

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

June 18, 2013

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Mark Daily, Jennifer Groth, Stephanie Kramer, Gene Melton, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Operations Planning Administrator Randy Dixon, Engineering Service Coordinator Jennifer Wirsing, Acting Fire Chief Mark Anderson, and Police Chief Gary McCullough.

### **City Council Interviews**

At 6:30 p.m. prior to the start of the regularly scheduled Council meeting, the Council interviewed applicants for the Library Board. No decisions were made.

### **Flag Salute**

Mayor Shoji opened the meeting and asked Bruce Bennett to lead the Council and assembly in the salute to the flag.

### **Public Comments**

Nathan Jurey, Coos Bay: asked for community support in helping Coos Bay/Main Street Program participate in Benjamin Moore Paints "Paint What Matters" campaign; vote online at [www.paintwhatmatters.com](http://www.paintwhatmatters.com) by June 30<sup>th</sup> to help Coos Bay obtain an extreme paint makeover; announced the 2<sup>nd</sup> Saturday Arts meeting was scheduled for July 13<sup>th</sup>. Anne Donnelly, Coos Bay: spoke on behalf of the Coos County Historical Society expressing thanks to the City of Coos Bay for their donation of land and staff support on the Coos Historical Maritime Museum project.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of June 4, 2013 3b: 3b: acceptance of the May 2013 accounts payable and payroll check registers; 3c: acceptance of the May 2013 combined cash report; 3d: approval of annual OLCC license renewals for Abby's Legendary Pizza, Bassett Hyland Energy Company, Blue Heron Bistro, Coney Station, Little Italy Italian Restaurant, Margarita's Mexican Grill, Safeway Store, Sumin's Restaurant, and They Pyramid. Councilor Kramer moved to approve the consent calendar approving the minutes of June 4, 2013, accepting the May 2013 accounts payable and payroll check registers, accepting the May 2013 combined cash report, and approving annual OLCC license renewals for Abby's Legendary Pizza, Bassett Hyland Energy Company, Blue Heron Bistro, Coney Station, Little Italy Italian Restaurant, Margarita's Mexican Grill, Safeway Store, Sumin's Restaurant, and They Pyramid. Councilor Melton seconded the motion which carried

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with Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, Muenchrath and Vaughan voting aye.

### **Presentation of an Appreciation Plaque for Elena Keizer**

The presentation of appreciation plaque for Elena was rescheduled for a future date.

### **Presentation of Retirement Plaques for Laura Barron and Nancy Price**

City Manager Rodger Craddock thanked Public Works Planning Administrator Laura Barron for her 14 years. Mayor Shoji presented Ms. Barron with an appreciation of service retirement plaque. Ms. Barron stated she was grateful for the opportunity and privilege to serve the community. Library Director Sami Pierson thanked Library Data Base Administrator Nancy Price for her 29 years of service. Ms. Price stated it was an adventure and a privilege to have worked for the Library for the past 29 years. Mayor Shoji also presented Ms. Price with an appreciation of service retirement plaque.

### **Presentation of Bay Area Chamber Activity Report by Executive Director Timm Slater**

Timm Slater, Executive Director of the Bay Area Chamber of Commerce, provided information on the Chamber's 2013 strategic objectives which included creating a strong local economy, promoting the community, providing networking opportunities, representing business issues, and Chamber operations.

### **Consideration of Appointments to the Library Board**

City Manager Rodger Craddock provided a brief history of the Library Board; noted applications were received from Bruce Bennett and Kathy Erickson for two openings on the Library Board. Councilor Groth moved to accept the re-appointment of Bruce Bennett and appointment Kathy Erickson for the two openings on the Library Board. Councilor Muenchrath seconded the motion. Bruce Bennett: stated he would be pleased to continue to serve on the Library Board. A call for the question was made which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, Muenchrath and Vaughan voting aye.

