

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

January 6, 2015

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Fred Brick, Mark Daily, Jennifer Groth, Stephanie Kramer, Thomas Leahy, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Community Development Director Eric Day, Public Works Director Jim Hossley, Library Director Sami Pierson, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

### **City Council Work Session**

At 6:30 p.m. prior to the start of the regularly scheduled Council meeting, a work session was held in the City Hall conference room for the purpose of discussing employee compensation. No decisions were made.

### **Flag Salute**

Mayor Shoji opened the meeting and led the Council and assembly in the salute to the flag.

### **Public Comments**

Bob James, Coos Bay: thanked the Council for their support and assistance with the Mel Counts Way Corridor designation in Eastside. Rebecca Soules, Coos Bay: Highlighted improvements and the Marshfield Pioneer Cemetery; also invited interested community members to learn about the Civil War and its contemporary connections through Marshfield High School's Community Learning Night on May 1, 2015.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of December 16, 2014; 3b: approval of an Oregon Liquor Control Commission (OLCC) full on-premises license for 7 Devils Brewing Co.; 3c: approval of an online computer library center (OCLC) funds contract, and 3d: approval of expenditures of the extended services office (ESO) library fund for the City of North Bend's technician system services contact. Councilor Groth moved to approve the consent calendar approving the minutes of December 16, 2014, an OLCC full on-premises license for 7 Devils Brewing Co, an online computer library center (OCLC) funds contract, and expenditures for the ESO library fund for the City of North Bend's technician system services contact. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

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### **New Council Business**

Mayor Shoji stated the Council Promotions Committee recommended the City open the Visitors Convention Bureau (VCB) intergovernmental agreement between the City of Coos Bay, City of North Bend, and the Coquille Indian Tribe in effort to ensure the City's tourism and promotional monies were being used to benefit the city in the best way. Councilor Kramer moved to open the VCB agreement as recommended. Councilor Daily seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

### **Presentation of Semi-Annual Coos Bay Downtown Association Report**

Coos Bay Downtown Association (CBDA) Interim President Doug Woolsey stated the CBDA provided management services for the City of Coos Bay Main Street Program in effort to improve and revitalize downtown Coos Bay. Mr. Woolsey provided a PowerPoint presentation recap of 2014 events and projects. Highlights included promotion of the 3A Basketball State Championship, Tall Ships Week, Farmers Market, Blackberry Arts Festival, Halloween Trick-or-Treat, Downtown Holiday Open Houses, Santa and Tree Lighting, "Shop Small" Saturday, Downtown Wayfinding Signs, and Architectural Assist Program. Projects for 2015 included: an architectural assistance program (Main Street of Oregon), updating downtown wayfinding signs, flower baskets, and staffing the Main Street Office. Mr. Woolsey thanked the City for their partnership, funding, and support.

### **Presentation of Semi-Annual Bay Area Chamber of Commerce Activity Report**

Pam Plummer, President of the Bay Area Chamber of Commerce (BACC) stated the BACC's 2014 motto, "We Mean Business". Ms. Plummer provided information on BACC's various committees and boards; noted the 2015 Chamber Directory would be available later this month. Other updates included information on the Chambers efforts to promote tourism, Chamber operations, and staff and director activities. Ms. Plummer announced Rick Skinner was appointed as the 2015 BACC President.

### **Presentation from the Community Coalition of Empire**

Empire Coalition Representative Alice Carlson provided information on various partnership projects which included the Boat Building Center, Dolphin Theatre, Hollering Place Wayside, and upcoming S. Empire Street improvement project. Ms. Carlson highlighted new business activities and improvements in Empire; thanked the City for their support of the annual Empire Tree Lighting; requested the City explore implementing a Main Street program in Empire, install a skate park, and requested clarification on Empire Design standards.

### **Public Hearing to Consider a Supplemental Budget Appropriating Street Improvement Funds – Approval Would Require Adoption of Resolution 15-01**

Finance Director Susanne Baker stated the City received notification from the Oregon Department of Transportation (ODOT) that the final allocation of Surface Transportation Program funds for Coos Bay was \$522,074.88. A total of \$210,000 was budgeted for fiscal year 2015. To provide flexibility in scheduling construction projects; Resolution 15-01 proposed a supplemental budget to appropriate the additional \$312,075 to resources and capital outlay in

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the Street Improvement fund. Mayor Shoji opened the public hearing pursuant to Oregon Revised Statute (ORS) 294.473. No public comments were given and the hearing was closed. Councilor Groth moved to adopt Resolution 15-01. Councilor Leahy seconded the motion which carried with Mayor Shoji and Councilors Brick, Groth, Daily, Kramer, Leahy, and Vaughan voting aye.

