

CITY OF COOS BAY
Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
July 1, 2014	

TO: Mayor Shoji and City Councilors

FROM: Randy Dixon, Operations Administrator

THROUGH: Jim Hossley, Public Works and Development Director *JH*
Rodger Craddock, City Manager

ISSUE: Acceptance of a 2014 Veterans & War Memorial Grant Award

BACKGROUND:

Cricket Soles applied for the 2014 Veterans & War Memorial Grant through State of Oregon Parks and Recreation Department. The City received notification of the award 2/12/2014. The scope of the grant is to restore the Marshfield Pioneer Cemetery's Sailor-Solider Monument. The grant amount total is \$1,955.00, and the project has to be completed by 4/30/2015.

ADVANTAGES:

Revitalize a piece of the City's cultural heritage.

DISADVANTAGES:

None

BUDGET IMPLICATIONS:

The \$1,955 grant will be pass through funds for the restoration project. The grant match is \$862 which Cricket is fund raising. The total project cost is \$2,817.

RELATED CITY GOAL:

Infrastructure and Services: To maintain and improve the City's physical infrastructure and provide quality services for current and future citizens.

ACTION REQUESTED:

If it pleases council, accept \$2,817 for the restoration of the Marshfield Pioneer Cemetery's Sailor-Solider Monument including the \$1,955 Veterans & War Memorial Grant award from Oregon Parks and Recreation Department, and the \$862 matching funds.

ATTACHMENTS:

Grant award letter



Oregon

John A. Kitzhaber, MD, Governor

RECEIVED
FEB 19 2014
City of Coos Bay

Parks and Recreation Department
State Historic Preservation Office
725 Summer St NE, Ste C
Salem, OR 97301-1266
(503) 986-0690
Fax (503) 986-0793
www.oregonheritage.org



February 12, 2014

Roger Craddock
City of Coos Bay
500 Central Ave
Coos Bay, OR 97420

Dear Roger:

Congratulations! Your application for a 2014 Veterans & War Memorials Grant has been funded for the amount and purpose listed below.

Grant Amount: \$1,955

Grant No.: VWM-14-02

Start Date: 2/17/2014

End Date: 4/30/2015

Summary: Restore the Marshfield Pioneer Cemetery's Sailor-Soldier Monument in Coos Bay, Coos County.

Enclosed are two copies of your grant agreement. Carefully review the scope of work and requirements for each category to be sure they are summarized correctly. Have the authorized person sign both copies and return both copies to us. The signed agreements must be returned to our office within 30 days; if not returned in that period, it will be assumed that you are not accepting the grant award. We will return a signed copy and grant reporting information at that time.

I am looking forward to working with you. Please let me know if you have any questions, and, again, congratulations and best wishes for a successful project.

Sincerely,

Kuri Gill
Grant and Outreach Coordinator
(503) 986-0685
Kuri.Gill@oregon.gov

Enclosures

Attachment A -- Scope of Work

2014 Veterans & War Memorials Grant (VWM-14-02)

Grantee: City of Coos Bay

Grant Amount: \$1,955 Match Amount: \$862 Estimated Overmatch: \$0

Project Summary: Restore the Marshfield Pioneer Cemetery's Sailor-Soldier Monument in Coos Bay, Coos County.

The grant funds and matching local contributions will be used to accomplish the work items detailed in the Budget and Work Description sections that follow. OPRD Heritage Programs staff must approve any changes to this Scope of Work.

PROPOSED BUDGET

1. Development		
Contractor/Consultant	\$820	
Materials & Supplies	\$1,997	
	Total	<u>\$2,817</u>
	Total Project Budget	<u>\$2,817</u>

WORK DESCRIPTION

1. Development \$2,817

Products:

- Cast and install replacement mortar balls
- Purchase and install granite, interpretive panel and medallions
- Before, during and after pictures are required for reimbursement. Digital images of 300dpi or higher are preferred. If the images are not digital, then prints must be professionally printed.
- A project sign must be displayed in a prominent location at each project site while project work is in progress. The sign must identify the project and OPRD grant support. "This project is being funded in part by a matching grant from Oregon Parks and Recreation Department." A photo of the sign in place during work is required for the final grant report.

Standards and Provisions:

Project Standards:

- Prior to starting the memorial project, the grant recipient must submit a work plan for the project to OPRD and receive written approval of that work plan. This should include current photos, basic drawings, plus a description of materials and methods to be used.
- The work plan and the actual work must conform to ADA standards. Work that does not meet these standards is ineligible for reimbursement
- The work plan and the actual work must conform to the Secretary of the Interior's "Standards for Rehabilitation" (1990 revised version). Work that does not meet these standards is ineligible for reimbursement.