

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

MEETING DATE July 15, 2014	AGENDA ITEM NUMBER
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TO: Mayor Shoji and City Councilors

FROM: Jackie Mickelson, Executive Assistant
Through: Rodger Craddock, City Manager

ISSUE: **Appointment to Urban Renewal Agency Advisory Committee**

BACKGROUND:

On March 5, 2013, the Council authorized the formation and composition of an Urban Renewal Advisory Committee. The role of the committee is to serve in an advisory capacity to the Urban Renewal Agency. March 20, 2013, the City advertised three citizen-at-large position openings. There were three applications received; but before the interviews, one applicant withdrew her application. By action of Council ballot the Council appointed Andrew Locati and John Rockwell to the URA Advisory Committee citizen-at-large positions for three-year terms ending July 31, 2016. Recently the City advertised the one unfilled opening on the Urban Renewal Agency Advisory Committee, and we received an application from Hilary Baker.

BUDGET IMPLICATIONS:

N/A

ADVANTAGES:

Citizens serving in volunteer capacities on the City's boards and committees fulfill an important community need and provide a valuable resource for city government.

DISADVANTAGES:

None

RELATED CITY GOAL:

Appointing citizens to serve on various boards, committees, and commissions is related to the City's Citizen Education and Involvement goal.

ACTION REQUESTED:

If it pleases the Council, consider appointing Hilary Baker to the unfulfilled term as the citizen-at-large representative to the Urban Renewal Agency Advisory Committee with the term ending July 31, 2016.

Urban Renewal Advisory Committee
Established March 5, 2013

During goal setting in December the City Council identified “encouraging citizen input and volunteerism in city government” as one of their top priorities and “creation of an Urban Renewal Advisory Committee” is listed as one of the Council’s short term activities aimed at reaching the aforementioned priority.

The intent of urban renewal is to improve specific areas of a city that are poorly developed or underdeveloped, eliminate ‘blighting’ conditions and improve conditions to encourage economic development. The City of Coos Bay has two urban renewal districts; the Downtown District established in 1988 and the Empire District established in 1995. The City Council also serves as the Urban Renewal Agency Board and the city manager reports to both the Council and the Agency.

The committee shall serve in an advisory capacity to the Urban Renewal Agency. The scope of responsibilities includes, but is not limited to, review of the annual proposed budget, review and recommendations on current and future projects, long range planning, proposed plan amendments and other matters as requested by the Agency. It is anticipated the committee will meet frequently in the beginning and as needed thereafter.

Criteria of the Urban Renewal Advisory Committee

- (1) The Urban Renewal Advisory committee shall consist of up to seven voting members.
- (2) The members shall be appointed by the City Council. Vacancies, except the regular expiration of a term, shall be filled by a temporary appointment made by the City Council for the remainder of the term.
- (3) All members shall be City residents. Members residing outside the City, but who own property within the City are considered to have residential status. The Council may allow membership for one nonresident who possess subject matter expertise needed by the committee.
- (4) The membership shall be composed of one member of the Planning Commission, one member of the Coos Bay Downtown Association, one member of the Community Coalition of Empire, one member of the Eastside Neighborhood Committee, and three members shall be citizen-at-large positions.
- (5) The Planning Commission, Coos Bay Downtown Association, Community Coalition of Empire, and Eastside Neighborhood Committee members shall serve for one year. The citizen-at-large positions shall serve for three years.

City Manager’s Office

- a) Annually notify the downtown association, planning commission, Empire coalition, and Eastside committee to nominate a representative from their organization for membership on the advisory committee. Nominations will be presented to the City Council for ratification.
- b) Citizen at large positions serve for three years; follow the city’s procedure for committee openings.