

**CITY OF COOS BAY
JOINT CITY COUNCIL / URA WORK SESSION**

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
August 22, 2017	2.a.

TO: URA Chair Kramer and Board Members

FROM: Debbie Erler, Planner 1

THROUGH: Rodger Craddock, City Manager

ISSUE: Consideration of a Façade Improvement Grant for the Location of 791 N. Front Street

SUMMARY:

The applicant is requesting a Façade Improvement Grant to repair the exterior stucco, repaint and replace gutters and down spouts. The proposed color building color is "Vast Sky SW6506" which is similar to colors in the approved color palette.

The Design Assistance Team (DAT) met on August 17, 2017 to review the final submittal. They recommended the project be approved as submitted.

The property is located in the Waterfront Heritage District (WH). The property is also located in the floodplain; therefore, the project will be monitored to verify continued compliance with the City's Flood Damage Prevention Ordinance (CBMC 17.347). The project will be a visual improvement to the building and the district, which will assist in the revitalization of North Front Street.

Subject to approval by the Urban Renewal Agency, the Façade Improvement Program provides a 50/50 grant (based on the lowest bid) with a maximum grant award of \$25,000 per fiscal year. As required by the program, three bids for the façade project have been obtained. The bids for the stucco repair and repainting are \$800.00, \$870.20 and \$912.00; and the bids on the aluminum gutters and downspouts are \$7,800.00, \$8,210.00, and \$10,250. Therefore, the combined lowest bid total is \$8,600.

ACTION REQUESTED:

If it pleases the City Council at the September 5th the Urban Renewal meeting, award a façade improvement grant for up to \$8,600.00 to the property owner of 791 North Front Street from Façade Improvement Grant #57-940-520-2415 for the fiscal year 2017-2018 .

BACKGROUND:

The one-story structure was built in 1955, and it was home to VFW Post 3183 as a meeting hall. The building is under new ownership as of June 2017. The restoration and preservation of this structure will provide aesthetic appeal to visitors and aide in the redevelopment of Front Street.

BUDGET IMPLICATIONS:

Funding for the Downtown Urban Renewal Façade Improvement Program (#57-940-520-2415) for the fiscal year 2017-2018 was \$150,000. The City Council award a façade improvement grant for up to \$25,000 to the property owners of 217 S. Broadway; \$7,500 grant to Old City Hall at 375 Central Avenue; and up to \$25,000 to the owner of 737 N Front Street; therefore, \$92,500 is remaining.

ATTACHMENT(S):

- Application and photos



City of Coos Bay

Façade Improvement Grant Program Application

Name of applicant Eric Clough & Cheryl Davies.

Name of business Front Street Community Bike Works.

(Bicycle Liberation Front LLC) How many years in business 0

Address of business storefront or building to be rehabilitated 791 - N. Front St.
Coos Bay, OR

Phone number 541-266-7382 E-mail address ecclough@frontstr.com

Type of business Retail / Service

Applicant is the Property Owner Business Owner Other _____

If not owner of property, does applicant have lease: yes no

If yes, Expiration Date: _____ If no, explain: _____

Property owner or property manager's name (if different from applicant), address and phone number _____

PROPOSED FAÇADE IMPROVEMENTS

Please describe the proposed improvements to the property. Include three copies and one original color photograph that show existing conditions of façade proposed for renovation. Photos may be submitted electronically to derler@coosbay.org. Describe completely proposed improvements:

Masonry repair and painting

Gutters

SW 6506
Vast Sky

175-C2

Estimated cost of project \$ 8000.00

Proposed start date _____

Time line/estimated completion date for project Oct. 1st /17.

If this is a time critical project, please state latest date that applicant can be notified of grant funding approval AS.A.P.

Brief explanation of factors contributing to the critical timing of this project: Before rain begins.

The expected processing time from submission of application to final commitment of funds is 4-6 weeks.

