

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY CITY COUNCIL**

November 3, 2009

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending the City Council Meeting

Those present were Mayor Jeff McKeown and Councilors Mark Daily, Jon Eck, Joanie Johnson, Stephanie Kramer, and Gene Melton. Councilor John Pundt was absent. City staff present were Acting City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Intermediate Accountant Amy Kinnaman, Public Works and Development Director Jim Hossley, Fire Chief Stan Gibson, Library Director Carol Ventgen, Economic and Community Development Manager Joyce Jansen, and Acting Police Chief Gary McCullough.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of 2a: approval of the minutes of October 20, 2009; 2b: approval of an Oregon Liquor Control Commission (OLCC) license for additional privileges for Sharkbites Seafood Café, 2c: approval of a DUII enforcement grant, and 2d: approval of a property deed transfer of North 101 City welcome sign property. Councilor Daily requested item 2c, approval of a DUII enforcement grant be moved to the agenda for further discussion. Councilor Melton moved to approve the consent calendar for the approval of the minutes of the October 20, 2009, approval of an OLCC license for additional privileges for Sharkbites Seafood Café and approval of a property deed transfer of North 101 City welcome sign property. Councilor Johnson seconded the motion which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, and Melton voting aye. Councilor Pundt was absent.

Consideration for Staff to Enter Into Conceptual Agreements for Jordon Cove Services

Acting City Manager Rodger Craddock stated over the past four years Jordan Cove Energy Project L.P. collaborated with federal, state and local emergency response agencies, including the Coos Bay Fire and Police Departments in an effort to prepare an emergency plan for the Jordan Cove Liquid Natural Gas (LNG) Facility. Through the collaborated planning efforts some conceptual agreements were drafted to include a list the City's service expectations, identify potential impacts on local public safety agencies and outline how Jordan Cove Energy Project L.P. would mitigate those potential impacts. Frank Whipple, Senior Security and Safety Advisor for the Jordon Cove Energy Project provided a Power Point presentation of the project which included an emergency management overview for the proposed LNG facility. Mr. Whipple noted signing of the concept papers would accurately reflect the effort and input of the agencies in the extended emergency response planning process and constitute an acknowledgement that local agencies had participated in the emergency response plan process.

Councilor Daily questioned if the City was reimbursed for the time staff had dedicated to the coordination of the emergency response planning and if not, if the City was in a position to recoup costs associated to its participation; also inquired as to the risks associated to the City and why it was necessary for the City to be involved in the emergency management planning of a private project. Mayor McKeown directed staff to review possible reimbursement for staff costs associated with the coordination of the emergency management conceptual plan for the proposed Jordon Cove Energy Project.

Councilor Melton moved to allow staff to enter into the conceptual agreements for emergency response. Councilor Eck seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Kramer, and Melton voting aye and Councilor Daily voting nay. Councilor Pundt was absent.

Approval of a DUII Enforcement Grant

Acting City Manager Rodger Craddock provided a brief overview of the DUII enforcement grant noting the Coos Bay Police Department partnered with other municipal law enforcement agencies within Coos County and submitted a grant proposal as a County Wide DUII Task Force. The task force was awarded \$38,000 to pay for overtime reimbursements. Mr. Craddock stated any overtime associated with the enforcement of DUII apprehension would be eligible for reimbursement up to the allotted \$38,000. Councilor Eck moved to approve the DUII enforcement grant. Councilor Daily seconded which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, and Melton voting aye. Councilor Pundt was absent.

Public Hearing to Consider Approval on a Proposed Increase in Solid Waste Collection Fees – Approval Would Require Adoption of Resolution 09-26

Acting City Manager Rodger Craddock stated the City received a request for a Consumer Price Index (CPI) adjustment from Coos Bay Sanitary and Les' Sanitary for an increase of 2.8%; and noted Section 10(c) of the franchise agreement entitled rate regulation required the Council to hold a public hearing. Mayor McKeown clarified the proposed increase would be fifty cents per cart.

