

CITY OF COOS BAY CITY COUNCIL

Agenda Staff Report

MEETING DATE June 17, 2014	AGENDA ITEM NUMBER
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TO: Mayor Shoji and City Councilors

FROM: Rodger Craddock, City Manager

ISSUE: Council Committee, Boards, and Commission Appointments

BACKGROUND:

Members of the City Council and/or appointed officials serve as City representatives on various city and community boards and committees (committees). These committees can be categorized as City Committees, Other Governmental Committees, Intergovernmental Committees, and Community Committees. Those committees along with the elected and/or appointed officials' committee role are as follows:

City of Coos Bay Boards, Commissions & Committees			
Board, Commission or Committee Name	Board, Commission or Committee Membership	Meeting Dates, Times and Locations	Role of Elected Official
Budget Committee	These boards, commissions & committees are comprised of a combination of elected officials and appointed community members	Meets the 3 rd and 4 th Thursdays, and the 4 th Tuesday in April at 7:00 p.m. in the City Council Chambers	Voting Member
Egyptian Theatre Restoration Steering Committee		Meets as needed on the 4 th Thursday of the month at 6:00 p.m. at the City Hall Conference Room	Voting Member
Library Board		Meets the 3 rd Wednesday each month at 5:15 p.m. at the Library's Cedar Room	Voting Member
Parks Commission		Meets the 3 rd Thursday each month at 4:00 p.m. in the City Hall Conference Room	Voting Member
Tree Board		Meets on an as needed basis on Tuesday or Thursday at 4:00 p.m. at various locations	Voting Member

City Council Charter / Rule Advisory Committee	These committees are made of selected council members	Meets on an as needed basis.	Voting Member
Council Finance Committee		Meets on an as needed basis.	Voting Member
City Council Economic Development Committee		Meets on an as needed basis.	Voting Member
Building & Fire Code Board of Appeals	These boards, commissions & committees are comprised of appointed community members	Meets on an as needed basis.	N/A
Design Assistance Team		Meets on an as needed basis.	N/A
Planning Commission		Meets on the 2 nd Tuesday of each month at 6:00 pm in the City Council Chambers	N/A

Other Governmental Boards, Commissions and Committees			
Board, Commission or Committee Name	Board, Commission or Committee Membership	Meeting Dates, Times and Locations	Role of Elected or Appointed Official
Coquille Tribal Community Trust Fund	Coquille Tribal Fund Board of Trustees (Includes mayors of Coos Bay and North Bend)	Meets on an as needed basis.	Voting Member
Weed Advisory Board	Eleven Member Advisory Board which currently includes a Coos Bay City Councilor	Meets on the 1 st Tuesday of each month at 2:30 p.m. at the Coquille Annex.	Voting Member
Coos County Solid Waste Advisory Committee	Representatives from Coos County Solid Waste, DEQ, Coquille, Myrtle Point, North Bend, Bandon & Coos Bay	Meets on an as needed basis.	Voting Member

Intergovernmental Boards, Commissions and Committees			
Board, Commission or Committee Name	Board, Commission or Committee Membership	Meeting Dates, Times and Locations	Role of Elected or Appointed Official
CB-NB Visitors and Convention Bureau	Representatives from Coos Bay, North Bend, Coquille Tribe, Hotel Industry, & Chamber of Commerce	Meets the 2 nd Thursday of each month at 8:30 a.m. at the Red Lion	Voting Member
Coos County Urban Renewal Agency – North Bay District	Two representatives from Coos County, Port of Coos Bay, cities of Coos Bay & North Bend, and two citizens at large	Meets on an as needed basis, generally once or twice a year.	Voting Member
Bay Area Enterprise Zone	One representative from Coos County, Port of Coos Bay, cities of Coos Bay & North Bend and an citizen at large	Meets on an as needed basis.	Voting Member
Oregon Coastal Zone Management Association, Inc	Representatives from Oregon coastal cities, counties and ports	Meets quarterly	Voting Member
Coos Bay / North Bend Water Board	Four representatives, two from Coos Bay and two from North Bend	Meets on the 1 st and 3 rd Thursday of each month at 7:00 a.m. at the CBNBWB.	Voting Member
Coos Bay / North Bend Water Board Budget Committee	CB/NB WB and council representatives from the cites of Coos Bay and North Bend	Meets in the spring of each year.	Voting Member
Household Hazardous Waste Committee	Coos County, Coos Bay, Coquille, Bandon, Myrtle Point, Curry County, Brookings & Gold Beach & DEQ	Meets on an as needed basis.	Voting Member