### **Presentation on Thompson Avenue Pedestrian Crosswalk by Operations Administrator Randy Dixon**

Operations Planning Administrator Randy Dixon stated Thompson Avenue currently did not have a crosswalk, noting there had been several close accidents with pedestrians attempting to cross to access clinics on the north side of Thompson Avenue from the hospital. Mr. Dixon noted the site visibility was limited on the approach from the east due to a significant dip in the road. Staff recommended installing a crosswalk in front of the hospital to include a rapid fire blinking lights (RFBL) system. The cost to install the crosswalk was estimated at \$15,000 which included ADA accessibility ramps, crosswalk markings, a RFBL system, and advance warning signs. Mr. Dixon stated the project was budgeted for fiscal year 2013/2014.

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### **Consideration of Approval to Award a Construction Contract for Pump Station #4 by Engineering Service Coordinator Jennifer Wirsing**

Engineering Service Coordinator Jennifer Wirsing stated Pump Station #4 located immediately adjacent to Blossom Gulch School had out live its useful life span and had become a maintenance and performance issue. Since Blossom Gulch Creek was used as a hatchery part of the year as well as being a salmonid bearing stream, the plan proposed abandoning the existing pump station site. The new pump station would be relocated across the stream, on higher ground, and outside the stream limits. The scope of the work included the construction of additional force and gravity sewer lines. Ms. Wirsing noted the Pump Station 4 project was included on the take down list for sanitary sewer and storm drain improvements which were being funded by the loan and grant from Oregon Infrastructure Finance Authority (IFA). The request for bids were advertised on April 22, 2013; Johnson Rock submitted the low bid of \$501,560 for schedule 1/construction of Pump Station #4 and Benny Hempstead submitted the low bid of \$177,695 for schedule 2/construction of additional gravity and force main sewer lines. Councilor Muenchrath moved to approve the award of the contract for Pump Station #4 construction/schedule 1 to Johnson Rock and construction of additional gravity and force main sewer lines/schedule 2 to Benny Hempstead Excavation for the combined cost of both schedules for \$679,255, along with a contingency of \$135,851 (20%) for an amount not to exceed of \$815,106. Councilor Daily seconded the motion which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, Muenchrath and Vaughan voting aye.

### **City Attorney's Report**

City Attorney Nate McClintock reminded the Council of the executive session scheduled for Thursday, June 20<sup>th</sup>.

### **City Manager's Report**

City Manager Rodger Craddock reminded the Council a Hollering Place historical marker dedication was scheduled for June 29<sup>th</sup> at 2:30 p.m.; announced board openings on the Streets Task Force, the Urban Renewal Advisory Committee, and Planning Commission. Mr. Craddock asked Operations Planning Administrator Randy Dixon to speak a recent public works issue. Mr. Dixon informed the Council of a sinkhole that had developed near Curtis and 4<sup>th</sup> Avenue due to failure of a storm drain; staff secured the area and would be working to correct the problem.

### **Council Comments**

Councilor Groth provided the Council with the Boys and Girls Club summer activities program. Councilor Vaughan expressed concern about a stop light located on blind corner on Ocean Boulevard at Butler. Mayor Shoji reminded the community of the 4<sup>th</sup> of July events in Mingus Park.

### **Adjourn**

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for July 2, 2013 in the Council Chambers at City Hall.

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Attest:

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Susanne Baker, City Recorder

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Crystal Shoji, Mayor

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

June 20, 2013

The minutes of the proceedings of an executive session of the City Council of the City of Coos Bay, Coos County, Oregon, held at 6 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Mark Daily, Jennifer Groth, Stephanie Kramer, Gene Melton, and Mike Vaughan. Councilor Muenchrath was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, and Police Chief Gary McCullough.

### **Executive Session**

An executive session was held pursuant to ORS 192.660 (2) (h) for consultation with legal counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed. No decisions were made.

### **Adjourn**

There being no further business to come before the Council and no decisions were made, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for July 2, 2013 in the Council Chambers at City Hall.

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Crystal Shoji, Mayor

Attest:

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Susanne Baker, City Recorder