

**CITY OF COOS BAY CITY COUNCIL**  
**Agenda Staff Report**

MEETING DATE	AGENDA ITEM NUMBER
March 4, 2014	

TO: Mayor Shoji and City Councilors

FROM: Rodger Craddock, City Manager *RC*

ISSUE: Temporary Council Appointment

**BACKGROUND:**

Due to current health issues, Councilor Melton has been unable to attend recent Council meetings and work sessions. Currently, it is unknown when he may be able to return; but it is believed it will be a protracted period of time. The City Charter provides that "during the temporary disability of any officer, the office may be filled by temporary appointment in the same manner as provided for filling vacancies permanently."

While the Council has used a variety of processes over the years to fill council vacancies, the Council chose to use an application process to fill the temporary position. Staff advertised the opening position with a deadline of February 28, 2014 for the submission of letters of interest. Interviews were scheduled for the Council to interview all applicants prior to this meeting.

**ADVANTAGES:**

Temporarily filling Councilor Melton's position while he is unable to attend will help insure the Council has an adequate number of officers to hold its regular meetings and conduct the City's business.

**DISADVANTAGES:**

None Identified

**BUDGET IMPLICATIONS:**

Impacts will be limited to the cost of a name plate, business cards, and normal training opportunities afforded to the Council.

**RELATED CITY GOAL:**

Filling the temporary Council position is in keeping with not only the City Charter but the 2014 Council Goals related to "Citizen Education & Involvement."

**ACTION REQUESTED:**

If it pleases the Council, cast your ballot to consider an appointment to fulfill the current "temporary council position" during Councilor Gene Melton's absence.