

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

May 17, 2016

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Fred Brick, Mark Daily, Jennifer Groth, Stephanie Kramer, and Thomas Leahy were present. Councilor Mike Vaughan attended via telephone. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Library Director Sami Pierson, Planning Administrator Tom Dixon, Public Works Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough

### **Flag Salute**

Mayor Shoji opened the meeting and led the Council and assembly in the salute to the flag.

### **Public Comments**

Ken Folker, Coos Bay: stated he was concerned with the low voter returns.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the work session minutes of April 26, 2016 and regular minutes of May 3, 2016; 3b: acceptance of the April 2016 accounts payable and payroll check registers; 3c: acceptance of the April combined cash report, and; 3d: acceptance of a great stories club grant. Councilor Kramer moved to approve the consent calendar approving the work session minutes of April 26, 2016 and regular minutes of May 3, 2016, accepting the April 2016 accounts payable and payroll check registers, accepting the April combined cash report, and accepting a great stories club grant. Councilor Daily seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

### **New Council Business**

Councilor Daily stated he received a proposal from DB Western to build and operate both Wastewater Treatment Plants 1 and 2 (WWTP1/2). Councilor Daily made a motion for the Council to discuss the new DB Western proposal. Councilor Leahy declared a conflict and recused himself. Councilor Brick seconded the motion which carried with Councilors Brick, Daily, and Vaughan voting aye and Mayor Shoji and Councilors Groth and Kramer voting nay. Councilor Leahy having abstained from the vote was deemed pursuant to the provisions of 2.8.4 of the Rules of the City Council to have voted with the majority, which approved the motion.

Mayor Shoji asked what was to be achieved by meeting again to consider the DB Western proposal. Councilor Brick stated with the City in the process of developing a \$26 million dollar project and a loan in process, he was interested in hearing a proposal that could negate the need for a loan. City Manager Rodger Craddock stated the Council approved the loan and the loan

## City Council Minutes – May 17, 2016

documents were signed. Councilor Brick stated he would seriously consider looking at a proposal where someone has stepped forward to build, own, and keep the funds from the enterprise to relieve the City of the endless financial problems due to continual 6.5% rate increases; questioned how the city could ignore the offer if someone else was willing to foot the bill. Councilor Kramer stated nobody did anything for nothing; suggested it would be funded through even higher rates. Private enterprise always cost more and she was done reading the proposals and likened this to the definition of insanity, doing the same thing over and over again expecting different results. Councilor Brick stated he wanted to help the ecology of the bay and assumed the rates would be similar to those proposed by the City. Councilor Kramer stated all of the DB Western proposals were vague and did not include sufficient details to be comparable.

Mayor Shoji stated she had seen many cities continue to consider options during wastewater upgrades and ended up paying significant amounts of money to keep investigating proposals in addition to being fined by the Department of Environmental Quality (DEQ). This course was not in the best interest of the citizens of Coos Bay. It had taken 13 years of the Council performing due diligence to obtain DEQ approval and future development would come to a halt if the City did not stay the course.

Councilor Kramer made a motion to continue the existing course with the DEQ SRF loan. Mayor Shoji seconded the motion which both Councilor Kramer and Mayor Shoji withdrew when City Attorney Nate McClintock confirmed no action was necessary to continue the existing course.

Councilor Kramer stated she expected DB Western to provide specifics on rates, changes, and a plan over whatever time span would be acceptable to the organizations and the City. Councilor Groth stated she wanted DEQ and the City's rate consultant present as they could provide feedback on the proposal and know the details of the processes. Councilor Daily stated DB Western should also bring consultants to provide expert testimony because the others were consultants paid by the City. Councilor Daily stated he wanted the Council to ask the questions this time and not staff as he thought staff and DB Western were on attack mode last time and he did not want that repeated. Councilor Groth asked Councilor Daily if he recalled if there was opportunity for the Council to ask questions in previous meetings wherein Councilor Daily stated yes however staff was very aggressive. Mr. Craddock requested DB Western provide their written proposal two weeks in advance of the meeting. Mayor Shoji asked how much more time the City would continue to spend considering options wherein Mr. Craddock stated the City could not afford to not look at proposals if the Council directed the action.

