

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
March 4, 2014	

TO: Mayor Shoji and City Councilors

FROM: Susanne Baker, Finance Director *SB*

THROUGH: Rodger Craddock, City Manager *RC for RC*

ISSUE Adoption of Resolution 14-04

BACKGROUND

The Community Development Department has several large land use applications and forecasts more before the end of FYE 14. These land use applications will require outside contracted services as well as City personnel services to process and it is anticipated the applicants will be invoiced for the services. To process the land use applications, appropriation authority must be approved through the supplemental budget and resolution process pursuant to ORS 294.471.

General Fund			
	Total Appropriation Before Resolution 14-04	Resolution 14-04	New Total Appropriation
Revenue	\$ 5,250	\$80,000	\$ 85,250
Materials & Services	20,000	80,000	100,000
Total General Fund	10,535,840	80,000	10,615,840

ADVANTAGES

The City will be in compliance with ORS 294.471.

DISADVANTAGES

None.

BUDGET

The resources and expenditures will offset each line item.

RELATED CITY GOAL:

Finance: Ongoing Activities Aimed at Achieving Goal Priorities - Exercise fiscal responsibility and keep the City Council actively involved in monitoring the financial health of the City.

RECOMMENDATION

It is staff's recommendation the City Council adopt Resolution 14-04.

City of Coos Bay

Resolution 14 – 04

**A RESOLUTION OF THE CITY OF COOS BAY, COOS COUNTY, OREGON,
SUPPLEMENTAL BUDGET MAKING APPROPRIATIONS IN THE GENERAL FUND FOR
THE COMMUNITY DEVELOPMENT DEPARTMENT**

WHEREAS, the City of Coos Bay has complied with the provisions of ORS 294.471 to appropriate funds to adjust one fund's expenditures by less than 10% of the fund's adopted expenditure total; the governing body at a regularly scheduled meeting shall adopt a supplemental budget by resolution stating the need, purpose, and amount of the appropriation; provide notice of the meeting by publishing not less than five days before the meeting noting a supplemental budget will be considered; and

WHEREAS, the Community Development Department of the General Fund requires an appropriation for contracted and personnel services for pending and forecasted land use applications in an amount of up to \$80,000 for fiscal year 2014; and

General Fund

Resources	Revenue	\$ 80,000
Requirements	Public Works and Community Development	80,000
	New Total Public Works and Community Development Requirements	\$ 922,826
	New Total General Fund Requirements	10,615,840

NOW, THEREFORE, BE IT RESOLVED THAT, the City of Coos Bay, Coos County Oregon hereby adopts the FY 2013-2014 Resolution as set forth above, and appropriates the sums as shown above. The foregoing resolution was duly adopted by the City of Coos Bay, Coos County, Oregon this 4th day of March 2014.

Crystal Shoji, Mayor

ATTEST:

Susanne Baker, City Recorder