

MINUTES OF THE PROCEEDINGS OF THE CITY OF COOS BAY CITY COUNCIL

October 19, 2010

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending the City Council Meeting

Those present were Mayor Jeff McKeown and Councilors Mark Daily (arrived at the beginning of Council Comments), Jon Eck, Joanie Johnson, Stephanie Kramer, Gene Melton and John Pundt. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Fire Chief Stan Gibson, Police Captain Cal Mitts, and Acting Police Chief Gary McCullough.

Flag Salute

Mayor McKeown opened the meeting and led the Council and assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of 2a: approval of the minutes of the October 5, 2010 Council Meeting; 2b: approval of the September 2010 accounts payable and payroll check registers; 2c: approval of the September 2010 combined cash report; and 2d: approval of an OLCC full on-premise sales license for The Pyramid located at 375 Central Avenue. Councilor Johnson disclosed she received a phone call regarding The Pyramid, 375 Central. Mayor McKeown moved down from the Consent Calendar Item 2d to Agenda Item 3b pursuant to a request from Councilor Johnson. Councilor Kramer moved to approve the consent calendar as amended approving the minutes of the October 5, 2010 Council Meeting, approving the September 2010 accounts payable and payroll check registers and approving the September 2010 combined cash report. Councilor Johnson seconded the motion which passed with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton and Pundt voting aye. Councilor Daily was absent.

Public Hearing to Consider Approval of a Supplemental Budget Appropriating Funds in the Major Capital Reserve Fund – Approval Would Require Adoption of Resolution 10-16

Public Works and Development Director Jim Hossley stated since the adoption of the FYE 11 budget several grants have been received. The grants include: Oregon Department of Energy (ODOE) by American Recovery and Reinvestment Act of 2009 grant of \$4,700 to fund the \$12,680 City Shops Lighting Project; Energy Efficiency and Conservation Block Grant of \$60,758 and Energy Trust of Oregon grant for \$22,913 to fund the \$154,476 Street Lighting (Relamping) Project; and Oregon Military Department, Office of Emergency Management grant of \$1,500,000 to fund the City Hall Seismic Retrofit Project. Oregon Budget law provisions of ORS 294.480 require adoption by supplemental budget through a resolution to appropriate the funds prior to expenditure. The funds would be appropriated into the Major Capital Reserve Fund with the grant portion also expensed from this fund. Additionally, the Street Lighting

Project and the City Shops Lighting Project require a grant match of \$54,319, proposed to be appropriated from the Major Capital Reserve Fund Reserve for Future Expenditure. Councilor Kramer made a motion to approve Resolution 10-16 which was amended and tabled until after the public hearing. Councilor Melton seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

In accordance with Oregon budget law Mayor McKeown opened the public hearing for adoption of a supplemental budget resolution. Gino Landrum, Coos Bay: Questioned the ability to obligate future Councils for projects and the procedure if a grant was denied wherein City Manager Craddock stated the grants have been approved and future Councils may choose to continue or end a project. Mayor McKeown closed the hearing. Councilor Kramer moved to vote on the tabled motion to adopt Resolution 10-16. Councilor Melton seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

OLCC License for The Pyramid, 375 Central

Captain Cal Mitts stated the new owner of The Pyramid, 375 Central contacted the City Police Department and OLCC regarding opening the new facility. The Police Department staff and OLCC provided expectations and suggestions to Mr. Garcia to operate a successful business. Councilor Johnson moved to approve the OLCC full on-premise sales license for The Pyramid located at 375 Central Avenue. Councilor Melton seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

Consideration of Approval of Intergovernmental Agreement (IGA) To Authorize Loans to the Urban Renewal Agency – Approval Would Require Adoption of Resolution 10-18

City Manager Rodger Craddock stated the proposed IGA between the City and the Urban Renewal Agency would approve the \$2,295,000 appropriation in Du Jour financing. This action would provide the debt mechanism necessary to convert tax increment revenues (carryover) into spendable debt proceeds for expenditure by the Urban Renewal Agency. The financing would provide resources for budgeted plan projects up to \$795,000 in the Empire District and up to \$1,500,000 in the Downtown District. Councilor Johnson moved to adopt Resolution 10-18 approving an IGA between City of Coos Bay and the Coos Bay Urban Renewal Agency and authorize up to \$2,295,000 of Du Jour loans to finance projects up to \$795,000 in the Empire District and up to \$1,500,000 in the Downtown District. Councilor Eck seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

Consideration of Approval of a Contingency Transfer From Wastewater Contingency to the Administration Contractual Fund – Approval Would Require Adoption of Resolution 10-17

Finance Director Rae Lea Cousens stated the transfer from the Wastewater Contingency line item would fund expenditures approved by Council on October 5, 2010 to enter into contractual

services with FBB Federal Relations for the purpose of seeking wastewater funding at the federal level. The contract was approved as a month-to-month contract of \$7,500 plus approved expenses not to exceed \$20,000 for a total appropriation of \$110,000. The transfer would also fund the change to CH2MHill Amendment No. 9 contract to operate the wastewater treatment plants and collection system to include the repairs budget of \$73,437 in the base fee. This inclusion provides an efficient method for budgeting and ensuring sufficient resources. ORS 297.450 requires a resolution for budget transfers from a contingency line item in aggregate, not exceeding 15% of the total appropriations. Councilor Pundt moved to approve Resolution 10-17. Councilor Eck seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

