

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

MEETING DATE November 5, 2013	AGENDA ITEM NUMBER
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TO: Mayor Shoji and City Councilors

FROM: Rodger Craddock, City Manager

ISSUE: **Approval of Payment to CIS (City Insurance Services)**

BACKGROUND:

The City of Coos Bay's Administrative Directive No. 15 sets forth the authority levels for staff to approve invoices. Any invoice over the amount of \$25,000 is required to be approved by the City Council. Staff anticipates that CIS will send the City of Coos Bay an invoice regarding a litigation settlement that requires Council approval.

RECOMMENDATION:

Staff proposes the Council authorize the City Manager to approve the pending litigation settlement invoice from CIS.