

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

September 6, 2011

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Council President Stephanie Kramer and Councilors Jennifer Groth, Joanie Johnson, Gene Melton, and Mike Vaughan. Mayor Crystal Shoji and Councilor John Muenchrath were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Acting Finance Director Susanne Baker, Acting Deputy Finance Director Amy Kinnaman, Public Works and Development Director Jim Hossley, Engineering Service Coordinator Jennifer Wirsing, Economic Revitalization Administrator Joyce Jansen, Fire Chief Stan Gibson, and Police Chief Gary McCullough.

Flag Salute

Council President Kramer opened the meeting and asked Susanne Baker to lead the Council and assembly in the salute to the flag.

Public Comments

Beau Morgan: Stated he represented Umpqua Bank and expressed concern regarding the reduction of on street parking on S. 2nd Street due to the recent traffic revisions and provided a letter on behalf of Umpqua Bank which formally requested S. 2nd Street be returned to its original configuration with on street parking and allow all stakeholders opportunity to contribute to the decision making process. Ray Penny, owner of All State Real Estate: Expressed concern about the elimination of on street parking due to the recent traffic revisions in downtown and inquired as to the City's long term plan for downtown parking. Andy Osborn, co-owner of Hair Company Salon and Day Spa: Stated his business was located on S. 2nd Street and expressed concern about the elimination of parking spaces within a reasonable distance from his business and its potential impact to his business regarding elderly and disabled clientele; and provided the Council with a letter written by a Hair Company customer along with a copy of a petition which the Hair Company circulated regarding the traffic revisions. Doyle Williams, Coos Bay: Suggested the recent traffic revisions could easily be restored to the previous configuration. Jacob Dooley, Coos Bay: Recommended implementing a loading zone to provide buses carrying people with disabilities with a safe place to load and off load passengers; and suggested if the recent traffic revisions were to remain in place the curb in front of the Chandler building should be marked with a red curb. Ronald Manous, Coos Bay: Stated he was disabled and a customer of the Hair Company Salon and if the parking in front of the salon was not restored he would be forced to find a different salon. Don Sax, Manager of the Chandler Building: Stated the Chandler building was not fully occupied but expressed concern about the availability of parking for current and future tenants. Colleen Barbee, Coos Bay: Stated there were previously 15 on street parking spaces available next to her business and due to recent traffic revisions those spaces were reduced to seven; and suggested the on street parking should be switched back to the other side of the street. Council President Kramer requested staff to prepare a report on the proposed traffic changes to include feasibility costs, anticipated

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consequences, and to schedule a public hearing on the matter to be held at the next Urban Renewal meeting on September 20, 2011.

Consent Calendar

Council President Kramer reviewed the consent calendar which consisted of 3a: approval of the minutes of August 16, 2011; 3b: adoption of Resolution 11-24 adopting findings regarding emergency repairs on Central Avenue and Ocean Boulevard; 3c: approval of an OLCC license application for additional privileges for the All American Pizza Coop; and 3d: approval of a card room license application to operate a social gaming table at the Rodeo Steakhouse. Councilor Melton moved to approve the consent calendar approving the minutes of August 16, 2011, adopting Resolution 11-24 adopting findings regarding emergency repairs on Central Avenue and Ocean Boulevard, approving an OLCC license application for additional privileges for the All American Pizza Coop, and approving a card room license application to operate a social gaming table at the Rodeo Steakhouse. Councilor Johnson seconded the motion which carried with Council President Kramer and Councilors Groth, Johnson, Melton, and Vaughan voting aye. Mayor Shoji and Councilor Muenchrath were absent.

CH2M Hill OMI Annual Report by Project Manager Patrick Kavan

CH2MHill OMI Project Manager Patrick Kavan provided an annual report on the activities and projects related to the operations and maintenance of the both wastewater treatment plants and the collection system. Mr. Kavan noted an increase in plant repairs during fiscal year 2011 which resulted in a spending overage and an invoice to the City for the difference. Councilor Vaughan inquired as to what the City could do to limit Fats, Oils, and Grease (FOG) from entering the collections systems. Mr. Kavan stated OMI was working with the City to establish a program which would help to limit FOG's from entering the system. Councilor Johnson stated CH2MHill OMI was a good community partner. Councilor Groth requested clarification of how OMI and the City budget for repairs. Mr. Kavan clarified the City's contract with OMI includes costs for repairs. Public Works and Development Director Jim Hossley stated the City recently contracted with OMI to implement a FOG program.