Councilor Kramer left the meeting at 7:15 p.m.

### **Approval of Internal Controls Update SAS 112 and COSO Integrated Framework 2013**

Finance Director Susanne Baker stated the Committee of Sponsoring Organizations of the Treadway Commission (COSO) provided the basis for private and governmental auditing standards for assertions on internal controls. Governmental accounting best practices for internal controls and auditing standards required the City of Coos Bay to implement additional accounting internal controls to set a reasonable basis to measure how the City met operational effectiveness, efficiency, safeguarding of assets, reporting, and compliance objectives. Failure to incorporate the new framework within this fiscal year would result in an audit finding and write-up in the audit.

## **City Council Minutes – May 17, 2016**

Oregon Revised Statutes required audit findings to be remedied and a resolution enacted by the governing body for the remediation.

The additional guidance, which was the first seven pages of the City's internal control document, added value to the accounting system. The guidance provided written expectations for governance oversight, increased operational and regulatory complexity, reliance on evolving technologies, and higher expectations relating to the prevention and detection of fraud. The expanded internal controls identified five essential components of a comprehensive framework of internal controls which were reviewed to ensure functionality in a manner consistent with the 17 principles developed by COSO to assess effectiveness. The five essential components and condensed version of the corresponding principles are as noted: 1) Control Environment – Demonstration to a commitment to integrity and ethical values. 2) Risk Assessment – Consideration for potential fraud and assessing risks. 3) Control Activities – Development of control activities over technology. 4) Information and Communication – Communication of relevant, high-quality information. 5) Monitoring – Evaluations of internal control are performed for effectiveness.

Councilor Groth inquired if the source documentation for the new framework was from another city. Ms. Baker stated she was unable to find another City who had updated their internal controls with the new compliance requirements. The City's external auditor, Pauly Rogers advised that none of their other clients had updated their internal controls as of yet with the COSO framework and were pleased Coos Bay had and asked if they could use Coos Bay's document as a resource for other clients. Councilor Groth complimented staff on the approach undertaken. Councilor Groth moved to accept the updated Internal Controls SAS 112 and COSO Integrated Framework 2013 document. Councilor Brick seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy and Vaughan voting aye. Councilor Kramer was absent.

### **Award of Bid for the Stabilization of West Park Road**

Public Works Director Jim Hossley stated a December 2015 storm created infrastructure failure throughout the City, one of those locations was the West Park Road slide. The City obtained a quote from a firm under contract with the Oregon Department of Transportation (ODOT) to provide landslide stabilization services, GeoStabilization International. The City's purchasing rules allowed the City to forego its typical procurement process when using firms procured by other government agencies which used the typical government purchasing process. Mr. Hossley noted the firm had Oregon licensed geotechnical engineers that prepared the bank stabilization plan for stabilizing the Coos River Highway slide and they would also perform the stabilization work. The City still needed to bid for additional work with a separate contractor(s) for West Park Road repairs to replace the sewer main which ran through the slide area, rebuild the roadbed, and asphalt the surface. The sewer main repair was critical as it served approximately 300 households. Replacement of the sewer main and reconstruction of the road surface would occur after the stabilization work. The contract for the sewer and road surface work would be presented to Council for approval at a future meeting.

The cost for the stabilization project was expected to be paid for using Federal Emergency Management Administration (FEMA) funds. However, Fund 16 Surface Transportation Program funds would be used to pay the contractor if FEMA payment was not immediate. The cost for the stabilization work was \$271,349.76 for design and building. Staff recommended a \$20,000

## **City Council Minutes – May 17, 2016**

contingency, for a total cost of \$291,349.76. Councilor Groth moved to award the West Park Roadway slope stabilization design and construction contract to GeoStabilization International for a cost not to exceed \$291,349.76. Councilor Brick seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy, and Vaughan voting aye. Councilor Kramer was absent.