REQUIRED SUBMITTALS

The following items must be with the application form:

- ✓ 1. Three (3) detailed, itemized competitive bids from licensed contractors for the proposed work. The grant award is based on the low bid, however, an applicant may use his/her choice of contractor and pay the difference.
- ✓ 2. Evidence of property ownership. A copy of property tax record (available from the county assessor's webpage) may be used. For tenant business applicants, written and signed permission from the property owner is required.
- ✓ 3. Evidence that all city taxes, licenses and fees are current. For taxes, a copy of property tax information from the Assessor's webpage. For licenses, a photocopy of current business license may be submitted.
- ✓ 4. Proof in the form of documentation from the applicant's bank or lending institution demonstrating financial ability to complete the project. This document would be similar to a letter of recommendation from your banker.
- ✓ 5. One copy of a location map. May be obtained from the Public Works Engineering Department.
- ✗ 6. If architectural changes are being made to the façade of the structure:
none a. A site plan drawn to scale indicating property lines, existing and adjacent structures and existing landscaping is required.
b. 12 copies of building elevation(s) drawn to scale indicating all existing as well as proposed design and structural changes and building materials and colors. The elevation drawing(s) should also include the size and location on the building of any sign modifications or awning changes.
c. If the project is repair/replacement of siding, repair/replacement of existing architectural features, and painting, color digital pictures shall be submitted and a site plan drawing is not required.
7. 12 copies of materials and color samples

NOTE: If required information is not submitted with the application, application will be returned to Applicant for completion prior to review by the Design Review Committee.

791 North Front Street
July 2017



Cedar Avenue Frontage



North Front Street Frontage



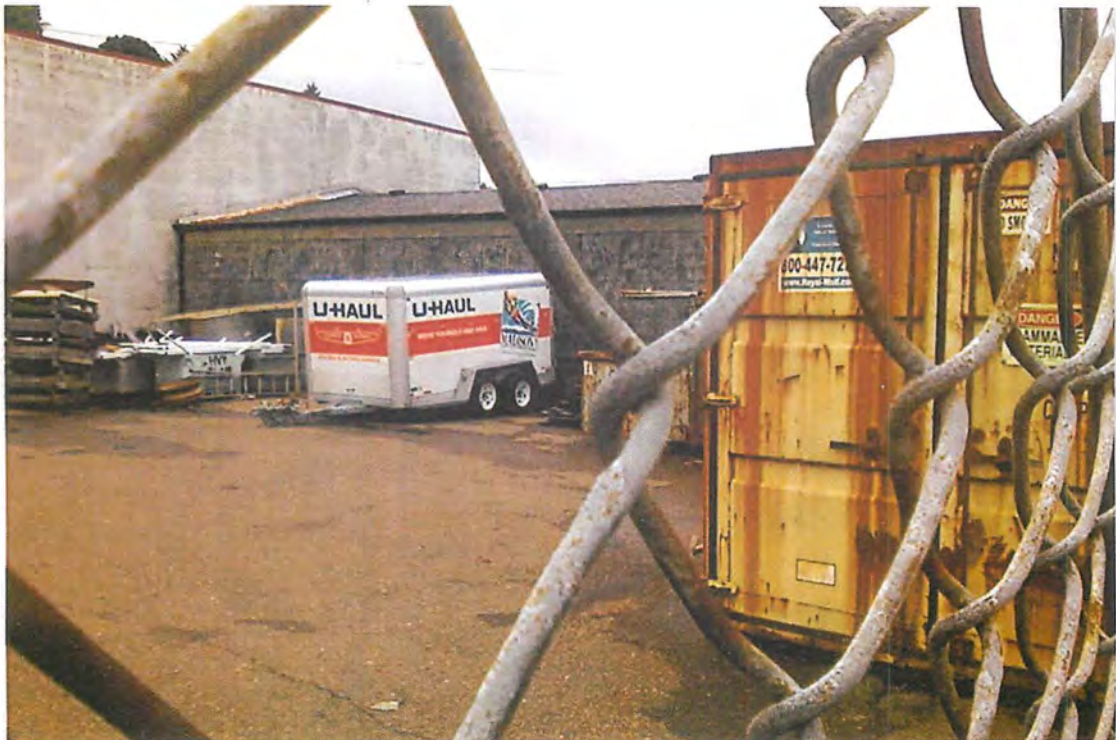
Cedar Avenue Frontage



Cedar Avenue Frontage



Facing Marshfield Bargain House yard



Facing Marshfield Bargain House yard