Request of an Insurance Waiver for the Veterans Stand Down

City Manager Rodger Craddock stated the Veterans requested an insurance waiver in consideration of a special event permit application for a Veterans Stand Down event to be held on Friday, September 9, 2011. Pursuant Section 5 of the City's Administrative Directive No. 6 insurance policy, limits may only be waived at the discretion of the City Council. Mr. Craddock advised the City could be liable for damages and injuries that might occur as a result of the event. Councilor Melton moved to approve the insurance waiver requirements for the special event permit application for the Veterans Stand Down. Councilor Johnson seconded the motion which carried with Council President Kramer and Councilors Groth, Johnson, Melton, and Vaughan voting aye. Mayor Shoji and Councilor Muenchrath were absent.

Request Approval to Purchase Parts to Repair Pumps for Pump Station No. 2

Engineering Service Coordinator Jennifer Wirsing stated there were three main pumps at Pump Station No. 2 of which two were in need of replacement. Both pumps were required to pump

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the raw sewage from Pump Station No. 2 to the force main and on to Wastewater Treatment Plant No. 1. Ms. Wirsing stressed the importance for both influent pumps being in working order during the winter months in order to handle the higher flows from winter storms. The total cost for replacement was \$86,845 which exceeded the budgeted amount of \$78,000. Ms. Wirsing noted the additional funds would come from the funds budgeted for lower priority rated projects. Councilor Melton moved to approve the purchase of pump parts for Pump Station #2 from Pumpteck Inc. for the cost of \$86,845. Councilor Groth seconded the motion which carried with Council President Kramer and Councilors Groth, Johnson, Melton, and Vaughan voting aye. Mayor Shoji and Councilor Muenchrath were absent.

Request Approval to Purchase Parts to Repair Influent Pumps for Wastewater Treatment Plant No. 2

Engineering Service Coordinator Jennifer Wirsing stated earlier in the year Wastewater Treatment Plant #2 (WWTP#2) experienced an overflow during a storm due to pumps not being fully functional. Ms. Wirsing suggested rebuilding the three influent pumps would minimize the threat of future overflows and potential fines. The total cost to rebuild the three pumps was estimated at \$51,329 which exceeded the budgeted amount of \$36,000. Ms. Wirsing noted the additional funds would come from the funds budgeted for lower priority rated projects. Council President Kramer inquired if repairs would be completed before the rainy season approaches whereby Patrick Kavan of CH2M Hill OMI confirmed repairs would be completed before the start of rainy season. Councilor Johnson moved to approve the purchase of pump parts for Wastewater Treatment Plant #2 from Pumpteck for the cost of \$51,329. Councilor Groth seconded the motion which carried with Council President Kramer and Councilors Groth, Johnson, Melton, and Vaughan voting aye. Mayor Shoji and Councilor Muenchrath were absent.

Approval of the Jordan Cove Energy Project Automatic Aid Agreement

Fire Chief Stan Gibson presented a Fire Service Automatic Aid Agreement in connection with Jordan Cove Energy's development of a liquefied natural gas (LNG) facility in Coos County. Automatic aid provided under the agreement would support any fire service agency with the authority and jurisdiction to provide protection and response to incidents that might occur at the LNG facility and/or along the waterway transit route. Mr. Gibson reported pursuant to the Memorandum of Understanding and Agreement by and between Jordan Cove and the State of Oregon Department of Energy (ODOE), ODOE required Jordan Cove to provide an Emergency Response Plan for the development of the LNG facility. The Plan must meet federal and state regulations and the National Fire Protection Association (NFPA) handbook standards for a four minute response to a First Alarm Fire at a Medium Hazard Occupancy. Mr. Gibson noted any costs incurred by the City due to a response to Jordan Cove Energy Project, would be reimbursed by Jordan Cove Energy. Mr. Gibson clarified the automatic agreement was only part of the planning process for the proposed Jordan Cove Energy Project and reiterated the automatic aid agreement was not an approval for the LNG project. Councilor Melton moved to approve the Automatic Aid Agreement for the Jordan Cove Energy Project. Councilor Johnson seconded the motion which carried with Council President Kramer and Councilors Groth, Johnson, Melton, and Vaughan voting aye. Mayor Shoji and Councilor Muenchrath were absent.