Public Comments

Landy Marshall, Coos Bay: Suggested the City rehabilitate the memorial cross at the entrance to Mingus Park wherein City Manager Rodger Craddock suggested the Operations Administrator made note of the request. Gino Landrum, Coos Bay: Suggested a contact phone number be made available to the public for wounded birds. Steve Pickering, Coos Bay: Questioned if the new sidewalks on Ocean Blvd were to be constructed on both the north and south side; stated there was a section of new sidewalk area where the brush was overgrown and needs abatement; and advertised the Coos Media Center would broadcast public events. Public Works and Development Director Jim Hossley stated the Oregon Department of Transportation grant for the sidewalks on Ocean Blvd would fund one side only. Robert Cribbens, Coos Bay: Stated he monitored parking downtown on two separate occasions and found there were ample parking spaces available.

City Attorney's Report

No comments were given.

City Manager's Report

City Manager Rodger Craddock stated David Wilhite thanked the Agency for a recent grant for a new sign and attributed a 26% increase in sales to the new sign.

Council Comments

Councilor Kramer stated she received positive comments on how easy it was to do business with the City of Coos Bay from the owner of the seafood business on the city dock; enjoyed attending the Mingus Park Management meeting; and attended the Purses for Nurses fundraiser. Councilor Daily stated the Tree Lighting ceremony will be the day after Thanksgiving, on the boardwalk with Santa arriving to visit with children at the Egyptian Theatre. Councilor Johnson reminded of the People's Choice awards voting at the Coos Art Museum. Councilor Melton complimented the board of the Egyptian Theater for their fiscal management and questioned when the engineering report would be back from ZCS Engineering to include with grant applications, and announced the Egyptian Theatre was the recipient of a donation of \$8,250. Councilor Eck attended the Associated General Contractors dinner last week and received positive comments regarding the new Building Official. Councilor Pundt stated the placement of the speed control near Sunset Middle School seems to be effective, and had a

conversation with the Daughters of the Revolution regarding the Hollering Wayside monument. Mayor McKeown attended a recent fundraiser for Hospice, reminded everyone to vote, and was pleased to see the ranking of the University of Oregon Ducks.

Mayor McKeown asked City Manager Rodger Craddock his preference for his performance evaluation wherein Mr. Craddock stated an open session would be preferred. City Attorney Nate McClintock stated performance evaluation reports were received from staff, community partners, and Councilors. Mayor McKeown asked each Councilor to provide comments on City Manager Rodger Craddock's performance.

Councilor Pundt stated Mr. Craddock has done an outstanding job overall especially under the circumstances; relationships seems to be strong with the rest of staff; and the City was lucky to have Mr. Craddock.

Councilor Daily stated Mr. Craddock was doing a good job; demeanor was excellent; he would like to see suggestions and ideas from Council developed and brought back on a regular basis; and he doesn't want to stop moving forward.

Councilor Johnson stated Mr. Craddock has kept the Council on track; pleased with his continuance of his education; he has done a good job in repairing relationships; other Mayors and City Managers she spoke with all had good things to say; and the City was fortunate to have Mr. Craddock.

Councilor Kramer agreed with Councilor Pundt and recognized there were differences moving from a Police Chief to City Manager; suggested there were areas to grow; encouraged creative ways to manage the budget; he was good at delegating; suggested innovation wherever possible; and thought it was incredible that he works well with seven different personalities.

Councilor Melton stated Mr. Craddock's police background provides a benefit and his demeanor was great; he was good with the public, free and open; good communication skills with an open door policy; agreed with the comments of the rest of the Council; projects may be stalled but realized it was due to the lack of funding; has done a good job of stepping-in at a difficult time; pleased he was moving ahead with education; and stated he has done an outstanding job and was looking forward to working with him for quite some time.

Councilor Eck was pleased with Mr. Craddock's job performance and budget planning for the future; stated foresight to avert future layoffs was important; has done a great job; and looks forward to starting a new year with every expectation that he will do great.

Mayor McKeown stated his first interaction with Mr. Craddock was definitive, just shortly after his interim as City Manager commenced. Mayor McKeown congratulated Mr. Craddock wherein Mr. Craddock acknowledged the work of staff with which he was impressed. Mayor McKeown stated the transition to the new health care package as an offset to the pending PERS issue was innovate and a creative fiscal approach; partnering and utilizing lobbyists for the large wastewater situation was good and courageous; acknowledged a lot of growth over the past year in Mr. Craddock; was a pleasure to work with and appreciated the humor; interpersonal skills were excellent; the community partners and department heads spoke well of Mr. Craddock; and stated he has done an excellent job as a City Manager.

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Councilor Melton made a motion of affirmation of the confidence the Council has in Mr. Craddock with the progress made on projects, how well he has steered and relied on the tremendous staff, and made progress on the projects. Councilor Johnson seconded the motion which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt voting aye.

Councilor Kramer moved to approve a step increase from Step 2 to Step 3 for Mr. Craddock. Councilor Johnson seconded the motion which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt voting aye.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting. The next regular Council meeting was scheduled for November 2, 2010 in the Council Chambers at City Hall.


Jeff McKeown, Mayor

Attest: 

Rae Lea Cousins, City Recorder