Councilor Kramer returned to the meeting at 7:25 p.m.

### **Review of the Police Department Media Policy**

Police Chief Gary McCullough stated at the March 1, 2016 City Council meeting, Mayor Shoji inquired about the City's social media policy, more specifically what procedures the Police Department used to determine what and how information was posted on the Police Department's Facebook page. Chief McCullough stated in March 2015, in response to citizen's inquiries on how they could access more up-to-date information about the Coos Bay Police Department, its activities, as well as information on current cases and arrests, the Department established a Facebook page. It was determined the Police Department's Facebook page would be used for the dissemination of accurate information about services provided, job opportunities, public education events, historical information, and community awareness press releases.

With the establishment of the Police Department Facebook page, staff wanted to insure the information that was being posted would conform to all applicable federal, state, and local laws. Staff checked with several law enforcement agencies that had established social media policies. Staff then designed procedures that would conform to the rules and policies of The Oregon State Bar-Press Guidelines outlined in Chapter 16: appendix B "Guidelines for disclosure and reporting of information on criminal proceedings", the City of Coos Bay Social Media Policy, and the Coos Bay Police Department News Media Policy #346. Chief McCullough provided a brief overview of all three policies still under development.

Mayor Shoji stated the League of Oregon Cities suggested city councils be involved in the development of a social media policy. Discussion ensued on how the social media policy was used, various ways to contact the citizens in the event of an emergency, and the constant updates being made to the existing policy. Consensus was the Council appreciated the update on the policy and no further review would be made at this time.

### **Consideration to Withdraw From the Visitor and Convention Bureau Intergovernmental Agreement and Change the Scope of Work for Management of the Visitor Information Center**

City Manager Rodger Craddock provided a brief history on transient lodging tax (TLT), also known as hotel / motel tax. The City Council enacted a transient occupancy tax in 1976, but due to controversy, the matter was referred to the voters who approved the tax later that year. Ordinance No. 2663 was enacted by the City Council on January 26, 1976. The purpose of the initiating the tax was to offset general fund property tax losses related to a declining economy. The ordinance authorizing the tax provided that 5% of the revenue collected would be paid to the Chamber of Commerce for tourism related promotions. In 1983, a Joint Tourism Committee was formed with the City of North Bend, and some funds were allocated to the joint committee for area wide tourism

## City Council Minutes – May 17, 2016

promotions. This was in addition to the 5% of funds which were provided to the Chamber of Commerce which was used for operating the City's Visitor Information Center (VIC).

In 1986, the cities of Coos Bay and North Bend entered into a "Tourism Promotions Agreement" which created the entity known as the "Community Promotions Committee". Per the agreement, the cities agreed to combine and distribute funds into one "promotion pot". While the agreement required the combining of funds from the cities, the cities retained control over the expenditures. Per the agreement, 70% of the funds collected from the transient room tax from each city. In 1989, the cities of Coos Bay and North Bend entered into a successor agreement called the "Tourism Promotions Agreement" which pooled funds from each city into a "promotions fund in Oregon's Bay Area" for dedicated to tourism promotion through the Committee. City Manager Craddock stated the 1989 agreement was similar with the 1986 agreement but did require the two cities to turn over 70% of the funds collected from the transient room tax; Shore Acres was removed from the list of identified attractions; required advertising and North Bend's July Jubilee was added; the ability to create a "Visitors and Convention Bureau to stimulate and develop the convention business in Oregon's Bay Area" was added.

In 1990, the Community Promotions Committee's name was changed to the "North Bend-Coos Bay Tourism and Promotions Committee. In 1993, the 5% TLT was increased in both Coos Bay and North Bend to 7%. Latter in 1993, the Bay Area Motel Association, Bay Area Promotions Committee, and the cities of Coos Bay and North Bend entered into an agreement that it was their intent and desire the 2% increase was to be allocated and used to fund the Promotions Committee and the cities. The agreement identified the funds would be used to promote tourism in the Bay Area and Coos County. City Manager Craddock noted the agreement included language recognizing future City Councils would not be legally bound to the agreement.

