

**CITY OF COOS BAY CITY COUNCIL**  
**Agenda Staff Report**

<b>MEETING DATE</b> January 5, 2016	<b>AGENDA ITEM NUMBER</b>
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TO: Mayor Shoji and City Councilors

FROM: Jim Hossley, Public Works Director *JH*

THROUGH: Rodger Craddock, City Manager *RCC*

ISSUE: Consideration of Approval to Award the Contract for Forestry Management Services for the City's 2016 Timber Sale to Stuntzner Forestry and Engineering, LLC

**BACKGROUND:**

On August 20, 2013, City Council awarded the contract for Forestry Management Services to Stuntzner Forestry and Engineering, LLC. The Contract is for two City timber sales. Additionally the contract shall also cover any additional services that are required, related to forestry management throughout the duration of the contract. The City has conducted one sale under the contract to date (2014 City Timber Sale).

City Staff has been working with Stuntzner on the upcoming 2016 City Timber Sale. Stuntzner has performed preliminary investigation and recommended three units for the upcoming sale comprising of 51 acres. If Stuntzner's contract is approved, they will prepare a prospectus for this sale and advertise to bid in February.

**ADVANTAGES:**

Awarding the contract to Stuntzner will allow the City to conduct a timber sale.

**DISADVANTAGES:**

Staff sees no disadvantages with this recommendation.

**BUDGET IMPLICATIONS:**

During the investigation phase the City has expended \$6,025. To conduct the bid for the 2016 Timber Sale, manage the logging, procure seedlings, and bid and manage the plantings, Stuntzner's contract will need an additional \$51,235 for a total of \$57,260. A 10% contingency fee is recommended which will bring the total contract for forestry management services for the 2016 Timber Sale to \$62,986. The source of funds for this contract is the Fund 34, Major Capital Reserve Fund, Department 870, Timber Costs (34-870-520-2301).

**ACTION REQUESTED:**

If it pleases council, award the forestry management services contract for the City's 2016 Timber Sale to Stuntzner Forestry and Engineering, LLC for a fee not to exceed \$62,986.



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Jessica Spann  
Engineering Services Coordinator  
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December 22, 2015

Re: 2016 Timber Management Activities

Dear Jennifer & Jessica,

We have identified a timber sale in the Pony Creek Watershed for a timber sale in 2016 that is consistent with the Watershed Management Plan and should meet your expectations. The sale consists of 3 units totaling 50.95 total acres on the Southeast side of the Libby Arm of Upper Pony Creek Reservoir: Stand 23 and a portion of stand 22 as shown in the Watershed Management Plan. The 3 units are as follows:

Unit 1 = 47.5 acres of Clear cut harvest

Unit 2 = 1.39 acres of Leave Tree area

Unit 3 = 2.06 acres of RMA (3 small areas of small fish bearing stream buffer)

The units are also shown on the attached map. As discussed at our pre-sale meeting, the sale location was chosen because we have harvested the last two sales on the Southwest side of Upper Pony Creek Reservoir and feel the need to alleviate pressure on any given area over a short period of time.

The proposed sale is estimated to be about 1.9 million board feet in size. We estimate the stumpage revenue to be in the range of \$540,000 to \$600,000. Unit 1 will require approximately 20 STA of new road construction. Rocking for this new road will be at the discretion of the buyer.

Two areas located on the North and South portions of the western edge of the Unit border the EIS buffer. The northern portion is very small and has been surveyed before. Existing flagging will be reflagged and used as the buffer. The Southern portion is located in the Leave Tree area and will not be near any harvest. This area is a Leave Tree area due to access issues but also will satisfy Oregon Department of Forestry requirements for leave trees. The

Leave Tree area will be available for harvest in the future. The 3 small fish bearing stream areas will have a 50 ft (on each side) no cut buffer flagged and painted. This area will not be cruised. The recent 2014 timber sale allowed 1 year and 8 months for timber removal and we would suggest a similar contract deadline for this sale.

While the Coos Bay China log export market has stabilized in the last 6 months, the domestic log market has remained the primary consumer. Also attached is a proposed maximum not to exceed fee and scope of work for the 2016 timber sale for your review.

If you have any questions, please contact me.