Mayor McKeown opened the public hearing. Geno Landrum, 63281 Clover Drive: requested the Council to consider the hardship on local business and consumers. Diane Hannah, 1041 S. 7th St: stated she was opposed to the proposed rate increase.

Councilor Daily moved to approve the requested CPI adjustment for Coos Bay Sanitary and Les' Sanitary of 2.8% and adopt Resolution 09-26. Councilor Kramer seconded the motion which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, and Melton voting aye. Councilor Pundt was absent.

Presentation of the Coos Bay – North Bend Visitor Convention Bureau's Quarterly Report by Director Katherine Hoppe

Katherine Hoppe, Director of the Coos Bay-North Bend Visitors Bureau presented a quarterly overview of the Coos Bay – North Bend Visitor Convention Bureau (VCB) activities. Ms. Hoppe

noted under the advisement of the State of Oregon Tourism Commission the VCB reduced its overall budget by 20% due to the downturn in the economy. As a direct result, the VCB planned to focus on more targeted advertising including internet advertising, and social media including a monthly consumer newsletter. Ms. Hoppe highlighted plans to update the VCB's website including a section for geocaching and noted the VCB's continued collaboration with industry partners including Southern Oregon Visitors Association, Oregon Coast Visitors Association, Travel Oregon and Oregon Destination Marketing Org. The 2009/2010 Travel Oregon grant campaign was well underway, focusing on promoting the South Coast as a region. The campaign included television ads that were scheduled to air in the Medford/Grants Pass area as well as the Redding, California area. Ms. Hoppe noted the 2010/2011 coupon book was scheduled for publishing in January 2010 and invited all local businesses to contact her if they wished to place a coupon or take part in the book.

**Presentation of Quarterly Financial Report by Finance Director
Rae Lea Cousens**

Finance Director Rae Lea Cousens presented a financial report representing three months or 25% of the fiscal year, through September 30, 2009. Revenues shown were collections for approximately two months and expenditures for approximately three months. Ms. Cousens stated the city's books were current with bank statements reconciled through September 2009. Ms. Cousens suggested there was an ongoing need to monitor revenues and control expenditures, noting there was currently sufficient carryover until taxes and other revenues were received if discretionary expenditures were being controlled; and remarked the audit would be finalized next quarter whereby projections would be reevaluated and forecasting updated in effort to prepare for the next budget year. Councilor Melton moved to accept the Quarterly Financial Report as presented. Councilor Johnson seconded which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, and Melton voting aye. Councilor Pundt was absent.

Project Update on the New Fire Station by Fire Chief Stan Gibson

Joseph Slack of HGE, Inc and Project Manager for the construction of the new fire station provided a Power Point presentation overview of the fire station project. Mr. Slack stated structural floor slabs were 65% poured with three pours remaining; framing was underway on west end of the station with rough framing scheduled for completion in mid December; reported all contracts, including changes orders totaled \$6,683,229 to date, with an estimated project contingency of \$287,921. Acting City Manager Rodger Craddock clarified the process for project change orders noting all change orders exceeding \$25,000 required Council approval.

**Report on Draining and Flooding Issues at the Vicinity of 7th Street and
Kruse by Public Works and Development Director Jim Hossley**

Public Works and Development Director Jim Hossley reported in response to a recent public comment out of which Council had directed staff to review and report on the draining and flooding issues in the vicinity of 7th Street and Kruse Avenue. Mr. Hossley reported in September 2004 The Dyer Partnership completed a storm water master plan for the downtown area of Coos Bay. The master plan included an evaluation of existing storm water collections systems, hydrologic analysis, and storm drain modeling, resulting in a recommended plan for

improvements which identified existing problem areas, a prioritization of recommended improvements and a cost estimate for each recommended improvement. Mr. Hossley stated the highest priority improvement recommended in the storm water master plan was for the watershed which included the 7th Street and Kruse Avenue Areas; and noted in the master plan the consultant had identified the tidegate located at 7th and Kruse as undersized and of poor configurations for maintenance. Mr. Hossley stated the recommended solution for flood problems within the watershed included piping upgrades/replacements and the installation of a storm water pump system; the 2009 cost estimate for the recommended improvements to the watershed drainage system was \$2,908,890 which included contingency, engineering costs and permitting. Mr. Hossley noted staff would continue to explore alternatives for addressing the draining and flooding issues in the 7th and Kruse Avenue area.

