

**CITY OF COOS BAY CITY COUNCIL**  
**Agenda Staff Report**

MEETING DATE May 20, 2014	AGENDA ITEM NUMBER
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TO: Mayor Shoji and City Councilors

FROM: Rodger Craddock, City Manager *rec*

ISSUE: Appointment of the South Coast Community Foundation Board of Directors and Membership Representative.

**BACKGROUND:**

On May 6, 2014, the Council authorized the City's membership in the South Coast Community Foundation (SCCF). In addition, the Council ratified the initial members of the Foundation Board and the recently updated SCCF bylaws. The next step is to appoint an additional director (public director) as allowed by Section 2.4 of the SCCF bylaws and designate a member of the City's governing body to represent the City at future members meetings.

Based on the SCCF bylaws Section 2.2, the qualifications for directors are as follows:

1. All directors must be individuals 18 years of age or older.
2. Directors shall be residents of Coos County, Oregon or reside within the areas included within the Reedsport School District in Douglas County, Oregon, and the Port Orford / Langlois School District in Coos and Curry Counties, Oregon.
3. Each director shall possess the qualities of integrity, competence, and knowledge of the community which the Foundation serves and standing within the community that will help the Board carry out its functions.
4. Board members should enhance the Foundation's ability to establish grant award priorities, and make fund distributions that are in the best interest of the community served by the Foundation.
5. Board members shall have the ability to plan for the future, select capable investment advisers, and provide effective governance and leadership.

Based on the SCCF bylaws Section 2.4, the term of office for directors is three years, although the initial term may be reduced to one or two years to ensure no more than three director's will come to an end in any one given year.

As a member of the SCCF, the Council can participate in the annual membership meetings and any special meetings of the members which may be called. In addition, the Council has voting rights on business matters of the SCCF membership. Based on the SCCF bylaws Section 1.10, the Council can designate a person to represent the Council (SCCF member) at meetings of SCCF members.

The Council has several options in the appointment of a director and/or member representative. The Council could use a process to take applications, conduct interviews, and appoint a director and/or a member representative. The Council can also make a direct appointment of a Councilor, staff member, or a member of the public to the open positions.

**ADVANTAGES:**

Appointing a director to the SCCF Board will assist the Board as it continues working with stakeholders and the Enterprise Zone Committee to flesh out the details of SCCF's part of the Community Enhancement Plan.

**DISADVANTAGES:**

None identified

**BUDGET IMPLICATIONS:**

None

**RELATED CITY GOAL:**

This matter is directly related to the City's goal "to create a vibrant community for City citizens and entrepreneurs."

**ACTION REQUESTED:**

If it pleases the Council, please appoint a director to the SCCF Board or authorize staff to conduct an application process to fill the director position. If it pleases the Council, choose a Council or staff member to represent the Council as a member of the SCCF.