### **Consideration of Approval of an Intergovernmental Agreement with North Bend City/Coos-Curry Housing Authority to Provide Fleet Maintenance Services**

Public Works Director Jim Hossley stated Denise Russell of the North Bend City/Coos-Curry Housing Authority approached the City with a request for the City to provide basic vehicle maintenance for their vehicle fleet. As such, staff prepared a draft intergovernmental agreement (IGA) and fee schedule for the Council to review. Mr. Hossley advised if the Council approved the proposed IGA, the Housing Authority Board would review the IGA for approval at their February 2015 meeting. Councilor Leahy inquired about the City's liability exposure whereby City Attorney Nate McClintock affirmed there was potential for the City to be sued if the City maintained the vehicle in a negligible way which resulted in accident and/or injury; noted the risk was the same for maintaining City vehicles. Mayor Shoji expressed concern about providing a service which competed with local businesses. Mr. Hossley stated the proposed IGA was a cooperative agreement between governmental agencies; suggested it would improve use of tax dollars. Councilor Groth inquired if the proposed agreement would create any adverse impact on City staff and maintenance. Mr. Hossley stated a part-time mechanic position had been vacant for over a year and hoped to fill the position in the next budget year. Councilor Daily moved to reject the IGA with North Bend City/Coos-Curry Housing Authority to provide fleet maintenance services. Councilor Leahy seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, and Leahy, voting aye and Vaughan voting nay.

### **Update on Ocean Boulevard Restriping and "Road Diet" Improvement Plan**

Public Works Director Jim Hossley stated based on an April 19, 2011 Civil West Engineering proposal, the Council approved implementing one portion of the proposed improvement plan; a "road diet" from 10<sup>th</sup> Street to Woodland Avenue. The Council wanted to measure the impact of the 10<sup>th</sup> Street to Woodland Avenue changes prior to making a decision for full implementation to Newmark Avenue. Mr. Hossley stated the 10<sup>th</sup> Street to Woodland Avenue changes were successfully implemented over three years ago; resulted in an almost 50% reduction in traffic accidents. The remaining distance for the "road diet" from Woodland Avenue to Newmark Avenue was approximately 9,588 linear feet and the estimated implementation cost was \$191,760. Mr. Hossley noted the project was not currently funded and no funds were available for implementation; project was considered an ineligible use of surface transportation funds (STP).

Councilor Daily suggested the Council provided consensus recommending the completion of the remainder of the "Road Diet" project during the Council meeting in which Police Chief Gary McCullough provided a traffic accident review report. Councilor Daily moved to fund completion of the "Road Diet" project in the next budget cycle. Councilor Vaughan seconded the motion. Discussion continued; Councilors Vaughn and Leahy expressed support citing improved safety. Councilor Groth suggested road repair was a greater priority. A call for the question was made

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which failed with Councilors Daily and Vaughan voting aye and Mayor Shoji and Councilors Brick, Groth, Kramer, and Leahy voting nay.

### **Appointments of Council to Committee Assignments**

City Manager Rodger Craddock provided the Council with a list of current assignments to Community Boards, Commissions, and Committees. It was the consensus of the Council to reappoint Mayor Shoji to the Coos Bay – North Bend Visitor Convention Bureau (VCB) for another two-year appointment; appoint Councilor Kramer to the Council Finance Committee; appoint Councilors Daily and Brick to the Egyptian Theatre Preservation Association Board; Councilor Vaughan to remain on the Egyptian Theatre Restoration Committee; appoint Councilor Brick to the Oregon Coast Historical Railway Museum Board; appoint Councilor Leahy to the Parks Commission; and remove Councilor Groth's appointment to the Historic Museum Project Committee. Mayor Shoji recommended City staff be appointed to the Coos Bay – North Bend Water Board Budget Committee. Councilor Vaughan stated the Coos County Weed Advisory Board was a relevant organization to the City's needs and suggested the City need to implement something similar.

### **City Attorney's Report**

No comments were given.

### **City Manager's Report**

City Manager Rodger Craddock reported repair of the Empire crab/fishing pier was scheduled to commence next week; confirmed Eastside boat ramp sustained damage but more assessment was necessary; work on Highway 101 fencing project would also commence next week, and; announced the League of Oregon Cities regional meeting on January 29, 2015 at the Coquille Community Center.

### **Council Comments**

Councilor Vaughan stated he would like to attend John Morgan's Visioning and planning training in Silverton Oregon. Councilor Leahy announced Craig of Tall Ships would be here on January 21<sup>st</sup> to review Coos Bay candidacy for 2017. Councilor Daily: expressed discontent regarding the Council's decision not to approve the completion of the Ocean Boulevard "Road Diet" project. Mayor Shoji expressed concern about enforcement of design standards; stated she did not understand why the front door to the Subway in Empire was allowed to be locked and used as a fire access only.

### **Adjourn**

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for January 20, 2015 in the Council Chambers at City Hall.

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Crystal Shoji, Mayor

Attest: \_\_\_\_\_  
Susanne Baker, City Recorder