

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

February 1, 2011

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Jon Eck, Jennifer Groth, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Muenchrath. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Deputy Finance Director Susanne Baker, Finance Director Rae Lea Cousens, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Library Director Carol Ventgen, Fire Chief Stan Gibson, and Police Sergeant Sean Merritt.

Flag Salute

Mayor Crystal Shoji opened the meeting and asked Gina Young to lead the Council and assembly in the salute to the flag.

Public Comments

Mitch Harper, 1375 Central Ave.: Expressed concern regarding cars that leave the roadway and enter their personal property at Central Ave and Ocean Blvd and concern for pedestrians crossing the same intersection. Chris McCullum, 1381 Central Ave.: Expressed concerned that after a recent traffic accident which destroyed the guardrail at Central Ave and Ocean Blvd, it was 80 hours before a concrete barrier was placed.

Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of the January 13 and 18, 2011 Council Meetings. Councilor Kramer moved to approve the consent calendar approving the minutes of the January 13 and 18, 2011 Council Meetings. Councilor Eck seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Quarterly Management Report of the Visitor Information Center by Executive Director Timm Slater

Timm Slater, Visitor Information Center Executive Director, provided information to the Council on activities of interest at the Visitor Information Center such as tourist inquiries; visitor counts; customer service training; volunteer recruitment; and volunteer appreciation dinner at Benetti's.

Introduction of SWOCC Student Vivian Woo

Mayor Shoji introduced Vivian Woo, a SWOCC student from China, who interviewed the Mayor regarding government. Ms. Woo was awarded a scholarship from a college in China; came to the United States to improve her English, to travel, and experience our culture.

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Quarterly Report of the Coos Bay – North Bend Visitor Convention Bureau by Director Katherine Hoppe

Katherine Hoppe, Director of Promotions and Conventions of the Coos Bay-North Bend Visitor & Conventions Bureau (VCB), provided information on the upcoming crab feed; a two month social media campaign utilizing Facebook; redesign of the Oregon Adventure Coast website; and update of the content management system on the webpage.

Approval of the Re-Adjustment of the Alum Sludge Treatment Rate - Approval Would Require Adoption of Resolution 11-03

Public Works and Development Director Jim Hossley stated each year the alum sludge treatment rate for the Coos Bay – North Bend Water Board was adjusted based upon OMI's October 12-month moving average cost per pound for solids treatment. In December 2010 Resolution 10-20 was adopted adjusting the rate from \$.354 to \$.559 per pound of solids treated. The increase was attributable to operations and maintenance costs as invoiced by the City's wastewater contractor CH2MHill. The rate was proposed to be corrected to \$.454 per pound of solids treated. Councilor Kramer moved to adopt Resolution 11-03 repealing Resolution 10-20 and adopting the rate of \$.454 per pound of solids treated. Councilor Johnson seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Public Works & Development Department Quarterly Report by Director Jim Hossley

Public Works and Development Director Jim Hossley provided an overview of the Transportation System Plan as related to streets and sidewalks. The plan was created pursuant to statewide Planning Goal 12, jointly with the City of North Bend, funded through a state grant, and was subsequently adopted in 2004. The plan evaluates and presents planned improvements for streets, sidewalks, and the transportation system. Mayor Shoji asked if the Central Ave and Ocean Blvd intersection was in the Transportation Plan wherein Mr. Hossley replied yes. Projects completed included the Newmark widening, Ocean Blvd road improvements, Ocean Blvd sidewalk improvements, resurfacing of Ocean Blvd and Newmark utilizing Jurisdictional Exchange and Urban Renewal funds, Ocean Blvd overlay, 10th Street overlay, Lockhart Ave/Southwest Blvd project, Woodland Ave project. Upcoming projects include restriping and center lane evaluation of Ocean Blvd, evaluation of major intersections, and Empire Blvd multi-use paths. Councilor Groth asked how the projects are funded and if the Jurisdictional Exchange funds can be invested to achieve a higher return. Mr. Hossley stated the projects are funded with the limited interest from the Jurisdictional Exchange fund, Gas Tax fund, and Surface Transportation Plan (STP) funds. City Manager Rodger Craddock stated the Jurisdictional Exchange funds were invested with an institution that was 100% collateralized to protect the principal however with interest rates at an all time low, the interest next year would not be enough to pay the debt service.