In 1997, a new agreement was formed which changed the name to the Coos Bay / North Bend Tourism Promotions Committee (Committee) and provided capacity for the Committee to hire a contractor or staff to carry out the tourism related promotions. The purpose of the committee was to engage in activities designed to promote events and attractions in the Coos Bay/North Bend geographic area. The committee consisted of five members: two appointed by each city (one was a sitting member of the City Council and the other a resident or business person of that city), and one nominated by the Bay Area Chamber of Commerce. The agreement required the Committee to develop criteria to identify which local events and attractions in the Coos Bay/North Bend Area would be eligible for promotional activity by the Committee.

In 2004, the cities of Coos Bay and North Bend agreed to amend the 1997 agreement which included expanding the geographic area from Coos Bay / North Bend to Coos Bay / North Bend / Charleston and expanded the committee membership to include a non-voting representative of the Charleston Merchants Association. Later in 2004, the Coos Bay City Council enacted an ordinance to amend the 1997 agreement thereby providing the committee representative from the Charleston Merchants Association voting rights. The North Bend City Council voted against a similar ordinance later that month, thus the agreement provisions remained unchanged. In 2008, the cities of Coos Bay and North Bend agreed to amend the 1997 agreement to change the name from the Coos Bay / North Bend Tourism Promotions Committee to the Coos Bay – North Bend Tourism & Promotions Committee.

## City Council Minutes – May 17, 2016

In 2010, the cities of Coos Bay and North Bend along with the Coquille Tribe entered into an agreement, which served as the current agreement and created an intergovernmental entity known as the Coos Bay/North Bend Visitor and Convention Bureau (VCB). The VCB Board consisted of five members: one member from each city and the tribe, along with a representative from the local lodging industry, and a representative from the Bay Area Chamber of Commerce (BACC). Per the current agreement, the cities and the tribe agreed to fund the VCB with 2/7th of the gross receipts from the transient occupancy room tax of each entity. The expenditure of those funds was at the discretion of the VCB Board.

City Manager Craddock stated in July 2014, the Coos Bay City Council established a Council Committee known as the Promotions Committee for the purpose of discussing the Councils' concerns regarding tourism promotions within the committee and its contractual partners as well as exploring options to improve tourism promotions within the Coos Bay Area. In January 2015, the Coos Bay City Council voted to reopen the current VCB agreement at the recommendation of the of the Council Promotions Committee in an effort to ensure the City's tourism and promotional monies were being used to benefit the City in the best way. In February 2015, representatives from Coos Bay, North Bend, the Coquille Tribe, and the Port of Coos Bay (a potential new funding partner of the VCB) met to discuss concerns and possible changes to the current agreement. In May 2015, representatives from the cities of Coos Bay, North Bend, the Coquille Tribe, Port of Coos Bay, and the County had a meeting. At the meeting, the representatives from Coos Bay shared the reasons behind the opening of the IGA which included the following:

Organizational Identity: elected officials along with staff and other citizens were concerned with the current branding of the VCB, i.e. "Oregon's Adventure Coast" due to its lack of regional identity. Organizational Priorities / Expectations: Much of the advertising priorities in the past were focused on tourism draws from outside of the jurisdiction of the funding partners and little attention was focused on the tourism draws within the cities. Failing to promote the many cultural attractions within the member's jurisdictional boundaries limited who was being attracted to visit the community and ultimately the effectiveness of our promotional efforts. In essence, the funds used to pay for the advertising was derived from revenue sources collected within the cities and by the tribe. Yet the bulk of the benefit appeared to be going to those that do not financially support the efforts of the organization. Partnership Requirements (funding commitments) and Rights (representation): 2/7<sup>th</sup> of TLT collected to fund the VCB. As Coos Bay received the lion's share of TLT collected by the partners, it in turn was the principle financial backer of the VCB. Based on this year's budget, City of Coos Bay contributed 58% of the VCB's revenue, the cities representation on the VCB Board was limited to one of the five positions which represented 20% of the Board. In addition to the direct funding support, the City of Coos Bay provided additional financial support through their contractor BACC which was contracted to manage and operate the region's largest VIC. The BACC, through funds provided by the City, provided fulfillment services to the VCB and the region. Mr. Craddock noted several different instances in which VIC staff and volunteers assisted the VCB projects and operational needs.