Sincerely,



*Garrett Kleiner*  
*Stuntzner Engineering and Forestry, LLC*  
*P.O. Box 118/ 705 South 4th Street*  
*Coos Bay, OR 97420*  
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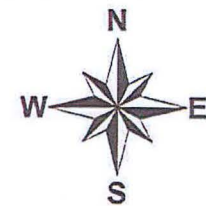
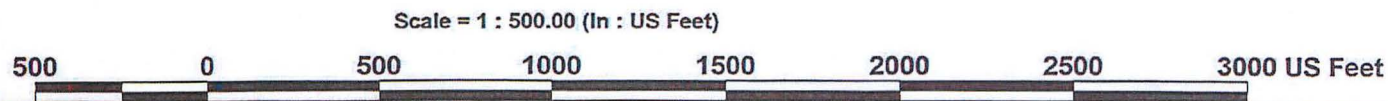
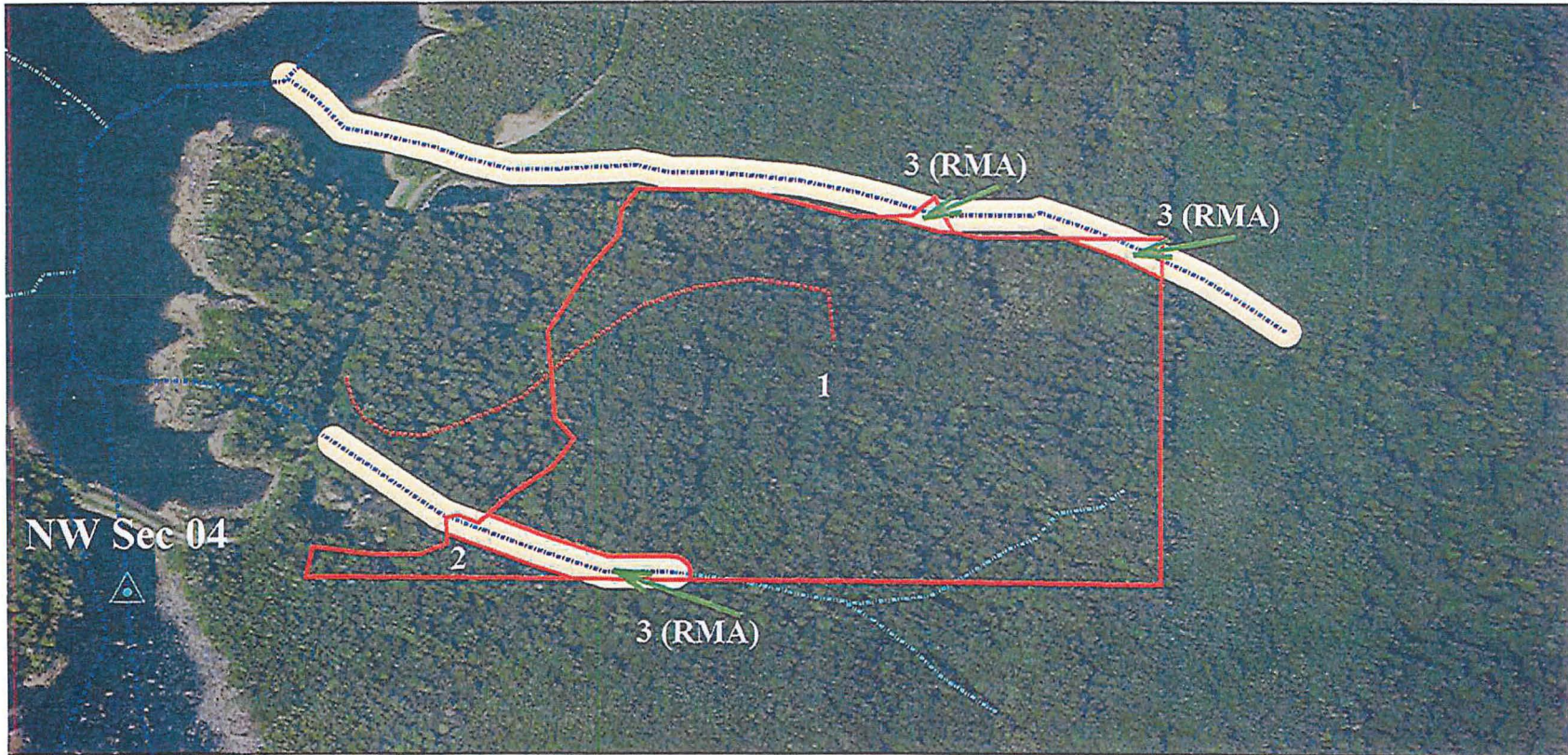


City of CB 2016 Timber Sale Time and Cost Estimates							
Task	Unit's #1 (Stand 23)	48 acres				Man-Days	Cost
<b>101</b>	<b>Field Work</b>						
		Boundary Lay out GPS				3	\$ 2,280
		Lay out Buffer Zones				2	\$ 1,520
		Cruise				5	\$ 3,800
		Road lay-Out				2	\$ 1,960
<b>102</b>	<b>Office Work</b>						
		Road Job Costing				1	\$ 760
		Prospectus/Contract/Review& Revisions				3	\$ 3,600
		Notifications				0.5	\$ 380
		Questions from Bidders				2	\$ 1,960
<b>103</b>	<b>Administration</b>						
		Contract award and bidding				2	\$ 1,960
		Pre-work meeting				1.5	\$ 1,470
		Weekly/Periodic site inspections				9	\$ 6,615
		Accounting & payment rectification				9	\$ 6,840
		Final Accounting and clean up inspections				2	\$ 1,520
<b>104</b>	<b>Reforestation</b>						
		Site preparation inspection/ Burning				2	\$ 1,520
		Pre-order seedlings				3	\$ 2,280
		Planting Prospectus & Contract/ advertisement				2	\$ 1,960
		Seedling coordination /transportation				1	\$ 950
		Tree plant field inspections /field audit				2	\$ 1,900
		Planting close-out and payments to vendors and contractors				2	\$ 1,960
<b>105</b>	<b>Survey</b>						
		Survey approximately 4,000 L.F. of property line (South line DLC No. 44 +				10	\$ 6,000
		West Line DLC No. 45) Blaze + flag property line for 2016 Sale					
							\$ 51,235



# 2016 City of Coos Bay Timber Sale T.25S R.13W; Section 32 W.M. Coos County, OR

- ▲ Corners
- 2016 Sale
- Streams\_\_Fish\_Presence(by Fishpres)
  - 'Fish'
  - 'Nonfish'
- Buffer(by BufEnd\_sf)
  - 50
  - New Road Const.
- 2014 NAIP



12-28-2015