

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

MEETING DATE June 4, 2013	AGENDA ITEM NUMBER
-------------------------------------	---------------------------

TO: Mayor Shoji and City Councilors

FROM: Susanne Baker, Finance Director
Through: Rodger Craddock, City Manager

ISSUE Adoption of Resolution For Volunteer Workers' Compensation Coverage

BACKGROUND

City County Insurance Services requires that members pass an updated resolution annually to extend workers' compensation insurance coverage to volunteers.

ADVANTAGES

Adoption of the resolution will allow the City of Coos Bay to provide workers' compensation coverage to volunteers with City County Insurance Services.

DISADVANTAGES

None.

BUDGET

The Fiscal Year 2013-2014 volunteer workers' compensation coverage will be contractually paid by the City of Coos Bay.

RECOMMENDATION

It is staff's recommendation the Council adopt Resolution 13-05.

City of Coos Bay

Resolution 13-05

**A RESOLUTION OF THE CITY OF COOS BAY, COOS COUNTY, OREGON
EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE
CITY OF COOS BAY.**

WHEREAS, the City of Coos Bay elects the following pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers pursuant to CIS requirements.

1. An aggregate assumed annual wage of \$2,500 will be used per volunteer board, commission and/or council for the performance of administrative duties; and
2. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code for the type of work being performed using Oregon minimum wage; and
3. A roster of active volunteers will be kept monthly for reporting purposes. It is acknowledged that CIS may request copies of these rosters during year-end audit; and
4. Unanticipated volunteer projects or exposure not addressed herein will be added onto the City of Coos Bay's coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

NOW, THEREFORE, BE IT RESOLVED by the City of Coos Bay to provide for workers' compensation insurance coverage as indicated above.

The foregoing resolution was duly adopted by the City of Coos Bay, Coos County, Oregon this 4th day of June 2013.

Crystal Shoji, Mayor

ATTEST:

Susanne Baker, City Recorder