In August 2015, the Council Promotions Committee sent suggestions to the current and potential partners of the VCB which included ideas for: branding and identity, promotions scope & priorities, organizational structure, and partners and investors. City Manager Craddock noted an upcoming ballot measure to vote on a countywide TLT; if approved would include the County as a funding partner. The Committee also recommended the VCB look for investors (private business and non-profits) to invest / leverage funds to help promote tourism in the collective jurisdictions and for

## City Council Minutes – May 17, 2016

their business and/or organization. In addition previously listed suggestions, the City of Coos Bay advised both the current and potential partners that Coos Bay would continue funding the VCB for the remainder of this budget year (June 30, 2016) at the level prescribed within the IGA. At the direction of the Council Promotions Committee, beginning in fiscal year ending 2017 which commenced July 1, 2016, Coos Bay would fund an amount up to a sum equal to an amount contributed by our two current partners (North Bend and the Tribe) (dependent upon the approval of the Council and the annual budget process) towards our collective tourism promotional efforts through the VCB. Coos Bay would use the remainder of the funds for the promotion and coordination of activities and attractions occurring within Coos Bay.

In January 2016 during a Council Goal Setting Work-Session, the discussion of the VCB and the scope of work contracted out for the operations and management of the Coos Bay Visitors Center was discussed. The consensus of the Council was to approach the VCB partners and advise the City was interested in lowering the contribution to the VCB to \$50,000 annually subsequent to the partners investing a similar amount. The City would use the remaining amount normally spent on tourism promotion through the VCB and combine those funds with the City funds used to manage and operate the VIC. With this scenario, the combined funds would be used for both tourism promotions as well tourism fulfillment (operating the VIC) by the City. City Manager Craddock stated in February 2016 he and Mayor Shoji met with Scott West, Strategy Officer from Travel Oregon, the State's tourism agency in an effort to seek out Travel Oregon's assistance in moving forward with maintaining partnerships with other organizations to collectively promote tourism in the region, and to assist the City with advice on how best to promote tourism for the City of Coos Bay. Travel Oregon graciously agreed to assist the City and the VCB partners by providing a subject matter facilitator and their assistance through this period of change. Since that time, Travel Oregon hired Matthew Landkamer from the "Coraggiogroup" as the facilitator. The first meeting was scheduled for May 24th.

In April 2016, representatives of the VCB partners met at the request of the Coquille Tribe. During the meeting, the Tribe suggested modifying the current agreement to allow for the changing of the branding and identity of the organization, and to modify the promotions scope and priorities by setting aside \$50,000 - \$60,000 per year for undertaking promotional activities of tourism attractions and events occurring within the cities. Based on the discussions at the meeting, it was mutually agreed the partners were at an impasse and unable to make all of the changes requested by Coos Bay. Consensus was that it would be important to find a way to pool current partner resources and other regional partner resources for the collective promotion of the region. There was discussion to terminate the current agreement, create a new agreement / organization, and continue to operate the VCB in the interim to support regional tourism.

City Manager Craddock stated City Attorney Nate McClintock reviewed the current VCB agreement and it was his that termination of the agreement would require a 60-day notice should one of the existing partners end the agreement. City Attorney McClintock also advised should Coos Bay wish to allow the VCB to continue to provide promotional services with the resources on hand, an interim agreement would be necessary to allow the continued operations. It was anticipated the VCB had about \$450K, not including any additional revenue which may be received in fiscal year end 2017, from the VCB partners to operate should the partners agree to an interim agreement.

## City Council Minutes – May 17, 2016

City Manager Craddock stated for more than 20 years, the VIC was operated by the BACC on behalf of the City. City Manager Craddock provided a brief overview of the current agreement between the City and the BACC; noted the current would agreement would expire in November and would automatically renew on a year-to-year basis unless the City or the BACC provided notice of their intention to not renew the agreement within the 90 days before the expiration date.