Various Community Boards, Commissions and Committees			
Board, Commission or Committee Name	Board, Commission or Committee Membership	Meeting Dates, Times and Locations	Role of Elected or Appointed Official
Boys and Girls Club	The Board is made up of fourteen community members.	Meets 3 rd Thurs. each month at 5 pm at Mill Casino's Conf. Room.	Ex-officio
Community Coalition of Empire	Citizens of the Empire Community	Meets 2 nd Tues. each month at 6 p.m. at the Empire Fire Hall.	Ex-officio
Coos Art Museum Board	By invitation an elected official representing the City sits on the CAM Board in an ex-officio capacity.	Meets the 4 th Wed., unless there isn't a 4 th then they meet on the 3 rd Wed. at 5:30 pm at the Coos Art Museum	Ex-officio
Egyptian Theatre Preservation Association Board	Fifteen member board elected by the ETPA membership	Meets 2 nd Thurs. each month at 6:30 pm at Mike Gordan's Office.	Ex-officio
Mingus Park Pool Board	Consists of at least seven members.	Meets quarterly at 6:00 pm on Tues. or Thurs. at swimming pool	Voting Member
Neighbor's In Need Coalition	Citizens and representatives of various Agencies	Meets 4 th Tues. each month at 9 am at the Nancy Devereux Center.	Voting Member
Coos Bay Downtown Association	By invitation an elected official representing the City sits on the Downtown Association in an ex-officio capacity.	Meets 2 nd Mon. each month at 12 pm at North Point Reality Conf. Room.	Ex-officio
Historic Maritime Museum Project Committee	By invitation an elected official representing the City sits on the committee in an effort to keep the City informed on the status of the project	Meets on as on needed basis.	Ex-officio
Bay Area Chamber of Commerce	BAC Board of Directors and Community-At-Large Directors, representatives from Bay Area Hospital, SWOCC and the cities of Coos Bay and North Bend	Meets the 1 st Wednesday of each month at 7:00 a.m. at the Mill Casino.	Ex-officio
OR Coast Historical Railway	Consists of seven member	Meets the 2 nd Mon. each month at 7:00 p.m. at Railway Museum	Ex-officio

Below you will find the current elected and appointed official committee assignments:

Elected or Appointed Official	Community Boards, Commissions & Committees Assignments
Mayor Crystal Shoji	Budget Committee CB-NB Visitors and Convention Bureau Coos Bay Urban Renewal Agency Coquille Tribe Community Trust Fund Council Economic Development Committee Council Rule Making Committee Egyptian Theatre Restoration Steering Committee (Chair) Enterprise Zone (Alternate) SCCF Board (Interim Appointment) Bayfront Investment Work Group
Council President Stephanie Kramer	Budget Committee Coos Bay Urban Renewal Agency Council Economic Development Committee Council Finance Committee (Alternate) Council Rule Making Committee Enterprise Zone (Alternate)
Councilor Mark Daily	Bay Area Chamber of Commerce (Alternate) Budget Committee Coos Bay URA (Chair) Coos Bay Downtown Association Council Finance Committee Enterprise Zone (Alternate) Community Enhancement Plan Workgroup
Councilor Jennifer Groth	Boys & Girls Club Budget Committee CBNBWB Budget Committee Coos Bay Library Board Coos Bay URA (Vice Chair) Council Economic Dev, Committee (Alt.) Council Finance Committee Enterprise Zone Committee Historic Museum Project Committee Library Board URA Advisory Committee Community Enhancement Plan Workgroup (Chair)

Councilor Mike Vaughan	Coos Bay URA Budget Committee Coos Art Museum Coos County Weed Advisory Board Coos County Urban Renewal Agency Egyptian Theatre Restoration Steering Com. Council Economic Development Committee Parks Commission Tree Board Coos Bay Downtown Association
Councilor Tom Leahy	Budget Committee Coos Bay Downtown Association Coos Bay Urban Renewal Agency Coos County Urban Renewal Agency Community Coalition of Empire
Councilor Brian Bowers	Coos Bay URA Budget Committee
City Manager Rodger Craddock	Oregon Coast Zone Management Association Mingus Park Pool Management Board Coos County Solid Waste Committee Coos/Curry Household Hazardous Waste Committee Bay Area Chamber of Commerce South Coast Development Council

Currently the following appointments are vacant or unassigned:

- Council Finance Committee
- Council Rule Making Committee
- Oregon Coast Historical Railway Committee
- Egyptian Theatre Restoration Steering Committee
- Egyptian Theatre Preservation Association

Councilor Bowers has indicated that he would be willing to serve on the above committees if that is the will of the Council.

ADVANTAGES:

City representation on the various city, county, and community committees provides an opportunity for the City Council to be involved in the community.

DISADVANTAGES:

None

BUDGET IMPLICATIONS

None.

RELATED CITY GOAL:

While not directly on point, appointing Councilors to serve on various boards, committees, and commissions is related to the City's Citizen Education and Involvement goal.

ACTION REQUESTED:

If it pleases the City Council, please appoint Councilor Bowers or another member of the Council to serve on the following:

- Council Finance Committee
- Council Rule Making Committee
- Oregon Coast Historical Railway Committee
- Egyptian Theatre Restoration Steering Committee
- Egyptian Theatre Preservation Association