

**CITY OF COOS BAY  
JOINT CITY COUNCIL / URA WORK SESSION**

**Agenda Staff Report**

<b>MEETING DATE</b>	<b>AGENDA ITEM NUMBER</b>
August 22, 2017	2.c.

**TO:** URA Chair Kramer and Board Members

**FROM:** Jim Hossley, Public Works and Community Development Director

**THROUGH:** Rodger Craddock, City Manager

**ISSUE:** Approval of a Contract Amendment with Stantec for Brown Fields Project

**SUMMARY:**

This is a "taking care of business" item. The Urban Renewal Agency awarded the Environmental Protection Agency (EPA) Community Wide Assessment Grant contract to Stantec Consulting Services, Inc. at the November 18, 2014 Agency meeting. Stantec is to implement a community environmental assessment, planning, community outreach, and other environmental and planning components all to be paid from the grant proceeds. The amount of the contract is \$375,800. The City of Coos Bay also applied for and received a Brownfields Redevelopment Fund integrated planning grant from Business Oregon in the amount of \$25,000. The grant was awarded to complete integrated planning activities associated with addressing redevelopment barriers impacting both public and private properties located along the City of Coos Bay's Front Street waterfront corridor including:

- (a) A Front Street Pedestrian Connectivity Study.
- (b) An Updated Front Street Master Plan.

The work associated with this grant supplements the work financed by the EPA grant. The work under this grant was also done by Stantec however the fee for this work was not included in the original contract. Thus, Stantec is requesting the contract amount be amended for an additional \$25,000 for the work they did associated with the grant.

**ACTION REQUESTED:**

If it pleases the Agency, at the September 5, 2017 meeting, amend the contract amount with Stantec an additional \$25,000.

**BACKGROUND:**

In 2014, the Urban Renewal Agency approved staff to send out a request for qualifications

(RFQ) seeking qualified environmental consulting and/or planning firms to provide assistance with: securing a United States EPA Community Wide Grant for the assessment, cleanup, and redevelopment of brownfields properties within the Front Street planning area of Coos Bay, and; implementation of an environmental assessment, remedial planning, community outreach, and other environmental and planning components. Four statements of qualifications (SOQ's) were received; staff selected Stantec Consulting Services, Inc. of Bellevue, Washington to write and manage the EPA Community Wide Assessment Grant. Stantec proposed to write the grant free of charge and then, if awarded, implement the environmental assessment, planning, community outreach, and other components of the project; all to be paid from the grant proceeds. The Agency award the Environmental Protection Agency Community Wide Assessment Grant contract to Stantec Consulting Services, Inc. at the November 18, 2014 Agency meeting.

The City of Coos Bay was awarded two grants. One of the grants is from Business Oregon in the amount of \$25,000, and the other one is the Environmental Protection Agency (EPA) Brownfields Grant totaling \$400,000. These two grants are linked together to, in part, complete sub-area planning and brownfields assessment work in the Front Street area.

The purpose of the Business Oregon Grant is to plan for area connectivity in the Front Street area, and it is to be used in conjunction with the EPA grant. All the work associated with this grant is complete.

The purpose of the EPA Brownfields grant is to help transform brownfield sites, such as former manufacturing and mill sites, into productive end uses which directly benefit community residents and create opportunities including increased housing options, recreational spaces, and jobs. This initial grant will provide the City with funding necessary to do assessments and sub-area planning related to clean-up sites. Work associated with this grant is still underway.

#### **BUDGET IMPLICATIONS:**

At the September 1, 2015, the City Council accepted \$425,000 in grants for the Browns Fields project. The funds included \$25,000 from Business Oregon and \$400,000 from the U.S. Environmental Protection Agency. The contract with Stantec is currently \$375,800. If the amendment to the Stantec contract is approved the contract amount will increase to \$400,800.