

**CITY OF COOS BAY CITY COUNCIL**  
**Agenda Staff Report**

MEETING DATE	AGENDA ITEM NUMBER
November 1, 2016	

**TO:** Mayor Shoji and City Council

**FROM:** Jim Hossley, Public Works Director

**Through:** Rodger Craddock, City Manager

**ISSUE:** Consideration of Responses to RFP to Provide Wastewater Services

**BACKGROUND:**

On September 20, 2016 a majority of the City Council directed staff to advertise the following Request for Proposal:

A request for proposal for the provision of wastewater and related services for the City of Coos Bay. The proposal must address:

1. Services shall be provided in the Empire district of Coos Bay on Cape Arago Highway on land presently owned by the City.
2. The proposal shall address options regarding the relative responsibilities of the City and the service provider regarding the design, construction, finance, ownership, operation, and control of any land, plant, and equipment that may be necessary to provide the services during and after the service term.
3. The service term for all services shall run 20 years from the first date of service, with options by the service provider to renew for a subsequent 20-year term at the conclusion of each 20-year term, including renewed terms. The proposal shall identify the deadline for the start of the first 20-year term and any criteria that may adjust such deadline.
4. Services shall be based upon DEQ's stated in flow criteria (8.2 MGD), quality specifications, and other relevant criteria.
5. Services shall be based upon providing Oregon Class A water effluent.
6. Services shall include the production of EPA certified Class A Biosolids and their disposition.
7. All questions and proposals should be in writing and addressed to the City of Coos Bay, attention of the Coos Bay Wastewater Sub-committee.
8. Proposals are due to be received within 30 days of advertisement.

The RFP was advertised in the Daily Journal of Commerce and The World newspapers. Responses to the RFP were due October 27, 2016 at 2 p.m. One response was received; it was from DB Western Texas. The wastewater sub-committee reviewed the response on October 31, 2016. The wastewater sub-committee will provide input and recommendations to the full Council

**ADVANTAGES:**

This provides an opportunity for the Council to discuss the proposal.

**DISADVANTAGES:**

None noted.

**BUDGET:**

Not applicable at this time.

**RECOMMENDATION:**

If it pleases the City Council, provide staff direction if applicable.