Consideration of Approval of an Administrative Directive Setting Insurance Limits

City Manager Rodger Craddock Public Works stated at the November 16, 2010 and December 21, 2010 Council meetings staff was directed to prepare a draft insurance directive in consideration of managing risk and offsetting potential claims while elevating difficulties for

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some small projects and special event applicants. The substantial proposed changes for Administrative Directive No. 6 - Insurance included: Separate levels of insurance requirements for the various types and limits of contracts, agreements, and special events; addition of definitions for the types of insurance; allowing, with the consensus of the City Manager, City Attorney, and City Risk Manager of Record, decreased insurance limits; allowing, with approval of the Council, insurance limits to be waived; and stated the minimum exposure per occurrence, if a claim involved more than one claimant, would increase (above and beyond the \$1 Million Commercial General Liability insurance per occurrence) based upon state statute (on 7/1/10 excess insurance increased to \$566,700, on 7/1/11 excess insurance increasing to \$633,300, and continuing thereafter per state statute).

Mike Babcock, Lakeside: Stated he represented the floating Fishermen's Market on the dock and the cost of the Umbrella/Excess insurance coverage was expensive to obtain and equated to \$1,200 per year. Subsequently Mr. Babcock requested the general liability limits be lowered to \$1 million for his business. City Manager Rodger Craddock stated the market was within the Division of State Lands lease held by the City and was subject to the Oregon Tort claim limits. The City required the market to provide those same limits. The proposed directive provides on a case-by-case basis a review based upon the potential risk. Mr. Babcock has submitted a written request for lower coverage limits which would mean the City would be underwriting the gap in the liability coverage he provided and those of the Oregon tort claim limits. City Manager Rodger Craddock stated our carrier believes we manage our risk well and subsequently has provided the City a lower rate, which would not necessarily continue if the City accepted more risk.

Councilor Muenchrath moved to approve Administrative Directive No. 6 and to revisit the directive in six months to review if there had been any adverse consequences to the City thereby necessitating a change. Councilor Johnson seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Weed Advisory Board Report by Mike Vaughan

Mike Vaughan thanked the Council for his appointment to the Weed Advisory Board and stated the scheduled meeting at 2:30 p.m. did not occur. Subsequently he spoke with Commissioner Main who stated there were several vacancies on the board. Mr. Vaughan stated there are many invasive species in the agriculture economy of South County which are treated most often with herbicides. Mr. Vaughan suggested a proactive management approach to disturbed soils to counter the spread of invasive species.

Mitch Harper, 1375 Central Ave.: Suggested the local Indian tribes be included in a non-herbicide program to stop the spread of invasive species.

City Attorney's Report

No comments were given.

City Manager's Report

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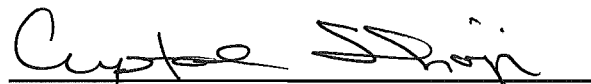
City Manager Rodger Craddock reminded the Council of the open house at the Boat Building Center, February 5th, 11:00 – 1:00 p.m.; joint URA/Egyptian Theatre Preservation Board meeting, February 10th, 6:30 p.m.; a meeting on developing goals on February 24th, at the Library, at 6:00 p.m.; and with Mr. Craddock attending the annual City/County Insurance conference on February 15th, Public Works and Development Director Jim Hossley would act as the City Manager at the next Council meeting.

Council Comments

Councilor Johnson reminded everyone of the programs at the Coos Art Museum, encouraged support of the Egyptian Theatre, to shop local; and suggested education of community regarding interaction with pan-handlers. Councilor Groth was pleased with the process surrounding the new insurance administrative directive; attended a tour of the Salvation Army and was impressed with the many services provided considering their limited budget; and was impressed on the professional management of the Boys and Girls Club. Councilor Kramer asked staff to provide a list of acronyms commonly used. Councilor Muenchrath thanked the citizens who voiced their concern tonight and encouraged those in the audience and on Channel 14 to participate; and asked that the topic of the placement of visible wifi signs at the north and south entrances to Coos Bay be placed on the agenda. Mayor Shoji stated it would be helpful not to use acronyms; attended the Salvation Army tour and was also impressed; referenced an article in The World written by Nate Traylor and as suggested by Senator Joanne Verger, to fill empty buildings with entrepreneurs; stated Joe Neal had contacted her regarding pan-handling and wondered if there was anything to be done. City Manager Rodger Craddock stated the Police Department would provide a report. City Attorney Nate McClintock stated ordinances regarding pan-handling are being challenged in court. Mayor Shoji attended the Oregon Coastal Zone Management Act meeting in Salem and stated with the passage of new legislation, at the local level, the process to adopt state land use planning laws would become quicker; House Bill 2069 increases loan repayment periods to 30 years of useable life of the project; and while participating as a judge for the American Legion speech contest she was impressed with the knowledge of the participants of our constitution.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting is scheduled for February 15, 2011 in the Council Chambers at City Hall.


Crystal Shoji, Mayor

Attest:



Rae Lea Cousens, City Recorder