The Council Promotion Committee suggested: Providing 60 days' notice of the City's intent to terminate the VCB agreement; craft and enter an interim agreement allowing the VCB to continue operations using existing funds within their possession; work with tourism stakeholders in effort to find a collaborative approach for regional tourism promotion; notifying the BACC the City would be terminating the current VIC management agreement at the end of the current contract term; adding local tourism promotions to the VIC management scope of work for a future contract, and; soliciting request for proposals for management services of the VIC to commence November 2016.

Councilor Brick asked the purpose of the May 24<sup>th</sup> mediation meeting, if it was an attempt to bring the partners together who are in conflict. City Manager Rodger Craddock stated Travel Oregon was asked to discuss a regional approach and amplify tourism with other stakeholders in the County in a collaborative effort.

Joseph Monahan, Coos Bay: Represented the VCB as the Chair and read a letter from the VCB outlining changes made to address Coos Bay issues, advertisement of local promotions, and asked that any decision be held off until after the May 24<sup>th</sup> meeting. Mr. Monahan spoke again but as the representative of the Coos Bay lodging properties; read a letter asking the termination of the VCB agreement be tabled until after the mediation May 24<sup>th</sup> meeting with Travel Oregon and requested the City provide details on a new plan.

Councilor Daily stated at a recent meeting of the VCB stakeholders there was consensus to terminate the VCB agreement and proposed a new regional promotions plan be developed to promote local events. Councilor Daily stated the process required one of the members to take action to terminate the agreement, which Coos Bay stated they would. Councilor Brick asked for the plan going forward and acknowledged there may be problems and hoped they could be resolved; asked how to move forward during the tourist season. Councilor Kramer stated the staff memo set forth a plan to continue operations in a different format. City Attorney Nate McClintock stated the agreement required at least 60 days' notice, additional notice could be provided. Once the agreement terminated an interim agreement amongst the stakeholders would need to be signed for operations to continue. Mayor Shoji stated Coos Bay had put a lot of money into the organization over the years and the agreement no longer stated what the VCB would do and led to the group telling Council members what they could and could not do. Mayor Shoji suggested each entity should be on neutral ground to determine how they could buy into a vision.

Council Kramer made a motion to provide 60 days' notice of the City's intent to terminate the VCB agreement; craft and enter an interim agreement allowing the VCB to continue operations using existing funds within their possession; work with tourism stakeholders in effort to find a collaborative approach for regional tourism promotions; notify the BACC the City's would be terminating the current VIC management agreement at the end of the current contract term; add local tourism promotions to the VIC management scope of work for a future contract, and; solicit



## City Council Minutes – May 17, 2016

request for proposals for management services of the VIC to commence November 2016. Mayor Shoji seconded the motion.

Councilor Groth stated she would like to see a collaborative approach before the termination notice was given. In an effort for a successful regional approach, she would like the City to go through with the meeting scheduled with Travel Oregon and see if a different approach would manifest itself to have something in place before termination of the agreement. Councilor Kramer stated this had been going on a long time and no changes had been made. Councilor Leahy suggested these were big decisions, should be taken cautiously, and agreed with Councilor Groth. Councilor Daily stated it was the consensus of all the current stakeholders to terminate the agreement; suggested there was an unfair perception that Coos Bay was characterized by some as taking the ball and going home.

Councilor Groth stated it would be best for the community to move forward with the collaboration meeting. The termination and interim agreement both had sunset dates and sometimes these things take a lot of time. Travel Oregon as a facilitator could provide the impetus needed for both parties to understand the requested changes. Mayor Shoji stated she was very much opposed to continuing the agreement. Steven Michael, Coos Bay: Stated he was a local photographer and it was what we had in the area that brought people to the area and relayed it was specifically Shore Acres that brought tourism. Councilor Daily stated this did not mean the City would not advertise in general and did not know why it was presented as though the City wouldn't do it.

