

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

March 3, 2015

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Mark Daily, Jennifer Groth, Stephanie Kramer, Thomas Leahy, and Mike Vaughan. Councilor Fred Brick was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Community Development Director Eric Day, Library Director Sami Pierson, Public Works Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Flag Salute

Mayor Shoji opened the meeting and asked Katherine Hoppe to lead the Council and assembly in the salute to the flag.

Public Comments

Joe Cornman, Coos Bay: asked for assistance to obtain a handicap parking designation allowing him to park in front of his home. Ken Fulkner, Coos Bay: suggested the traffic lights at Anderson to Bayshore were not synchronized.

Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of January 17, 2015, and; 3b: approval of the minutes of February 17, 2015. Councilor Groth moved to approve the consent calendar approving the minutes of January 17, 2015 and February 17, 2015. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Leahy, and Vaughan voting aye. Councilor Brick was absent.

New Council Business

Councilor Vaughan reported he attended a visioning and planning conference in Silverton, Oregon; was disappointed the conference did not incorporate design; learned the City of Coos Bay was a classic example of urban sprawl; and found value in the collaborative approach method used at the conference.

Update on Coos Historical Maritime Museum Proposal for Tugboat Irene

Mayor Shoji stated the update on Coos Historical Maritime Museum proposal for Tugboat Irene was removed from the agenda to allow time for staff to meet with the Sause family (original owner of Tugboat Irene) for further consideration on the matter.

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Presentation of Traffic Striping Plan for 4th Street and Lockhart Avenue

Public Works Director Jim Hossley stated the City partnered with Oregon Department of Transportation (ODOT) last September to restripe 4th Street as well as Lockhart Avenue due to worn traffic markings, making it difficult for motorists to determine lane location, stop bars, and turn lanes. Four changes were made to the existing traffic markings: Adjustments to the traffic lane alignment on 4th Street south of Anderson Avenue to better line up travel lanes through the intersections. ODOT recommended two directional arrows be painted on southbound 4th Street where it transitioned from two-lane to one-lane between Curtis and Donnelly Avenues; consistent with Manual on Uniform Traffic Control Devices (MUTCD). A stop sign was removed from the westbound lane of Lockhart Avenue at 4th Street and a turning lane was added to the eastbound lane. Installation of pedestrian activated flashers at the Bennett Avenue crosswalk was the final piece yet to be completed on the 4th Street traffic improvements.

Councilor Daily stated the realignment of the center divider line at 4th and Golden resulted in an extra-wide lane and was confusing; noted he thought the last traffic study recommended placing a left hand turn at 4th and Bennett. Councilor Vaughan suggested the large yellow arrow at 4th and Elrod caused confusion. Mayor Shoji expressed concern about pedestrians crossing at 4th and Golden.

Presentation of Land Use Planning and Building Department Fees

Community Development Director Eric Day stated City staff along with the Council Finance Committee recommended increasing the City's land use planning, and building department fees to cover the true cost of review; noting no major modification to the fee structure since 2001. The contracted review of Coos Bay's permitting process conducted by John Hitt also recommended the fees should cover the true cost of review and the programs not be subsidized by the General Fund. Mr. Day provided a PowerPoint presentation detailing current and recommended fees to cover true cost of review along with a jurisdictional comparison of land development and building department fees.

Mayor Shoji stated other jurisdictions she worked with did not itemize the fees in their applications. Councilor Kramer exited the meeting at 7:29 p.m. and returned at 7:32 p.m. Councilor Vaughan suggested spreading the fee increases over several years. Mr. Day estimated the general fund was subsidizing 80% of the true cost for review. Councilor Vaughan expressed concern about citizen's perception of the fee increase. Consensus of the Council was to send the proposed building fee modifications to the State for the required 45-day notice period and for staff to bring the proposed fee modifications back to the Council to hold a public hearing.

Presentation on Certified Local Governments

Community Development Director Eric Day stated the Certified Local Government (CLG) program was designed to promote historic preservation at the local level. It was a federal program (National Parks Service) administered by the Oregon State Historic Preservation Office (SHPO). Mr. Day highlighted the various benefits of becoming a CLG which included grant funding, SHPO and National Park Service assistance, and networking. CLG certification requirements included establishing a historic preservation commission, passing a preservation

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ordinance, agreeing to participate in updating and expanding the state's historic building inventory program, and agreeing to review and comment on any National Register of Historic Places nominations of properties within the local governments boundaries. Councilor Groth inquired if grant match had to be in cash or if it could be in-kind wherein Mr. Day stated he believed the match could be in-kind. Mayor Shoji inquired if the City had a historic preservation ordinance. Mr. Day stated he was not aware of a historic preservation ordinance but suggested some of the requirements were covered in the City's Cultural Resources Code. Council consensus was for the City to pursue becoming a Certified Local Government.

Approval of After-the-Fact Amendment to Engineering Service Contract for 11th Street Sewer Line Replacement Project

Public Works Director Jim Hossley stated during the summer of 2014 the City replaced sewer lines located along N. 11th Street extending approximately 174 feet to the south and 96 feet to the north of Commercial Avenue. During construction of the trench, extensive clay was encountered; trenches had to be over excavated and extra rock and fabric installed under the new sewer line and manholes. Extra inspection time by the engineer (Dyer Partnership) was necessary to provide consultation and guidance to the contractor (Johnson Rock). As a result of the extra inspection time by the Dyer Partnership, a contract amendment for an additional \$1,560 was presented to the City. Mr. Hossley noted construction costs came in \$2,406 under the original contract bid. Councilor Groth moved to award a contract amendment in the amount of \$1,560 to The Dyer Partnership for a total contract price of \$25,960. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Leahy, and Vaughan voting aye. Councilor Brick was absent.

City Attorney's Report

No comments were given.

City Manager's Report

City Manager Rodger Craddock reported the Highway 101 Sidewalk Project was on schedule; asked for the Council's assistance to coordinate a time for a work session to review staffing/service level priorities for the Police and Fire Departments.

Council Comments

Councilor Groth reported at 7:00 p.m. on Monday, March 9, 2015 the Coos Bay Public Library would be hosting a panel of students from Marshfield High School's International Exchange program for the purpose of sharing information about their home countries as well as the exchange experience. Councilor Daily expressed support of Coos Bay School District's Harding Learning Center programs. Councilor Leahy highlighted recent Boat Building Center activities; noted last Saturday the Coos Art Museum held a volunteer appreciation and general membership meeting, and; advised of an upcoming conference call regarding requirements to host the Tall Ships in 2017. Mayor Shoji stated the Heritage Conference was scheduled to be held at the Mill Casino on April 21-24, 2015.

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Executive Session

An executive session was scheduled pursuant to ORS 192.660 (2) (h) for consultation with legal counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed. No decisions were made.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for March 17, 2015 in the Council Chambers at City Hall.

Crystal Shoji, Mayor

Attest: _____
Susanne Baker, City Recorder