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Semi-Annual Fire Department Report by Fire Chief Stan Gibson

Fire Chief Gibson presented the Fire Department's semi-annual report for January through June 2011 which included information and statistics on operations, quarterly calls as compared to past years, inspections completed, training provided, departmental financial report, and special projects. Mr. Gibson reported Fire Department staff spent last Saturday picking up trash along Ocean Boulevard in preparation of the upcoming Prefontaine run; and announced a community event was planned for 7:00 p.m. on September 11th at Mingus Park in honor of the 10 year anniversary of the attacks on New York, Pennsylvania, and Washington D.C.

Consideration on Approval to Purchase Police Vehicles

Police Chief Gary McCullough reported in fiscal year 2012 the Police Department was scheduled to replace three police service vehicles. Bid sheets for three 2012 two-wheel drive pursuit rated Chevrolet Tahoe's with the required factory options for police use were distributed to the State of Oregon Cooperative Purchasing Program Holder as well as our local Chevrolet dealer, Ken Ware Chevrolet. Staff was notified by Ken Ware Chevrolet that due to the regulations set by General Motors, they would be unable to bid on the vehicles. Mr. McCullough stated in order to receive the three police service vehicles in a timely manner the vehicles needed to be ordered as soon as possible. Placement of the order would allow for a delivery of mid November 2011. Councilor Johnson moved to approve the purchase of three police service vehicles with the required factory options through the State of Oregon Cooperative Purchasing Program for total costs not to exceed \$85,630. Councilor Groth seconded the motion which carried with Council President Kramer and Councilors Groth, Johnson, Melton, and Vaughan voting aye. Mayor Shoji and Councilor Muenchrath were absent.

City Attorney's Report

City Attorney Nate McClintock reminded Council of the upcoming review of the City Manager's performance and provided the Council with various options for conducting the performance review.

City Manager's Report

City Manager Rodger Craddock reported the three candidates for open Library Director position would be in town next week to tour the Library and local area; invited Council to a meet and greet for the three Library Director candidates on Wednesday, September 14th from 5 – 7 p.m. at the Coos Art Museum; upcoming events included a tribute to 9-11 scheduled for 7:00 p.m. on September 11th at Mingus Park; the Bay Area Fun Festival on September 17th and 18th; and National Estuaries Day on September 24th from 12 – 4 p.m. at the Hollering Place .

Council Comments

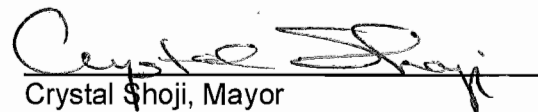
Councilor Vaughan reported he was continuing his efforts to clean up the Coos Bay waterfront and announced a new sculpture. Councilor Melton reminded everyone of the Veterans Safety Stand Down Friday, September 9, 2011 at the Empire Fire Hall from 8:00 a.m. to 3:00 p.m.; noted heavy use of the Eastside Boat Ramp; and announced his computer was recently hacked. Councilor Johnson requested downtown patrons to have patience with regards to the

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recent traffic revisions noting the Urban Renewal Agency would be looking into the matter; reminded everyone to shop local; and announced a clothing giveaway was scheduled for Saturday, September 10th at the Church of Christ in North Bend. Council President Kramer stated Mayor Shoji was out of town; and announced on September 24th the Coos Bay Boat Building Center would be celebrating their grand re-opening and hold a fundraiser dinner on the 24th from 6 – 9 p.m. in partnership with Friends of the South Slough with tickets at \$50/each or \$35/member.

Adjourn

There being no further business to come before the Council, Council President Kramer adjourned the meeting. The next regular Council meeting was scheduled for September 20, 2011 in the Council Chambers at City Hall.


Crystal Shoji, Mayor

Attest:


Susanne Baker, Acting City Recorder