough introduced Dispatch Supervisors Tia Akers and Tessa Cupp. Ms. Akers, Ms. Cupp, and Mayor Shoji read the proclamation aloud, declaring April 12-18, 2015 as National Telecommunicator's Week. Mayor Shoji moved to approve the National Telecommunicator's Week proclamation. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye. Chief McCullough provided the Council with dispatch call statistics for 2014 in addition to other services provided by dispatch staff.

Presentation on the Boys & Girls Club of Southwestern Oregon Summer Program

The Boys & Girls Club of Southwestern Oregon staff member Rob Miles provided a brief history of the Boys & Girls Club; Program Director Angie Rieber noted the benefits of the Club and provided information on the various programs provided by the Club. Ms. Rieber shared highlights from the 2014 Summer Program which included learn to read, career planning, certified baby-sitter training, science based activities, music lessons, a "sleeping with the sharks" field trip to Newport, and safety prevention. Ms. Rieber thanked the City of Coos Bay for their support. Councilor Vaughan recommended the Council consider updating the Boys & Girls Club agreement to include a cost of living increase. Councilor Leahy highlighted Boys & Girls Club STEM (Science, Technology, Engineering, and Math) program.

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Appointments to the Library Board

City Manager Rodger Craddock provided a brief history of the Library Board; noted applications were received from James Moore and Anthony Farmer for two openings on the Library Board. Mayor Shoji moved to appoint James Moore to fulfill George Ruggles' unexpired term ending June 30, 2016 and Anthony Farmer to fulfill Deborah Ross' unexpired term ending June 30, 2018. Councilor Daily seconded the motion. Councilor Brick inquired if either candidate had a preference as to their appointment within reference to the ending term date; neither candidate expressed a preference. A call for the question was made which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

Approval of the Purchase of Parts to Rebuild One Pump at Pump Station No. 2

Public Works Director Jim Hossley stated Pump Station 2 (PS#2) was the second largest pump station in the City's system. One of the three pumps required to operate PS#2 was not functioning properly and due to the type of pump originally installed, the parts to rebuild the pump could only be obtained directly from the manufacturer (sole source). Rebuilding the pump was a planned expenditure for fiscal year 2015; estimated cost from manufacturer was \$35,309. Councilor Kramer moved to approve the purchase of parts to rebuild one pump at Pump Station No. 2 for the cost of \$35,309. Councilor Groth seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

Consideration for Approval of Streets Task Force Recommendations

Public Works Director Jim Hossley provided a brief history on the Streets Task Force; stated in November 2013 the Task Force recommended updating the City's Street Condition Assessment report; the report was completed and preliminary draft report was sent to the City in February 2015. City staff and the Streets Task Force met on March 17, 2015 to review and discuss the draft report. The report was in the process of being updated based on input received by staff and the Streets Task Force. Mr. Hossley stated at the March 17th meeting, the Streets Task Force also considered funding options for street maintenance/repair and recommended the City Council consider increasing the Pacific Power and Light (PP&L) franchise fees an additional 2% to cover the City's current costs for streetlight and traffic signal expense. The proposed increase would in turn free up the Gas Tax funds which could then be used for street maintenance/repairs. The Task Force also recommended the Council consider implementing a \$0.05/gallon local fuel tax to provide additional revenue and would be paid by local and out of town users of the City's street system. Mr. Hossley advised the City of North Bend had already approved raising the PP&L franchise fee and was also considering the local fuel tax increase; also noted the franchise fee could be increased by Council action but an increase to the fuel tax would require voter approval. Councilor Daily inquired if the franchise fee should be tied to the CPI index. Councilor Kramer noted concern that the City of North Bend would not support the gas tax increase. Council consensus was for staff to move forward with the efforts necessary to increase the PP&L franchise fee and local gas tax. Councilor Groth found value in the Streets Task Force process stating she thought it was time well spent.

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Discussion on Development Code & Comprehensive Plan & Zone Maps

Community Development Director Eric Day provided a brief update on the final draft of the development code and zone map revisions stating the project was near completion (pending final legal revisions). A hearing was scheduled to be held before the Council on May 5th and with an affirmative vote the code and map revisions would be final pending the conclusion of the required appeal process. City Manager Rodger Craddock advised the next step was a public hearing scheduled for May 5, 2015 and for the Council to consider approval.

City Attorney's Report

No comments were given.

City Manager's Report

City Manager Rodger Craddock stated the first City Budget Committee meeting for fiscal year ending 2016 was scheduled for Thursday, April 9th; United Way Day of Caring scheduled for April 25th as well as the 8th annual City (Coos Bay – North Bend) clean-up day; Bay Area Brigade Highway 101 clean-up scheduled for May 2, 2015. City of Coos Bay brush pick-up scheduled for May 4, 2015; noted an Oregon Department of Transportation grant request for Bus Transfer Station project was approved.

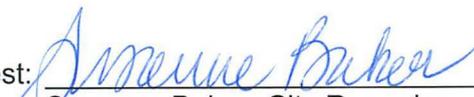
Council Comments

Councilor Leahy advised the "Tall Ships" event was being renamed to Festival of Sail; noted an upcoming performing on May 3, 2015 at the Egyptian Theatre. Councilor Daily noted multiple businesses had opened and were using the parking lot for the proposed bus transfer station; suggested the Council consider moving the site to the old "Red Neck Motors" lot located on Highway 101 South. Councilor Kramer stated she agreed with Councilor Daily's bus transfer station comment. Councilor Groth stated the Community Enhancement Plan Workgroup was scheduled to meet at 1 p.m. on April 27, 2015; noted the Library Strategic Planning Workgroup setup an online survey to measure how people interacted with technology/online library. Mayor Shoji stated the statewide heritage conference would be held in Coos Bay on April 23rd; noted she would be speaking at the conference about the Egyptian Theatre.

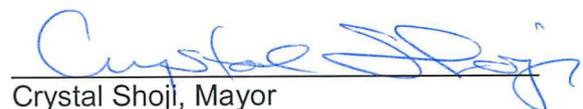
Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for April 21, 2015 in the Council Chambers at City Hall.

Attest:



Susanne Baker, City Recorder



Crystal Shoji, Mayor