

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

May 19, 2009

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 6:00 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Jeff McKeown and Councilors Jon Eck, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Pundt. Councilor Mark Daily was absent. City staff present were City Manager Chuck Freeman, Deputy Finance Director Susanne Baker, Public Works and Development Director Jim Hossley, City Engineer Carl Nolte, Finance Director Rae Lea Cousens, Fire Chief Stan Gibson, Library Director Carol Ventgen, Economic and Community Development Manager Joyce Jansen, and Police Chief Rodger Craddock.

### **Flag Salute**

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Mayor McKeown added Item 4A to the agenda, Approval of Contract Amendment for the Downtown Fire Station.

### **Consent Calendar**

Mayor McKeown reviewed the consent calendar which consisted of approval of the minutes of May 5, 2009; and approval of OLCC license renewals for Bassett Hyland Energy, Black Market Gourmet and Black Market Gourmet Foods, Boondox, Eagles Lodge, Elks Lodge, Lighthouse Grocery & Deli, Silver Dollar, McKays Markets, and Kum Yon's Restaurant. Councilor Eck moved to approve the consent calendar as presented. Councilor Melton seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Melton, and Pundt voting aye. Councilors Daily and Kramer were absent.

### **Third Quarterly Financial Report by Finance Director Rae Lea Cousens**

Finance Director Rae Lea Cousens presented a financial report stating revenues received are for nine months, expenditures for ten months, and the books current through April 2009. A fund summary report depicted overall (with the exception of State Gas, Hotel/Motel, Building Codes, and 9-1-1 funds) actual revenues are exceeding actual expenditures with budgeted revenue generally under budget.

### **Request for Approval to Solicit Bids for the Downtown Fire Station**

Fire Chief Stan Gibson stated the next step in the new downtown fire station project is for the Council to approve solicitation of construction bids. The bid opening is anticipated to be June 30, 2009. Councilor Johnson moved to approve the solicitation of construction bids for the new downtown fire station. Councilor Melton seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Melton, and Pundt voting aye. Councilors Daily and

**City Council Minutes – May 19, 2009**

Kramer were absent.

**Approval of Contract Amendment for the Downtown Fire Station**

Fire Chief Stan Gibson stated the City Council approved the design contract with HGE, Inc. for the new downtown fire station project on December 1, 2008. From the beginning, the project has been designed to be LEED certified and with the design phase nearing completion, the contract amendment needs approval. The master budget for the project includes the fees associated for the LEED certification. Councilor Melton moved to approve the contract amendment for the new downtown fire station to provide for the LEED certification. Councilor Eck seconded the motion which carried with Mayor McKeown, Councilors Eck, Johnson, Melton, and Pundt voting aye. Councilors Daily and Kramer were absent.

**Public Comments**

Steve Takis: Thanked the Council for supporting the fundraising golf tournament.

**City Attorney's Report**

No report was given.

**City Manager's Report**

City Manager Chuck Freeman stated the skate park opening will be May 22nd at 3:00 p.m.

**Council Comments**

Councilor Melton stated the Finance Steering Committee reviewed business license fees and thanked the Mayor for being an AMVET's speaker. Councilor Kramer stated she received positive comments on our area from a South African client. Councilor Eck stated the Public Works Steering Committee discussed wastewater construction projects with Bunkerhill Sanitary District and noted the Lions Pizza fundraiser will be June 4<sup>th</sup>. Mayor McKeown stated work is ongoing to reinstate the ORCCA grant, commended the AMVET's, and reminded all of the Memorial Day parade.

**Adjourn**

There being no further business to come before the Council, Mayor McKeown adjourned the meeting. The next regular Council meeting is scheduled for June 2, 2009 in the Council Chambers at City Hall.

  
Jeff McKeown, Mayor

Attest:   
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Rae Lea Cousens, City Recorder