

CITY OF COOS BAY
Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
October 20, 2015	

TO: Mayor Shoji and City Councilors

FROM: Jim Hossley, Public Works Director *JH*

Through: Rodger Craddock, City Manager *RC*

ISSUE: Approve Additional Spending for New Extended Service Office (ESO) Truck

BACKGROUND:

The library Extended Services Office (ESO) needed a replacement delivery truck and on March 17, 2015 the City Council authorize staff to proceed with the purchase of a 2014 Isuzu, Diesel, 12,000 GVWR, 18' cargo box van with lift gate not to exceed \$48,250.00. At the June 30, 2015 Council authorized increasing the purchase price due to a typo in the March 17th Council report, the actual price to purchase was \$48,781. In addition to the purchase price, other purchases were made or needed to be made to suit the ESO's specific use for the vehicle. Items purchased or to be purchased included safety equipment and graphics which were estimated to total approximately \$3,600. Council approved a total cost for the vehicle of \$52,381.

After receiving the new truck, ESO staff determined that the lift gate on the new van was not workable for the way they use the vehicle. They replaced the new lift with the lift from the old delivery truck/van because the new lift required more manual labor and physical strength to operate; seemed prone to causing physical injury such as smashed hands and feet; and was too narrow for the book crates they load and unload at each stop. In a nutshell, it just didn't work for their workflow.

The ESO also added fans to the van box because of the lack of air circulation in the box. The driver spends almost as much time working in the box sorting items as driving, and it is too hot to be comfortable without some circulation. The old truck had an opening from the cab into the box which allowed more airflow. These modifications have caused the cost to exceed the amount authorized by Council by \$135.24. Thus the ESO has held off on having the graphics put on the outside of the van box. The cost estimate to apply the graphics to the van box is \$1779.

ADVANTAGES:

The modifications made assist the ESO with its work flow. The graphics will clearly identify the new truck as belonging to the library.

DISADVANTAGES:

Other than cost, none

BUDGET IMPLICATIONS:

There are no budget implications to the City. The ESO is funded from the library service district tax dollars which will be used for the additional improvements to the truck. The estimated total additional funds needed for the truck van box modifications and adding the graphics is \$1914.24.

ACTION REQUESTED:

If it pleases council, authorize the expenditure of an additional \$3000.00 for the ESO delivery truck which includes an additional contingency should there be further unexpected costs.

ATTACHMENTS:

Cost estimate for van box graphics
Rendering of proposed van box graphics



63006 Highway 101 S. Coos Bay, Oregon
PH. 541 267-7894 FAX 541 267-3514

Estimate – Coastline Coos County Library

10/11/2015

Cost estimate to letter (3) sides
of box truck, design as per sketch

Price \$ 1,779.00

Thank you,
Tracy Mueller

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