Public Comments

Diane Hannah, 1041 S. 7th St: suggested the storm water runoff at 7th and Kruse Avenue be placed back into the sanitary sewer system. Public Works and Development Director explained storm water could not be placed into the sanitary sewer system. Councilor Daily inquired if FEMA assistance was available for homeowners affected by the draining and flooding issues in the 7th and Kruse Avenue area. Steve Pickering, 2170 N 28th: expressed his support of the Skate Park. Geno Landrum, 63281 Clover Drive: conveyed his support for a free publication, Gig Magazine which provided a comprehensive listing of live entertainment and venues on Oregon's South Coast. PJ Kaiser, 2300 N. 14th St: commended the Council for their consideration for the risk posed by the proposed Jordon Cove Liquid Natural Gas (LNG) project and encouraged the Council to continue to ask questions about the risks posed by the LNG project. Jody McCaffree, North Bend: recommended the Council consider the possibility for the City assuming liability by agreeing to or entering into the conceptual agreements for the emergency response of the proposed Jordon Cove LNG project.

City Attorney's Report

No report was given.

City Manager's Report

Acting City Manager Rodger Craddock reported an advisory group for the Pedway Design had been organized and the group was scheduled to meet on November 16th; requested the Council consider designating three members from the Council to the Pedway advisory group. Mr. Craddock noted the Chamber contract was finalized and would be signed later in the week; mobile data terminals were scheduled to be in all police vehicles by the end of the month; reported over 200 children visited the downtown fire station on Halloween; and inquired if the Council preferred electronic or hardcopy delivery of the council packets. Mr. Craddock noted staff could easily accommodate both methods of delivery.

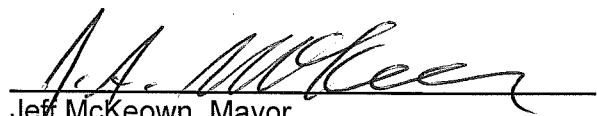
Council Comments

Councilor Kramer shared she had commenced reading for the Start Making a Reader Today (SMART) program at Madison School and noted the school was in need of more volunteer readers; invited the community to attend the Coos Bay Boat Building ground breaking on

Saturday, November 7th at 11 a.m. Councilor Daily announced Santa Clause was scheduled to arrive at the Coos Bay Boardwalk on Saturday, November 28th at 5 p.m. and would make his way to the Egyptian Theatre to meet with children and attend a movie at 7 p.m. Councilor Johnson announced the Coos Art Museum membership drive was underway; and Anne Sobotta would be presenting an art lecture on Thursday, November, 19th at 7 p.m at the Coos Art Museum. Councilor Melton announced the American Legion Hall in North Bend would be holding an open house on Thursday, November 12th for the purpose of discussing and coordinating a homeless veterans shelter; inquired why the flag was removed from Mingus Park; announced the American Legion Hall in North Bend would be holding a benefit breakfast on Veterans Day, Wednesday November 11th from 7:30 to 11:00 a.m.; and the Eagles Lodge would be holding a veterans benefit dinner on Wednesday, November 11th at 6:30 p.m. Councilor Eck reiterated the American Legion's benefit breakfast was open to the public and stated all proceeds from the breakfast go to help support veterans; encouraged the community to attend and show their support. Councilor Eck stated he would not be attending the groundbreaking for the Boat Building School noting a prior commitment of assisting with Christmas lights at Shore Acres. Mayor McKeown stated he attended a community discussion on hunger in Coos County and noted there were more and more people in need and encouraged community support and awareness; highlighted the upcoming Veteran's holiday and expressed his support for all of the community sponsored events in support of the veterans.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting. The next regular Council meeting is scheduled for November 17, 2009 in the Council Chambers at City Hall.



Jeff McKeown, Mayor

Attest: 

Rae Lea Cousens, City Recorder