

**CITY OF COOS BAY CITY COUNCIL**  
**Agenda Staff Report**

<b>MEETING DATE</b>	<b>AGENDA ITEM NUMBER</b>
March 15, 2016	

TO: Mayor Shoji and City Councilors  
FROM: Jackie Mickelson, Executive Assistant  
Through: Rodger Craddock, City Manager  
ISSUE Ratification of Appointment to Tree Board

**BACKGROUND**

The Tree Board was established by Ordinance No. 181 for the purpose of providing regulations for the planting and protection of trees and shrubs within the City of Coos Bay right-of-ways. The Board consists of seven members appointed by the City council, and they meet on an as-needed basis.

- (a) One member of the Tree Board may be a member of the City Council.
- (b) One member of the Tree Board shall also be a Parks Commissioner.
- (c) At least one member of the Tree Board shall be a representative from the field of arboriculture, landscape architecture, or otherwise have a background and professional knowledge of trees and their care.
- (d) One member of the Tree Board shall be designated by the Board of the Coos Bay Downtown Association.
- (e) The balance of the Tree Board shall be citizens with an interest in trees.
- (f) All members shall be City residents. Members residing outside the City, but who own property within the City shall be considered to have such residential status. The Council may allow membership for one non-resident who possesses subject matter expertise needed by the Board.

Sarah Crawford was appointed as the Coos Bay Downtown Association representative in August of 2014; but unfortunately, she was unable to fulfill her term. The Coos Bay Downtown Association has appointed Elizabeth-Claire “EC” Knox as member of the Coos Bay Downtown Association to fulfill the unexpired term ending June 30, 2016.

**ADVANTAGES**

Citizens serving in volunteer capacities on the City’s boards and commissions fulfill an important community need and provide a valuable resource for city government.

**RECOMMENDATION**

If it pleases the City Council, ratify the appointment of Elizabeth-Claire “EC” Knox as the representative of the Coos Bay Downtown Association on the Tree Board to fulfill Sarah Crawford’s unexpired term ending June 30, 2016.