

**CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report**

MEETING DATE November 5, 2013	AGENDA ITEM NUMBER
----------------------------------	--------------------

TO: Mayor Shoji and City Councilors

FROM: Jennifer Wirsing, Engineering Service Coordinator
Jim Hossley Public Works Director

Through: Rodger Craddock, City Manager *rec*

ISSUE: Approve Task Order with Stuntzner Forestry for Phase 1 of the 2014 City Timber Sale Services

BACKGROUND:

On August 20, 2013, City Council awarded the contract for Timber Management Services to Stuntzner Forestry and Engineering, LLC. The Contract will be for two City timber sales with the option to extend the contract for one additional sale (up to a total of three sales each). Additionally the contract shall also cover any additional services that are required, related to timber management, throughout the duration of the contract.

City Staff has been discussing an upcoming sale with Stuntzner. The sale will be comprised of approximately 80 acres. In order for Stuntzner Forestry to analyze the watershed and recommend units for harvest, upfront investigation and coordination must occur (Phase 1). Upon City's approval of the harvest units for the pending sale, Stuntzner can then provide a detailed scope of work (Phase 2).

ADVANTAGES:

By allowing Stuntzner to perform the investigation under a Phase 1 scope it will reduce the chances of change orders for unexpected and unanticipated conditions.

DISADVANTAGES:

Staff sees no disadvantages with this recommendation

BUDGET:

The Phase 1 investigation fee is \$3,000. It is anticipated that the total combined fee for both Phase 1 and Phase 2 will be up to \$100,000 and thus require Council approval. The source of funds for this contract is the Major Capital Reserve Fund (34-870-520-2301).

RECOMMENDATION:

If it pleases council, staff recommends approving Stuntzner Forestry's Task Order for Phase 1 and Phase 2 for the 2014 City Timber Sale for an amount not to exceed \$100,000.