A call for the question was made which failed with Mayor Shoji and Councilors Daily and Kramer voting aye and Councilors Brick, Groth, Leahy, and Vaughan voting nay.

Councilor Brick moved for the VCB to continue to operate on a temporary basis, using existing resources, with a time limit of six months to allow a new organization to be crafted with stakeholders, and if no such agreement could be made then Coos Bay would give a 60 day notice. Councilor Daily seconded the motion which passed with Councilors Brick, Daily, Leahy, and Vaughan voting aye and Mayor Shoji and Councilors Groth and Kramer voting nay.

City Manager Rodger Craddock suggested he meet with the Executive Director of the BACC to develop a month to month agreement after the expiration of the existing VIC management contract.

Mayor Shoji moved to notify the BACC the City would be terminating the current VIC management agreement at the end of the current contract term; would add local tourism promotions to the VIC management scope of work for a future contract, and; would solicit a request for proposals for management services of the VIC to commence November 2016. Councilor Kramer seconded the motion. After discussion, Mayor Shoji amended her motion and added to have City Manager Rodger Craddock negotiate a month to month contract with the BACC for the time period after the current VIC management contract expires. Councilor Kramer re-seconded the motion as amended. The motion passed with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

### **City Attorney's Report**

No comments were given.

## City Council Minutes – May 17, 2016

### City Manager's Report

City Manager Rodger Craddock reported 34 volunteers collected 112 bags of trash in North Bend and Coos Bay in the recent City-wide clean-up event; the City of Coos Bay won the event and retained the trophy. The City's interim audit was concluded and he complimented Finance staff and the other departments in working well to achieve high compliance. Noted the auditors, Pauly Rogers did not find any errors though they looked intently, which they relayed such high compliance did not happen with their other clients, only in Coos Bay. The designer of the new welcome sign completed concept drawings and Mr. Craddock suggested forming a group to review the drawings and provide suggestions for Council consideration. The Egyptian Theatre received a United States Department of Agriculture (USDA) grant in the amount of \$38,000 for digital equipment. Community Development Director Eric Day received a Brownfields award on behalf of the Coos Historical Museum while at a Brownfields conference for the Museum's and City's efforts on brownfield remediation. Mr. Craddock stated he would be out of the office for the remainder of the week to attend a League of Oregon Cities (LOC) Human Resource Policy Committee meeting and a flood plain conference.

### Council Comments

Councilor Daily thanked Joe Slack for the construction next door to his business and asked for a progress report on the Steve Prefontaine mural wherein Mr. Craddock stated there was still interest. Councilor Groth stated the boardwalk connecting group received a grant to continue the connectivity work between the cities. Councilor Brick stated he appreciated the Riley Ranch and local dune activities; and thanked Mr. Craddock for the good things noted in the constant emails. Councilor Leahy stated the Lady Washington and Hawaiian Chieftan left yesterday, the event was successful, and thanked the Coos Bay Downtown Association and Egyptian Theatre for their support. Councilor Vaughan thanked Mr. Craddock for setting up the speaker phone for his attendance.

Mayor Shoji stated the meeting would be continued due to the pending executive session and may reconvene to take action.

### Executive Session

An executive session was scheduled pursuant to ORS 192.660 (2) (d) for the purpose of discussing labor negotiations and ORS 192.660 (2) (e) for the purpose of discussing real property transactions. No decisions were made.

The meeting reconvened at 9:42 p.m.

Councilor Brick moved to approve the recently negotiated American Federation of State, County, and Municipal Employees (AFSCME) collective bargaining agreement. Councilor Leahy seconded the motion which passed with Mayor Shoji and Councilors Brick, Groth, Kramer, Leahy, and Vaughan voting aye and Councilor Daily voting nay.

**City Council Minutes – May 17, 2016**

**Adjourn**

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for June 7, 2016 in the Council Chambers at City Hall.

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Crystal Shoji, Mayor

Attest: \_\_\_\_\_  
Susanne Baker, City Recorder