

**CITY OF COOS BAY CITY COUNCIL**  
**Agenda Staff Report**

MEETING DATE	AGENDA ITEM NUMBER
September 16, 2014	

TO: Mayor Shoji and City Councilors

FROM: Jim Hossley, Public Works Director 

THROUGH: Rodger Craddock, City Manager 

ISSUE: Award of Contract for Consulting Services of Pavement Condition Survey and Asset Management Plan

**BACKGROUND:**

Last year the City Council created a Streets Task Force made up of stake holders and ex-officio subject matter experts. The role of this task force was to make recommendations to the City Council on the management and financing of street maintenance. One of the Streets Task Force's recommendations was to update the City's Street Condition Assessment completed in 2002. The City could not proceed with the updated assessment until the project was budgeted. The FYE 2015 budget, which started July 1, 2014, includes \$25,000 for the project. Staff advertised a request for proposal in August. The request for proposal consisted of two components. The first is to perform a pavement condition survey to update the pavement condition index for each street section in the City's 2002 survey. The second is creating an asset management plan. Said plan is to briefly present the results of the survey and generally describe existing pavement conditions; list each street section by functional classification (local, collector, arterial) in order of recommend priority for maintenance; recommend pavement treatment (rejuvenation/repair/ replacement) for each section; provide cost estimate for the recommended treatment for each street segment; and evaluate the pavement life expectancy based on the results of the pavement condition survey. We received four proposals. Two were from Oregon firms and one each from an Arizona and California firm.

Firm	Not to Exceed Cost
Heberly Engineering; Umpqua, OR	\$15,901.50
OMNIS, Inc; San Dimas, CA	\$29,000.00
IMS; Tempe, AZ	\$38,936.00
Pavement Services, Inc; Portland, OR	\$39,901.00

Based on review of the firms' proposals, their experience, and cost, staff recommends awarding the contract to OMNIS, Incorporated.

**ADVANTAGES:**

Award of this contract for the survey and asset plan will provide Council and staff with the data necessary to determine the City's street infrastructure repair needs and the cost to implement those repairs.

**DISADVANTAGES:**

Other than cost, none

**BUDGET IMPLICATIONS:**

Funds for this project were budgeted in the Gas Tax Fund Contractual line. This budget line amount is \$35,000, of which \$25,000 was estimated for the Pavement Condition Survey and Asset Management Plan. The recommended firm's 'not to exceed cost' proposal is \$29,000. In its recommendation to council the task force stated the following, "The Streets Task Force wishes to make clear they believe City funds should be spent on an updated study only if the Council intends to make changes to the revenue streams available for deferred and current street maintenance."

**RELATED CITY GOAL:**

The award of this contract is related to the City Goal: To maintain and improve the City's physical infrastructure and provide quality services for current and future citizens.

**ACTION REQUESTED:**

If it pleases the City Council, approve the award of contract to OMNIS, Incorporated for consulting services of Pavement Condition Survey and Asset Management Plan for an amount not to exceed \$29,000.